

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL
ON TUESDAY 7th May 2024 AT 6.30PM**

Committee members present: Mr N Bennett – Chair
Mr S Hall
Ms E Murphy
Miss A Owen
Mr T Regester
Mr N Younger
Mrs J Osbourne – Mayor ex-officio

Officers in attendance: Mr C Griffin – Town Clerk
Mrs D Deeks – Administration Manager/s151 Officer

1. **SUBSTITUTES AND APOLOGIES**

Apologies for absence were received from Councillor Mrs M Barrett and Mrs P Berry-Kilby.

2. **DECLARATIONS OF INTEREST**

Councillor Mr T Regester and Councillor A Owen declared that they were Babergh District Councillors.

3. **DECLARATIONS OF GIFTS & HOSPITALITY**

No gifts or hospitality were declared.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the meeting of the Finance Committee held on 2nd April 2024 be confirmed as an accurate record.

6. **ACTIONS FROM PREVIOUS MINUTES**

The Town Clerk gave a quick overview of the key actions from the previous meeting.

RESOLVED

To note the Town Clerk's update.

7. APPROVAL OF BANK PAYMENTS FOR MARCH 2024

The list of payments in excess of £500 and direct debit payments for March 2024 were presented to members for their approval (a copy list is **shown at minute pages 280 to 282**).

RESOLVED

That members approved all listed payments over £500 and all direct debit payments for March 2024.

8. REVIEW OF INCOME AND EXPENDITURE REPORTS FOR MARCH 2024

Members discussed the income and expenditure reports for the period 1st to 31st March 2024, as **shown at minute pages 283 to 294**.

RESOLVED

To note the Income and Expenditure reports for March 2024.

9. TO REVIEW THE DRAFT FY2023-2024 INCOME AND EXPENDITURE REPORTS

The Town Clerk went through the income and expenditure report for year-end in detail and explained the variances for income, expenditure and EMR balances. Large variances were broken down as unexpected additional income, reduced staffing levels and EMR allocations not being visible on the Council's accounting system (Rialtas), together with underspends on large projects yet to be completed. This resulted in an underspend of £169,607.

RESOLVED

To note the draft FY2023-2024 income and expenditure report and the explanation of the variances.

10. TO REVIEW THE RESERVES INCLUDING DISTRIBUTING ANY UNDERSPEND FROM THE FY2023-2024 TO EARMARKED RESERVES (EMRs)

The Town Clerk explained that, although there was a significant underspend of in FY2023-2024, there were still a number of large projects that needed to be completed this year, including replacing the Town Hall boiler, restoration of front elevation of the Town Hall and surfacing the car park. £55,000 from FY2023-2024 budget underspend had already been committed to cover the budget deficit for FY2024-2025, therefore reducing the available underspend to £114,607. Members noted that allocation of these funds to EMRs was a prudent measure, but that further formal approval from the full council would be required before any large sums could be spent. The Town Clerk asked that Members consider where the funds should be allocated until such time that expenditure was approved by Full Council for a particular project, as noted above.

Members noted that sufficient funds were available in the EMRs for the restoration of the front elevation of the Town Hall and the surfacing of the car park. Therefore, it was suggested that £80,000 be earmarked towards the cost of replacing the Town Hall boiler and £34,500 for

the establishment of a New Cemetery, as these projects were essential and the EMRs in these areas were underfunded.

RESOLVED

**To note the calculations on the state of the reserves and the underspend for FY2023-2024.
To allocate £80,000 from the underspend to the Town Hall EMR to cover boiler replacement.
To allocate £34,500 from the underspend to the New Cemetery EMR for start-up costs.**

11. TO CONSIDER THE AFFORDABILITY OF MAJOR PROJECTS FOR THE TOWN HALL

The Town Clerk asked that, in the light of the previous allocation of funds, Members consider the affordability of the major projects planned for summer 2024. These included, replacing the Town Hall boiler, restoration of front elevation of the Town Hall and surfacing the car park. It would be imprudent to commit funds to any individual project without considering their overall affordability.

RESOLVED

That, based on the allocation of the underspend in item 10 above, the major projects for 2024 were all affordable and should be brought forward for individual approval by the full council as soon as possible.

12. TO REVIEW THE INTERNAL AUDIT REPORT AND THE ANNUAL GOVERNANCE STATEMENT

The RFO presented the Annual Governance Statement and went through the report for the internal audit completed by SALC on 1st May 2024. The audit report was very positive with a small number of recommendations/comments made that had been actioned where possible.

RESOLVED

That Members noted the internal audit report and Annual Governance Statement, both of which would be presented to the Full Council on 14th May 2024.

13. TO REVIEW THE RFO'S INTERNAL CONTROL REPORT AND TO APPOINT A COUNCILLOR TO COMPLETE THE YEAR OF END INTERNAL CONTROL REPORT DURING MAY

Members reviewed the Internal Control report for March which had been conducted by the RFO. The RFO stated that improvements were ongoing with Data Protection policies and that training workshops would be undertaken to improve staff awareness. Councillor P Berry-Kilby had volunteered to complete the year-end Internal Control Report.

RESOLVED

To noted the RFO's Internal Control Report and to appoint Cllr Mrs P Berry-Kilby to complete the end of year Internal Control Report.

14. TO RECEIVE AN UPDATE FROM THE TOWN CLERK AND THE RFO ON FINANCIAL MATTERS, BANK BALANCES AND ANY PRIVATE & CONFIDENTIAL MATTERS

The Town Clerk discussed future options for earning the maximum interest from the council's savings following the year-end closure. The Town Clerk proposed that the committee approve the RFO making transfers between the bank accounts to keep sufficient liquidity in the current account and a safe balance in the easily accessible 32-day deposit account. This would allow the maximum funds to be kept in the 95-day deposit account, which earned a higher rate of interest.

RESOLVED

That the RFO be authorised to make transfers between bank accounts to achieve balances of approximately.

- **Lloyds current account - £200k**
- **Lloyds 32-day deposit account - £250k**
- **NatWest 95-day deposit account – remaining balance.**

The business of the meeting concluded at 7:34pm.

