

**SUDBURY TOWN COUNCIL****MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL  
ON TUESDAY 3<sup>RD</sup> OCTOBER 2023 AT 6.30PM**

PRESENT:	Mr N Bennett	-	in the Chair
	Mrs M Barrett		
	Mr S Hall		
	Ms E Murphy		
	Mrs J Osborne	-	Mayor ex-officio
	Miss A Owen		
	Mr T Register		
	Mr N Younger		
	Mr C Griffin	-	Town Clerk
	Mrs D Deeks	-	RFO
Presenting	Ms Alison Selby	-	Hope for Tomorrow (by video)
	Mr Tom Ladgen	-	The Quay Theatre
	Mr Ryan Legg	-	Stour Valley Vineyard Church
	Ms Elaine Gorman	-	Sudbury and District Citizens Advice
	Mr Gareth Cole	-	Sudbury Choral Society
	Mr Andy Howes	-	Sudbury in Bloom

1. **SUBSTITUTES AND APOLOGIES**

**Apologies for absence were received from Councillor Mrs P Berry-Kilby.**

2. **DECLARATIONS OF INTEREST**

**Miss A Owen and Mr T Register declared that they were a Babergh District Councillors.  
Ms E Murphy declared an interest in item 7.1 and would not speak or vote on that application.  
Mrs M Barrett declared an interest in item 7.2 and would not speak or vote on that application.**

3. **DECLARATIONS OF GIFTS & HOSPITALITY**

**No gifts or hospitality were declared.**

4. **REQUESTS FOR DISPENSATION**

**No requests for dispensation had been received.**

5. **MINUTES****RESOLVED**

**That the minutes of the meeting of the Finance Committee held on 5<sup>th</sup> September 2023 be confirmed as an accurate record and signed by the Chairman.**

**6. ACTIONS FROM PREVIOUS MINUTES**

There were no outstanding actions but the Town Clerk confirmed that there had been a rebate from Babergh District Council for some of the election costs for seats contested in May 2023.

**7. GRANT AID**

As the total of the amounts requested for this second round exceeded the remaining grant aid budget for the current year, the Chairman proposed that all applicants who had attended the meeting be asked to give a short presentation and be questioned by the councillors. After each presentation, the members voted on whether they wanted to support each application in principle, but without agreeing on a specific amount of funding. Once the members had heard all the applicants, they decided on the individual amounts to award. The annual budget allocated for grants in this financial year was £45,000 and £26,931.03 had already been committed, leaving £18,068.97 remaining for this second round.

**RECOMMENDATION**

**To recommend that the full Council approve an overspend to the grant budget of £2,693.88 which will be taken from the General Reserve.**

- 7.1 Hope for Tomorrow requested a grant of £1,060 towards the operating costs of 'Firsbey', their mobile cancer care unit which visits Sudbury to deliver care on behalf of West Suffolk Hospital. This amount would allow them to operate 'Frisbey' for 5 days and help over 150 patients receive life-saving treatment in Sudbury.

**RESOLVED**

**That, using the general power of competence under the Localism Act 2011, ss.1-8, members agreed to provide a grant of £1,060 to Hope for Tomorrow.**

- 7.2 Quay Theatre requested a grant of £12,000 to help fund the infrastructure to facilitate an increased artistic programme through underwriting all elements of theatre operations. This included the new two-tier management structure within the organisation which ensured the correct expertise were in place to take the venue to the next level. Members raised concerns over accountability for previous grants and insisted that, if a grant were awarded, quarterly reports would be required to show the benefits. Members highlighted that previous grants had been made on the basis that the Quay Theatre would be self-funding once established.

**RESOLVED**

**That, using the general power of competence under the Localism Act 2011, ss.1-8, members agreed to provide a grant of £5,000 to the Quay Theatre.**

- 7.3 Quay Theatre Plant Market requested a grant to the value of £280 in 'in-kind' support from the Sudbury Town Council street works certified staff for the road closure to facilitate the plant market.

