

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL
ON TUESDAY 2ND May 2023 AT 6.30PM**

PRESENT: Mr N Bennett - in the Chair

Mrs J Antill
Mrs S Ayres
Mr S Hall
Ms E Murphy
Mr T Regester

Mr C Griffin - Town Clerk
Ms A Walker - RFO

1. **SUBSTITUTES AND APOLOGIES**

Apologies for absence were received from Councillor A Osborne. Councillor J Owen was not present, but no apologies had been received.

2. **DECLARATIONS OF INTEREST**

Councillor S Ayres declared that she was a Babergh District Councillor. Councillor S Hall declared an interest in item 8.

3. **DECLARATIONS OF GIFTS & HOSPITALITY**

No gifts or hospitality were declared.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the Finance Committee meeting held on 4th April 2023 be confirmed as an accurate record and signed by the Chairman.

6. **ACTIONS FROM PREVIOUS MINUTES**

The actions from the previous meeting were reviewed and noted.

The Town Clerk confirmed that the water bowser had been delivered, and that Councillor S Hall had visited to commence the end of year internal control checks.

7. TO NOTE A REALLOCATION OF UP TO £19,000 FROM BUDGET LINE CC109-4001 (CENTRAL SERVICES - SALARIES) to CC109-4064 (CENTRAL SERVICES – OTHER PROFESSIONAL FEES)

The Town Clerk advised that this was simply a reallocation of expenses within the same cost centre due to the temporary RFO being employed via an agency, as opposed to being employed directly by the Council.

RESOLVED

That the reallocation be noted.

8. TO APPROVE THE PROCESS OF ACTING AS BANKERS FOR COMMUNITY GROUPS

The Town Clerk explained that advice had been sought from NALC regarding the issue of acting as banker for community groups. The Council had agreed to holding funds for the Gainsborough Trail some years before and more recently had agreed to provide similar support for the Sudbury defibrillator campaign. In addition to these, there was now the 'Pick Up and Drop Off' scheme which provided free groceries for collection from the Town Hall. These were all of benefit to the public, but not directly funded by the Town Council, and so councillors did not have the authority to decide to spend these funds elsewhere.

Councillor S Hall declared an interest at this point as he was a signatory for funds held on behalf of the 'SudburyTeamDefib' defibrillator campaign.

Four criteria had been proposed in order to protect both the council and the schemes:

1. A description of the purpose of the fund (normally a charitable purpose or of clear benefit to the public).
2. A basic charter covering the governance of the fund.
3. A list of the people who are authorised to approve spending from the fund.
4. Instructions on what to do with the funds if the purpose ceases to exist or the authorised people were no longer involved.

The members were asked to either approve these criteria and/or suggest others, or to direct that the monies should be returned.

Some concern was raised about the amount of time involved in financial administration by the Town Council on behalf of these community groups. It was agreed that any further community benefit schemes were to be reviewed on a case-by-case basis.

RESOLVED

That the four criteria above be adopted for the three existing funds; however, no further community groups may be added without the prior approval of the Finance Committee.

9. REVIEW OF BANK PAYMENTS FOR MARCH 2023

Members reviewed and discussed the bank payments for the period 1st to 31st March 2023, as shown at minute page 195.

One query was raised regarding the cost of skip hire and whether greater efforts to recycle market waste could remove the need for a skip on every market day. The Town Clerk

confirmed that the need for the market skip had been reviewed and that, at the present time, there was no viable alternative. However, this was under constant review. The costs of cemetery skips had been much reduced due to better control of the skips, and it was hoped that these could be dispensed with completely.

RESOLVED

That the bank payments for March 2023 be noted.

10. REVIEW OF DRAFT INCOME AND EXPENDITURE REPORTS FOR MARCH 2023

Members reviewed and discussed the draft income and expenditure reports for the period 1st to 31st March 2023, as shown at minute page 198. The final income and expenditure reports could not be produced until the end of year closedown process had been completed.

RESOLVED

That the draft Income and Expenditure reports for March 2023 be noted.

