

SUDBURY TOWN COUNCIL

TOWN HALL, SUDBURY, SUFFOLK, CO10 1TL

You are hereby **summoned** to attend the **annual meeting** of the Council of the said Town to be held in Sudbury Town Hall on **TUESDAY 12TH MAY 2026** at **7pm** to transact the following business:-

AGENDA

1. To elect the chair of the council for the year 2026/2027 and to receive the new chair's declaration of acceptance of office.
2. To appoint a vice-chair for the year 2026/2027 and to receive the new vice-chair's declaration of acceptance of office.
3. The new chair, as Town Mayor, to move a vote of thanks to the retiring Mayor, Councillor Mr A Welsh.
4. Councillor Mr A Welsh to reply.
5. Apologies and approval of absences.
6. Declarations of Interest.
7. Declarations of Gifts and Hospitality.
8. Requests for dispensation (must be received in writing).
9. To confirm that the minutes of the council meeting held on 14th April 2026 are an accurate record.
10. To take questions from the public.
11. To review and re-adopt the Standing Orders.
12. To review and re-adopt the Financial Regulations.
13. To appoint members and chairs to serve on the following committees:
 - a) Human Resources (5 members)
 - b) Finance (8 members)
 - c) Planning, Development and Highways (8 members)
 - d) Leisure and Environment (8 members)
 - e) Policy and Resources (8 members)
14. To agree the time and place of full council meetings up to and including the next annual meeting of the council.
15. To re-adopt the Local Government Association (LGA) Model Councillor Code of Conduct.
16. To review the effectiveness of internal controls and adopt the Internal Control Statement (copy attached).
17. To approve the annual CIL statement for 2025-26.

18. To note the minutes of the following committees:-
The chair of each committee to give a brief report
Planning, Development & Highways – 20th April 2026 and 5th May 2026
Finance – 5th May 2026
Leisure and Environment – 28th April 2026
HR – 30th April 2026
19. To receive a Private and Confidential briefing on the investigations of complaints.
20. To receive an update on other Private and Confidential legal, contractual and HR matters.

C Griffin

C Griffin
TOWN CLERK

7th May 2026

TO: The Mayor and Members of Sudbury Town Council; District Councillor L Smith, County Councillor PJ Faircloth-Mutton.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.

**ALL MEMBERS OF PUBLIC ARE INVITED TO ATTEND IN PERSON IN THE TOWN
HALL
ANYONE CAN WATCH ON-LINE
PLEASE VISIT OUR WEBSITE FOR FURTHER DETAILS**