



SUDBURY TOWN COUNCIL

LOCAL PURCHASE POLICY

Adopted by resolution of Sudbury Town Council
11th January 2022

Introduction

Sudbury Town Council currently looks for the best value for money when making purchases, but this does not include a consideration of whether or not the money will go back into the local economy.

The town centre economy, in common with most small towns, is under pressure from internet shopping. The Town Council has run a number of 'shop local' campaigns but has yet to support this with a clear local purchase policy.

Principles

Sudbury Town Council will look for local suppliers when spending money.

If there is a supplier based within the boundaries of Sudbury they will be considered as the preferred supplier if they can supply the items required in the necessary time frame and at an acceptable cost.

Where there is no local supplier, a supplier in the Sudbury hinterland will be the next preference.

Once a preferred local supplier has been identified, the price that they are charging will be compared to the prices available from more distant suppliers, including on the internet. The local supplier will be used if;

- Their price is within 50% of the cheapest price up to £10.
- Their price is within 20% of the cheapest price up to £50
- Their price is within 10% of the cheapest price up to £100
- Their price is within 5% of the cheapest price up to £2,000
- For items above £2,000 the options will be put before the relevant committee.