11. TO RECEIVE AN UPDATE FROM THE RFO ON FINANCIAL MATTERS, INCLUDING THE INTERNAL CONTROL REPORT AND ANY P&C

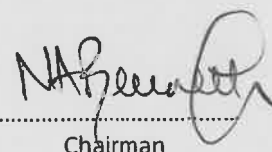
- Councillor S Hall had visited the Town Hall on 17th April to conduct the internal control checks. Some information had not been available during his visit and so he had not been able to complete all the checks. He would arrange another date to revisit and complete the Internal Control checks as soon as possible.
- The Town Clerk reported on a late invoice from Suffolk County Council for the replacement of two streetlights carried out in 2019. It was not known why the invoice had not been issued earlier, but the Town Clerk confirmed that the Leisure and Environment Committee had approved the spending in March 2019 and their minutes had been adopted by the full council in April 2019. Any unspent funding in 2019 would have been subsumed into the reserves and so the Town Clerk proposed to pay the invoice under his delegated authority in Financial Regulation 5.5(d).

RESOLVED

That the invoice for £3,830 excluding VAT for two replacement streetlights from Suffolk County Council be paid under Financial Regulation 5.5(d).

- The RFO reported that, due to staff sickness which had caused a delay in the year-end process, Rialtas were contacted to postpone the year-end closedown process. Due to a cancellation, they were able to offer a later date (Friday 5th May) which was beneficial as it meant that the whole process could now be dealt with on that day.

The business of the meeting concluded at 7.08pm.


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Chairman

Date: 25/04/2023

Sudbury Town Council

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Bank Current Account

List of Payments made between 01/03/2023 and 31/03/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/03/2023	Supply Line Solutions	BP	167.28		Cleaning Materials-22/02/23
01/03/2023	McColls Store 0913 - Sudbury	BP	20.60		Newspaper - 29/01-25/02/23
01/03/2023	Outstanding Map Distributors L	BP	156.94		Various Walk Maps - 27/02/2023
01/03/2023	Ambrose Electrical Ltd	BP	360.00		2 Additional Sockets in Shed
02/03/2023	Indeed	DEB	188.52		Recruitment for the RFO Feb23
03/03/2023	Shoents - Att: Miss Samantha	FPO	130.00		Facepainting & Glitter Tattoos
06/03/2023	MELANIE EDWARDS	FPO	140.12		M Edwards Food Pick Up-06/03
06/03/2023	AMZNMktplace CD 4416	DEB	25.48		C.Griffin 2X Notebooks-03/03
06/03/2023	ARLO CD 4416 04MAR23	DEB	12.99		ARLO Monthly Subs.02/03-01/04
06/03/2023	SumUp Payments Ltd	FPI-06/03	0.26		Purchase Ledger Payment
