

SUDBURY TOWN COUNCIL									
SUMMARY OF FIXED ASSETS									
	Check	Date Acquired	COST				Quantity	MV	
			01/04/2023	Added	Removed	31/03/2024			
<b>Land and Buildings</b>									
Town Hall CO10 1TL			£ 1,115,335.00				£ 1,115,335.00		
Land at the back of Town Hall			£ 436,650.00				£ 436,650.00		
Cemetery Chapel			£ 192,700.00				£ 192,700.00		
Flint Lodge CO10 2RN			£ 250,000.00				£ 250,000.00		
Land at cemetery CO10 2RN			£ 100,800.00				£ 100,800.00		
Cemetery land extension			£ 1.00				£ 1.00		
Town Hall Museum			£ 1.00		-£ 1.00		£ -		
Land at Croft CO10 1HR			£ 1.00				£ 1.00		
Land at Mill Acre 1.519 acre			£ 1.00				£ 1.00		
Land at Woodhall 3.33 acres CO10 1PE / 1PF??			£ 1.00				£ 1.00		£ 10,000.00
Francis Road CO10 2SS			£ 1.00				£ 1.00		
(Last Revalued 31/3/05)			£ 2,095,491.00	£ -	-£ 1.00		£ 2,095,490.00		
<b>Intangible Assets</b>									
Map Manager software		28/02/2017	£ 1,200.00				£ 1,200.00		
Pear Cemetery Mapping		10/10/2019	£ 4,545.00				£ 4,545.00		
			£ 5,745.00	£ -	£ -		£ 5,745.00		
<b>Vehicles &amp; Equipment</b>									
Office Furniture & Equipment			£ 32,203.00				£ 32,203.00		
Town Hall Furniture			£ 34,327.00				£ 34,327.00		
Christmas Green Lights			£ 2,052.00				£ 2,052.00	38	
Christmas Lights icicles (239+2+4-36)			£ 12,431.91				£ 12,431.91	209	
Christmas Lights Memory tree (8 sets)		10/09/2019	£ 272.86				£ 272.86	8	
Christmas lights for Library (4&c drapes)		01/04/2019	£ 1,252.90				£ 1,252.90	4	
Christmas lights icicles Blachere (20)		17/07/2020	£ 1,352.00				£ 1,352.00	20	
Christmas lights MK Illumination(7&c drapes)		17/07/2020	£ 2,521.52		£ 360.22		£ 2,161.30	7	
Christmas lights MK Illumination (24X Piece X Ice Lite & 4X Piece Main Connector)		26/07/2023		£ 1,500.00			£ 1,500.00	28	
Compact cleaning equipment		16/03/2021	£ 1,620.00				£ 1,620.00		
Museum Display & Cabinets		31/03/2005	£ 16,072.00				£ 16,072.00		
Museum Lighting		31/03/2006	£ 1,291.00		-£ 1,291.00		£ -		
Mobile Steam Cleaner (Graffiti machine)			£ 8,500.00				£ 8,500.00	1	
Defibrillator		24/09/2018	£ 1,560.00				£ 1,560.00	1	
Defibrillator X 3		28/11/2019	£ 5,045.00				£ 5,045.00	3	
Trailer			£ 785.00				£ 785.00	1	
70 Chairs - Cemetery		31/03/2015	£ 1,060.00				£ 1,060.00	70	
S/H Coffee Machine		31/03/2015	£ 1,951.00		-£ 1,951.00		£ -	1	
TIC Display Cabinets		31/03/2015	£ 2,716.00				£ 2,716.00		
New PC (Mayor's Secretary)		31/07/2019	£ 419.00				£ 419.00	1	
Laptop for Meetings		12/03/2018	£ 555.00		-£ 555.00		£ -	1	
Laptops for staff		29/04/2020	£ 4,194.60				£ 4,194.60	6	
Laptop for loan to councillors		20/01/2021	£ 206.67				£ 206.67	1	
Laptops for staff		03/02/2021	£ 1,363.20				£ 1,363.20	2	
Laptop (RFO)		25/04/2022	£ 721.60				£ 721.60	1	
Laptop (C Griffin)		31/10/2022	£ 645.00				£ 645.00	1	
Laptops X 2 Dell Latitude 15"		23/01/2023	£ 1,380.00				£ 1,380.00	2	
Dell Poweredge Server		24/02/2015	£ 1,935.00				£ 1,935.00	1	
