

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 7TH OCTOBER 2025** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the extraordinary meeting of Finance Committee held on 23rd September 2025 are an accurate record.
6. To review the actions from previous Finance Committee meetings.
7. To approve the bank payments for August 2025 (copy enclosed).
8. To review the income and expenditure reports for August 2025 (copy enclosed).
9. To review the financial situation at the end of September 2025, mid-financial year.
10. To review the external auditor's report for FY2024-2025 and authorised the payment of the invoice from PKF Little John for £2,100 excluding VAT.
11. To review the Internal Control Report completed by Cllr N Bennett and the RFO report.
12. To review the draft budget for financial year 2026 to 2027.
13. To receive an update from the Town Clerk and the RFO on financial matters.



C Griffin
TOWN CLERK

2nd October 2025

TO: Chairman – Mr N Bennett
Committee Members: - Mrs M Barrett, Mr J Collier, Mr S Hall, Mr J Jeagar, Miss A Owen, Mr T Regester and Mr N Younger. (The Mayor – Ex-officio) and remaining councillors for information.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.