

**SUDBURY TOWN COUNCIL**  
**MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING**  
**HELD IN THE TOWN HALL ON TUESDAY 22<sup>ND</sup> APRIL COMMENCING AT 6:30 PM**

Committee members present: Mr N Bennett – the chair.  
Mr S Hall  
Mr A Osborne  
Miss A Owen  
Mr N Younger

Officers in attendance: Mr C Griffin – Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

Apologies had been received from Councillors Ms J Carter and Mr A Stohr.

2. **DECLARATIONS OF INTEREST**

Councillors Mr A Osborne and Miss A Owen declared that they were also Babergh District Councillors.

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

There were no declarations of gifts or hospitality.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

**RESOLVED**

**That the minutes of the previous meeting held on the 7<sup>th</sup> April 2025 be confirmed as an accurate record and signed by the Chairman.**

6. **REVIEW OF ACTIONS FROM PREVIOUS MEETINGS**

The Town Clerk asked members to confirm that they were content with the draft text for the reply on Babergh District Council's proposal to stop sending neighbour letters that had been included in item 8 of the actions of the previous minutes.

**RESOLVED**

**That the draft text for the reply on Babergh District Council's proposal to stop sending neighbour letters be approved and submitted as the town council's response.**

7. **PLANNING APPLICATIONS**

DC/25/01602 **Proposal:** Notification of Works to Trees in a Conservation Area – Fell 1 No. Sycamore (T1), Reduce height of 1 No Sycamore (T2), Fell 1 No. Sycamore (T3) and Remove ivy of 1 No. Sycamore (T4).  
**Location:** Communal Area, Alan Phillips Way, Sudbury, Suffolk

**RESOLVED – To recommend refusal on the following grounds;**

- The group of trees along the riverbank were retained as part of the original plan that was approved for the redevelopment of the Walnut Tree Hospital as a residential area and form part of the local amenity.
- No justification has been provided for cutting down these trees.

The Town Council request that the Arboricultural officer visit the site to examine all the trees along this section of the riverbank with a view to placing them under a group tree protection order (TPO).

DC/25/01611 **Proposal:** Application for consent to display an Advertisement(s) – Installation of a suite of boundary/gateway signs, finger posts and totem signs.  
**Location:** Multiple sites around Sudbury

**RESOLVED – To recommend approval.**

DC/25/01567 **Proposal:** Notification of works to Trees in a Conservation Area – Cut trees back by 3m to boundary of car park.  
**Location:** The Rectory, 19 Gainsborough Street, Sudbury, Suffolk, CO10 2EU

**RESOLVED – To recommend approval subject to a visit by the Arboricultural officer to confirm whether the asymmetric cut requested, or a full symmetrical cut, would be best for the long-term health and stability of these trees.**

8. **TO DISCUSS THE EMAIL ABOUT 4 MEADOW VIEW ROAD**

An email had been received from a member of the public regarding planning application DC/24/04321 for 4 Meadow View Road. The email was from the direct neighbour who had objected the application as they believed that it required the use of some land within their property boundary.

**RESOLVED**

To note that Babergh District Council, as the planning authority, had already responded to confirm that boundary disputes between neighbours were a civil legal matter and could not be resolved by the council. However, the granting of planning permission does not give the owner or builder the right to access land not in their ownership either during construction or for ongoing maintenance.

**HIGHWAYS**

9. **TO DISCUSS THE HIGHWAYS LIST**

Members discussed the following points;

- The recent repair to the large pothole in Cross Street, near the Alaz Restaurant, was already scuffed up, raising concern over the quality of the repair work.
- The blocked drain at the bottom of Acton Lane had still not been cleared.

The meeting closed at 7:02 pm.

Signed .....  
Chairman

DRAFT