Dell Optiplex 15 Monitors		24/02/2015	£ 1,050.00				£ 1,050.00	15	
Museum Display & Cabinets (4)		12/01/2015	£ 4,340.00				£ 4,340.00	4	
Museum LED Monitors (3)		19/02/2015	£ 5,178.00				£ 5,178.00	3	
Office Shredder		20/09/2022	£ 658.05				£ 658.05	1	
Air conditioning units (2)		03/07/2015	£ 2,892.00				£ 2,892.00	2	
Air conditioning units (1)			£ 2,096.00				£ 2,096.00	1	
Book Unit Mayors Parlour		30/06/2016	£ 47.99				£ 47.99		
Table&chairs Mayors Parlour		20/05/2016	£ 100.00				£ 100.00		
Firm office cabinet		01/11/2016	£ 384.70				£ 384.70	1	
Office desk+chair		30/11/2016	£ 424.98				£ 424.98		
Ramp		06/06/2017	£ 1,187.00				£ 1,187.00	1	
Body cameras (4+2)		07/03/2019	£ 2,205.93				£ 2,205.93	6	
Elit Shredder		27/03/2018	£ 7,299.00				£ 7,299.00	1	
Ride on mower		26/07/2018	£ 2,708.01				£ 2,708.01	1	
Projector		28/11/2018	£ 2,828.00				£ 2,828.00	1	
Screen		28/11/2018	£ 595.00				£ 595.00	1	
Loudspeakers		03/10/2018	£ 600.00				£ 600.00	2	
Portable speed indicators		18/01/2021	£ 6,300.00				£ 6,300.00	2	
Compact cleaning equipment		01/12/2020	£ 1,620.00				£ 1,620.00	1	
Edge Cutter		02/09/2021	£ 1,285.00				£ 1,285.00	1	
16" Bar for Combi Attachment Tool S/N 188351142		21/06/2022	£ 395.00				£ 395.00	1	
16" Bar for Combi Attachment Tool S/N 190121834		21/06/2022	£ 395.00				£ 395.00	1	
Engine KM131R for Combi Attachment Tool S/N 532669247		21/06/2022	£ 456.67				£ 456.67	1	
Engine KM131R for Combi Attachment Tool S/N 532281192		21/06/2022	£ 456.67				£ 456.67	1	
Back Pack Blower BR600 S/N 531389898		21/06/2022	£ 545.83				£ 545.83	1	
Lawnmower 21" Izy Rotostop V/S S/N MANA-1954054		21/06/2022	£ 666.67				£ 666.67	1	
Billy Goat		13/09/2022	£ 1,460.00				£ 1,460.00	1	
Mulching Lawnmower		05/10/2022	£ 520.00				£ 520.00	1	
Strimmer Head		05/10/2022	£ 281.66				£ 281.66	1	
John Deere Ride on equipment		23/02/2023	£ 19,428.89				£ 19,428.89	1	
Cobra T60RL Petrol Cultivator		13/03/2023	£ 391.66				£ 391.66	1	
Stihl HS 82 RC-E Petrol Hedge Trimmer		14/03/2023	£ 449.00				£ 449.00	1	
Blower SH-BG86 27.2CC		29/03/2023	£ 270.83				£ 270.83	1	
Water Bowser		27/04/2023		£ 4,150.00			£ 4,150.00	1	
Honda HRS536VK Petrol Lawn Mower 21" S/D or Mulch		26/04/2023		£ 545.00			£ 545.00		
			£ -				£ -		
			£ 207,950.80	£ 6,195.00	-£ 4,157.22		£ 209,988.58		
<b>Infrastructure Assets</b>									
Bus Shelters (2) Melford Rd		31/03/2010	£ 10,000.00				£ 10,000.00	2	
CCTV&3 STC building roof		03/08/2020	£ 756.17				£ 756.17	3	
CCTV&1 museum		28/10/2020	£ 646.54				£ 646.54	2	
Cemetery Fence - Newton Road		16/11/2023		£ 9,595.00			£ 9,595.00	125m	
Cycle Stands (6)		31/03/2012	£ 1,050.00				£ 1,050.00	6	
Dog Bins (10-7=3)			£ 2,123.00		-£ 1,486.10		£ 636.90	3	
Dog bins (10)		26/04/2016	£ 2,123.00				£ 2,123.00	10	
Dog Bins (13- less 4 w/off)		31/03/2011	£ 1,288.38				£ 1,288.38	9	
Dog bins (25)		06/03/2017	£ 5,042.25				£ 5,042.25	25	

