

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING  
HELD IN THE TOWN HALL ON 20<sup>TH</sup> NOVEMBER 2023 COMMENCING AT 6.30 PM**

Committee members present: Mr N Bennett - in the chair.

Ms J Carter  
Mr A Osborne  
Miss A Owen  
Mr A Stohr  
Mr N Younger

Officers in attendance: Mr C Griffin - Town Clerk  
Mrs J Budd - Deputy Town Clerk

Councillor T Regester was also in attendance to give an update during item 6.

1. **Substitutes and Apologies**

Apologies were received from Councillor S Hall.

Councillor Ms J Rawlinson was absent, but no apologies had been received.

2. **Declarations of Interest**

**Councillors Ms J Carter, A Osborne and Miss A Owen declared that they were Babergh District Councillors.**

**Councillor Ms J Carter declared that she is a Suffolk County Councillor.**

**Councillor Miss A Owen declared a non-registerable interest in planning application DC/23/05183.**

3. **Declarations of gifts and hospitality**

There were no declarations of gifts or hospitality.

4. **Requests for dispensation**

No requests for dispensation had been received.

5. **Minutes**

**RESOLVED**

**That the minutes of the previous meeting held on the 6<sup>th</sup> November 2023 be confirmed as an accurate record and signed by the Chairman.**

6. **Actions from previous minutes**

The Town Clerk gave the following updates:

- Planting of trees – This item was due to be discussed later in the agenda. The missing trees in York Road were the responsibility of Suffolk County Council, not Babergh District Council, and they have been advised.
- Enhanced Bus Partnership – Councillor Tim Regester and the Town Centre Manager, Rachel Price had attended the Enhanced Bus Partnership meeting. Councillor Regester updated members with the following information:
  - The meeting discussed the process and how the bidding system worked.
  - The funding is for new bus services or enhancement of existing services.
  - Having discussed possible options with surrounding parishes, it was believed that the following would be most beneficial.
    - To extend the current 753 service from Sudbury to Bury St Edmunds to run later in the evenings and on Sundays.
    - During term time in the mornings, to run the 750 service alongside the 753 service to double the capacity taking students to college. Currently many students were unable to use the bus as it was full by the time it reached their stop.
    - To create direct routes from surrounding villages to the Sudbury Health Centre.
  - They recommended that actual bus passengers were surveyed to identify what improvements would they like to see, as they were the most likely future users of any enhanced services. The Town Centre manager may be able to help with this work.

**RESOLVED**

**That the updates be noted and that Councillor Regester be thanked for his work.**

**7. Planning Applications**

DC/23/05183      Proposal: Householder Planning application – Erection of new 4.95m deep double storey rear extension with dual pitch roof. New bifold doors and windows to suit.

Location: 52 Elm Road, Sudbury, Suffolk.

**RESOLVED – To recommend refusal on the grounds of overdevelopment.**

DC/23/05022      Proposal: Application for planning permission – Alterations to convert existing vacant first floor area above dental practice into 2no self-contained flats with new entrance at existing side area.

Location: The Denal Emporium, Acton Square, Sudbury. CO10 1HQ.

**RESOLVED – To recommend approval.**

DC/23/05242      Proposal: Householder application – Replacement of 2no rear timber windows.

Location: 2 Salters Hall, Stour Street, Sudbury. CO10 2AX.

**RESOLVED – To recommend approval subject to the recommendations made by Historic England.**

DC/23/05243 Proposal: Application for Listed Building consent - Replacement of 2no rear timber windows.

Location: 2 Salters Hall, Stour Street, Sudbury. CO10 2AX.

**RESOLVED – To recommend approval subject to the recommendations made by Historic England.**

DC/23/05254 Proposal: Application for works to trees in a Conservation Area – Prune back 3no Apple trees and 1no Birch tree by up to 2m as they have become too big for the garden.

Location: 1 Garden Side, Croft Road, Sudbury. CO10 1JF.

**RESOLVED – To recommend approval providing the work is done by a professional at the correct time of year to prevent any disease getting into the trees.**

DC/23/05300 Proposal: Application for Listed Building Consent. Internal alterations, installation of new boilers, extractor fans and fire precautions work as per Schedule.

Location: The Denal Emporium, Acton Square, Sudbury. CO10 1HQ.

**RESOLVED – To recommend approval.**

**8. Additional planting of trees in Sudbury**

**That this item be deferred until Councillor Melanie Barrett could attend the meeting to discuss her proposals for additional trees in Sudbury.**

**9. Update on the Post Office**

A letter had been received from the Post Office announcing that the refurbishment work on the post office at 8 Borehamgate, King Street, Sudbury was nearly finished and that this new-look Mains model Post Office would open on Wednesday 6<sup>th</sup> December at 9:00am.

**RESOLVED**

**That the information be noted and that officers promote this through social media.**

**10. Highways list**

No new items had been added to the highways list, but it was noted that the hedging on the junction of Newmans Road/East Street had not been cut within the 20 working days promised by Suffolk County Council. Officers would chase this with Suffolk County Council.

The meeting closed at 7.25pm

Signed .....  
Chairman