06/03/2023	Garden Nursery	BP	2,000.00		Winter Planting Instalment 3
06/03/2023	T & P Fire Ltd	BP	91.99		Monthly Flash Test-23/02/23
06/03/2023	Aquam Water Services Ltd	BP	1.74		Standpipe-22/11-27/02/23
07/03/2023	NEST IT000000933597	DD	110.99		NEST IT000000933597-07/03
07/03/2023	Cadcorp	FPO	420.00		Mapping System-01/03-28/02/24
07/03/2023	Auto Innovations	BP	36.00		ID Plates - 06/03/23
08/03/2023	SumUp Payments Ltd	FPI-08/03	2.16		Purchase Ledger Payment
08/03/2023	JENSTEN INSURANCE	BP *	343.94		Tractor Insurance to 12/03/24
09/03/2023	Flameguard Fire & Security	BP	540.00		Fire Risk Assessment-02/03/23
10/03/2023	P Tuckwell Ltd	BP	23,314.67		John Deere Riding Lawn Equip
10/03/2023	Ernest Doe & Sons Ltd	BP	867.68		Repair to Chipper - 14/02/23
10/03/2023	SumUp Payments Ltd	FPI-10/03	7.66		Purchase Ledger Payment
10/03/2023	SMC Safety Services Ltd	BP /	4,320.00		A.Retained Consult.27/02-31/03
13/03/2023	SumUp Payments Ltd	FPI-13/03	0.18		Purchase Ledger Payment
14/03/2023	THE GREEN REAPER CD 4416	DEB	469.99		Cobra T60RL Cultivator-14/03
14/03/2023	Fuelgenie Business Account	DD	317.34		Fuelgenie Fuel - Feb 2023
15/03/2023	BABERGH DC CTAX BU	DD	711.00		BDC Business Rates-15/03/23
15/03/2023	BABERGH DC CTAX BU	DD	387.00		BDC Business Rates-15/03/2023
15/03/2023	BABERGH DC CTAX BU	DD	399.00		BDC Bus.Rates Gnd Flr.-15/03
15/03/2023	BABERGH DC CTAX BU	DD	334.00		BDC Bus Rates 1st Flr-15/03
15/03/2023	MOWERS2GO CD 4416	DEB	558.58		Hedge Trimmer & Kits-14/03
15/03/2023	SumUp Payments Ltd	FPI-15/03	0.37		Purchase Ledger Payment
15/03/2023	ARVAL BNP PARIBAS GROUP	DD	738.00		ARVAL Van Lease X2-01/03/23
16/03/2023	SumUp Payments Ltd	FPI-16/03	0.10		Purchase Ledger Payment
16/03/2023	Verizon Connect UK Limited	BP *	28.80		Trackers X 2 - 01/03/23
16/03/2023	LAC Cleaning Contractors Ltd.	BP	236.10		LAC Carpet Cleaning-11/03/23
16/03/2023	Felix of Long Melford	BP	357.03		Sale of Tickets - Feb 2023
17/03/2023	SumUp Payments Ltd	FPI-17/03	0.03		Purchase Ledger Payment
17/03/2023	SGW Payroll Ltd	DD	121.20		Payroll Monthly Support-28/02
17/03/2023	SGW Payroll Ltd	DD	121.20		Monthly Payroll Support-31/03
17/03/2023	Eastern Lift Services Ltd	BP	2,241.60		Lift Maintenance01/04-31/03/24
17/03/2023	SGW Payroll Ltd	Reversal	-121.20		SGW-Correction of Payment
20/03/2023	SumUp Payments Ltd	FPI-20/03	0.35		Purchase Ledger Payment
21/03/2023	SUFFOLK COUNTY COUNCIL	FPO	50.00		Rd Closure F.Market-2023/24
21/03/2023	SUFFOLK COUNTY COUNCIL	FPO	50.00		Rd Closure Green Sun.2023-2024
21/03/2023	HMRC - ACCOUNTS OF	BP	8,776.26		HMRC-PAYE/NI-06/02-05/03/23
21/03/2023	NEST IT000000933597	DD	112.48		NEST IT000000933597-21/03

