

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING  
HELD IN THE TOWN HALL ON 4<sup>TH</sup> NOVEMBER 2024 COMMENCING AT 6:30 PM**

Committee members present: Mr N Bennett – the chair.  
Ms J Carter  
Mr S Hall  
Mr A Osborne  
Mr T Register  
Mr N Younger

Officers in attendance: Mr C Griffin – Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

Apologies had been received from Councillors Miss A Owen and Mr A Stohr. There were no substitutes.

2. **DECLARATIONS OF INTEREST**

Councillors Ms J Carter, Mr A Osborne and Mr T Register declared that they were Babergh District Councillors.

Councillor Ms J Carter declared she was a Suffolk County Councillor.

Councillor Mr T Register declared a non-registerable interest in planning application DC/24/04595 in that he knew the applicant.

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

There were no declarations of gifts or hospitality.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

**RESOLVED**

**That the minutes of the previous meeting held on the 21<sup>st</sup> October 2024 be confirmed as an accurate record and signed by the Chairman.**

6. ACTIONS FROM PREVIOUS MINUTES

The Town Clerk confirmed that there were no outstanding actions from the previous meeting. He briefed members on the Babergh District Council answers to the questions posed about off-street parking orders under item 8 and the reports of highways issues under item 11.

**RESOLVED**

To note the Town Clerk's update.

7. PLANNING APPLICATIONS

DC/24/04595 **Proposal:** Full Planning Application – Erection of 2No dwellings (following demolition of outbuilding) (amended scheme to that approved under DC/19/02975 with a greater emphasis on sustainability).  
**Location:** 53 Ballingdon Street, Sudbury, Suffolk CO10 2BZ

**RESOLVED – To recommend approval subject to the following conditions;**

- That the windows that cause the neighbour's concern about being overlooked are the same as in the previous planning application which had already been approved.
- That the position of the washing machine will conform to building regulations.
- That there is provision for 6 bins, rather than the 4 shown.

DC/24/04780 **Proposal:** Notification of Works to Trees in a Conservation Area – Reduce 1 No. Sycamore (T1) back to previous pruning points. Reduce 1 No. Sycamore (T2) by 2.5m and shape, Reduce 1 No. Silver Birch (T3) by 4m, Reduce 1 No. Sycamore (T4) by 2.5m, Reduce 3 No. Sycamore (T5 and T6 and T7) by back to previous points.  
**Location:** 1-10 Alan Phillips Way, Sudbury, Suffolk.

**RESOLVED – To recommend refusal due to the negative environmental impact of cutting back these beautiful trees. As there have been multiple applications to carry out work on these trees which protect the river bank, it is recommended that tree preservation orders are placed on these trees and the ownership of the land under them is established.**

DC/24/02656 **Proposal:** Application for Listed Building Consent – Internal and external works as detailed within the Design and Access Statement and Schedule of Works.  
**Location:** St Bartholomews Priory, St Bartholomews Lane, Sudbury, Suffolk, Co10 1XP.

**RESOLVED – To recommend refusal until there is greater understanding of the project. The following areas need to be investigated;**

- Note that a separate planning application has been submitted to develop other parts of the site as a small housing estate.
- The Sudbury Society believe that the building is older than specified in the listing. They believe that it dates back to 1470s with 19C additions.
- Should 19C additions be preserved or only elements from the 15C and 16C?
- A conservation officer should conduct a site visit and go through the detailed schedule of works. From a paper study, it is difficult to reconcile

**the room names with room numbers in different documents and to understand exactly what work is proposed.**

**DEVELOPMENT**

**8. NO DEVELOPMENT ISSUES TO DISCUSS**

**HIGHWAYS**

**9. TO DISCUSS THE HIGHWAYS LIST**

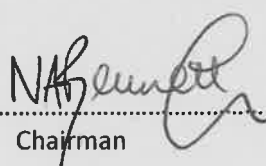
Members discussed the following points;

- Upper East Street pavement parking was still a cause for concern and an email had been sent to members representing a collective view from all residents in Bridge Terrace, East Street, Sudbury ( numbers 1-6 ). This email stated that for some time now, vehicles parked along the left hand side of Upper East Street between numbers 3 and 11 had been obstructing the pavement, forcing pedestrians onto the road and causing danger for other road users. Vehicular access to their properties in Bridge Terrace was via Upper East Street along a narrow driveway between number 11 and 13, and there were 6 vehicles that used this exit onto the road on a daily basis. The residents asked for some of the following to be considered;
  - Extend the existing white line (H-bar) from the driveway, further down the road towards the Horse & Groom Pub.
  - Extend the double yellow lines from the Pub up to number 11, Upper East Street.
  - Enforce CPE's on vehicles parked on the pavement, on the grounds of road or pavement obstructions causing danger for other road users.
  - Display a concealed entrance sign to make traffic aware of the driveway.
  - Speed bumps in the road to slow down traffic.
  - Speed limit changed from 30mph to 20mph on Upper East Street.
- Members considered that the best approach would be;
  - To encourage the residents to request the parking enforcement team from West Suffolk Council to visit East Street and ticket.
  - To have double yellow lines on both sides of East Street from number 11 down to the Horse and Groom pub, (N.B. the Town Council cannot pay for these)
  - To ask the fire service if the road is wide enough for their emergency vehicles.

Members raised the following concerns;

- Members raised their concerns that there was no method for checking the progress of highways lighting faults that were reported by the general public.

The meeting closed at 7:56pm

Signed .....  .....  
Chairman

