

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL  
ON TUESDAY 5<sup>TH</sup> DECEMBER 2023 AT 6.30PM**

Committee members present: Mr N Bennett - in the Chair  
Mrs M Barrett  
Mr S Hall (arrived at 6:43pm)  
Ms E Murphy  
Mrs J Osborne  
Mr T Register  
Mr N Younger

Officers in attendance: Mr C Griffin - Town Clerk  
Mrs D Deeks - RFO

Inspector B Holland from Suffolk Police attended to give a presentation.

1. **SUBSTITUTES AND APOLOGIES**

**Apologies for absence were received from Councillor P Berry-Kilby and Councillor A Owen. Councillor J Osborne was the substitute for Councillor A Owen.**

**Councillor S Hall sent word that he was delayed in traffic and arrived 6.43pm.**

2. **DECLARATIONS OF INTEREST**

**Councillor Mr T Register declared that he was a Babergh District Councillor.**

3. **DECLARATIONS OF GIFTS & HOSPITALITY**

**No gifts or hospitality were declared.**

4. **REQUESTS FOR DISPENSATION**

**No requests for dispensation had been received.**

5. **MINUTES**

**RESOLVED**

**That the minutes of the meeting of the Finance Committee held on 7<sup>th</sup> November 2023 be confirmed as an accurate record and signed by the Chairman.**

6. **ACTIONS FROM PREVIOUS MINUTES**

**There were no outstanding actions.**

NAS

SUFFOLK POLICE - PRESENTATION

Sudbury Town Council have paid £10,000 per year for the last 3 years to help fund the operation and maintenance of the CCTV cameras in Sudbury. Inspector Ben Holland, the locality inspector for Sudbury and Haverhill, attended the meeting to brief the committee on the effectiveness of the CCTV used in Sudbury and to explain how it assists them across the full range of their tasks, especially the 4 'P'.

- Pursue offenders through prosecution and disruption to stops crimes happening.
- Prepare for crime occurring and mitigates the impact.
- Protect individuals, organisations and systems from the effects of crime.
- Prevent people from engaging in criminal activities.

The current contract for CCTV will come to an end in March 2023 and Babergh District Council were in the process of agreeing a new multi-year contract with West Suffolk Council as the provider. The amount of funding that Babergh District Council will request from Sudbury Town Council will not be known until this contract is finalised but the draft budget, to be discussed under item 11, includes a figure of £11,300 per year.

The Committee thanked Inspector Holland for his briefing.

7. APPROVAL OF BANK PAYMENTS FOR OCTOBER 2023

The list of bank payments in excess of £500 and direct debit payments for October was presented to members for their approval (copy of the reports shown at minute page 716).

**RESOLVED**

**That members approved all listed payments over £500 and all direct debit payments for October 2023.**

8. REVIEW OF INCOME AND EXPENDITURE REPORTS FOR OCTOBER 2023

Members reviewed and discussed the detailed income and expenditure reports for the period 1<sup>st</sup> to 31<sup>st</sup> October 2023, as shown at minute page 719.

**RESOLVED**

**That the Income and Expenditure reports for October be noted.**

9. NURSERY GARDEN CONTRACT

The Town Clerk stated that the new floral contract with the Garden Nursery was now in place and therefore this contract should be added to the list of regular payments made under paragraph 5.6 of the financial regulations.

**RESOLVED**

**That the floral contract with the Garden Nursery be add to the list of regular payments made under paragraph 5.6 of the financial regulations.**

**10. APPROVAL OF INVOICE FOR PAYMENT**

The Town Clerk explained that the Christmas lights had been successfully installed for this year. The electrician was contracted to supervise the installation and confirm that the system was safe. This had been done as agreed and now the invoice amount would need to be paid.

**RESOLVED**

**To approve payment of the invoice for £3,300, excluding VAT, to Ambrose Electrical for support to the installation of Christmas lights.**

**11. REVIEW OF THE DRAFT BUDGET FOR FY 2024-2025**

The Town Clerk presented the amended version 3.1 of the draft budget for financial year 2024-2025 that he and the RFO had revised since the previous meeting. At this point the calculation showed an overspend of over £52,000 in FY2024-2025. The Town Clerk and RFO presented a forecast of outturn to estimate the budget position at the end of the current financial year which showed an estimated underspend of around £50,000, however this figure was only an estimate and did not take into consideration any unforeseen expenditure prior to year-end. Councillor Barrett recommended that an additional £2,000.00 be added to the Central Services and Administration budget for manager training following the restructuring, this was added to version 4.0 leaving the current budget position in deficit by £54,655.88. Councillor Hall requested that members review the salaries budget. The Town Clerk recommended that this be done in private, so members voted to exclude the public in order to resume the discussion of the details of the salary budget under item 11.

