

# **SUDBURY TOWN COUNCIL**

You are **summoned** to a meeting of the LEISURE & ENVIRONMENT COMMITTEE to be held in Sudbury Town Hall on **TUESDAY 27<sup>TH</sup> JUNE 2023** at **6.30pm** for the transaction of the following business:

## **AGENDA**

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of the Leisure and Environment Committee held on 30<sup>th</sup> May 2023 (copies were circulated and adopted at the June Full Council meeting) are an accurate record.
6. To review the outstanding action from previous meetings.
7. To receive an update from the Community Warden Manager on the Grounds Maintenance.
8. To receive an update from the Town Centre Manager on the progression of the Sudbury Signage project and to review latest designs.
9. To receive an update from the Facilities Manager on the plan to refurbish the exterior of the Town Hall.
10. To discuss the proposal for permanent cameras in the Assembly Room to improve broadcast quality during meetings.
11. To receive an update on Suffolk Highways' plans for Market Hill this summer.
12. To receive a briefing on the Lady Bridge restoration project.
13. To approve expenditure of £1,570 excluding VAT on the Civic Service.
14. To approve expenditure of £750 excluding VAT on the Andrew Phillips memorial.
15. To discuss a request from the Commonwealth War Graves Commission to install signs indicating war graves at Sudbury Cemetery.
16. To discuss the removal of a pine tree from the Newton Road Cemetery.
17. To approve expenditure of up to £70 excluding VAT to purchase new postcards to sell in the Tourist Information Centre.

18. To approve expenditure of £243.50 excluding VAT to purchase more of the 'Seeing Jessie Home' jigsaw puzzle sold in the Tourist Information Centre.
19. To approve expenditure of £277.50 excluding VAT to purchase a new jigsaw puzzle 'The Pickwick Papers' to be sold in the Tourist Information Centre.
20. To note an email regarding a running race that will pass through Sudbury on the 12<sup>th</sup> August 2023.
21. To discuss an email from the Quay Theatre requesting the use of Market Hill on the 6<sup>th</sup> May 2024 for their annual plant market.
22. To discuss a request from the Kingfisher for support with their projects to address deprivation in the Sudbury area.
23. To discuss fly tipping and the state of the paths in First Avenue and agree on a response.
24. To agree on the response to the removal of the 91 bus services.

PRIVATE AND CONFIDENTIAL

25. To discuss a report received from the ICO and the way forward.



22<sup>nd</sup> June 2023

C Griffin  
TOWN CLERK

**TO:** Miss A Owen Chairman – P Beer, Ms P Berry-Kilby, Mr S Hall, Ms E Murphy, Ms J Rawlinson, Mr T Register and Mr A Welsh. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation, both at the time of the meeting and for those who watch later, and to aid in producing accurate minutes.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.