

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 6TH MAY 2025** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of Finance Committee held on 1st April 2025 are an accurate record.
6. To review the actions from previous Finance Committee meetings.
7. To approve the bank payments for March 2025 (copy enclosed).
8. To review the income and expenditure reports for March 2025 and therefore the whole of FY2024-2025 (copy enclosed).
9. To review the financial situation at the end of April 2025.
10. To approve the payment of a legal services invoice from Bates, Wells and Braithwaite of £1,250 excluding VAT.
11. To review the reserves including distributing any underspend from FY2024-2025 to the earmarked reserves (EMRs).
12. To approve the list of payments which arise on a regular basis as the result of continuing contracts, statutory duties or obligations (Fin Reg 6.6).
13. To review the Annual Governance Statement.
14. To receive an update from the Town Clerk and the RFO on financial matters.



C Griffin
TOWN CLERK

30th April 2025

TO: Chairman – Mr N Bennett
Committee Members: - Mrs M Barrett, Mr S Hall, Ms E Murphy, Miss A Owen, Mr T Regester and Mr N Younger. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.