**RESOLVED**

**That pursuant to the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public be excluded from the meeting for the business specified in item 11 as the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

**That the version of draft budget for FY 2024-2025 amended at this meeting be taken forward for the next stage of budget development and updated with latest data for the Finance Committee in January. This amended draft budget was saved as version 4.0 in the precept file.**

**12. UPDATE ON FINANCIAL MATTERS BY THE TOWN CLERK AND RFO**

The RFO requested that a Councillor be available for Internal Control checks in early March and Councillor Barrett volunteered for this task.

The Town Clerk confirmed that an additional £200,000.00 had been transferred from the Lloyds current account into the 32-day notice savings account to benefit from the interest rate, currently at 2.6%.

The business of the meeting concluded at 8.08pm.

  
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Chairman

## List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/10/2023	Indeed Jobs CD 4432	DEB	104.42		Indeed X2 Job Adverts-Sep23
02/10/2023	3IT Ltd	BP	107.40		Dell Replacement Screen-27/09
02/10/2023	G A Smith Gardening Services L	BP.	1,880.00		Grave Digging - Sep23
02/10/2023	SumUp Payments Ltd	FPI-02/10	2.60		Purchase Ledger Payment
03/10/2023	ICELAND CD 4432	DEB	1.20		Milk - 02/10/2023
03/10/2023	TESCO STORE 3234 CD 4432	DEB	113.00		Food Pickup/Drop off-02/10/23
03/10/2023	SumUp Payments Ltd	FPI-03/10	0.03		Purchase Ledger Payment
04/10/2023	SumUp Payments Ltd	FPI-04/10	0.10		Purchase Ledger Payment
05/10/2023	SD Tree Services	FPO	250.00		Remove Tree Limb in Churhyard
05/10/2023	Ambrose Electrical Ltd	FPO	69.60		Replace Faulty Socket 2nd FL.
05/10/2023	County Broadband Ltd	DD	54.60		Real Fibre Bus 300-03/10-02/11
05/10/2023	Mr L & Mrs P Seddon	FPO	125.04		Cleaning/Ironing-C.Ser-24/09
05/10/2023	BNP Paribas Lease Group (Renta	DD	454.80		BNP Copier Lease-05/10/23
06/10/2023	SSE Energy Supply Limited	DD	9.99		SSE Gas - 04/08-05/09/2023
06/10/2023	Aquam Water Services Ltd	BP	12.19		Standpipe Water-31/08-28/09
06/10/2023	Verizon Connect UK Limited	BP	28.80		Tracker X 2 Vans - Oct23
06/10/2023	3IT Ltd	BP.	400.52		3IT Monthly Support-02/10/23
06/10/2023	SumUp Payments Ltd	FPI-06/10	1.18		Purchase Ledger Payment
09/10/2023	Babergh District Council	BGC	-604.24		Sud East Parish Elec.-04/05/23
09/10/2023	SumUp Payments Ltd	FPI-09/10	0.41		Purchase Ledger Payment
10/10/2023	NEST IT000000933597	DD	41.75		NEST IT000000933597-10/10
10/10/2023	Mr Jack Williams	BP	120.00		Marginalia Workshop-16/09
10/10/2023	Abbeygate Cinema Ltd	BP	3,600.00		Hire Mobile Cinema-31/10-05/11
10/10/2023	Mr James Grundy	BP	60.00		Step into Sudbury Walk-16/09
10/10/2023	GuideEast Tour Guides for Grou	BP *	180.00		3X Walks - GuideEast 16&17/09
10/10/2023	J G Tours - Mrs Janet Gardner	BP *	120.00		2 x Guided Walks - 16/09/2023
10/10/2023	TESCO STORE 3234 CD 4432	DEB	57.50		Food Pickup/Drop off-10/10
10/10/2023	SumUp Payments Ltd	FPI-10/10	0.94		Purchase Ledger Payment
11/10/2023	EVOLVE	BP *	898.70		Printer Usage - 04/07-03/01/24
11/10/2023	SumUp Payments Ltd	FPI-11/10	49.86		Purchase Ledger Payment
11/10/2023	J G Tours - Mrs Janet Gardner	BP	45.50		Silk Walk Tour - 29/09/23
12/10/2023	SumUp Payments Ltd	FPI-12/10	0.06		Purchase Ledger Payment
13/10/2023	Fuelgenie Business Account	DD	326.02		Fuelgenie - Sep 2023
13/10/2023	Mr P T Rowe	BP	70.00		10X Old Bulmer Boy-07/10/23
13/10/2023	SumUp Payments Ltd	FPI-13/10	1.91		Purchase Ledger Payment
16/10/2023	ICELAND CD 4432 14OCT23	DEB	6.05		Tea Bags/Milk - 16/10/23
16/10/2023	ARVAL BNP PARIBAS GROUP	DD	1,167.86		Arval Van Lease's-19/10-18/11
16/10/2023	BABERGH DC CTAX BU	DD	459.00		Bus Rates Gnd Fir TH-16/10/23
16/10/2023	BABERGH DC CTAX BU	DD	447.00		BDC Business Rates-16/10/23
16/10/2023	BABERGH DC CTAX BU	DD	320.00		BDC Bus Rates 1st FI.TH-16/10
16/10/2023	BABERGH DC CTAX BU	DD	136.00		BDC Bus Rates Shed-16/10
16/10/2023	BABERGH DC CTAX BU	DD	867.13		BDC Business Rates-16/10/23
16/10/2023	SumUp Payments Ltd	FPI-16/10	0.17		Purchase Ledger Payment
17/10/2023	TESCO STORE 3234 CD 4432	DEB	113.26		Food Pickup/Drop off-11/10
17/10/2023	SumUp Payments Ltd	FPI-17/10	0.63		Purchase Ledger Payment
18/10/2023	Allstar Business Solutions Lim	DD	129.41		Allstar Diesel/Unleaded-Oct23
18/10/2023	TESCO STORE 3234 CD 4432	DEB	122.75		Food Pickup/Drop off-18/10

