

**SUDBURY TOWN COUNCIL**  
**SUDBURY CEMETERY & BURIAL GROUND**

SCALE OF FEES, PAYMENTS & CHARGES PAYABLE FROM 1<sup>ST</sup> APRIL 2024

Fees, payments and charges fixed by Sudbury Town Council, in pursuance of their powers under Section 214 of the Local Government Act 1972, and schedule 26 of the said Act, and the Local Authorities' Cemeteries Order 1977.

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**PART 1 – INTERMENT**

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| 1. | Interment fees (including the cost of grave digging which is carried out by the Council):   |                                 |
|    | i) For any interment in an earthen grave (whether or not the exclusive right of burial has been granted) if the body is that of:  |                                 |
|    | a) A still born child or child whose age at the time of death did not exceed one year   | No charge*                      |
|    | b) A person whose age at the time of death exceeded one year but did not exceed ten years   | No charge*                      |
|    | c) A person whose age at the time of death exceeded ten years in an existing grave which has to be <b>reopened</b>  | £925                            |
|    | d) A person whose age at the time of death exceeded ten years in a <b>single depth</b> grave, including a green burial  | £925                            |
|    | e) A person whose age at the time of death exceeded ten years in a <b>double depth</b> grave  | £1,180                          |
|    | f) Supplement for a casket larger than 6'3"x24"x14" these must be approved by the Town Clerk in writing prior to sale   | £100                            |
|    | ii) For the interment of cremated remains   | £425                            |
|    | iii) For every interment on Saturdays, Bank Holidays or other general holidays, except in the case of emergency certified by the coroner or registered medical practitioner that immediate interment is necessary | Interment fees increased by 50% |
|    | iv) For the interment of the body, or cremated remains of any person who is not an inhabitant of the Town of Sudbury  | Interment fees to double        |

\* Whilst there is no charge for interment, a £60.00 administration fee is payable.

**PART 2 – EXCLUSIVE RIGHT OF BURIAL**

No new exclusive right of burial may be granted without conformation of the death of the first person to be buried in the grave.

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| 1. | For the exclusive right of burial for a period of 99 years:   |      |
|    | a) Double depth grave (space for two burials, one above the other)  | £525 |
|    | b) Single depth grave (there will not be space for a second burial)   | £525 |
| 2. | For the exclusive right of burial for a period of 99 years of cremated remains in an earthen grave 3 feet by 3 feet | £525 |

*The charges above shall be reduced by 50% for the purchase of exclusive rights in respect of the burial of a child whose age at the time of death did not exceed ten years.*

*The charges above for the purchase of exclusive rights of burial will be doubled if the purchaser is not a resident of Sudbury.*

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| 3. | Administration fee for the transfer of exclusive right of burial | £75 |
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4.	Administration fee for the replacement of lost exclusive right of burial documents	£75
5.	Administration fee for a search for lost documents (per additional hour after 2 hours)	£30

### **PART 3 – HEADSTONES, MEMORIALS AND MEMORIAL INSCRIPTIONS**

1.	Permits to erect Headstones or other memorials of an approved design will be granted only in respect of earthen graves and plots for cremated remains where exclusive rights of burial have been acquired and for the duration of those rights.	
2.	Memorials to be erected on plots for the interment of cremated remains shall not exceed 2 feet 3 inches in height and 21 inches wide. These measurements include the base.	
i)	For the right to erect or place a headstone or cross (without footstone or kerb) not exceeding 5 feet in height	£210
ii)	For the right to erect or place a Memorial in the form of:	
iii)		
a)	A Wooden Cross or Flower Vase	£85
b)	A Scroll, Open Book or Recumbent Cross, or in any other form not already specified occupying a space not exceeding 2 feet 6 inches wide, 2 foot 6 inches long and 1 foot 6 inches in height	£210
iv)	For the right to place on any Gravestone or Memorial any inscription after the first	£120
v)	Kerb stones (these must be approved by the Town Clerk in writing prior to sale)	
a)	Enclosing a space not exceeding 6 feet 6 inches by 3 feet	£640
b)	Enclosing a space exceeding 6 feet 6 inches by 3 feet but not exceeding 9 feet by 8 feet (EROB for two plots will be required)	£890
c)	Enclosing a space exceeding 6 feet 6 inches by 8 feet (check EROB)	£1,520

#### **IMPORTANT NOTE:**

Owners should ensure that they arrange the necessary insurance cover in respect of memorials of any description for which permits are issued.

Owners should ensure that any headstone, memorial or grave areas are maintained to a safe standard at all times. Failure to do this could result in the Council undertaking the necessary work and recharging the applicant.

### **PART 4 – FEES FOR SEARCHES OF REGISTER BOOKS AND FOR COPIES AND EXTRACTS TO BE TAKEN THEREFROM**

1.	Every search covering a period of up to one year	£15
2.	For every additional year (after the first)	£6
3.	Every certified copy of an entry of burial in the register books	£10
4.	Extended search for documents (per additional hour after the first hour)	£30

### **PART 5 – MISCELLANEOUS FEES**

1.	Annual care of Adult's grave (grass cutting and tidying up only)	£100
2.	Annual care of Child's grave (grass cutting and tidying up only)	£60
3.	Turfing grave space (Adult)	£75
4.	Turfing grave space (Child)	£45
5.	For the use of the Chapel	£150