

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the LEISURE & ENVIRONMENT COMMITTEE to be held in Sudbury Town Hall on **TUESDAY 25TH JULY 2023** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of the Leisure and Environment Committee held on 27th June 2023 are an accurate record.
6. To review the outstanding action from previous meetings.
7. To receive an update from the Facilities Manager on the plan to refurbish the exterior of the Town Hall.
8. To discuss the control and enforcement of Parking Permits in Francis Road.
9. To approve expenditure of up to £5,000 excluding VAT on a new boundary fence for the northeastern side the Newton Road Cemetery.
10. To approve expenditure of up to £13,650 excluding VAT on the installation and removal of the Christmas lights for 2023.
11. To approve expenditure of up to £1,500 excluding VAT on the rolling replacement of Christmas lights.
12. To consider changing the opening hours of the Tourist Information on Saturdays during the summer from 10am – 3.00pm to 9am – 2.00pm.
13. To approve variable rates for the hire charge for the Town Hall for long term bookings.
14. To consider a request for the 'Great Tommy Sleepout' to use the Croft area for 2 nights in 2024.
15. To discuss options for the removal or root works for a pine tree in the Newton Road Cemetery.
16. To discuss a business engagement and data collection plan for Market Hill.

C Griffin

20th July 2023

C Griffin
TOWN CLERK

TO: Miss A Owen Chairman – P Beer, Ms P Berry-Kilby, Mr S Hall, Ms E Murphy, Ms J Rawlinson, Mr T Register and Mr A Welsh. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation, both at the time of the meeting and for those who watch later, and to aid in producing accurate minutes.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.