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## Sudbury Town Council 2023/2024

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## Bank Current Account

## List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
18/10/2023	SumUp Payments Ltd	FPI-18/10	0.66		Purchase Ledger Payment
19/10/2023	SGW Payroll Ltd	DD *	119.22		SGW Payroll Support-29/09/23
19/10/2023	AMZNMktplace CD 4432	DEB	31.38		Name Plate Packs-18/10/23
19/10/2023	SumUp Payments Ltd	FPI-19/10	0.13		Purchase Ledger Payment
20/10/2023	MRS J F OSBORNE	BP	7.35		Car Parking C.Ser Ipswich15/10
20/10/2023	MRS J F OSBORNE	BP	35.00		Purchase of 3 Vouchers-26/09
20/10/2023	SUDBURY & DISTRICT	BP	8,500.00		Sud & District Citizens Advice
20/10/2023	SUDBURY CHORAL SOC.	BP	1,500.00		Sudbury Choral Society
20/10/2023	SUDBURY IN BLOOM	BP	2,000.00		Sudbury in Bloom 23/24
20/10/2023	THE QUAY THEATRE	BP	5,000.00		The Quay Theatre - 23/24
20/10/2023	HOPE FOR TOMORROW	BP	1,060.00		Hope for Tomorrow-23/24
20/10/2023	HMRC - ACCOUNTS OF	BP	7,592.76		HMRC-PAYE/NI-06/09-05/10/23
20/10/2023	T.D. & A.M. Bugg Ltd	BP	1,134.00		9X Bugg Skips - Sep2023
20/10/2023	SD Tree Services	BP /	100.00		Clear up Failed Limb Ceda17/10
20/10/2023	Supply Line Solutions	BP - 20/10	340.45		Cleaning Materials TH-11/10/23
20/10/2023	BHIB Councils Insurance	BP -	112.00		BHIB Insurance - 24/11/23
20/10/2023	Indigoross Design & Print Ltd	BP /	164.00		Christmas Fair Leaflets-09/10
20/10/2023	Anglian Water	BP	154.17		A.Water - 07/07-06/10/23
20/10/2023	Auto Innovations	BP .	62.40		Cost of Living Banner-12/10
20/10/2023	3IT Ltd	BP .	83.40		Keyboard Replacement-17/10/23
20/10/2023	Felix of Long Melford	BP.	539.73		Felix Tickets - Aug 2023
23/10/2023	EE Limited	DD	65.86		EE Mobile Phones - 15/10
23/10/2023	SumUp Payments Ltd	FPI-23/10	1.18		Purchase Ledger Payment
24/10/2023	SumUp Payments Ltd	FPI-24/10	0.37		Purchase Ledger Payment
25/10/2023	STC Staff Payroll	BP	26,434.61		STC Staff Payroll - Oct23
25/10/2023	SUFFOLK CC PENSION	BP	5,782.44		SCC Pension - Oct23
25/10/2023	MRS J F OSBORNE	BP	118.20		Mileage/Donations-23/10
25/10/2023	MR WAYNE BLIGHT	FPO	313.78		W.Blight Refund Inv8973-25/10
25/10/2023	Southern Electric	DD.	2,832.06		SSE Electric - 02/09-01/10/23