Dog Bins Metal (5)		31/03/2015	year end	£ 775.00		£ 775.00	5
Dog Dispensers (11)				£ -		£ -	11
Flower brackets (111) new		24/05/2016		£ 1,384.49		£ 1,384.49	111
Flower brackets (50) old				£ -		£ -	50
Hanging Baskets (160) & Flower Towers (4)				£ 9,446.00		£ 9,446.00	
Gaol Lane Archway				£ 2,300.00		£ 2,300.00	1
Gates at St Gregory Church				£ -		£ -	1
Gates at Newton Road				£ -		£ -	1
Cigarette&Gum Bins (10)		24/10/2016		£ 782.50		£ 782.50	10
Cigarette&Gum Bins (20)		02/03/2016		£ 1,398.00		£ 1,398.00	20
Cigarette&Gum Bins (10)		24/11/2017		£ 797.35		£ 797.35	10
Grit Bins (16)		31/03/2012	year end	£ 1,888.00		£ 1,888.00	16
Grit Bins (23)		31/03/2013	year end	£ 1,856.00		£ 1,856.00	23
Grit bins (10)		08/02/2015		£ 850.00		£ 850.00	10
Grit bins (38)				£ -		£ -	38
Litter bin (1) Woodhall		27/09/2016		£ 265.20		£ 265.20	1
Litter bins (25-3)		22/03/2017		£ 6,253.28		£ 6,253.28	22
Litter Bins (24)				£ 3,250.87		£ 3,250.87	24
Litter Bins (6)		31/03/2015	year end	£ 1,297.00		£ 1,297.00	6
Litter Bins (7) Croft		31/03/2013	year end	£ 1,622.00		£ 1,622.00	7
Litter bins (8)		05/03/2016		£ 2,196.00		£ 2,196.00	8
Litter Brunel bins		07/01/2020		£ 7,323.00		£ 7,323.00	15
Litter Brunel bins		12/02/2020		£ 3,494.52		£ 3,494.52	6
Litter Brunel bins		29/05/2020		£ 2,329.68		£ 2,329.68	4
Litter Bins (Glasdon) - Croft 10		30/08/2022		£ 7,123.20		£ 7,123.20	10
Litter Bins (Glasdon) - Cemetery 10		30/06/2023		£ 7,086.30		£ 7,086.30	10
Litter Bins (Glasdon) - Mill Acre 8		12/07/2023		£ 5,721.12		£ 5,721.12	8
Marquee (1)		27/04/2016		£ 1,306.64		£ 1,306.64	1
New IT Infrastructure (2014/15)		24/02/2015		£ 10,592.00	-£ 10,592.00	£ -	
North Street Trees, Guards etc		31/03/2005	year end	£ 6,300.00		£ 6,300.00	6
Noticeboard		10/12/2019		£ 804.00		£ 804.00	1
Old Mkt Place - Lighting		31/03/2008	year end	£ 5,516.00	-£ 5,516.00	£ -	
Old Mkt Place - Planters (3)		31/03/2008	year end	£ 3,970.00		£ 3,970.00	3
Old Mkt Place - Seats (5)		31/03/2008	year end	£ 3,864.00		£ 3,864.00	5
Picnic Tables (Mill Acre) (5)				£ 2,500.00		£ 2,500.00	4
Picnic Tables (Mill Acre) (1)		19/12/2019		£ 565.02		£ 565.02	1
Pembroke Picnic Tables (Glasdon) (Mill Acre 7)		11/07/2023		£ 6,317.57		£ 6,317.57	7
Pembroke Picnic Tables Wheelchair Access (Glasdon) (Mill Acre 4)				£ 3,610.04		£ 3,610.04	4
Planters/window boxes (Amberol)		16/10/2012		£ 946.00		£ 946.00	5
Public Seats 53				£ 19,412.00		£ 19,412.00	53
Public Seats 4		31/03/2010	year end	£ 2,799.00		£ 2,799.00	4
Public Seats 2		31/03/2011	year end	£ 1,237.00		£ 1,237.00	2
Public Seats 1		31/03/2012	year end	£ 651.00		£ 651.00	1
Seats (Cemetery - 4)		13/09/2012		£ 3,358.00		£ 3,358.00	4
Seat cast iron 1		25/07/2018		£ 625.00		£ 625.00	1
Seat Phoenix Glasdon 1 (Mill Acre)		03/07/2020		£ 521.48		£ 521.48	1
Memorial bench A Elliott (Mill Acre)		12/03/2021		£ 852.55		£ 852.55	1
Memorial bench S Winyard from Broxap (Mill)		24/05/2021		£ 674.00		£ 674.00	1
Benches (Glasdon) - Croft 10		30/08/2022		£ 6,672.80		£ 6,672.80	10
Benches (Glasdon) - Mill Acre 1		11/07/2023		£ 734.00		£ 734.00	1
Benches (Glasdon) - Mill Acre 7		12/07/2023		£ 5,138.00		£ 5,138.00	7
Signs Welcome to Sudbury (3)				£ 1,092.00		£ 1,092.00	3
Signs Welcome to Sudbury (4)				£ 1,456.00		£ 1,456.00	4
Noticeboards (3)				£ 2,412.00		£ 2,412.00	3
Street sign Friar St		17/12/2015		£ 2,130.00		£ 2,130.00	1
St Peter's Church Lights		31/03/2009	year end	£ 3,367.00		£ 3,367.00	
Town Centre Benches (15)		31/03/2009	year end	£ 10,603.00		£ 10,603.00	15
Town Hall Gates				£ 2,000.00		£ 2,000.00	1
Town Hall Noticeboards (2)		31/03/2011	year end	£ 1,950.00		£ 1,950.00	2
Crowd barriers		19/01/2018		£ 1,012.40		£ 1,012.40	40
Crowd barriers		02/03/2021		£ 1,365.40		£ 1,365.40	40
3 Crowbar Tiers - Amberol Inv 21457		14/03/2022		£ 2,126.54		£ 2,126.54	3
				£ 182,342.26	£ 38,202.03	-£ 17,594.10	£ 202,950.19
<b>Street Improvements</b>							
Melford Road				£ 20,000.00	-£ 20,000.00	£ -	
Francis Road				£ 31,028.00	-£ 31,028.00	£ -	
Paving Scheme				£ 68,000.00	-£ 68,000.00	£ -	
Old Mkt Place Improvements		31/03/2008	year end	£ 48,789.00	-£ 48,789.00	£ -	
Market Hill Improvements		31/03/2009	year end	£ 9,000.00	-£ 9,000.00	£ -	
				£ 176,817.00	£ -	-£ 176,817.00	£ -
<b>Community Assets</b>							
Boating Pond				£ 30,000.00	-£ 30,000.00	£ -	
Gainsborough Statue				£ 29,426.00		£ 29,426.00	
Aelfnun Statue				£ 5,000.00		£ 5,000.00	
St Peter & All Saints Clock				£ 18,831.00	-£ 18,831.00	£ -	
Gilded Weather Vane				£ 1,173.00		£ 1,173.00	
Beacon at Croft				£ 1,173.00		£ 1,173.00	
War Memorial				£ 3,526.00		£ 3,526.00	
Allotment Land - Newton Road				£ 1.00		£ 1.00	
Glass Sculpture Old Mkt Pl		31/03/2008	year end	£ 9,258.00		£ 9,258.00	
Drinking Fountain (St Peters)				£ 7,894.00		£ 7,894.00	
Talbot Trail Statues and posts (14)							
Weavers' Piece Garden Statues and posts (3)							
				£ 106,282.00	£ -	-£ 48,831.00	£ 57,451.00
<b>Civic Regalia</b>							
Pair of Maces				£ 60,000.00		£ 60,000.00	1 £ 60,000.00
The Godfrey Tankard				£ 30,000.00		£ 30,000.00	1 £ 50,000.00
Pair of Victorian Hallmarked Silver Claret Jugs				£ 14,000.00		£ 14,000.00	2 £ 2,500.00
Silver Lidded Tankard - Burke Cup				£ 3,000.00		£ 3,000.00	1 £ 4,500.00
Hallmarked Silver Victorian Goblet Cup				£ 2,000.00		£ 2,000.00	1 £ 2,300.00
Desk Seal (Silver and Ivory)				£ 1,800.00		£ 1,800.00	1 £ 2,225.00
Silver Plated Desk Ink Stand				£ 1,200.00		£ 1,200.00	1 £ 1,275.00
Mayoral Chain of Office				£ 6,000.00		£ 6,000.00	1 £ 10,995.00
Deputy Mayor's Chain of Office				£ 2,500.00		£ 2,500.00	1 £ 8,250.00

