



Sudbury Town Council

Public Art Policy

Introduction

1. Sudbury Town Council may not have direct control over any of the potential sites for public art installations and displays in Sudbury but would hope to be consulted on all significant projects.

Timescale

2. Where the Town Council is asked to provide support or approval for public art installations or displays in Sudbury, the body proposing the work should apply at least 2 months in advance to allow time for consideration as follows;

3. Two weeks (1st and 2nd weeks of the month) for the council officers to assess the project and identify any approvals that might be required (e.g., Suffolk Highways, Common Lands Charity, planning permission)

4. Published on the agenda for the Leisure and Environment Committee in the 3rd week for their consideration in the last week of the month.

5. Recommendations from the Leisure and Environment Committee will go forward to the next full council in the 2nd week of the following month, with any necessary facts checked by the council officers.

6. A minimum two weeks for public notification and any preparation of the site.

Information to be Provided

7. The location.

8. Details of the design and the size of the work, with drawings where appropriate and any application for planning permission if required.

9. The dates for installation and removal of the work

10. The dates for the display of the work

11. Details of any public opening or event in the vicinity of the work

12. Contact details for the artist and project leader

13. Details of insurance for the project