25/10/2023	Henry Phillips Cars	BP .	60.00		Repair Roof Bar Light YR20NVX
25/10/2023	Mr J A Davies	BP .	60.00		Step into Sudbury Walk-17/09
25/10/2023	Suffolk Association of Local C	BP .	36.00		Finance Train. N.Younger-26/09
25/10/2023	Sudbury Common Lands Charity	BP .	2,057.02		Ranger Ser/V.Trail/Books-11/10
25/10/2023	Auto Innovations	BP *	216.00		Banners Moving Cinema-13/10
25/10/2023	3IT Ltd	BP *	34.80		Dell New Power Supply-19/10
25/10/2023	T & P Fire Ltd	BP	93.00		Monthly Flash Test-20/10/2023
25/10/2023	Felix of Long Melford	BP .	400.95		Felix Ticket Sales Sep23
26/10/2023	SumUp Payments Ltd	FPI-26/10	0.71		Purchase Ledger Payment
27/10/2023	NEST IT000000933597	DD	33.42		NEST IT000000933597-27/10
27/10/2023	SERVICE CHARGES REF :	PAY	71.47		Lloyds Ser Chgs.-10/08-09/09
27/10/2023	The Secret Garden	FPO	225.00		Apertifs-Charity Evening27/09
27/10/2023	Gipping Occupational Health Lt	FPO .	264.00		Retainer-EAP Scheme-29.09.2023
27/10/2023	Neil Gosling Plumbing & Proper	FPO .	881.62		Repair of Heating Pipework
27/10/2023	SumUp Payments Ltd	FPI-27/10	0.07		Purchase Ledger Payment
27/10/2023	Mrs Pamela Pudney	FPO	63.70		Walk for Maldon U3A - 28/09
30/10/2023	POST OFFICE COUNTDOWN CD 4432	DEB	75.00		100 2nd Class Stamps-27/10/23
30/10/2023	TESCO STORE 3234 CD 4432	DEB	130.60		Food - Pickup/Drop off-30/10

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## Bank Current Account

## List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/10/2023	AIBGBMS/Cardnet Service charge	DEB	53.97		Calibration Breathalyser
30/10/2023	SumUp Payments Ltd	FPI-30/10	0.54		Purchase Ledger Payment
30/10/2023	GAZEBOSHOP CD 4432	DEB	87.00		Replacement Parts Gazebos27/10
31/10/2023	STOUR VALLEY VINEY	BP	2,000.00		SVVC - Storehouse - Oct23
31/10/2023	Geoff Lock Ironwork	BP /	5,400.00		Renovate Cemetery Gates-Sep23
31/10/2023	M.D. MILLS BUILDING	BP /	2,396.40		Reconstruct Brick Pier(ins)
31/10/2023	Sudbury Office Supplies	BP -	103.18		Various Stationery-25/10/2023
31/10/2023	Auto Innovations	BP +	43.20		Date Changes to Signs-24/10
31/10/2023	AMZNMktplace CD 4432	DEB	38.64		4 x Taps for IBC Tanks-31/10
<b>Total Payments</b>			<u>91,264.58</u>		

