

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 7TH NOVEMBER 2023** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes and apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of Finance Committee held on 3rd October 2023 are an accurate record.
6. To review the actions from previous Finance Committee meetings.
7. To approve the bank payments for September 2023 (copy enclosed).
8. To review the income and expenditure reports for September 2023 (copy enclosed).
9. To write off missing shop stock to a value of £10.40
10. To note the receipt of an additional legacy from the Weir estate.
11. To review the draft budget for FY2024-2025.
12. To review the salary budget for FY2024-2025 as per Fin Reg 4.4.
13. To receive an update from the Town Clerk and the RFO on financial matters, including bank balances and any Private & Confidential matters.



C Griffin
TOWN CLERK

2nd November 2023

TO: Chairman – Mr N Bennett
Committee Members: - Mrs M Barrett, Ms P Berry-Kilby, Mr S Hall, Ms E Murphy, Miss A Owen, Mr T Regester and Mr N Younger. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.