

SUDBURY TOWN COUNCIL

TOWN HALL, SUDBURY, SUFFOLK, CO10 1TL

You are hereby **summoned** to attend the monthly meeting of the Council of the said Town to be held in Sudbury Town Hall on **TUESDAY 14TH JULY 2026** at **7pm** to transact the following business:-

AGENDA

1. Apologies and approval of absences.
2. Declarations of interest.
3. Declarations of gifts and hospitality.
4. Requests for dispensation (must be received in writing).
5. To confirm that the minutes of the extraordinary full council meeting held on 9th June 2026 are an accurate record.
6. To receive reports and take questions from the public;
 - a) Questions from members of the public (15 minutes maximum)
 - b) Police Report
 - c) Mayor's announcements
 - d) County Councillors' reports
 - e) District Councillor's report (Cllr J Carter)
7. To note the minutes of the following committees:-
Chairman of each committee to give a brief report
Planning, Development & Highways – 15th June 2026.
Finance – 7th July 2026.
Leisure and Environment – 30th June 2026
Human Resources – 11th June 2026
8. To approve the terms of reference (TORs) recommended by the Leisure and Environment Committee.
9. To approve the terms of reference (TORs) recommended by the Human Resources Committee.
10. To adopt the revised probation policy as recommended by the Human Resources Committee.
11. To authorise the expenditure of up to £4,000, excluding VAT, on new office furniture.
12. to authorise the expenditure of up to £15,800, excluding VAT, on air conditioning systems in the offices and parlour in the Town Hall Town Hall as recommended by the Leisure and Environment Committee.
13. To authorise a one-off payment of £6,000 to the Quay Theatre to ensure that they do not have to cease trading in the next 3 months.
14. To receive an update on market issues.

15. To receive an update on story of place and the master plan and to agree to write a letter of support to Suffolk County Council and make a joint press release.

16. To receive an update on other Private and Confidential legal, contractual and HR matters.



C Griffin
TOWN CLERK

9th July 2026

TO: The Mayor and Members of Sudbury Town Council; District Councillor LA Smith, County Councillors PJ Faircloth-Mutton and KE Turner.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.

**ALL MEMBERS OF PUBLIC ARE INVITED TO ATTEND IN PERSON IN THE TOWN
HALL
ANYONE CAN WATCH ON-LINE
PLEASE VISIT OUR WEBSITE FOR FURTHER DETAILS**