

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING  
HELD IN THE TOWN HALL MONDAY 16<sup>TH</sup> JANUARY 2023 COMMENCING AT 6.30 PM**

Committee members present: Mr N Bennett - in the chair

Ms J Carter  
Mr S Hall  
Mr A Osborne  
Miss A Owen  
Mr T Register

Mr C Griffin – Town Clerk

1. **Substitutes and Apologies**

Apologies were received from Councillors S Ayres and T Cresswell.

2. **Declarations of Interest**

**Councillors A Owen and A Osborne declared that they were Babergh District Councillors. Councillor J Carter declared that she was a Suffolk County Councillor.**

**Councillor T Register declared an other registerable interest in that he lived close to planning application DC/22/06357 and so would not take part in the discussion or vote on that item.**

3. **Declarations of gifts and hospitality**

There were no declarations of gifts or hospitality.

4. **Requests for dispensation**

No requests for dispensation had been received.

5. **Minutes**

**RESOLVED**

**That the minutes of the Planning Development and Highways Committee meeting held on the 3<sup>rd</sup> January 2023 be confirmed as an accurate record and signed by the Chairman.**

6. **Actions from previous minutes**

The Town Clerk reviewed progress on actions from the previous meetings.

**RECOMMENDED**

**That the update be noted.**

7. **Planning Applications**

DC/22/05652 **Proposal:** Householder application – Erection of single storey rear extension and alterations.  
**Location:** 63 Cornard Road, Sudbury. CO10 2XB.

**RECOMMENDED – Approve.**

DC/22/06357 **Proposal:** Full planning application – Use of the first and second floor accommodation as a separate dwelling.  
**Location:** 28 Market Hill, Sudbury. CO10 2EN.

**RECOMMENDED – Approve.**

DC/22/06358 **Proposal:** Application for Listed Building Consent – Application of a conservation accredited clear lacquer to the ground floor ceiling of the shop/retail premises to improve the structural fire protection of the compartment/party floor.  
**Location:** 28 Market Hill, Sudbury. CO10 2EN.

**RECOMMENDED – Approve.**

DC/22/06408 **Proposal:** Application for works to trees subject to Tree Preservation Order BT134 – Crown lift 1no Yew (T1) to 4 metres over the car park and 3 metres over the lawn, and fell 1no dead willow (T2).  
**Location:** Ballingdon Grove, Middleton Road, Sudbury, Suffolk.

**RECOMMENDED – Approve, noting the Tree Warden’s advice that, as the yew tree had a TPO, a professional cut was essential to prevent pest infestations or diseases.**

8. **Request for Parking Permits in Francis Road**

A request had been received from HE Mayfield Enterprises Ltd for them to include that parking is available in Francis Road in their pre-application to BDC for planning.

**RESOLVED**

**That a reply is sent stating the current situation but making no promises for the future;**

- **A limited number of permits are available**
- **The permits are allocated each year on a first come first served basis.**
- **Initially each house with a garden backing onto Francis Road may apply for one permit.**
- **If any permits remain, eligible residents may apply for a second permit.**
- **This year all permits have been allocated.**
- **Advise the developer that they could not guarantee places in their pre-application.**
- **That the response be copied to BDC Planning Officers.**

9. **Naming of Streets at the new Chilton Development within Sudbury**

Members discussed an email from Babergh District Council regarding the naming of streets at the new Chilton Development.

**RESOLVED**

**That the Town Clerk refresh the list of proposed street names, so that each one had the reason for its local connection shown, and circulate this to all committee members before the next meeting.**

10. **Highways List**

Members discussed the Highways List.

- Councillor A Owen asked to add a request to BDC for a larger sign to identify the location of Hawkins Court, which is accessed from a footpath leading off Hawkins Road.
- Suffolk Highways were considering a TRO for Station Road. There was due to be a traffic survey on Station Road on 19<sup>th</sup> January to support the case for further restrictions on heavy vehicles using this route.
- The Community Wardens were asked to check the grit bins and report to Suffolk Highways when the levels were low and they needed to be refilled.
- Members emphasised the need to give accurate locations when reporting pot holes.
- Members asked that Suffolk Highways coordinate the use of temporary traffic lights which had led to long delays in the town centre.

**RESOLVED**

**That the content of the highways list be noted.**

The meeting closed at 7.14 pm

Signed .....