Mayor's Consort Chain of Office	£ 600.00			£ 600.00	1	£ 2,500.00
Robes for Mayor/Dep Mayor/Town Clerk	£ 1.00			£ 1.00	3	
Desk Seal (White Handle)	£ 1.00			£ 1.00	1	£ 1,650.00
Silver Goblet (Won by Sudbury Corporation 1913)	£ 1.00			£ 1.00	1	£ 925.00
Silver Trowel	£ 1.00			£ 1.00	1	£ 845.00
Key (Used at Opening of Sewage Works)	£ 1.00			£ 1.00	1	£ 650.00
	£ 121,105.00	£ -	£ -	£ 121,105.00		£ 148,615.00
<b>COUNCIL ARTEFACTS</b>						
Miss K Maude Humphry portrait of Sir George Murray Humphry	£ 5,000.00			£ 5,000.00	1	£ 4,500.00
George Washington Brownlow "The Moorhen's Nest"	£ 25,000.00			£ 25,000.00	1	£ 18,000.00
Robert Burrows "Cattle watering near peasant farmer with dog"	£ 12,000.00			£ 12,000.00	1	£ 8,000.00
Head and Shoulders portrait of George Andrews	£ 350.00			£ 350.00	1	£ 1,500.00
Joseph Humphry Self portrait wearing frock coat with cravat	£ 6,500.00			£ 6,500.00	1	£ 4,500.00
Medal with head of Thomas Gainsborough	£ 1.00			£ 1.00	1	£ 250.00
Dr Richard Waring Portrait of Thomas Gainsborough	£ 1.00			£ 1.00	1	£ 300.00
Charles Henry Midforth Portrait of Viscount Maitland	£ 1.00			£ 1.00	1	£ 400.00
After Franchesco Bartolozzi Portrait of Thomas Gainsborough	£ 1.00			£ 1.00	1	£ 150.00
Arthur Guilyes Pastiche of the Mall showing Schomberg House	£ 1.00			£ 1.00	1	£ 200.00
Richard W Waring after print by George Finden Gainsborough House	£ 1.00			£ 1.00	1	£ 100.00
Framed documents & watercolours relating to Gainsborough's places	£ 4.00			£ 4.00	4	£ 20.00
	£ 48,860.00	£ -	£ -	£ 48,860.00		£ 37,920.00
<b>COUNCIL ARTEFACTS on loan to Gainsborough's House</b>						
Thomas Gainsborough Study of Cottages in Undulating Country	£ 1.00			£ 1.00	1	£ 10,000.00
Thomas Gainsborough Study of Trees on a Bank	£ 1.00			£ 1.00	1	£ 10,000.00
Sign Board of John Gainsborough	£ 1.00			£ 1.00	1	£ 2,000.00
Snuff box tortoiseshell with gold hinges	£ 1.00			£ 1.00	1	£ 2,000.00
Notebook reputedly owned by Thomas Gainsborough	£ 1.00			£ 1.00	1	£ 5,000.00
Mr f Bedroom at Gainsborough's House	£ 1.00			£ 1.00	1	£ 3,000.00
Signature and seal of Thomas Gainsborough	£ 1.00			£ 1.00	1	£ 25.00
The Brewer's Map	£ 1.00			£ 1.00	1	
Print: J Scales "View of St Peter's Church, Sudbury"	£ 1.00			£ 1.00	1	
Print: J Scales "View of St Gregory's Church, Sudbury"	£ 1.00			£ 1.00	1	
Print: J Scales "View of All Saints Church, Sudbury"	£ 1.00			£ 1.00	1	
	£ 11.00	£ -	£ -	£ 11.00		£ 32,025.00
<b>Total Fixed Assets</b>	<b>£ 2,944,604.06</b>	<b>£ 44,397.03</b>	<b>-£ 247,400.32</b>	<b>£ 2,741,600.77</b>		
	£ -	£ -	£ -	£ -		