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Chairman

Bank Current Account

List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/03/2024	Hevey Building Supplies Ltd	BP	30.29		Post & Crete for Dog Bin-20/02
01/03/2024	Eastern Lift Services Ltd	BP.	222.74		Call out for Lift - 27/02/24
01/03/2024	J & J General Builders	BP .	1,490.00		Re-rendering Pillars - Feb24
01/03/2024	M.T.M. Plant & Sales Ltd.	BP .	369.60		Hire of Chipper - 14/02/24
01/03/2024	STOWMARKET TOWN MA	DEB	30.00		S.Market Afternoon T-07/04
01/03/2024	SumUp Payments Ltd	FPI-01/03	0.25		Purchase Ledger Payment
04/03/2024	SSE Energy Supply Limited	DD	286.63		SSE Electric - 02/01-31/01/24
04/03/2024	PITMAN TRAINING CD 4432	DEB	119.00		AAT Exam J Byham-07/03
04/03/2024	Indeed 89496634 CD 4432 02M	DEB	69.82		Job Advert Events & Admin
04/03/2024	SumUp Payments Ltd	FPI-04/03	0.24		Purchase Ledger Payment
04/03/2024	SumUp Payments Ltd	FPI 04/04	0.40		Purchase Ledger Payment
05/03/2024	Falcon Tree Specialist	BP .	1,440.00		Dismantle Corsican Pine-Dec23
05/03/2024	Rialtas Business Solutions Lim	BP*	600.00		Rialtas Bespoke Training-31/01
05/03/2024	Supply Line Solutions	BP *	101.76		Liquid Hand Soap-29/02/24
05/03/2024	T.D. & A.M. Bugg Ltd	BP *	1,008.00		Bugg Skips X 8 - 02/02-24/02
05/03/2024	3IT Ltd	BP *	5,087.52		365 Yr & Backup-14/02-14/02/25
05/03/2024	ICELAND CD 4432	DEB	1.35		Milk - 04/03/2024
05/03/2024	WWW.ARGOS.CO.UK CD 4432	DEB	274.99		50" TV & Bracket-04/03
05/03/2024	ELITE ACADEMY LTD CD 4432	DEB	900.00		3 X STAFF CSAS - 18/03/24
05/03/2024	County Broadband Ltd	FPI	54.60		CBB Real Fibre-03/03-02/04/24
05/03/2024	SumUp Payments Ltd	FPI-05/03	0.14		Purchase Ledger Payment
06/03/2024	SSE Energy Supply Limited	DD .	1,690.78		SSE Gas - 30/11-30/12/23
06/03/2024	Culligan (UK) Limited	FPO	2,943.58		Water Refill Station-Jan24
06/03/2024	Allstar Business Solutions Lim	DD -	105.13		Allstar Diesel - 23/02/24
06/03/2024	Hevey Building Supplies Ltd	BP /	138.10		2 x Bags of Cement-28/02
06/03/2024	TESCO STORE 3234 CD 4432	DEB	156.70		Food - Pickup/Drop off-06/03
06/03/2024	SumUp Payments Ltd	FPI-06/03	0.11		Purchase Ledger Payment
07/03/2024	SSE Energy Supply Limited	DD /	1,480.60		SSE Gas - 31/12-30/01/24
07/03/2024	M.T.M. Plant & Sales Ltd.	BP -	379.87		Drive Shaft Repair StihlKM131R
07/03/2024	MRS J F OSBORNE	DEB	34.90		Car Park/Mileage-02/03
07/03/2024	AMAZON* 203-178252 CD 4432	DEB	89.16		Webcam & HDMI Cable-05/03
07/03/2024	Harcourt-Powell Ltd.	BP	1,520.00		The Chapel Building Survey
07/03/2024	T & P Fire Ltd	BP .	398.40		Replace 2x Smoke Detectors
07/03/2024	3IT Ltd	BP .	418.88		3it Monthly Support-Mar24
07/03/2024	SumUp Payments Ltd	FPI-07/03	0.26		Purchase Ledger Payment
07/03/2024	M.T.M. Plant & Sales Ltd.	BP	85.87		Drive Shaft & Labour-04/03
08/03/2024	Chubb Fire & Security Limited	BGC	-87.72		CrN.Intruder Alarm-26/11-25/11
08/03/2024	NEST IT000000933597	DD	129.23		NEST IT000000933597-08/03
08/03/2024	SumUp Payments Ltd	FPI-08/03	0.20		Purchase Ledger Payment
11/03/2024	Manutan UK Limited	BP -	559.44		2X COSHH Flammable Cabinet
11/03/2024	POST OFFICE COUNTIE CD 4432	DEB	2.40		Postage - 08/03/2024
11/03/2024	SUREGREEN	BP .	153.12		Cr Note Inv00014814(BoxfordPC)
11/03/2024	Eastern Lift Services Ltd	BP .	360.00		Repair Oil Pots in Lift-Mar24
11/03/2024	Auto Innovations	BP /	120.00		Strip Down Chapter 8 Kits-Vans
11/03/2024	SumUp Payments Ltd	FPI-11/03	0.89		Purchase Ledger Payment
11/03/2024	SumUp Payments Ltd	FPI 11/03	1.48		Purchase Ledger Payment
12/03/2024	TESCO STORE 3234 CD 4432	DEB	153.21		Food Pickup/Drop off-08/03

