SUDBURY TOWN COUNCIL
MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING HELD IN THE TOWN HALL ON MONDAY 23RD MARCH 2026 COMMENCING AT 6:30 PM

Committee members present: Mr N Bennett – the chair
Mr S Hall
Mr A Osborne
Mr A Stohr

Officers in attendance: Mr C Griffin – Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

Apologies had been received from Councillors Ms J Carter, Miss A Owen, Mr T Regester and Mr N Younger.

2. **DECLARATIONS OF INTEREST**

Councillor Mr A Osborne declared that he was a Babergh District Councillor.

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

There were no declarations of gifts or hospitality.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED
That the minutes of the previous meeting held on 9th March 2026 be confirmed as an accurate record and signed by the Chairman.

6. **REVIEW OF ACTIONS FROM PREVIOUS MEETINGS**

Members reviewed the actions from previous meetings.

- The response to the Suffolk Highways Town, Parish Council and Parish Meeting Survey had been submitted.
- The sink hole in Girling Street had been repaired.
- The sink hole in Melford Road still appeared to be a problem.

NAS

7. **PLANNING APPLICATIONS**

DC/26/00993 **Proposal:** Application to determine if prior approval is required for a proposed: Erection, Extension or Alteration of a Building for Agricultural or Forestry use The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 6. Erection of 1no portal framed agricultural building.
Location: Land East of Middleton Road, Sudbury

RESOLVED – To recommend that prior approval should not be required.

DC/26/00915 **Proposal:** Application for works to trees subject to Tree Preservation Order BT321/T1 - Reduction of upper crown spread as indicated by red line on accompanying photograph.
Location: Trinity House, School Street, Sudbury, Suffolk CO10 2HA

RESOLVED – To recommend approval.

DC/26/01022 **Proposal:** Notification of Works to Trees in Conservation Area - Reduce 1 No. Magnolia (T1) back to previous points, approx. 6-8 ft and shape. Reduce side branches on 1 No. False Acacia (T2) by approx. 6 - 8 ft.
Location: 19 Stour Street, Sudbury, Suffolk CO10 2AX

RESOLVED – To recommend approval, subject to both trees being checked for any bird nesting sites that may have started.

DC/26/00870 **Proposal:** Application for works to Trees subject to Tree Preservation Order BT406/T16 - Cut back 1 No. Oak (T16) by 1.5m (x 1 tree) and reduce lower lateral extending towards road
Location: Tesco Stores Ltd, Springlands Way, Sudbury, CO10 1GY

RESOLVED – To recommend that the tree be inspected by a tree officer to confirm which tree is to be cut back as this was not clear in the application.

DC/26/01004 **Proposal:** Application for a Listed Building Consent - Reinstatement, restoration and alteration of wall
Location: 30 Market Hill, Sudbury, Suffolk CO10 2EN
RESOLVED – To recommend approval.

DC/26/00901 **Proposal:** Application for consent to display an Advertisement(s) - Installation of 12No Signs consisting of 1 Other type, Aldi Logo SignCase, Sign 2 Other type, Opening Hours, Sign 3 Other type, EV Chargers, Sign 4 Other type, Aldi Welcome Vinyl, Sign 5 Fascia type, Aldi Logo SignCase, Sign 6 Fascia type, Aldi Landscape Logo, Sign 7 Fascia type, Aldi Logo SignCase, Sign 8 Fascia type, Aldi Logo SignCase, Sign 9 Fascia type, Aldi Logo SignCase, Sign 10 Other type, Aldi Logo SignCase, Sign 11 Other type, Opening Hours, Sign 12 Other type, EV Chargers. As detailed in submitted plans/documents
Location: Homebase, Waldingfield Road, Sudbury, Suffolk, CO10 2YH
RESOLVED – To recommend approval.

NAS

DC/26/00767 **Proposal:** Application for Listed Building Consent. Conversion and alteration of ground floor to form 2no. retail units and alterations within existing flat at first floor level
Location: 17 North Street, Sudbury, Suffolk CO10 1RB

RESOLVED – To recommend approval.

DC/26/00766 **Proposal:** Planning Application. Conversion and alteration of ground floor to form 2no. retail units and alterations within existing flat at first floor level
Location: 17 North Street, Sudbury, Suffolk CO10 1RB

RESOLVED – To recommend approval.

DC/26/00937 **Proposal:** Planning Application - Sub-division of existing restaurant to form 2no self-contained retail units.
Location: 36 Station Road Sudbury CO10 2SS

RESOLVED – To recommend approval.

DEVELOPMENT

8. There were no development issues.

HIGHWAYS

9. **TO DISCUSS THE HIGHWAYS LIST**

Members discussed the following points;

- Babergh's proposed new Off-Street Parking Places Order –
  - To note the uplift in off street parking charges, which is opposed by Sudbury Town Council.
  - To welcome the change to allow motorhomes to stay overnight in the lorry park.
  - To ask Babergh District Council to include a reminder about excessive noise in their booking system for a digital stay in the lorry park.
  - To ask Suffolk County Council to carry out an assessment of the safety of pedestrians walking to the railway station, the Kingfisher, or Waitrose, given the potential increase in use of the lorry park over the 24 hour cycle.
- Newton Road footpath gradient – To note the concern of residents.
- Excessive Vegetation on Ballingdon Hill – To ask the Town Council staff to cut back the excessive vegetation where it is obscuring the road signage coming into Sudbury on Ballingdon Hill. To report the vegetation blocking the footpath on Ballijngdon Hill to Suffolk Highways and ask them to cut it back sufficiently to allow safe passage by pedestrians.

The meeting closed at 7:50pm.

Signed ..... Chairman