**RESOLVED**

**That, using the general power of competence under the Localism Act 2011, ss.1-8, members agreed to provide a grant up to the value of £280 in staff to support the Quay Theatre Plant Market.**

- 7.4 Stour Valley Vineyard Church requested a grant of £10,000 towards their running costs, which had increased due to rising demand. All their costs had increased, including paid staff increasing from 1.0 to 1.6 FTE. The Vineyard Church were asking for £8,000 towards their current services (i.e. staff and rent costs), with the other £2,000 going towards the costs of providing food.

**RESOLVED**

**That, using the general power of competence under the Localism Act 2011, ss.1-8, members agreed to provide a grant of £2,000 towards the cost of providing food for the Storehouse Foodbank run by the Stour Valley Vineyard Church.**

- 7.5 Sudbury and District Citizens Advice requested a grant of £9,000 towards their provision of free help and advice to the people of Sudbury. They had helped 436 Sudbury residents in the last year with 2,703 different problems and 88% said that they had nowhere else to turn for help.

**RECOMMENDATION**

**To recommend that the full Council approve a grant of £8,500 to the Sudbury and District Citizens Advice.**

- 7.6 Sudbury Choral Society requested a grant of £2,500 to cover the shortfall in income from membership fees, as numbers had dropped due to COVID. Pre-COVID membership had been over 60 and fees were sufficient to break even. Numbers had dropped to 30 during COVID and had only recovered to 40 members. Although individual fees had been increase, a grant was required to allow time for the membership to regrow to a self-sustaining level.

**RESOLVED**

**That, using the general power of competence under the Localism Act 2011, ss.1-8, members agreed to provide a grant of £1,500 to the Sudbury Choral Society**

- 7.7 Sudbury District Scouts requested a grant to the value of £422.85 in 'in-kind' support from the Sudbury Town Council community warden team for the road closure to facilitate their annual parade to the church for the renewal of their Scout Promise.

**RESOLVED**

**That, using the general power of competence under the Localism Act 2011, ss.1-8, members agreed to provide a grant up to the value of £422.85 in staff to support the Sudbury District Scouts annual parade.**

- 7.8 Sudbury in Bloom requested a grant of £2,500 to enable them to continue and enhance their existing projects. Funding would help with additional protective clothing and tools for the fantastic team of volunteers and cover additional expenditure for materials (i.e., compost, soil improvers, seeds, plants containers).

**RESOLVED**

**That, using the general power of competence under the Localism Act 2011, ss.1-8, members agreed to provide a grant of £2,000 to the Sudbury in Bloom.**

- 7.9 Sudbury Town Twinning Association had not requested a grant this year, but asked the committee to note that they worked on a 2-year cycle, hosting one of the twin towns in year 1 and the two other twin towns in year 2. They usually applied for a grant of £2,500 each year (£1,666 per town) and this money was only spent on hosting visitors. In the alternate years when members travelled out to visit twin towns they each paid their own expenses. However, the Sudbury Town Twinning Association would not be hosting their usual guests from Clermont this year (2023) and therefore would not be applying for a town council grant. The Sudbury Town Twinning Association had already made plans to host guests in 2024 from Fredensborg (June) and Höxter (September) and would consequently be applying for a larger grant in 2024 to cover these (£1,666 x 2 = £3,333).

**RESOLVED**

**To note the Sudbury Town Twinning Association plans.**

**RESOLVED**

**At 8:25pm it was resolved to grant a 30-minute extension to the meeting up to 9:00pm.**

**8. TO APPROVE THE LIST OF DIRECT DEBITS AND REGULAR PAYMENTS**

The Town Clerk presented a copy of the direct debits (shown at minute page 592) that were currently authorised on the Council's Lloyds Bank account and explained what each one was for. This was followed by the list of regular payments authorised under Financial Regulation 5.6 (shown at minute page 594) and members reconsidered the requirement for these.

**RESOLVED**

**That members approved the list of direct debits in accordance with Financial Regulation 6.7 and the list of regular payments in accordance with Financial Regulation 5.6.**

**9. APPROVAL OF BANK PAYMENTS FOR AUGUST 2023**

The list of payments in excess of £500 and direct debit payments for August 2023 were presented to members for their approval (a copy list is shown at minute page 595).