Bank Current Account

List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/03/2024	SumUp Payments Ltd	FPI-12/03	0.59		Purchase Ledger Payment
13/03/2024	SGW Payroll Ltd	DD -	113.28		SGW Monthly Payroll-27/02/24
13/03/2024	AMAZON* 203-820043 CD 4432	DEB	49.55		Padlock & Screws-11/03/24
13/03/2024	Avalon Associates	BP *	860.00		Bookbinding 2022 Minutes
14/03/2024	SumUp Payments Ltd	FPI-14/03	0.74		Purchase Ledger Payment
15/03/2024	TOOLSTATION UK CD 4432	DEB	206.98		Tools & Vacuum-14/03/24
15/03/2024	TOOLSTATION UK CD 4432	DEB	199.98		Wet & Dry Vacuum Cleaner
15/03/2024	ARVAL BNP PARIBAS GROUP	DD	701.10		Arval Lease X2 Vans-Mar24
15/03/2024	BABERGH DC CTAX BU	DD	447.00		BDC Business Rates-Mar24
15/03/2024	BABERGH DC CTAX BU	DEB	136.00		BDC Bus Rates R/O-Mar24
15/03/2024	BABERGH DC CTAX BU	DD	320.00		BDC Bus Rates 1st Flr-Mar24
15/03/2024	BABERGH DC CTAX BU	DD	459.00		BDC Bus Rates Gnd FI-Mar24
15/03/2024	BABERGH DC CTAX BU	DD	488.00		BDC Bus Rates - Mar24
15/03/2024	SumUp Payments Ltd	FPI-15/03	0.17		Purchase Ledger Payment
15/03/2024	Perninsula	DD	364.84		Health & Safety-01/03-31/03
18/03/2024	SP ENGRAVING STUDI CD 4432	DEB	26.90		Bench Plaque - 18/03/24
19/03/2024	Angie Jones	BP -	36.00		3X Walks in Slow Ln-Suff/Essex
19/03/2024	Ambrose Electrical Ltd	BP *	252.00		Install Emergency Exit Light
19/03/2024	Mr Steven Binks	BP *	57.75		M.Hill T Towel X1-13/03
19/03/2024	Sudbury Office Supplies	BP *	275.28		A4 Paper/Dividers/Arch Files
19/03/2024	3IT Ltd	BP -	7,527.60		3IT SpotLight Camera-Mar24
19/03/2024	G A Smith Gardening Services L	BP -	960.00		Grave Digging - Feb/Mar24
19/03/2024	TESCO STORE 3234 CD 4432	DEB	154.91		Food Pickup/Drop off-13/03
19/03/2024	SumUp Payments Ltd	FPI-19/03	0.21		Purchase Ledger Payment
20/03/2024	Micropress Printers Ltd	BP *	582.00		Print Sudbury Town Guide
20/03/2024	Abbeygate Masonry Ltd	BP -	432.00		Complimentary Tickets-Feb24
20/03/2024	Gipping Occupational Health Lt	BP /	300.00		Management Referral-08/03/24
20/03/2024	Harcourt-Powell Ltd.	BP *	100.00		Valuation Flint Lodge-19/03
20/03/2024	Auto Innovations	BP ..	87.12		Francis Road Permits 2024/2025
20/03/2024	Allstar Business Solutions Lim	DD.	88.55		Allstar Diesel YR20OCB-11/03
21/03/2024	ICELAND CD 4432	DEB	6.85		T Bags & Milk - 20/03/2024
21/03/2024	HMRC - ACCOUNTS OF	DEB	9,015.18		HMRC-PAYE/NI-06/02-05/03/24
21/03/2024	SumUp Payments Ltd	FPI-21/03	0.03		Purchase Ledger Payment
21/03/2024	3IT Ltd	BP	588.00		3IT 20u Cabinet - 14/03/24
22/03/2024	SumUp Payments Ltd	FPI-22/03	0.25		Purchase Ledger Payment
25/03/2024	STC STAFF SALARY-MAR24	SO	25,909.27		STC STAFF SALARY-MAR24
25/03/2024	SUFFOLK CC PENSION	DEB	5,236.58		SCC STAFF PENSION-MAR24
25/03/2024	SP ENGRAVING STUDI CD 4432	DEB	26.90		Memorial Bench Plaque-22/03
25/03/2024	BEN MASON	FPO	30.20		CAR PARKING EXP-18-20/03/24
25/03/2024	SumUp Payments Ltd	FPI-25/03	0.22		Purchase Ledger Payment
25/03/2024	SumUp Payments Ltd	FPI 25/03	0.19		Purchase Ledger Payment
25/03/2024	EE Limited	DD .	65.86		EE Mobile Phones-15/03/24
25/03/2024	Shaw & Sons Limited	BP .	1,190.40		New Burial Register - 04/12/23
25/03/2024	Suffolk County Council	BP .	7,775.65		St. Light Maintenance 23/24
25/03/2024	James Hallam Council Guard	BP .	1,222.20		Fleet Ins.-01/04-31/03/25
25/03/2024	T & P Fire Ltd	BP *	93.00		Monthly Flash Test-19/03
25/03/2024	Auto Innovations	BP .	144.00		2x Sudbury Charity Banners

Bank Current Account

List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/03/2024	TESCO STORE 3234 CD 4432	DEB	135.57		Food Pickup/Drop off-20/03
27/03/2024	MRS J F OSBORNE	BP	38.80		Donation & Mileage J Osborne
27/03/2024	SumUp Payments Ltd	FPI-27/03	0.30		Purchase Ledger Payment
27/03/2024	KERNOS CENTRE	BP	1,000.00		Kernos Centre - 26/03/24
27/03/2024	THE CHRISTOPHER CENTRE	BP	1,000.00		THE CHRISTOPHER CENTRE-26/03
27/03/2024	All Saints Parochial Church Co	BP *	32.00		All Saints Sudbury Guide Book
27/03/2024	Rialtas Business Solutions Lim	BP.	276.00		D Deeks Yr End Training-20/03
27/03/2024	Geoff Lock Ironwork	BP .	3,400.00		Renovate & Refit Gates
27/03/2024	Sudbury Common Lands Charity	BP .	12.00		3x Jewel in the Crown-25/03/24
27/03/2024	Sudbury Museum Trust	BP /	50.00		10x Chilton 1st 3000 yrs-15/03
27/03/2024	Vernon Lever	BP -	50.00		Town Hall Painting Watercolour
27/03/2024	Mr Ian Hart	BP	99.00		Honey X 24 Jars - 2023/2024
28/03/2024	SumUp Payments Ltd	FPI-28/03	7.87		Purchase Ledger Payment
28/03/2024	PUBLIC WORKS LOANS	DD	9,074.95		PWLB - OCT23-MAR24
28/03/2024	TESCO STORE 3234 CD 4432	DEB	146.17		Food Pickup/Drop off-22/03
28/03/2024	Wix.com 1107527439 CD 4432	DEB	240.00	Wix - 07/04-07/04/25	Wix.com 1107527439 CD 4432
28/03/2024	SERVICE CHARGES REF :	PAY	80.68		Lloyds Ser. Chg.-10/01-09/02
28/03/2024	SSE Energy Supply Limited	DD *	121.83		SSE Bus Support Fund Adj-2022
28/03/2024	Clear Insurance Management Ltd	BP -	8,233.95		Insurance - 01.04-31.03.2025
Total Payments			113,453.37		