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## Summary Income &amp; Expenditure by Budget Heading 31/10/2023

Month No: 7

## Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
101	Corporate Management							
	Income	21,788	810,067	785,000	(25,067)			103.2%
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	3,279					
	Movement to/(from) Gen Reserve	<u>21,788</u>	<u>806,788</u>					
102	Democratic Represent'n & Mgmt							
	Expenditure	30	9,659	6,000	(3,659)		(3,659)	161.0%
	plus Transfer from EMR	0	4,468					
	Movement to/(from) Gen Reserve	<u>(30)</u>	<u>(5,191)</u>					
103	Grants							
	Expenditure	20,060	46,991	45,000	(1,991)		(1,991)	104.4%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(20,060)</u>	<u>(46,991)</u>					
109	Central Services/Admin							
	Income	1,061	6,416	16,530	10,114			38.8%
	Expenditure	18,426	158,882	275,024	116,142		116,142	57.8%
	Net Income over Expenditure	<u>(17,365)</u>	<u>(152,466)</u>	<u>(258,494)</u>	<u>(106,028)</u>			
	plus Transfer from EMR	0	250					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(17,365)</u>	<u>(152,216)</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
201	Market - Charter Street							
	Income	6,564	50,546	75,000	24,454			67.4%
	Expenditure	2,836	26,293	58,339	32,046		32,046	45.1%
	Net Income over Expenditure	<u>3,728</u>	<u>24,253</u>	<u>16,661</u>	<u>(7,592)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>3,728</u>	<u>24,253</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
204	Street Fairs							
	Income	1,160	2,965	2,600	(365)			114.0%
	Expenditure	194	442	4,154	3,712		3,712	10.6%
	Movement to/(from) Gen Reserve	<u>966</u>	<u>2,523</u>					
205	Council Public Events							
	Income	0	5,631	700	(4,931)			804.4%
	Expenditure	889	16,900	17,309	409		409	97.6%
	Net Income over Expenditure	<u>(889)</u>	<u>(11,269)</u>	<u>(16,609)</u>	<u>(5,340)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(889)</u>	<u>(11,269)</u>					

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## Summary Income &amp; Expenditure by Budget Heading 31/10/2023

Month No: 7

## Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
206	Town Economy							
	Income	35	12,567	0	(12,567)			0.0%
	Expenditure	7,743	40,052	69,598	29,546		29,546	57.5%
	Net Income over Expenditure	<u>(7,708)</u>	<u>(27,485)</u>	<u>(69,598)</u>	<u>(42,113)</u>			
	plus Transfer from EMR	0	589					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(7,708)</u>	<u>(26,896)</u>					
211	Town Hall Building							
	Income	684	5,741	16,250	10,509			35.3%
	Expenditure	5,854	43,737	120,038	76,301		76,301	36.4%
	Net Income over Expenditure	<u>(5,171)</u>	<u>(37,996)</u>	<u>(103,788)</u>	<u>(65,792)</u>			
	plus Transfer from EMR	735	735					
	Movement to/(from) Gen Reserve	<u>(4,436)</u>	<u>(37,261)</u>					
212	Public Clocks							
	Expenditure	0	0	2,500	2,500		2,500	0.0%
213	Street Wardens							
	Income	0	28,411	28,410	(1)			100.0%
	Expenditure	2,227	17,735	31,750	14,015		14,015	55.9%
	Net Income over Expenditure	<u>(2,227)</u>	<u>10,676</u>	<u>(3,340)</u>	<u>(14,016)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(2,227)</u>	<u>10,676</u>					
221	Allotments							
	Income	665	1,963	2,428	465			80.8%
	Expenditure	104	905	2,428	1,523		1,523	37.3%
	Movement to/(from) Gen Reserve	<u>561</u>	<u>1,058</u>					
239	Open Spaces&Closed Churchyards							
	Income	1,832	4,425	100	(4,325)			4425.3%
	Expenditure	2,051	36,832	34,604	(2,228)		(2,228)	106.4%
	Net Income over Expenditure	<u>(219)</u>	<u>(32,407)</u>	<u>(34,504)</u>	<u>(2,098)</u>			
	plus Transfer from EMR	0	27,097					
	less Transfer to EMR	1,832	3,071					
	Movement to/(from) Gen Reserve	<u>(2,051)</u>	<u>(8,380)</u>					
241	Cemetery							
	Income	7,890	51,208	50,400	(808)			101.6%
	Expenditure	4,499	62,659	120,226	57,567		57,567	52.1%
	Net Income over Expenditure	<u>3,391</u>	<u>(11,451)</u>	<u>(69,826)</u>	<u>(58,375)</u>			
	plus Transfer from EMR	0	12,486					
	Movement to/(from) Gen Reserve	<u>3,391</u>	<u>1,035</u>					
243	War Memorial, Aelfhun & Gains							
	Expenditure	0	0	1,817	1,817		1,817	0.0%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
250	Information Centre							
	Income	276	3,332	4,655	1,323			71.6%
	Expenditure	2,686	20,161	42,220	22,059		22,059	47.8%
	Net Income over Expenditure	<u>(2,410)</u>	<u>(16,829)</u>	<u>(37,565)</u>	<u>(20,736)</u>			
	plus Transfer from EMR	0	0					