**RESOLVED**

**That members approved all listed payments over £500 and all direct debit payments for August 2023**

**10. REVIEW OF INCOME AND EXPENDITURE REPORTS FOR AUGUST 2023**

Members discussed the income and expenditure reports for the period 1<sup>st</sup> to 31<sup>st</sup> August 2023, as shown at minute page 597.

**RESOLVED**

**That the Income and Expenditure reports be noted.**

11. REVIEW OF THE DRAFT BUDGET FOR FY 2024-2025

The Town Clerk presented an overview of the initial draft of the budget for financial year 2024-2025 which he and the RFO had produced. At this early stage it was based on the same outputs as the current year with the known increases in costs. An estimate of 6% had been included for staff costs in addition to an assumption that the pay award for the current year would be a flat £1,925 uplift across all grades. An assumption of a 5% increase in the precept had been included, but more work was required on the earmarked reserves. At this point the calculation showed an overspend of about £50,000.

**RESOLVED**

**To work through the detail of the draft budget at the next meeting of the Finance Committee.**

12. REVIEW OF THE DRAFT SALARY BUDGET FOR FY 2024-2025

There was insufficient time to consider the draft salary budget and this would be postponed until the next meeting.

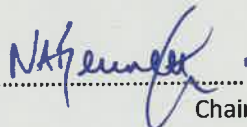
**RESOLVED**

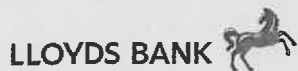
**To work through the detail of the draft salary budget at the next meeting of the Finance Committee.**

13. UPDATE ON FINANCIAL MATTERS BY THE TOWN CLERK AND RFO

As the Town Clerk and RFO had covered the important issues earlier in the meeting there was nothing further to report.

The business of the meeting concluded at 8.53pm.

  
.....  
Chairman



Settings Log off

Last logged on 27 September 23 at 05:29  
DAM

ELECTRONIC TARIFF  
SUDBURY TOWN COUNCIL

View IBAN and BIC



**£ 752,007.67** Current balance

## Business Savings Account

£751,847.67 Available funds

Open an additional current account for your business and you could start using it within 2 working days. [Apply online in minutes >](#)

Open an account in minutes with as little as £1

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### Direct Debits and standing orders

#### Direct debits

#### Standing Orders



Recipient	Last paid	Frequency	Amount (£)
ALLSTAR RECEIPTS AS60221562		Not Known	
ARVAL UK LTD SU3745	15 Sep 23	Monthly	£701.10
BABERGH DC CTAX BU 740007352	15 Sep 23	Quarterly	£447.00
BABERGH DC CTAX BU 740007628	15 Sep 23	Quarterly	£551.00
BABERGH DC CTAX BU 740206264	15 Sep 23	Monthly	£459.00
BABERGH DC CTAX BU 740283636	15 Sep 23	Monthly	£320.00
BABERGH DC CTAX BU 740071342	15 Sep 23	Monthly	£136.00
BNP PARIBAS LEASIN Z0067133 U8009997	23 Aug 22	Quarterly	£487.04
BNP PARIBAS LEASIN	05 Jul 23	Quarterly	£454.80

592

Recipient	Last paid	Frequency	Amount (£)
A1E12615 U9996912			
COUNTY BROADBAND ANMYZ4S	05 Sep 23	Monthly	£54.60
EE LIMITED Q25742245454858831	25 Sep 23	Monthly	£65.86
ICO ZA111753	17 Apr 23	Not Known	£55.00
NEST IT000000933597	22 Aug 23	Monthly	£166.30
PUBLIC WORKS LOANS SUDBURY	28 Sep 23	Half-yearly	£9,074.95
RENTOKIL INITIAL 9003400778	07 Aug 23	Half-yearly	£83.36
SCOTHYDRO ELEC GAS 036114941	18 Sep 23	Half-yearly	£9.99
SGW PAYROLL SUD001	13 Sep 23	Monthly	£119.22
SOUTHERN ELECTRIC 639685031	26 Sep 23	Quarterly	£216.71
WL ITS FUELGENIE 63562950020527	13 Sep 23	Monthly	£489.57

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All lending is subject to status. Eligibility criteria applies.