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1045 Neighbourhood CIL	0	7,840	0	(7,840)			0.0%	7,840
1050 Donations Received	0	17,227	0	(17,227)			0.0%	
1176 Precept	734,000	785,000	785,000	0			100.0%	
Corporate Management :- Income	734,000	810,067	785,000	(25,067)			103.2%	7,840
Net Income	734,000	810,067	785,000	(25,067)				
6001 less Transfer to EMR	73,000	7,840						
Movement to/(from) Gen Reserve	661,000	802,227						
102 Democratic Represent'n & Mgmt								
4008 Training, Courses, Meetings	52	314	800	486		486	39.2%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	137	100	(37)		(37)	136.9%	
4100 Election Expenses	0	9,468	5,000	(4,468)		(4,468)	189.4%	4,468
Democratic Represent'n & Mgmt :- Indirect Expenditure	52	9,919	6,000	(3,919)	0	(3,919)	165.3%	4,468
Net Expenditure	(52)	(9,919)	(6,000)	3,919				
6000 plus Transfer from EMR	0	4,468						
Movement to/(from) Gen Reserve	(52)	(5,451)						
103 Grants								
4303 Grants Power General	30,958	47,016	45,000	(2,016)		(2,016)	104.5%	
Grants :- Indirect Expenditure	30,958	47,016	45,000	(2,016)	0	(2,016)	104.5%	0
Net Expenditure	(30,958)	(47,016)	(45,000)	2,016				
109 Central Services/Admin								
1045 Neighbourhood CIL	24,970	0	0	0			0.0%	
1098 Miscellaneous Income	0	131	10	(121)			1308.3%	
1190 Bank Interest Receivable	5,962	27,739	16,520	(11,219)			167.9%	
Central Services/Admin :- Income	30,932	27,870	16,530	(11,340)			168.6%	0
4001 Salaries & Wages	191,278	189,621	215,726	26,105		26,105	87.9%	
4008 Training, Courses, Meetings	1,837	3,163	2,500	(663)		(663)	126.5%	
4009 Travel & Subsistence	0	33	500	467		467	6.7%	
4010 Misc Staff Costs	931	208	520	312		312	40.0%	
4020 Miscellaneous Expenses	319	372	420	48		48	88.6%	
4021 Mobile Telephones & Broadband	(303)	606	600	(6)		(6)	100.9%	

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Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4022 Postage	562	302	500	198		198	60.4%	
4023 Printing & Stationery	1,430	2,240	2,500	260		260	89.6%	
4025 Subscriptions and membership	2,282	2,351	2,526	175		175	93.1%	
4026 Insurance	5,008	7,727	6,750	(977)		(977)	114.5%	
4033 Advertising/Press Releases	776	497	500	3		3	99.3%	
4041 Equipt Repairs & Mtce	0	188	200	12		12	94.0%	
4042 Equipt Running Costs/Rental	4,181	3,679	3,272	(407)		(407)	112.4%	
4043 Equipt/Small Tools Purchase	0	62	200	138		138	30.8%	
4044 IT Support/Software Mtce	10,354	12,781	14,390	1,609		1,609	88.8%	250
4052 Bank & Cardnet Charges	946	1,064	3,120	2,056		2,056	34.1%	
4060 Audit Fees - External	1,600	2,278	2,100	(178)		(178)	108.5%	
4061 Audit Fees - Internal	783	654	700	46		46	93.4%	
4064 Other Professional Fees	27,863	32,334	17,750	(14,584)		(14,584)	182.2%	
4110 Staff Welfare	24	6	250	244		244	2.2%	
4900 Assets Capitalised	3,405	0	0	0		0	0.0%	
Central Services/Admin :- Indirect Expenditure	253,275	260,165	275,024	14,859	0	14,859	94.6%	250
Net Income over Expenditure	(222,343)	(232,295)	(258,494)	(26,199)				
6000 plus Transfer from EMR	2,747	250						
6001 less Transfer to EMR	24,970	0						
Movement to/(from) Gen Reserve	(244,566)	(232,045)						
<u>201 Market - Charter Street</u>								
1020 Market Rent & Tolls	77,675	79,873	72,000	(7,873)			110.9%	
1021 Market Electricity Recovered	3,896	3,813	3,000	(813)			127.1%	
1079 Licence income	252	252	0	(252)			0.0%	
Market - Charter Street :- Income	81,823	83,938	75,000	(8,938)			111.9%	0
4001 Salaries & Wages	28,765	19,679	31,335	11,656		11,656	62.8%	
4007 Workwear and Footwear	74	19	230	211		211	8.2%	
4008 Training, Courses, Meetings	805	301	100	(201)		(201)	300.8%	
4009 Travel & Subsistence	0	18	0	(18)		(18)	0.0%	
4011 Rates	8,581	5,364	8,960	3,596		3,596	59.9%	
4012 Water	0	69	151	82		82	45.9%	
4014 Electricity	1,493	1,562	1,600	38		38	97.6%	
4016 Refuse Disposal	10,710	11,151	12,012	861		861	92.8%	
4017 Cleaning & Consumables	21	0	50	50		50	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	550	100	0	(100)		(100)	0.0%	
4021 Mobile Telephones & Broadband	269	137	151	14		14	91.1%	