MAS

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/03/2023	SumUp Payments Ltd	FPI-21/03	0.12		Purchase Ledger Payment
21/03/2023	Baldwin Alarms	BP /	32.40		3 x Alarm Sys Key Fobs 9/3/23
21/03/2023	Ambrose Electrical Ltd	BP -	144.00		Batteries Fire Alarm Panel
21/03/2023	GOSLINGS	BP	72.06		Frame for Coat of Arms-23/02
21/03/2023	East of England LGA	BP.	2,394.00		ELGA-Pay Review Phase 1-08/03
21/03/2023	DB Security	BP .	96.00		Side Ent Door Keys x 4-13/3/23
21/03/2023	T.D. & A.M. Bugg Ltd	BP -	882.00		Bugg Skips X7-Feb 2023
21/03/2023	TOOLSTATION UK CD 4416	DEB	99.60		Guttering & Drainpipe-21/03
21/03/2023	TOOLSTATION UK CD 4416	DEB	70.90		Hammerite Black Metal-24/03
21/03/2023	TOOLSTATION UK CD 4416	DEB	42.98		Half Round Gutter - 20/03/2023
22/03/2023	Sudbury in Bloom	BP .	235.00		Sud in Bloom 3rd Qtr-16/03
23/03/2023	WWW.DEC.ORG.UK CD 4416	DEB	500.00		Turkish & Syrain Earthquakes
23/03/2023	SumUp Payments Ltd	FPI-23/03	0.63		Purchase Ledger Payment
23/03/2023	SSE Energy Supply Limited	DD	1,692.19		Gas 01/02/23 - 28/02/23
23/03/2023	EE Limited	DD .	57.60		EE - Mobile Pihones-15/03/2023
24/03/2023	SUFFOLK CC PENSION	BP	6,689.41		SCC Staff Pensions - 24/03/23
24/03/2023	SumUp Payments Ltd	FPI-24/03	0.36		Purchase Ledger Payment
24/03/2023	SGW Payroll Ltd	DD -	30.00		SGW-Payroll Re-Run-Feb23
24/03/2023	SGW Payroll Ltd	DD /	30.00		SGW Payroll Re-Run-Feb23
24/03/2023	Southern Electric	BGC	-141.63		SSE Electric - 02/02-01/03/23
24/03/2023	STC Payroll - March 2023	BP	26,657.77		STC Payroll - March 2023
27/03/2023	SumUp Payments Ltd	FPI-27/03	0.09		Purchase Ledger Payment
27/03/2023	Suffolk County Council	BP *	9,210.04		SCC St.Lighting-01/04-31/03/23
27/03/2023	Essex Industrial Doors Ltd	BP .	7,448.40		3x Roller Shutter Doors-13/03
27/03/2023	Supply Line Solutions	BP *	139.20		Toilet & Centrefeed Rolls-23/0
27/03/2023	Ambrose Electrical Ltd	BP -	156.00		Replace Faulty Sockets-21/03
28/03/2023	MELANIE EDWARDS	FPO	173.96		M Edwards-Food Pick Up-27/03
28/03/2023	SERVICE CHARGES REF :	PAY	100.80		Lloyds Service Chgs-28/03/23
28/03/2023	PUBLIC WORKS LOANS	DD	9,074.95		PUBLIC WORKS LOAN-28/03/23
28/03/2023	Wix.com 1047104505 CD 4416	DEB	204.00		Wix Yr Fee-07/04-06/04/23
29/03/2023	SumUp Payments Ltd	FPI-29/03	0.46		Purchase Ledger Payment
29/03/2023	SumUp Payments Ltd	FP-29/03	0.34		Purchase Ledger Payment
29/03/2023	McColls Store 0913 - Sudbury	BP	29.00		Newspapers 26/02-25/03/23
29/03/2023	T & P Fire Ltd	BP -	91.99		Monthly Flash Test 22/03/23
29/03/2023	Mr Steven Binks	BP .	132.25		Tea Towels/Sud Jigsaws-22/03
29/03/2023	G A Smith Gardening Services L	BP	1,320.00		Grave Digging - 10/03-24/03/23
29/03/2023	TOOLSTATION UK CD 4416	DEB	8.36		Bolts & Nuts for Baskets-28/03
30/03/2023	SumUp Payments Ltd	FPI-30/03	1.03		Purchase Ledger Payment
30/03/2023	SumUp Payments Ltd	FP-30/03	0.33		Purchase Ledger Payment
30/03/2023	Joe Jackson	BP.	9.89		St Edmund Way - 29/03/2023
30/03/2023	Baldwin Alarms	BP .	5,092.37		Alarm installation/signalling
30/03/2023	Supply Line Solutions	BP .	54.14		Boots - B Smith - 15/03/2023
30/03/2023	Eastern Arboriculture & Traini	BP *	6,000.00		Tree Surgery Works-March23
30/03/2023	Avalon Associates	BP *	770.00		Bookbinding 2021 Minutes-06/03
30/03/2023	Mr P T Rowe	FPO	28.00		4 Books Old Bulmer Boy TIC
30/03/2023	ERNEST DOE / SONS CD 4416	DEB	16.99		2 x Fuel Cans - 29/03/23
31/03/2023	Robertson Bell Ltd	FPO .	1,080.00		RFO Agency Fees 22/03-24/03/23

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Bank Current Account

List of Payments made between 01/03/2023 and 31/03/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref.</u>	<u>Transaction Detail</u>
31/03/2023	RSA Geotechnics Ltd	BP -	408.00		Soil Screening- 28/03/2023
31/03/2023	Robertson Bell Ltd	BP /	2,160.00		RFO Agency Fees 08/03-17/03/23
31/03/2023	James Hallam Council Guard	BP /	1,122.60		Van Insurance-01/04-31/03/2024
31/03/2023	BHIB Councils Insurance	BP +	7,727.13		Insurance 01/04/23-31/03/24
31/03/2023	G A Smith Gardening Services L	BP *	920.00		Grave Digging - Mar 2023
31/03/2023	Ernest Doe & Sons Ltd	BP *	325.00		SH-BG86 27.2CC Blower (InsCIm)
Total Payments			<u>142,539.14</u>		

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Summary Income & Expenditure by Budget Heading 31/03/2023