Sudbury Town Council		
October 2023		
List of authorised payments which arise on a regular basis as the result of continuing contracts, statutory duties or obligations as specified in Financial Regulation 5.6		
Name	Purpose	Payment Method
3it Ltd	IT and telephone services and support	Monthly
Anglian Water - Wave	Water for Town Hall, Market and Allotments	Quarterly
Anglian Water - Aquam	Standpipe lease	Annually and Monthly
ARVAL BNP Paraibas Group	Community Warden vehicles lease	Monthly D/D
Babergh District Council	Business Rates	Quarterly and Monthly D/D
Baldwins	Intruder Alarms	Annually
BHIB Insurance	General insurance	Annually
BNP Paribas	Photocopier lease for the machine	Quarterly D/D
Bugg Ltd	Skip Hire	Monthly
Cadcorp	Mapping System	Annually
(Sudbury) Common Lands Charity	Valley Walk and Mill Acre clearing and cleaning	Quarterly
County Broadband	Broadband	Monthly D/D
Dorma UK Limited	Sliding doors in the Town Hall	Annually
Eastern Lift Services	Lift servicing	Annually
EE Limited	Mobile phones	Monthly D/D
Elite Washroom Services Ltd	Public Toilets sanitary services	Annually
Elite Washroom Services Ltd	Town Hall sanitary services	Annually
Evolve	Photocopy maintenance and supplies	Quarterly
External Bodies EMR 370	Funds not under the control of STC	As required
Felix of Long Melford	Commission on ticket sales	As required
Fuelgenie Business Account	Van diesel and petrol for the equipment	Monthly D/D
G A Smith Gardening Services Ltd	Grave digging services	As required
Gipping	Occupational Health and Wellbeing	Quarterly and as required
HM Land Registry	Property searches	Not Known D/D
Information Commissioners Office (ICO)		Not Known D/D
J	None	
K	None	
LCN	Domain lease	Debit Card - 10 Years
McColls Store 0966 - Sudbury	Newspapers	Monthly
NEST Pensions	Staff pensions	Monthly D/D
O	None	
Partner GuideEast Tour Guides for Groups	Tour guides	As required
Public Works Loan Board	Repayments and interest	Half-yearly D/D
Q	None	
Rentokil (Initial Washroom Hygiene)	Hand dryers in the Town Hall toilets	Half-yearly D/D
Reveal Media Ltd	Body cameras for wardens	Annually
Rialtas Business Solutions Limited	Omega software for finance	Annually
Savills Client Anglian Water Services	Peppercorn rent for the land that the bus shelters are on	Annually
S F Technical Services	Boiler servicing - Stephen Flowers	Annually
SGW Payroll Ltd	Monthly payroll services	Monthly D/D
Southern Electric - Electricity	Electricity supply	Quarterly & Monthly DD
Southern Electric - Gas	Gas supply	Quarterly & half-yearly D/D
Staff	Salaries, PAYE and National Insurance	Monthly
Suffolk Association of Local Councils	Support and advice	As required
Suffolk Highways	Street lights, electricity points, footpath lights charges	Annually
Suffolk Pension	Staff pensions	Monthly
Sum Up	Debit and Credit Card handling services	As required and monthly
T & P Fire Ltd	Fire emergency lighting tests	Monthly
Turners of Essex	Commission on sales of travel company tickets	As required
U	None	
Verizon Connect	Vehicle trackers	Monthly
W	None	
Xpert HR	Human resources support and advice	Annually
Y	None	
Z	None	