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Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4023 Printing & Stationery	32	50	100	50		50	50.5%	
4033 Advertising/Press Releases	0	192	2,000	1,808		1,808	9.6%	
4041 Equipt Repairs & Mtce	210	310	400	90		90	77.6%	
4043 Equipt/Small Tools Purchase	272	2,010	500	(1,510)		(1,510)	402.1%	
4052 Bank & Cardnet Charges	0	50	0	(50)		(50)	0.0%	
4069 Licences	180	180	200	20		20	90.0%	
4110 Staff Welfare	27	1	50	49		49	2.5%	
Market - Charter Street :- Indirect Expenditure	51,990	41,195	58,339	17,144	0	17,144	70.6%	0
Net Income over Expenditure	29,833	42,743	16,661	(26,082)				
<u>204 Street Fairs</u>								
1030 Function Income	2,526	3,478	2,600	(878)			133.8%	
1040 Grants Receivable	829	1,410	0	(1,410)			0.0%	
1055 Sponsorships Received	300	0	0	0			0.0%	
Street Fairs :- Income	3,655	4,888	2,600	(2,288)			188.0%	0
4001 Salaries & Wages	837	1,234	1,264	30		30	97.6%	
4052 Bank & Cardnet Charges	0	58	0	(58)		(58)	0.0%	
4102 Fair Expenses	2,184	3,776	2,890	(886)		(886)	130.7%	
Street Fairs :- Indirect Expenditure	3,021	5,068	4,154	(914)	0	(914)	122.0%	0
Net Income over Expenditure	634	(181)	(1,554)	(1,373)				
<u>205 Council Public Events</u>								
1030 Function Income	2,096	280	0	(280)			0.0%	
1040 Grants Receivable	1,345	3,527	0	(3,527)			0.0%	
1051 Donations for Party in t'Park	250	0	0	0			0.0%	
1055 Sponsorships Received	0	575	0	(575)			0.0%	
1068 Party in the Park Income	1,669	1,235	700	(535)			176.4%	
1098 Miscellaneous Income	751	21	0	(21)			0.0%	
Council Public Events :- Income	6,111	5,638	700	(4,938)			805.4%	0
4001 Salaries & Wages	15,636	14,421	12,204	(2,217)		(2,217)	118.2%	
4008 Training, Courses, Meetings	0	140	0	(140)		(140)	0.0%	
4023 Printing & Stationery	0	0	50	50		50	0.0%	
4041 Equipt Repairs & Mtce	0	18	0	(18)		(18)	0.0%	
4052 Bank & Cardnet Charges	0	15	0	(15)		(15)	0.0%	
4128 Party in the Park Expenses	5,171	4,999	5,055	56		56	98.9%	
4135 Other Council Events	12,073	2,515	0	(2,515)		(2,515)	0.0%	
Council Public Events :- Indirect Expenditure	32,880	22,108	17,309	(4,799)	0	(4,799)	127.7%	0
Net Income over Expenditure	(26,769)	(16,470)	(16,609)	(139)				

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>206 Town Economy</u>								
1030 Function Income	0	406	0	(406)			0.0%	
1040 Grants Receivable	21,171	12,361	0	(12,361)			0.0%	
Town Economy :- Income	21,171	12,767	0	(12,767)				0
4001 Salaries & Wages	51,006	57,442	48,395	(9,047)		(9,047)	118.7%	
4008 Training, Courses, Meetings	0	140	250	110		110	56.0%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	1,133	1,455	1,235	(220)		(220)	117.8%	589
4033 Advertising/Press Releases	486	1,346	4,235	2,889		2,889	31.8%	
4042 Equipt Running Costs/Rental	10,000	10,000	10,000	0		0	100.0%	
4043 Equipt/Small Tools Purchase	12,178	0	0	0		0	0.0%	
4044 IT Support/Software Mtce	100	297	400	103		103	74.3%	
4048 New equipment/furniture	0	0	3,033	3,033		3,033	0.0%	
4052 Bank & Cardnet Charges	0	6	0	(6)		(6)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	3,000	500	(2,500)		(2,500)	600.0%	
4110 Staff Welfare	1	1	50	49		49	2.5%	
Town Economy :- Indirect Expenditure	74,904	73,688	69,598	(4,090)	0	(4,090)	105.9%	589
Net Income over Expenditure	(53,733)	(60,921)	(69,598)	(8,677)				
6000 plus Transfer from EMR	9,672	589						
6001 less Transfer to EMR	12,137	0						
Movement to/(from) Gen Reserve	(56,198)	(60,331)						
<u>211 Town Hall Building</u>								
1000 Letting Income	8,108	8,659	5,000	(3,659)			173.2%	
1016 Rent from Registrar	11,250	11,575	11,250	(325)			102.9%	
Town Hall Building :- Income	19,358	20,234	16,250	(3,984)			124.5%	0
4001 Salaries & Wages	15,468	6,472	17,438	10,966		10,966	37.1%	
4004 Cleaners & Casual payroll costs	12,787	15,072	13,130	(1,942)		(1,942)	114.8%	
4007 Workwear and Footwear	0	0	100	100		100	0.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	8,134	10,716	8,500	(2,216)		(2,216)	126.1%	
4012 Water	473	618	630	12		12	98.1%	
4013 Gas	8,251	5,078	7,500	2,422		2,422	67.7%	
4014 Electricity	5,394	5,260	10,000	4,740		4,740	52.6%	
4017 Cleaning & Consumables	1,781	918	1,200	282		282	76.5%	
4020 Miscellaneous Expenses	40	0	250	250		250	0.0%	