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## Sudbury Town Council 2023/2024

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## Summary Income &amp; Expenditure by Budget Heading 31/10/2023

Month No: 7

## Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	<u>(2,410)</u>	<u>(16,829)</u>					
252	Christmas Lights							
	Income	0	0	300	300			0.0%
	Expenditure	0	1,690	18,705	17,015		17,015	9.0%
	Net Income over Expenditure	<u>0</u>	<u>(1,690)</u>	<u>(18,405)</u>	<u>(16,715)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,690)</u>					
261	Museum							
	Expenditure	0	202	700	498		498	28.9%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(202)</u>					
301	Street Lighting							
	Expenditure	0	0	11,962	11,962		11,962	0.0%
302	Street Furniture & Equipment							
	Expenditure	0	835	1,790	955		955	46.7%
	plus Transfer from EMR	0	590					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(245)</u>					
311	Highways							
	Income	175	1,983	1,950	(33)			101.7%
	Expenditure	0	397	400	3		3	99.2%
	Movement to/(from) Gen Reserve	<u>175</u>	<u>1,587</u>					
312	Footpaths							
	Expenditure	0	0	3,769	3,769		3,769	0.0%
321	Floral Displays & Bedding Mtce							
	Expenditure	0	23,040	22,406	(634)		(634)	102.8%
	plus Transfer from EMR	0	8,000					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(15,040)</u>					
341	Community Wardens							
	Income	5,536	18,036	32,106	14,070			56.2%
	Expenditure	9,140	71,966	131,595	59,629		59,629	54.7%
	Net Income over Expenditure	<u>(3,605)</u>	<u>(53,930)</u>	<u>(99,489)</u>	<u>(45,559)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(3,605)</u>	<u>(53,930)</u>					
499	Bingo&Raffle							
	Income	176	1,006	1,260	254			79.8%
	Expenditure	121	985	1,248	263		263	78.9%
	Net Income over Expenditure	<u>55</u>	<u>21</u>	<u>12</u>	<u>(9)</u>			
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>55</u>	<u>21</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
901	Civic Activities							
	Expenditure	1,825	13,366	27,291	13,925		13,925	49.0%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(1,825)</u>	<u>(13,366)</u>					

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## Sudbury Town Council 2023/2024

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## Summary Income &amp; Expenditure by Budget Heading 31/10/2023

Month No: 7

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
<b>Grand Totals:- Income</b>	<b>47,841</b>	<b>1,004,297</b>	<b>1,017,689</b>	<b>13,392</b>			<b>98.7%</b>
Expenditure	<b>78,684</b>	<b>593,730</b>	<b>1,050,873</b>	<b>457,143</b>	<b>0</b>	<b>457,143</b>	<b>56.5%</b>
Net Income over Expenditure	<u>(30,843)</u>	<u>410,567</u>	<u>(33,184)</u>	<u>(443,751)</u>			
plus Transfer from EMR	<b>735</b>	<b>54,216</b>					
less Transfer to EMR	<b>1,832</b>	<b>6,350</b>					
Movement to/(from) Gen Reserve	<u>(31,940)</u>	<u>458,433</u>					