Month No: 12

Draft (1) Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
101	Corporate Management							
	Income	0	734,000	734,000	0			100.0%
	Expenditure	0	0	3,000	3,000		3,000	0.0%
	Net Income over Expenditure	<u>0</u>	<u>734,000</u>	<u>731,000</u>	<u>(3,000)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	73,000					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>661,000</u>					
102	Democratic Represent'n & Mgmt							
	Expenditure	0	52	900	848		848	5.8%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(52)</u>					
103	Grants							
	Expenditure	809	30,958	50,000	19,042		19,042	61.9%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(809)</u>	<u>(30,958)</u>					
109	Central Services/Admin							
	Income	770	30,932	1,010	(29,922)			3062.6%
	Expenditure	24,844	252,520	251,550	(970)		(970)	100.4%
	Net Income over Expenditure	<u>(24,074)</u>	<u>(221,588)</u>	<u>(250,540)</u>	<u>(28,952)</u>			
	plus Transfer from EMR	0	2,747					
	less Transfer to EMR	0	24,970					
	Movement to/(from) Gen Reserve	<u>(24,074)</u>	<u>(243,811)</u>					
199	Capital & Projects							
	Expenditure	0	0	70,000	70,000		70,000	0.0%
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
201	Market - Charter Street							
	Income	7,433	81,823	75,000	(6,823)			109.1%
	Expenditure	4,614	51,856	53,747	1,891		1,891	96.5%
	Net Income over Expenditure	<u>2,819</u>	<u>29,968</u>	<u>21,253</u>	<u>(8,715)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>2,819</u>	<u>29,968</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
204	Street Fairs							
	Income	0	3,655	2,696	(959)			135.6%
	Expenditure	0	3,021	4,534	1,513		1,513	66.6%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>634</u>					
205	Council Public Events							
	Income	0	6,111	700	(5,411)			873.0%
	Expenditure	896	32,880	34,405	1,525		1,525	95.6%
	Net Income over Expenditure	<u>(896)</u>	<u>(26,769)</u>	<u>(33,705)</u>	<u>(6,936)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(896)</u>	<u>(26,769)</u>					

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Summary Income & Expenditure by Budget Heading 31/03/2023

Month No: 12

Draft (1) Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
206	Town Economy							
	Income	(12,161)	21,171	0	(21,171)			0.0%
	Expenditure	4,968	74,904	79,469	4,565		4,565	94.3%
	Net Income over Expenditure	<u>(17,129)</u>	<u>(53,733)</u>	<u>(79,469)</u>	<u>(25,736)</u>			
	plus Transfer from EMR	7	9,672					
	less Transfer to EMR	0	12,137					
	Movement to/(from) Gen Reserve	<u>(17,123)</u>	<u>(56,198)</u>					
211	Town Hall Building							
	Income	12,213	19,160	8,950	(10,210)			214.1%
	Expenditure	29,742	107,883	120,259	12,376		12,376	89.7%
	Net Income over Expenditure	<u>(17,530)</u>	<u>(88,723)</u>	<u>(111,309)</u>	<u>(22,586)</u>			
	plus Transfer from EMR	10,166	21,623					
	Movement to/(from) Gen Reserve	<u>(7,364)</u>	<u>(67,100)</u>					
212	Public Clocks							
	Expenditure	0	289	2,500	2,211		2,211	11.6%
213	Street Wardens							
	Income	0	27,583	26,780	(803)			103.0%
	Expenditure	2,392	29,567	29,548	(19)		(19)	100.1%
	Net Income over Expenditure	<u>(2,392)</u>	<u>(1,984)</u>	<u>(2,768)</u>	<u>(784)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(2,392)</u>	<u>(1,984)</u>					
221	Allotments							
	Income	100	2,033	1,600	(433)			127.1%
	Expenditure	502	2,404	1,981	(423)		(423)	121.3%
	Movement to/(from) Gen Reserve	<u>(402)</u>	<u>(370)</u>					
239	Open Spaces&Closed Churchyards							
	Income	0	71,216	0	(71,216)			0.0%
	Expenditure	1,861	68,855	23,318	(45,537)		(45,537)	295.3%
	Net Income over Expenditure	<u>(1,861)</u>	<u>2,361</u>	<u>(23,318)</u>	<u>(25,679)</u>			
	plus Transfer from EMR	0	42,157					
	less Transfer to EMR	0	69,883					
	Movement to/(from) Gen Reserve	<u>(1,861)</u>	<u>(25,365)</u>					
241	Cemetery							
	Income	11,706	69,334	50,400	(18,934)			137.6%
	Expenditure	15,182	108,416	91,867	(16,549)		(16,549)	118.0%
	Net Income over Expenditure	<u>(3,476)</u>	<u>(39,082)</u>	<u>(41,467)</u>	<u>(2,385)</u>			
	plus Transfer from EMR	0	19,429					
	Movement to/(from) Gen Reserve	<u>(3,476)</u>	<u>(19,653)</u>					
243	War Memorial, Aelfhun & Gains							
	Expenditure	0	0	500	500		500	0.0%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
250	Information Centre							
	Income	378	8,838	4,875	(3,963)			181.3%
	Expenditure	4,729	39,010	35,891	(3,119)		(3,119)	108.7%
	Net Income over Expenditure	<u>(4,352)</u>	<u>(30,172)</u>	<u>(31,016)</u>	<u>(844)</u>			
	plus Transfer from EMR	0	552					