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	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4025 Subscriptions and membership	76	118	0	(118)		(118)	0.0%	
4040 Property Repairs & Mtce	16,337	2,132	24,758	22,626		22,626	8.6%	1,090
4041 Equipt Repairs & Mtce	17,044	18,376	15,400	(2,976)		(2,976)	119.3%	6,637
4042 Equipt Running Costs/Rental	1,185	924	1,382	458		458	66.9%	
4043 Equipt/Small Tools Purchase	634	1,218	500	(718)		(718)	243.6%	
4063 Audit and Legal Fees	0	0	500	500		500	0.0%	
4064 Other Professional Fees	2,189	1,480	0	(1,480)		(1,480)	0.0%	
4110 Staff Welfare	0	1	100	99		99	1.1%	
4987 Loan Repayment - Capital	3,566	3,735	3,566	(169)		(169)	104.7%	
4988 PWLB Interest 494354	14,584	14,415	14,584	169		169	98.8%	
Town Hall Building :- Indirect Expenditure	107,942	86,532	120,038	33,506	0	33,506	72.1%	7,727
Net Income over Expenditure	(88,584)	(66,298)	(103,788)	(37,490)				
6000 plus Transfer from EMR	21,623	7,727						
Movement to/(from) Gen Reserve	(66,961)	(58,571)						
<u>212 Public Clocks</u>								
4041 Equipt Repairs & Mtce	289	1,051	2,500	1,449		1,449	42.0%	
Public Clocks :- Indirect Expenditure	289	1,051	2,500	1,449	0	1,449	42.0%	0
Net Expenditure	(289)	(1,051)	(2,500)	(1,449)				
<u>213 Street Wardens</u>								
1091 Service Costs Income - Babergh	27,583	28,411	28,410	(1)			100.0%	
Street Wardens :- Income	27,583	28,411	28,410	(1)			100.0%	0
4001 Salaries & Wages	26,291	29,564	27,650	(1,914)		(1,914)	106.9%	
4007 Workwear and Footwear	200	0	300	300		300	0.0%	
4017 Cleaning & Consumables	1,364	907	1,500	593		593	60.5%	
4020 Miscellaneous Expenses	0	56	100	44		44	55.8%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	1,712	1,819	1,800	(19)		(19)	101.0%	
4110 Staff Welfare	1	1	150	149		149	0.7%	
Street Wardens :- Indirect Expenditure	29,567	32,347	31,750	(597)	0	(597)	101.9%	0
Net Income over Expenditure	(1,984)	(3,936)	(3,340)	596				
<u>221 Allotments</u>								
1010 Rent Receivable	1,988	2,178	2,428	250			89.7%	
1098 Miscellaneous Income	20	0	0	0			0.0%	
Allotments :- Income	2,008	2,178	2,428	250			89.7%	0

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	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	1,206	1,609	1,400	(209)		(209)	114.9%	
4011 Rates	435	0	350	350		350	0.0%	
4012 Water	0	246	0	(246)		(246)	0.0%	
4020 Miscellaneous Expenses	763	26	548	522		522	4.7%	
4022 Postage	0	0	130	130		130	0.0%	
Allotments :- Indirect Expenditure	2,404	1,881	2,428	547	0	547	77.5%	0
Net Income over Expenditure	(395)	297	0	(297)				
<u>239 Open Spaces&Closed Churchyards</u>								
1040 Grants Receivable	0	5,019	100	(4,919)			5018.8%	5,019
1050 Donations Received	71,216	3,333	0	(3,333)			0.0%	
1098 Miscellaneous Income	0	111	0	(111)			0.0%	90
Open Spaces&Closed Churchyards :- Income	71,216	8,463	100	(8,363)			8463.4%	5,109
4011 Rates	0	0	140	140		140	0.0%	
4014 Electricity	292	402	650	248		248	61.9%	
4020 Miscellaneous Expenses	345	0	0	0		0	0.0%	
4028 Refuse/Doggy Bag Supplies	1,622	1,049	250	(799)		(799)	419.6%	1,049
4040 Property Repairs & Mtce	25,036	901	6,148	5,247		5,247	14.6%	377
4041 Equipt Repairs & Mtce	1,619	0	0	0		0	0.0%	
4045 Grounds Maintenance	4,260	337	8,211	7,874		7,874	4.1%	4,150
4058 Tree Surgery/Works	10,120	0	5,000	5,000		5,000	0.0%	
4065 Closed Churchyards maintenance	0	0	300	300		300	0.0%	
4066 The Croft maintenance	3,814	4,246	4,543	297		297	93.5%	
4068 Valley Walk	3,462	3,855	4,171	316		316	92.4%	
4109 Dog/Litter Bin emptying	4,509	4,825	5,191	366		366	92.9%	
4900 Assets Capitalised	13,796	25,671	0	(25,671)		(25,671)	0.0%	21,521
Open Spaces&Closed Churchyards :- Indirect Expenditure	68,875	41,284	34,604	(6,680)	0	(6,680)	119.3%	27,097
Net Income over Expenditure	2,341	(32,821)	(34,504)	(1,683)				
6000 plus Transfer from EMR	42,157	27,097						
6001 less Transfer to EMR	69,883	5,109						
Movement to/(from) Gen Reserve	(25,384)	(10,833)						
<u>241 Cemetery</u>								
1000 Letting Income	9,600	9,600	9,600	0			100.0%	
1060 Cemetery Fees & Charges	58,290	69,783	40,800	(28,983)			171.0%	
Cemetery :- Income	67,890	79,383	50,400	(28,983)			157.5%	0

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	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	33,701	23,576	38,609	15,033		15,033	61.1%	
4005 Grave Digging Costs	15,100	15,870	12,240	(3,630)		(3,630)	129.7%	
4007 Workwear and Footwear	74	298	400	102		102	74.5%	
4008 Training, Courses, Meetings	0	995	350	(645)		(645)	284.2%	
4011 Rates	5,589	6,612	7,859	1,247		1,247	84.1%	
4014 Electricity	381	377	400	23		23	94.4%	
4016 Refuse Disposal	1,150	669	1,380	711		711	48.5%	
4018 Vehicle Rental/Repairs/Exps	0	690	600	(90)		(90)	114.9%	
4019 Diesel	141	553	200	(353)		(353)	276.7%	
4021 Mobile Telephones & Broadband	269	138	156	19		19	88.1%	
4023 Printing & Stationery	0	1,036	500	(536)		(536)	207.2%	
4025 Subscriptions and membership	95	95	100	5		5	95.0%	
4040 Property Repairs & Mtce	736	10,400	4,902	(5,498)		(5,498)	212.2%	6,642
4041 Equipt Repairs & Mtce	127	444	300	(144)		(144)	147.9%	7,086
4043 Equipt/Small Tools Purchase	733	527	1,400	873		873	37.6%	
4044 IT Support/Software Mtce	85	88	100	13		13	87.5%	
4045 Grounds Maintenance	17,617	3,790	27,250	23,460		23,460	13.9%	
4058 Tree Surgery/Works	12,260	7,750	6,000	(1,750)		(1,750)	129.2%	1,200
4064 Other Professional Fees	968	2,575	1,160	(1,415)		(1,415)	222.0%	1,520
4078 New Cemetery	0	0	13,500	13,500		13,500	0.0%	
4080 Flint Lodge Repairs & Maint	0	1,985	2,770	785		785	71.7%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
4900 Assets Capitalised	19,429	17,226	0	(17,226)		(17,226)	0.0%	5,100
Cemetery :- Indirect Expenditure	108,454	95,693	120,226	24,533	0	24,533	79.6%	21,548
Net Income over Expenditure	(40,564)	(16,310)	(69,826)	(53,516)				
6000 plus Transfer from EMR	19,429	21,548						
Movement to/(from) Gen Reserve	(21,135)	5,238						
<u>243 War Memorial, Aelfhun & Gains</u>								
4040 Property Repairs & Mtce	0	378	1,817	1,439		1,439	20.8%	
War Memorial, Aelfhun & Gains :- Indirect Expenditure	0	378	1,817	1,439	0	1,439	20.8%	0
Net Expenditure	0	(378)	(1,817)	(1,439)				
<u>250 Information Centre</u>								
1018 Books,Maps,publications/Income	1,435	835	1,500	665			55.6%	
1019 TIC Agency commission received	977	1,376	50	(1,326)			2751.8%	
1022 Gift Sales Income	2,685	1,904	750	(1,154)			253.8%	