Date: 19/09/2023

## Sudbury Town Council 2023/2024

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Time: 09:03

## Bank Current Account

## List of Payments made between 01/08/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2023	McColls Store 0913 - Sudbury	BP	36.25		Newspapers-01/07-29/07/23
01/08/2023	MK Illumination UK Ltd	BP.	1,800.00		Ice Lite and Connectors-26/07
01/08/2023	Sudbury Museum Trust	BP	545.00		Sud Summer Hol Quiz-2023
01/08/2023	Auto Innovations	BP	978.00		Supply & Fit Vinyls-20/07
01/08/2023	MRS J F OSBORNE	BP	99.00		J Osborne - Dress - 27/07
01/08/2023	SumUp Payments Ltd	FPI-01/08	0.20		Purchase Ledger Payment
02/08/2023	SGW Payroll Ltd	DD	119.22		Payroll Processing-Jul2023
02/08/2023	SumUp Payments Ltd	FPI-02/08	0.34		Purchase Ledger Payment
03/08/2023	County Broadband Ltd	DD.	54.60		Real Fibre Bus. -03/08-02/09
03/08/2023	Auto Innovations	BP	12.00		Number Plate for Trailer
03/08/2023	ROYS SUDBURY CD 4432	DEB	2.88		Screws/White Caps-02/08/23
03/08/2023	ICELAND CD 4432	DEB	1.45		Milk - 03/08/2023
03/08/2023	SumUp Payments Ltd	FPI-03/08	0.15		Purchase Ledger Payment
04/08/2023	MAD-HR Limited	BP	895.75		HR Helpline Services Jul23
04/08/2023	P Tuckwell Ltd	BP -	187.66		Repair Tractor Sheave-25/07
04/08/2023	Hevey Building Supplies Ltd	BP	41.40		6X Post Fix (Acton PC)-27/07
04/08/2023	TOOLSTATION UK CD 4432	DEB	89.44		Brushes & Shovel-03/08/23
04/08/2023	Robertson Bell Ltd	BP	1,080.00		RFO - 26/07-28/07/23
04/08/2023	Verizon Connect UK Limited	BP.	28.80		2 X Trackers for Vans-Aug23
04/08/2023	3IT Ltd	BP..	399.98		3IT Monthly Support-Aug23
04/08/2023	SumUp Payments Ltd	FPI-04/08	0.51		Purchase Ledger Payment
04/08/2023	ARLO CD 4416	DEB	13.99		Arlo Monthly Subs-02/08-01/09
07/08/2023	Inital Washroom Hygiene	DD	83.36		4X Handdryer Qty -01/08-31/10
07/08/2023	SumUp Payments Ltd	FPI-07/08	0.86		Purchase Ledger Payment
08/08/2023	TESCO STORE 3234 CD 4432	DEB	130.54		Food Drop off Pick up-04/08
08/08/2023	SumUp Payments Ltd	FPI-08/08	3.33		Purchase Ledger Payment
09/08/2023	Huws Gray (Ridgeons)	BP -	186.24		Angle Grinder/Cutting Disc
09/08/2023	Mr Steven Binks	BP 09/0	68.50		CARDS/T.TOWELS/JIGSAW-28/07
09/08/2023	Ambrose Electrical Ltd	BP	103.20		Replace Light Registrars Recep
09/08/2023	Ernest Doe & Sons Ltd	BP - 09/08	137.62		D.Perry Work Boots-20/07
11/08/2023	SP ENGRAVING STUDI CD 4432	DEB	50.85		Bench Plaque X2-11/08/23
11/08/2023	The Sudbury Society	BP *	40.50		6X Unlisted Heritage-06/08
11/08/2023	Iliffe Media Publishing	BP -	338.90		Newspaper Advert for Tender
11/08/2023	Anglian Water	BP -	165.33		A.Water - 04/05-03/08/2023
11/08/2023	T.D. & A.M. Bugg Ltd	BP /	1,410.00		Bugg Skips X 10 - Jun/Jul23
11/08/2023	Babergh District Council	BP - 11/08	108.40		Sign Hawkins Rd, Sudbury-02/08
11/08/2023	SumUp Payments Ltd	FPI-11/08	1.45		Purchase Ledger Payment
14/08/2023	SumUp Payments Ltd	FPI-14/08	0.43		Purchase Ledger Payment
15/08/2023	TESCO STORE 3234 CD 4432	DEB	106.52		Food Pickup Drop off-08/08
15/08/2023	ICELAND CD 4432	DEB	1.45		Milk - 15/08/2023
15/08/2023	ARVAL BNP PARIBAS GROUP	DD	701.10		Van Lease YR20NVX-19/08-18/09
15/08/2023	Robertson Bell Ltd	BP *	1,080.00		RFO - 02/8-04/08/23
15/08/2023	P Tuckwell Ltd	BP =	237.94		Repair Tractor/Blades-31/07/23
15/08/2023	Suffolk Association of Local C	BP *	1,719.15		SALC Membership Subs 2023/24
15/08/2023	Binder Limited	BP	253.94		Sewage Disposal Toilet-17/07
15/08/2023	BABERGH DC CTAX BU	DD	551.00		BDC Business Rates-15/08/23
15/08/2023	BABERGH DC CTAX BU	DD	595 459.00		BDC Bus Rates Gnd Fl.-15/08/23

