

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 6TH JUNE 2023** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes and apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To elect a Vice Chairman for the year 2023/24.
6. To confirm that the minutes of the meeting of Finance Committee held on 2nd May 2023 are an accurate record.
7. To review the actions from previous Finance Committee meetings.
8. To consider the first round of grant applications;

8.1	Bridge Project	-	£10,000
8.2	Choral Society	-	£2,500
8.3	Christopher Centre	-	£2,514.96
8.4	Eden Project	-	£5,000
8.5	Family and Community Network	-	£2,410
8.6	Gainsborough's House	-	£6,500
8.7	Go Start	-	£2,000
8.8	Kernos Centre	-	£2,000
8.9	Men's Shed	-	£2,000
8.10	Quay Theatre	-	£12,000
8.11	Sudbury Art Collective	-	£800
8.12	Sudbury District Scouts	-	£402.84
8.13	Sudbury Rowing Club	-	£600
9. To review the stock list and to note that there is no need to write off missing stock or calendars.
10. To review the 4th quarter internal control reports (copies enclosed).
11. To review the SALC internal audit report (copy enclosed).
12. To review the draft 2022/2023 income and expenditure reports (copy enclosed).
13. To review the fixed assets register.
14. To review the Council's reserves and rebalance the funds in the EMRs.

15. To review the draft annual governance statement for FY2022-2023.
16. To review the accounting statements for FY2022-2023
17. To approve the payment of business rates for the land to the rear on the Town Hall. This is being charged at £1,362.27 for the FY 2023-24.
18. To approve the movement of the profit of £689.13 from last year's Bingo from Bingo Raffle and Ticket Income to the Pick Up and Drop Off Scheme.
19. To consider a request from the L&E Ctte to spend £3,000 as match funding for a mobile cinema from the General Reserve.
20. To consider a request from the L&E Ctte to spend £1,000 on overtime payments for jet washing the town centre pavement from the General Reserve.
21. To consider a request from the L&E Ctte to spend £7,100 on new bins for the cemetery from neighbourhood CIL.
22. To consider a request from the L&E Ctte to spend £22,000 on replacement bins and benches for Mill Acre. This would be funded from the Public Infrastructure EMR.
23. To approve the bank payments for April 2023 (copy enclosed).
24. To review the income and expenditure reports for April 2023 (copy enclosed).
25. To review financial regulations in accordance with Standing Order 5(J) (ix) as referred at the May full council meeting.
26. To review of inventory of land and assets including buildings and office equipment in accordance with Standing Order 5(J) (xiii) as referred at the May full council meeting.
27. To confirm arrangements for insurance cover in respect of all insured risks in accordance with Standing Order 5(J) (xiv) as referred at the May full council meeting.
28. To review of the Council's expenditure incurred under s. 137 of the Local Government Act 1972 or the general power of competence in accordance with Standing Order 5(J) (xx) as referred at the May full council meeting.
29. To consider a response to the possible name change for Sudbury and District Citizens Advice.
30. To receive an update from the RFO on financial matters, including bank balances, the internal control report and any P&C.



C Griffin
TOWN CLERK

1st June 2023

TO: Chairman – Mr N Bennett
Committee Members: - Mrs M Barrett, Ms P Berry-Kilby, Mr S Hall, Ms E Murphy, Miss A Owen, Mr T Regester and Mr N Younger. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.