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	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1023 Postage Income	25	3	0	(3)			0.0%	
1025 TIC Sundry Sales	326	303	450	147			67.3%	
1031 Foodstuff Sales	276	327	175	(152)			186.7%	
1032 Doggy Bag Income	1,668	1,489	1,680	191			88.7%	
1033 Colchester Zoo Tickets sold	706	0	0	0			0.0%	
1040 Grants Receivable	500	0	0	0			0.0%	
1098 Miscellaneous Income	105	110	50	(60)			220.7%	
Information Centre :- Income	8,702	6,346	4,655	(1,691)			136.3%	0
4001 Salaries & Wages	31,899	35,597	35,175	(422)		(422)	101.2%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4009 Travel & Subsistence	12	0	0	0		0	0.0%	
4020 Miscellaneous Expenses	584	0	180	180		180	0.0%	
4022 Postage	7	32	20	(12)		(12)	160.4%	
4023 Printing & Stationery	84	69	2,360	2,291		2,291	2.9%	
4028 Refuse/Doggy Bag Supplies	1,180	1,335	1,200	(135)		(135)	111.3%	
4041 Equipt Repairs & Mtce	65	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	445	0	100	100		100	0.0%	
4049 TIC food purchases for resale	213	193	135	(58)		(58)	143.0%	
4052 Bank & Cardnet Charges	385	271	1,000	729		729	27.1%	
4054 TIC Gift Purchases for Resale	1,972	2,048	500	(1,548)		(1,548)	409.6%	
4055 TICBooks/Guides/Maps forResale	1,073	513	1,000	487		487	51.3%	
4070 Colchester Zoo Tickets Bought	1,089	0	0	0		0	0.0%	
4099 Banking Differences	(0)	0	0	0		0	0.0%	
4110 Staff Welfare	2	36	150	114		114	24.2%	
Information Centre :- Indirect Expenditure	39,010	40,094	42,220	2,126	0	2,126	95.0%	0
Net Income over Expenditure	(30,308)	(33,748)	(37,565)	(3,817)				
6000 plus Transfer from EMR	552	0						
Movement to/(from) Gen Reserve	(29,756)	(33,748)						
<u>252 Christmas Lights</u>								
1055 Sponsorships Received	317	0	300	300			0.0%	
Christmas Lights :- Income	317	0	300	300			0.0%	0
4001 Salaries & Wages	6,433	7,039	8,330	1,291		1,291	84.5%	
4008 Training, Courses, Meetings	0	0	555	555		555	0.0%	
4101 Christmas Lights	7,871	4,703	6,820	2,117		2,117	69.0%	
4104 Christmas Trees	2,623	2,500	3,000	500		500	83.3%	
4900 Assets Capitalised	0	1,500	0	(1,500)		(1,500)	0.0%	
Christmas Lights :- Indirect Expenditure	16,927	15,742	18,705	2,963	0	2,963	84.2%	0
Net Income over Expenditure	(16,610)	(15,742)	(18,405)	(2,663)				

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	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>261 Museum</u>								
1040 Grants Receivable	667	0	0	0			0.0%	
Museum :- Income	667	0	0	0				0
4041 Equipt Repairs & Mtce	2,904	277	700	423		423	39.6%	
Museum :- Indirect Expenditure	2,904	277	700	423	0	423	39.6%	0
Net Income over Expenditure	(2,237)	(277)	(700)	(423)				
6000 plus Transfer from EMR	1,577	0						
Movement to/(from) Gen Reserve	(660)	(277)						
<u>301 Street Lighting</u>								
4014 Electricity	4,606	3,981	7,000	3,019		3,019	56.9%	
4040 Property Repairs & Mtce	0	0	375	375		375	0.0%	
4041 Equipt Repairs & Mtce	3,264	795	4,587	3,792		3,792	17.3%	
Street Lighting :- Indirect Expenditure	7,870	4,776	11,962	7,186	0	7,186	39.9%	0
Net Expenditure	(7,870)	(4,776)	(11,962)	(7,186)				
<u>302 Street Furniture & Equipment</u>								
1098 Miscellaneous Income	0	300	0	(300)			0.0%	
Street Furniture & Equipment :- Income	0	300	0	(300)				0
4020 Miscellaneous Expenses	6	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	1,878	1,094	1,490	396		396	73.4%	590
4043 Equipt/Small Tools Purchase	211	172	250	78		78	68.9%	
4069 Licences	150	0	0	0		0	0.0%	
Street Furniture & Equipment :- Indirect Expenditure	2,246	1,273	1,790	517	0	517	71.1%	590
Net Income over Expenditure	(2,246)	(973)	(1,790)	(817)				
6000 plus Transfer from EMR	855	590						
Movement to/(from) Gen Reserve	(1,391)	(383)						
<u>311 Highways</u>								
1041 Parking Permits Francis Road	1,808	2,100	1,950	(150)			107.7%	
Highways :- Income	1,808	2,100	1,950	(150)			107.7%	0
4020 Miscellaneous Expenses	73	76	100	24		24	75.9%	
4044 IT Support/Software Mtce	316	352	300	(52)		(52)	117.4%	
Highways :- Indirect Expenditure	389	428	400	(28)	0	(28)	107.0%	0
Net Income over Expenditure	1,420	1,672	1,550	(122)				