A/c Code		4900 Assets Capitalised			Annual Budget	0
Centre		239 Open Spaces&Closed Churchyards			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
1	27/04/2023	3424	Journal	Water Bowser - 27/04/23	4,150.00 ✓	
4	11/07/2023	GLASDON	Purchase Ledger	1X Elwood Seat & Slats-11/07	734.00 ✓	
4	11/07/2023	GLASDON	Purchase Ledger	7X Pembridge Picnic Tables	6,317.57 ✓	
4	12/07/2023	GLASDON	Purchase Ledger	4X Picnic Table/7X Elwood Seat	14,469.17	
Account Assets Capitalised					Account Totals	25,670.74
Centre Open Spaces&Closed					Net Balance Month 12	25,670.74

A/c Code		4900 Assets Capitalised			Annual Budget	0
Centre		241 Cemetery			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
1	30/04/2023	ERNEST	Purchase Ledger	Mulch Lawn Mower-30/04/2023	545.00 ✓	
3	30/06/2023	3463	Journal	10X Brown Bins - 30/06/2023	7,086.30 ✓	
8	16/11/2023	MORTIMER	Purchase Ledger	Mesh Fencing 125m x1.8m High	5,100.00 ✓	
8	16/11/2023	MORTIMER	Purchase Ledger	Mesh Fencing 125m x1.8m High	4,495.00 ✓	
Account Assets Capitalised					Account Totals	17,226.30
Centre Cemetery					Net Balance Month 12	17,226.30

A/c Code		4900 Assets Capitalised			Annual Budget	0
Centre		252 Christmas Lights			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
4	26/07/2023	MKILLUM	Purchase Ledger	Ice Lite and Connectors-26/07	1,500.00 ✓	
Account Assets Capitalised					Account Totals	1,500.00
Centre Christmas Lights					Net Balance Month 12	1,500.00

# Enlightening your vision



**Invoice No: SI001178**

**Bill to Customer**  
Sudbury Town Council  
Sudbury Town Hall  
Sudbury, Suffolk CO10 1TL

Document Date: 26 July 2023  
External Document No: PO1669  
Account Ref: SUD001  
Payment Terms: Net 30 days  
Salesperson: Wendy Pearson

No.	Description	Quantity	Unit Price £	VAT %	Line Amount Excl. VAT
019-343	Ice Lite®QF+, 114 LEDww, 3m x 0,5m black cable, 230V, 7W	24 Piece	58.04	20	1,392.96
001-013	QF+ Main connector UK 1.5m black cable with AC/DC, 230V max. load capacity: 480W	4 Piece	14.37	20	57.48
	Sales - Carriage - Direct Sales	1	49.56	20	49.56

Total Net Amount	£ 1,500.00
Total VAT Amount	£ 300.00
Invoice Total	£ 1,800.00

**Glasdon UK Limited**
**Invoice Address**

Sudbury Town Council  
Rear of Town Hall  
Goal Lane  
Sudbury  
Suffolk  
CO10 1TL

Our VAT Registration No.: GB 155 8470 44

**Delivery Address**

Mr Bradley Smith  
Sudbury Town Council  
Rear of Town Hall  
Goal Lane  
Sudbury  
Suffolk  
CO10 1TL