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NAB

Date: 19/09/2023

## Sudbury Town Council 2023/2024

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Time: 09:03

## Bank Current Account

## List of Payments made between 01/08/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/08/2023	BABERGH DC CTAX BU	DD	447.00		BDC Business Rates-15/08/2023
15/08/2023	BABERGH DC CTAX BU	DD	320.00		BDC Bus Rates 1st Flr.-15/08
15/08/2023	BABERGH DC CTAX BU	DD	136.00		BDC Bus Rates R/O TH-15/08
15/08/2023	SumUp Payments Ltd	FPI-15/08	0.54		Purchase Ledger Payment
15/08/2023	Fuelgenie Business Account	DD	413.34		Fuelgenie - 01/07-31/07/23
16/08/2023	SumUp Payments Ltd	FPI-16/08	1.38		Purchase Ledger Payment
18/08/2023	SumUp Payments Ltd	FPI-18/08	0.29		Purchase Ledger Payment
18/08/2023	Felix of Long Melford	FPO	503.91		FELIX TICKETS SOLD - JULY23
21/08/2023	HMRC - ACCOUNTS OF	BP	8,581.41		HMRC - PAYE/NI-06/07-05/08/23
21/08/2023	All Jigsaw Puzzles Ltd	BP /	292.20		25X Seeing Jessie Home Jigsaws
21/08/2023	Robertson Bell Ltd	BP-	720.00		RFO - 10/08-11/08/2023
21/08/2023	Garden Nursery	BP-21/08	8,485.07		Summer Planting 2023
21/08/2023	East of England LGA	BP *	2,430.00		STC Organisational Review 3day
21/08/2023	JRB Enterprise Ltd	BP =	809.40		Poop Scoop Bags 50,000-07/08
21/08/2023	SumUp Payments Ltd	FPI-21/08	0.53		Purchase Ledger Payment
22/08/2023	TESCO STORE 3234 CD 4432	DEB	154.97		Food Pickup/Drop off-21/08
22/08/2023	NEST IT000000933597	DD	166.30		NEST IT000000933597-22/08
22/08/2023	SumUp Payments Ltd	FPI-.46	0.46		Purchase Ledger Payment
23/08/2023	SumUp Payments Ltd	FPI-23/08	0.91		Purchase Ledger Payment
23/08/2023	EE Limited	DD	65.86		EE Mobile Phones-15/08/2023
24/08/2023	TESCO STORE 3234 CD 4432	DEB	65.55		Food Pick up/Drop off-23/08
24/08/2023	Southern Electric	DD.	209.03		SSE Electric - 02/07-02/08/23
24/08/2023	Hevey Building Supplies Ltd	BP	10.78		Wood Stain for Benches-22/08
24/08/2023	Supply Line Solutions	BP	20.40		10 X Foam Glove - 01/08/23
24/08/2023	Sudbury Office Supplies	BP	265.94		Copier Paper/Blue Tack-15/08
24/08/2023	Auto Innovations	BP	52.80		Supply & Fit Graphics-21/08/23
24/08/2023	Mrs Pamela Pudney	BP	77.35		P.Pudney Guided Walk 11/08
24/08/2023	J G Tours - Mrs Janet Gardner	BP	77.35		J Gardner Guided Walk-11/08/23
25/08/2023	STAFF PAYROLL - 25/08/23	BP	29,645.03		STC STAFF PAYROLL - 25/08/23
25/08/2023	SUFFOLK CC PENSION	FPO	7,028.87		SCC Staff Pension-Aug 2023
25/08/2023	NICOLA WHITTLE	FPO	184.00		AAT Membership Fee- 25/08
25/08/2023	SumUp Payments Ltd	FPI-25/08	0.26		Purchase Ledger Payment
29/08/2023	SERVICE CHARGES REF :	PAY	54.97		Lloyds Service Chgs10/06-09/07
29/08/2023	SumUp Payments Ltd	FPI-30/08	0.16		Purchase Ledger Payment
30/08/2023	ICELAND CD 4432	DEB	1.45		Milk - 30/08/2023
30/08/2023	SumUp Payments Ltd	FPI- 30/08	1.03		Purchase Ledger Payment
31/08/2023	ARTHUR BROOKS	FPO	51.86		Diesel/Unleaded - 31/08/2023
31/08/2023	SumUp Payments Ltd	FPI-31/08	0.04		Purchase Ledger Payment
<b>Total Payments</b>			<b>75,602.67</b>		