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	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
312 Footpaths								
4014 Electricity	1,331	1,153	1,600	447		447	72.1%	
4040 Property Repairs & Mtce	0	16	250	234		234	6.2%	
4041 Equipt Repairs & Mtce	2,304	284	1,819	1,535		1,535	15.6%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	3,635	1,453	3,769	2,316	0	2,316	38.6%	0
Net Expenditure	(3,635)	(1,453)	(3,769)	(2,316)				
321 Floral Displays & Bedding Mtce								
4011 Rates	173	10	100	90		90	10.2%	
4012 Water	0	8	0	(8)		(8)	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	1,300	1,301	1,500	199		199	86.7%	
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	19,411	28,221	20,606	(7,615)		(7,615)	137.0%	8,000
Floral Displays & Bedding Mtce :- Indirect Expenditure	20,884	29,540	22,406	(7,134)	0	(7,134)	131.8%	8,000
Net Expenditure	(20,884)	(29,540)	(22,406)	7,134				
6000 plus Transfer from EMR	0	8,000						
Movement to/(from) Gen Reserve	(20,884)	(21,540)						
341 Community Wardens								
1040 Grants Receivable	2,559	2,300	500	(1,800)			460.0%	
1050 Donations Received	500	0	0	0			0.0%	
1075 Community Warden services	28,004	28,882	31,606	2,724			91.4%	
1077 Van Rental Contr' from Babergh	3,183	0	0	0			0.0%	
1098 Miscellaneous Income	111	592	0	(592)			0.0%	
Community Wardens :- Income	34,356	31,774	32,106	332			99.0%	0
4001 Salaries & Wages	96,656	111,423	101,568	(9,855)		(9,855)	109.7%	
4006 Health & Safety Equipment	341	721	250	(471)		(471)	288.3%	
4007 Workwear and Footwear	1,114	1,216	1,200	(16)		(16)	101.4%	
4008 Training, Courses, Meetings	535	2,065	1,000	(1,065)		(1,065)	206.5%	
4009 Travel & Subsistence	0	30	0	(30)		(30)	0.0%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	7,843	8,839	11,000	2,161		2,161	80.4%	
4019 Diesel	3,346	2,669	4,800	2,131		2,131	55.6%	
4020 Miscellaneous Expenses	40	41	100	59		59	41.3%	

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Detailed Income & Expenditure by Budget Heading 31/03/2024

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4021 Mobile Telephones & Broadband	598	384	504	120		120	76.2%	
4023 Printing & Stationery	12	8	140	132		132	6.0%	
4026 Insurance	1,235	1,123	1,800	677		677	62.4%	
4041 Equipt Repairs & Mtce	1,468	935	7,033	6,098		6,098	13.3%	
4043 Equipt/Small Tools Purchase	800	911	1,000	89		89	91.1%	
4045 Grounds Maintenance	297	376	200	(176)		(176)	188.0%	
4052 Bank & Cardnet Charges	0	6	0	(6)		(6)	0.0%	
4110 Staff Welfare	29	6	900	894		894	0.7%	
4863 Purchases for re-sale	109	604	0	(604)		(604)	0.0%	
Community Wardens :- Indirect Expenditure	114,422	131,358	131,595	237	0	237	99.8%	0
Net Income over Expenditure	(80,066)	(99,584)	(99,489)	95				
6001 less Transfer to EMR	1,059	0						
Movement to/(from) Gen Reserve	(81,125)	(99,584)						
<u>499 Bingo&Raffle</u>								
1001 Bingo&Raffle Tickets Income	1,937	868	1,260	392			68.9%	
1098 Miscellaneous Income	17	20	0	(20)			0.0%	
Bingo&Raffle :- Income	1,954	888	1,260	372			70.5%	0
4020 Miscellaneous Expenses	57	245	24	(221)		(221)	1019.0%	
4500 Bingo&Raffle Prizes Paid	1,178	1,259	1,200	(59)		(59)	104.9%	
4502 BingoTickets and Pens	30	54	24	(30)		(30)	225.3%	
Bingo&Raffle :- Indirect Expenditure	1,264	1,558	1,248	(310)	0	(310)	124.8%	0
Net Income over Expenditure	689	(670)	12	682				
<u>901 Civic Activities</u>								
4001 Salaries & Wages	16,757	17,350	18,088	738		738	95.9%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4017 Cleaning & Consumables	196	392	820	428		428	47.8%	
4041 Equipt Repairs & Mtce	0	0	1,383	1,383		1,383	0.0%	
4110 Staff Welfare	35	1	50	49		49	2.5%	
4129 Mayors Allowance	951	2,625	3,500	875		875	75.0%	
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	1,050	2,373	2,450	77		77	96.9%	
4133 Tributes - Floral etc	85	100	200	100		100	50.0%	
4135 Other Council Events	0	0	200	200		200	0.0%	
Civic Activities :- Indirect Expenditure	19,074	22,841	27,291	4,450	0	4,450	83.7%	0
Net Expenditure	(19,074)	(22,841)	(27,291)	(4,450)				
6000 plus Transfer from EMR	918	0						
Movement to/(from) Gen Reserve	(18,156)	(22,841)						

Detailed Income & Expenditure by Budget Heading 31/03/2024

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>912</u> <u>Mayors Charity</u>								
4202 Mayors Charity Expenses	849	0	0	0		0	0.0%	
Mayors Charity :- Indirect Expenditure	<u>849</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Net Expenditure	<u>(849)</u>	<u>0</u>	<u>0</u>	<u>0</u>				
6000 plus Transfer from EMR	849	0						
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>						
Grand Totals:- Income	1,113,552	1,125,245	1,017,689	(107,556)			110.6%	
Expenditure	994,083	967,666	1,050,873	83,207	0	83,207	92.1%	
Net Income over Expenditure	<u>119,469</u>	<u>157,579</u>	<u>(33,184)</u>	<u>(190,763)</u>				
plus Transfer from EMR	100,378	70,269						
less Transfer to EMR	181,049	12,949						
Movement to/(from) Gen Reserve	<u>38,798</u>	<u>214,900</u>						