**Customer Account Code :** 590014260

**Invoice Date :** 12/07/2023

**Invoice No :** S1866923

**Order Date :** 19/06/2023

**Order No :** 3113757

**Customer Ref No :** 1649

**Advice Note No :** 3113757

**Delivery Via :** Standard Carrier Service Levels

**Page No :** 1 of 1

No.	Product Code	Product Description	Qty	Unit Price	Total Price	Discount	Total Net Price
1	033/2305	Pembridge Picnic Table Wheelchair Access c/w Brown Enviropol	4	902.51	3610.04	0.00%	3610.04
	013/0051	100L ENVIROPOL BIN C/W BROWN SLATS AND METAL LINER	8	715.14	5721.12	0.00%	5721.12
		<b>Including</b>					
		013/2046 - Polycarbonate Plaque Kit - Sudbury T.C Crest - Full Colour on Brown - 100 x 125mm	8	-	-	-	-
3	133/6011	ELWOOD SEAT DARK OAK C/W BROWN ENVIROPOL SLATS	7	734.00	5138.00	0.00%	5138.00

**Comments**

**Subtotal** 14469.16

**Delivery** 0.00

**VAT @ 20.00%** 2893.84

**Total Payable** 17363.00

Pound Sterling

**Bank Details**

HSBC UK Bank Plc  
Sort Code: 40-12-13  
Account No.: 92143836

**Payment Terms**

30 Days

**When paying this invoice, please use invoice reference number 866923.**

**If you are paying multiple invoices, please use your Customer Account Code 590014260. Payments received will be allocated to the oldest invoice first.**



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If you have not received your goods within 7 working days, or if you have a query on this invoice, please contact our sales office on 01253 600416 or by e-mail: [sales@glasdon-uk.co.uk](mailto:sales@glasdon-uk.co.uk)

Sudbury, Suffolk, CO10 2XB

Fax: 01787 880341

ernestdoe.com

www.ernestdoe.com

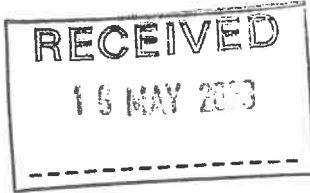
accounts

Tel: 01245 380311



Where you can buy with confidence

Sudbury Town Council  
Council Offices  
Town Hall  
SUDBURY  
Suffolk CO10 1TL



INVOICE  
Account..... 23788  
Depot..... 6  
Order No.... 1624  
Cust Adv No.  
Rep Code.... H699  
Account Sales Hort

Advice No... 621843

4900-2X1

Page No 1 Date 26/04/2023 Invoice No. 667372

Part Number	Description	Qty	Unit	Price	Amount
-------------	-------------	-----	------	-------	--------

I have received the OPERATORS SAFETY MANUAL and accept that all aspects of it must be understood before I operate the machine.

Signed .....

bradley.smith@sudbury-tc.gov.uk

4D-HRS536VK	160CC 21" S/D OR MULCH S/P	1	EACH	545.00	545.00
-------------	----------------------------	---	------	--------	--------

Serial No. : MZBZ-6680632

	545.00
V.A.T.	109.00
Invoice Total	654.00

Rate	Goods	V.A.T.
0.00	545.00	109.00

You have been served by Shane Watson @ 16:25

*DCM*  
16/5/23

Bank Details: Ernest Doe & Sons Ltd | Account No. 20331015 | Sort Code 20-97-65

Please quote your account no. when paying by BACS or Internet Banking

Contracts for all goods and services supplied by the Company are subject to the Terms and Conditions of the Company, a copy of which is available online at [ernestdoe.com/terms](http://ernestdoe.com/terms).

We are committed to safeguarding all personal data handled by us. Please refer to [ernestdoe.com/privacy](http://ernestdoe.com/privacy) for a full copy of our privacy policy.

Registered office: Ulting, Maldon CM9 6QH

Registered in England: 431173

VAT No.: GB 102 3549 12

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Church Field Road  
Sudbury  
CO10 2YR

Tel 0844 573 4897  
Email: Sales@supplylinesolutions.co.uk



# SUPPLY LINE SOLUTIONS

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## SALES INVOICE

### INVOICE TO:

Sudbury Town Council  
Council Offices  
Market Hall  
Town Hall  
Sudbury  
CO10 0GL

4900-239-369

<b>Our VAT Number:</b>	GB 123 545 631
<b>Job Number:</b>	30541
<b>Invoice Number:</b>	72061
<b>Invoice Date:</b>	27/04/2023
<b>Account Code:</b>	SUD001
<b>Customer Ref:</b>	1632
<b>Our SOP Order:</b>	30541

Qty	Part No	Description	Cust Ref	Price	Disc	Goods	VAT
1	0110	WATER BOWSER		4,150.00	0.00	4,150.00	830.00

