

# **SUDBURY TOWN COUNCIL**

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 7<sup>TH</sup> MARCH 2023** at **6.30pm** for the transaction of the following business:

## **AGENDA**

1. Substitutes and apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of Finance Committee held on 7<sup>th</sup> February 2023 are an accurate record.
6. To review the actions from previous Finance Committee meetings.
7. To approve a Grant of £500 to the Disasters Emergency Committee (DEC) for the relief of the Turkish and Syrian earthquakes.
8. To approve a Grant of £1,871.40 for Community Warden services to provide road closures for the Sudbury Fun Run.
9. To approve payment of an invoice from SMC Safety Solutions for £3,600 (excluding VAT) for an Annual Retained Consultancy Fee.
10. To approve payment of an invoice from Tuckwells for £19,428.89 (excluding VAT) for a grounds maintenance tractor.
11. To approve payment of an invoice from Sudbury Gardening Service for £4,500 (excluding VAT) for cemetery hedge cutting.
12. To approve the transfer of £16,000 from AC206\_4048 (Town Economy – New Equipment/Furniture) to the Town Centre Business EMR 365 as these funds are intended for new signage and will not be able to be spent in the current financial year.
13. To recommend the appointment of SALC as the internal auditor for FY2022/23.
14. To approve the list of payments which arise on a regular basis as the result of continuing contracts, statutory duties or obligations (Fin Reg 5.6).
15. To recommend the approval of the use of variable direct debits (Fin Reg 6.7).
16. To conduct the annual review of the asset register.
17. To conduct the annual review of the risk management strategy.

18. To approve the bank payments for January 2023 (copy enclosed).
19. To review the income and expenditure reports for January 2023 (copy enclosed).
20. To approve the expenditure of up to £3,000 excluding VAT from the General Reserve to cover additional employment costs for an interim member of staff.
21. To receive an update from the RFO on financial matters, including the internal control report and any P&C.



2<sup>nd</sup> March 2023

C Griffin  
TOWN CLERK

**TO:** Chairman – Mr N Bennett  
Committee Members: - Mrs J Antill, Mrs S Ayres, Mr S Hall, Ms E Murphy, Mr A Osborne, Mr J Owen and Mr T Register. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.