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Summary Income & Expenditure by Budget Heading 31/03/2023

Month No: 12

Draft (1) Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	<u>(4,352)</u>	<u>(29,620)</u>					
252	Christmas Lights							
	Income	0	317	300	(17)			105.6%
	Expenditure	0	16,927	16,750	(177)		(177)	101.1%
	Net Income over Expenditure	<u>0</u>	<u>(16,610)</u>	<u>(16,450)</u>	<u>160</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(16,610)</u>					
261	Museum							
	Income	250	667	0	(667)			0.0%
	Expenditure	0	2,904	700	(2,204)		(2,204)	414.8%
	Net Income over Expenditure	<u>250</u>	<u>(2,237)</u>	<u>(700)</u>	<u>1,537</u>			
	plus Transfer from EMR	0	1,577					
	Movement to/(from) Gen Reserve	<u>250</u>	<u>(660)</u>					
301	Street Lighting							
	Expenditure	9,785	9,785	4,620	(5,165)		(5,165)	211.8%
302	Street Furniture & Equipment							
	Expenditure	70	2,246	1,550	(696)		(696)	144.9%
	plus Transfer from EMR	0	855					
	Movement to/(from) Gen Reserve	<u>(70)</u>	<u>(1,391)</u>					
311	Highways							
	Income	0	1,808	1,600	(208)			113.0%
	Expenditure	0	389	400	11		11	97.2%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>1,420</u>					
312	Footpaths							
	Expenditure	1,720	1,720	1,350	(370)		(370)	127.4%
321	Floral Displays & Bedding Mtce							
	Expenditure	2,235	20,884	21,568	684		684	96.8%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(2,235)</u>	<u>(20,884)</u>					
341	Community Wardens							
	Income	2,566	35,180	38,143	2,963			92.2%
	Expenditure	10,007	114,422	112,654	(1,768)		(1,768)	101.6%
	Net Income over Expenditure	<u>(7,442)</u>	<u>(79,243)</u>	<u>(74,511)</u>	<u>4,732</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	1,059					
	Movement to/(from) Gen Reserve	<u>(7,442)</u>	<u>(80,302)</u>					
499	Bingo&Raffle							
	Income	241	1,954	2,880	926			67.8%
	Expenditure	144	1,264	2,208	944		944	57.3%
	Net Income over Expenditure	<u>97</u>	<u>689</u>	<u>672</u>	<u>(17)</u>			
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>97</u>	<u>689</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
901	Civic Activities							
	Expenditure	1,416	19,074	27,117	8,043		8,043	70.3%
	plus Transfer from EMR	0	918					

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Sudbury Town Council

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Summary Income & Expenditure by Budget Heading 31/03/2023

Month No: 12

Draft (1) Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Movement to/(from) Gen Reserve	<u>(1,416)</u>	<u>(18,156)</u>					
912 Mayors Charity							
Expenditure	0	849	0	(849)		(849)	0.0%
plus Transfer from EMR	0	849					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
Grand Totals:- Income	23,495	1,115,783	948,934	(166,849)			117.6%
Expenditure	115,918	993,077	1,042,386	49,309	0	49,309	95.3%
Net Income over Expenditure	<u>(92,423)</u>	<u>122,706</u>	<u>(93,452)</u>	<u>(216,158)</u>			
plus Transfer from EMR	10,172	100,378					
less Transfer to EMR	0	181,049					
Movement to/(from) Gen Reserve	<u>(82,251)</u>	<u>42,034</u>					