~~Benks~~  
28th APRIL 2023

**TERMS: STRICTLY END OF MONTH FOLLOWING MONTH OF INVOICE**  
ANY QUERIES MUST BE RECEIVED BY EMAIL TO [accounts@supplylinesolutions.co.uk](mailto:accounts@supplylinesolutions.co.uk)  
WITHIN 2 DAYS OF RECEIPT OF INVOICE

Payment by BACS: Bank: HSBC Account no: 61775804 Sort Code: 40-15-22



<b>Goods</b>	4,150.00
<b>VAT</b>	830.00
<b>Total</b>	<b>4,980.00</b>

TITLE OF GOODS DOES NOT PASS TO THE PURCHASER UNTIL PAID FOR IN FULL. TERMS & CONDITIONS ARE AVAILABLE ON REQUEST



**Mortimer Contracts Ltd**  
**Nursery Farm**  
**Daws Cross**  
**Bures**  
**Suffolk**  
**CO8 5EE**  
**VAT Reg No: 103 9910 84**

**Page 1**

**MCL**

**Sudbury Town Council**  
**Town Hall**  
**Sudbury**  
**Suffolk**  
**CO10 1TL**

**INVOICE NO. 1995**  
**16/11/2023**

**SUDBRYTC**

<b>Details</b>	<b>Net Amt</b>	<b>VAT %</b>	<b>VAT</b>
<b>PURCHASE ORDER NO. 1706</b> <b>To supply and install 125m of 1.8m high twin mesh fencing along footpath at Sudbury Cemetery</b>	9,595.00	20.00	1,919.00

**Telephone: 01787 227884**  
**BACS PAYMENTS:**  
**A/C: MORTIMER CONTRACTS LIMITED**  
**SORT CODE: 309831**  
**A/C NO: 30203668**

**TERMS: 21 days from invoice date**

**Total Net Amount 9,595.00**  
**Total Tax Amount 1,919.00**  
**Invoice Total 11,514.00**

**Glasdon UK Limited****Invoice Address**

Sudbury Town Council  
Rear of Town Hall  
Goal Lane  
Sudbury  
Suffolk  
CO10 1TL

Our VAT Registration No.: GB155 8470 44

**Delivery Address**

Mr Bradley Smith  
Sudbury Town Council  
Rear of Town Hall  
Goal Lane  
Sudbury  
Suffolk  
CO10 1TL

Customer Account Code : 590014260

Invoice Date : 11/07/2023

Invoice No : SI866916

Order Date : 11/07/2023

Order No : 3113757

Customer Ref No : 1649

Advice Note No : 3115548

Delivery Via : Standard Carrier Service Levels

Page No : 1 of 1

No.	Product Code	Product Description	Qty	Unit Price	Total Price	Discount	Total Net Price
1	133/6011	ELWOOD SEAT DARK OAK C/W BROWN ENVIROPOL SLATS	1	734.00	734.00	0.00%	734.00

**Comments**

Subtotal 734.00

Delivery 0.00

VAT @ 20.00% 146.80

Total Payable 880.80

Pound Sterling

**Bank Details**

HSBC UK Bank Plc  
Sort Code: 40-12-13  
Account No.: 92143836

**Payment Terms**

30 Days

When paying this invoice, please use invoice reference number **866916**.

If you are paying multiple invoices, please use your Customer Account Code **590014260**. Payments received will be allocated to the oldest invoice first.



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If you have not received your goods within 7 working days, or if you have a query on this invoice, please contact our sales office on 01253 600416 or by e-mail: [sales@glasdon-uk.co.uk](mailto:sales@glasdon-uk.co.uk)

**Glasdon UK Limited****Invoice Address**

Sudbury Town Council  
Rear of Town Hall  
Goal Lane  
Sudbury  
Suffolk  
CO10 1TL

Our VAT Registration No.: GB155 8470 44

**Delivery Address**

Mr Bradley Smith  
Sudbury Town Council  
Rear of Town Hall  
Goal Lane  
Sudbury  
Suffolk  
CO10 1TL

**Customer Account Code** : 590014260**Invoice Date** : 11/07/2023**Invoice No** : S1866884**Order Date** : 19/06/2023**Order No** : 3113757**Customer Ref No** : 1649**Advice Note No** : 3115238**Delivery Via** : Standard Carrier Service Levels**Page No** : 1 of 1

No.	Product Code	Product Description	Qty	Unit Price	Total Price	Discount	Total Net Price
1	033/2301	Pembridge Picnic Table c/w Brown Enviropol	7	902.51	6317.57	0.00%	6317.57

**Comments****Subtotal** 6317.57**Delivery** 0.00**VAT @ 20.00%** 1263.51**Total Payable** 7581.08

Pound Sterling

**Bank Details**

HSBC UK Bank Plc  
Sort Code: 40-12-13  
Account No.: 92143836

**Payment Terms**

30 Days

**When paying this invoice, please use invoice reference number 866884.**

**If you are paying multiple invoices, please use your Customer Account Code 590014260. Payments received will be allocated to the oldest invoice first.**



