



Sudbury Town Council Grant Aid Application Form 2026/27

Applications deadline 30.06.2026.

Every year, applications are considered for financial assistance towards a specific project or activities from community associations, cultural, educational, sporting and charitable organisations, which are non-commercial and whose field of activity or purpose is for the benefit of people in the area covered by Sudbury Town Council.

Please thoroughly read the eligibility criteria located on our grant aid webpage: sudbury-tc.gov.uk/grant-aid before making your application.

We advise preparing your application before completing this form.

* Required

About you

1. Organisation lead contact name *

2. Organisation Address (please use your charity or organisation's registered address) *

3. Organisation website: *

4. Contact email address *

5. Contact phone number: *

6. Your position held in the organisation: *

About Your Organisation

7. Please select your organisation type: *

- Charitable Company (Limited by Guarantee)
- Trust (Charitable Trust)
- Community Interest Company (CIC)
- Charitable Incorporated Organisation (CIO)
- Unincorporated Association
- Community Benefit Society (registered society)
- Community Amateur Sports Club (CASC)
- Other

8. Please insert your organisation's registered (charity) number: *

9. Please outline your organisation's main objectives *

10. Approximately how many Sudbury residents does your organisation reach a year through your activities? *

11. Approximately how many non-Sudbury residents does your organisation reach a year through your activities? *

12. Is your organisation open to all? (please include members, volunteers, Trustees, the people you reach etc) and / or do you target a specific audience? *

13. How often does your organisation meet? *

14. If your organisation is run with a Committee, how many members do you currently have? Please give details: e.g Chair, Vice Chair, Secretary etc with any relevant links *

15. Please explain how your Organisation is currently funded: *

Please include approximate percentage proportions (for example: 50% membership, 40% in kind and volunteer support, 10% grants and trusts).

Your Organisation's Impact and Grant Type

16. Please give a summary of the activities of your organisation last year. (If you are a new organisation, give an idea of the activities you propose to undertake)? *

17. Please explain how the local community benefits from your organisation's activities: *

18. Please select the type of grant you are applying for: *

- For a capital project
- For revenue costs
- A combination of capital and revenue costs
- For sporting / artistic grants (individuals eligible)

19. What is the total amount of funding you are applying for from Sudbury Town Council grant aid? If you are applying for a combination of capital and revenue funding, please define how much you are applying for in each category: *

20. Have you applied for any other match funding to support your project costs? Please select all that apply: *

- Suffolk County Council
- Babergh District Council
- National Lottery Funds
- Arts Council
- Crowdfunder
- Private donor(s)
- No other match funding
- Other

21. If you are applying for match funding for your project, please outline how much you have applied for from each fund, and when you expect to hear the outcome:

22. If you have previously received Grant Aid from Sudbury Town Council in the last 5 years can you describe what you delivered with the funding and the impact it has had for the local community: *

About your Proposed Project

23. Please describe how this grant would be spent and how your project would benefit the Sudbury Community. If your project is eligible for funding, a representative will be required to present your project proposal to the Finance Committee in September. *

24. Please provide a detailed breakdown of the total cost of your project and which elements would be funded by the STC grant aid, if you are successful: *

25. If you are successful in your application, how will you measure the impact of your project for the local community? *

26. Required Supporting Documents: *

Please tick to confirm you will send the following supporting documents to: clare.morgan@sudbury-tc.gov.uk (Deputy Town Clerk and RFO) after submission of your Grant Aid application.

- A copy of your organisation's constitution with a list of officers.
- A copy of your last annual report
- A copy of your organisation's last audited accounts

27. Optional Supporting Documents

Please tick to confirm you will send the following supporting documents to: clare.morgan@sudbury-tc.gov.uk (Deputy Town Clerk and RFO) after submission of your Grant Aid application.

- A full proposal or video link
- Quotes received
- Images or testimonials
- Other

Confirmation

We confirm that the information given in this application is accurate and that the organisation undertakes to inform Sudbury Town Council of any changes in circumstances that would affect this application. We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given and a report will be sent during the year to the council on completion of project.

28. Please check to confirm: *

I agree

Data Protection & Control

Sudbury Town Council (STC) will be Data Controllers of the information you are providing. As required by the Data Protection Act 2018 the information will be kept safe, secure, processed and only shared for those purposes or where it is allowed by law. In some circumstances however we may need to disclose your personal details to a third party so that they can provide a service you have requested, or fulfil a request for information. Any information about you that we pass to a third party will be securely held by that party, in accordance with the Data Protection Act 2018 and used only to provide the services or information you have requested.

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