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**Glasdon UK Limited**
**Invoice Address**

Sudbury Town Council  
 Rear of Town Hall  
 Goal Lane  
 Sudbury  
 Suffolk  
 CO10 1TL

Our VAT Registration No.: GB155 8470 44

**Delivery Address**

Mr Bradley Smith  
 Sudbury Town Council  
 Rear of Town Hall  
 Goal Lane  
 Sudbury  
 Suffolk  
 CO10 1TL

**Customer Account Code :** 590014260

**Invoice Date :** 30/06/2023

**Invoice No :** S1866132

**Order Date :** 19/06/2023

**Order No :** 3113759

**Customer Ref No :** 1648

**Advice Note No :** 3113759

**Delivery Via :** Standard Carrier Service Levels

**Page No :** 1 of 1

No.	Product Code	Product Description	Qty	Unit Price	Total Price	Discount	Total Net Price
1	013/0051	100L ENVIROPOL BIN C/W BROWN SLATS AND METAL LINER	10	708.63	7086.30	0.00%	7086.30
		<b>Including</b>					
		013/2046 - Polycarbonate Plaque Kit - Sudbury T.C Crest - Full Colour on Brown - 100 x 125mm	10				

**Comments**

**Subtotal** 7086.30

**Delivery** 0.00

**VAT @ 20.00%** 1417.26

**Total Payable** 8503.56

Pound Sterling

**Bank Details**

HSBC UK Bank Plc  
 Sort Code: 40-12-13  
 Account No.: 92143836

**Payment Terms**

30 Days

**When paying this invoice, please use invoice reference number 866132.**

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# Sudbury Town Council



## REQUEST TO WRITE OFF COUNCIL ASSETS - FULL COUNCIL

Asset Register 2023/2024

Description	Purchase date	Original cost	Write off amount	Reason
S/H Coffee Machine	31/03/2015	£1,951.00	£1,951.00	No longer owned
Laptop for Meetings	12/03/2018	£555.00	£555.00	Redundant
7 x Spider Dog Bins	31/12/2002	£1,486.10	£1,486.10	Replaced
New IT Infrastructure (2014/15) – old system for desktop PCs	24/02/2015	£10,592.00	£10,592.00	Replaced
Old Market Place Lighting	31/03/2008	£5,516.00	£5,516.00	No longer works
Street Improvements – Melford Road, Francis Road, Paving Scheme, Old Market Place, Market Hill	2008/2009	£176,817.00	£176,817.00	Rationalisation of Fixed Asset Register
Town Hall Museum	2004	£1.00 in asset register	£1.00	Part of Town Hall, listed separately
Museum Lighting	2006	£1,291.00	£1,291.00	Shouldn't have been capitalised
St. Peter and All Saints Clock	Unsure	£18,831.00	£18,831.00	Not sure that these belong to STC and we cannot sell them
Boating Pond	Pre 2003	£30,000.00	£30,000.00	Not used as boating pond and will be remodelled into a flower bed
Christmas Lights – 1 Curtain Drape, Town Hall Frontage	17/07/2020	£360.22	£360.22	Replaced
<b>Total</b>			<b>£247,400.32</b>	

9 TO REVIEW THE STOCK LIST WITH REGARDS TO WRITE OFFS

The RFO advised there was nothing to report.

10 TO REVIEW 4<sup>TH</sup> QUARTER INTERNAL CONTROL REPORTS

Coucillor S Hall had completed the Internal Control review on 12<sup>th</sup> May 2023 in the Town Hall as shown at minute page xxx. He discovered one omission of a dual signature, which was rectified immediately.

**RESOLVED**

**That the Internal Control Report for quarter 4 be noted.**

11 TO REVIEW THE SALC INTERNAL AUDIT REPORT

A copy of the Internal Audit report for 2022-2023 is shown at minute page xxx. The RFO advised that the only recommendation (on page 7) was that the review of the effectiveness of the internal audit, when it occurs, should be minuted.

**RECOMMENDED**

**The committee recommend to full Council the approval of the Internal Audit report.**

12 TO REVIEW THE 2022 – 2023 INCOME AND EXPENDITURE REPORT

Members were advised that there were no amendments to the draft version presented at the last Finance Committee Meeting.

**RECOMMENDED**

**That the 2022-2023 Income and Expenditure Report be noted.**

13 TO REVIEW THE FIXED ASSETS REGISTER

The Town Clerk advised that, due to workload capacity, the assets had not yet been added to the Rialtas software, but that all items that all additions and disposals or write-offs had been dealt with.

**RECOMMENDED**

**The committee recommend to full Council the approval of the Fixed Asset Register.**

14 TO REVIEW THE COUNCIL'S RESERVES AND REBALANCE THE FUNDS IN THE EMRS

The Town Clerk presented a summary of the earmarked reserve figures carried forward from last financial year, amounting to £1,018,617 and pointed out that the current year's budget included an amount of £71,430, so the total value is now £1,090,047. His recommendation