19/09/2023

## Sudbury Town Council 2023/2024

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## Summary Income &amp; Expenditure by Budget Heading 31/08/2023

Month No: 5

## Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
101	Corporate Management							
	Income	0	395,779	785,000	389,221			50.4%
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	3,279					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>392,500</u>					
102	Democratic Represent'n & Mgmt							
	Expenditure	60	161	6,000	5,839		5,839	2.7%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(60)</u>	<u>(161)</u>					
103	Grants							
	Expenditure	0	21,931	45,000	23,069		23,069	48.7%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(21,931)</u>					
109	Central Services/Admin							
	Income	957	4,437	16,530	12,093			26.8%
	Expenditure	22,392	116,840	275,024	158,184		158,184	42.5%
	Net Income over Expenditure	<u>(21,435)</u>	<u>(112,403)</u>	<u>(258,494)</u>	<u>(146,091)</u>			
	plus Transfer from EMR	0	250					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(21,435)</u>	<u>(112,153)</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
201	Market - Charter Street							
	Income	7,415	37,454	75,000	37,546			49.9%
	Expenditure	4,147	19,565	58,339	38,774		38,774	33.5%
	Net Income over Expenditure	<u>3,268</u>	<u>17,889</u>	<u>16,661</u>	<u>(1,228)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>3,268</u>	<u>17,889</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
204	Street Fairs							
	Income	0	0	2,600	2,600			0.0%
	Expenditure	0	0	4,154	4,154		4,154	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
205	Council Public Events							
	Income	0	5,631	700	(4,931)			804.4%
	Expenditure	2,661	15,121	17,309	2,188		2,188	87.4%
	Net Income over Expenditure	<u>(2,661)</u>	<u>(9,491)</u>	<u>(16,609)</u>	<u>(7,118)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(2,661)</u>	<u>(9,491)</u>					

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## Summary Income &amp; Expenditure by Budget Heading 31/08/2023

Month No: 5

## Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
206	Town Economy							
	Income	0	12,512	0	(12,512)			0.0%
	Expenditure	5,350	27,039	69,598	42,559		42,559	38.9%
	Net Income over Expenditure	<u>(5,350)</u>	<u>(14,527)</u>	<u>(69,598)</u>	<u>(55,071)</u>			
	plus Transfer from EMR	0	589					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(5,350)</u>	<u>(13,937)</u>					
211	Town Hall Building							
	Income	704	4,551	16,250	11,699			28.0%
	Expenditure	3,544	26,529	120,038	93,509		93,509	22.1%
	Net Income over Expenditure	<u>(2,840)</u>	<u>(21,978)</u>	<u>(103,788)</u>	<u>(81,810)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(2,840)</u>	<u>(21,978)</u>					
212	Public Clocks							
	Expenditure	0	0	2,500	2,500		2,500	0.0%
213	Street Wardens							
	Income	0	28,411	28,410	(1)			100.0%
	Expenditure	2,565	13,243	31,750	18,507		18,507	41.7%
	Net Income over Expenditure	<u>(2,565)</u>	<u>15,168</u>	<u>(3,340)</u>	<u>(18,508)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(2,565)</u>	<u>15,168</u>					
221	Allotments							
	Income	100	410	2,428	2,018			16.9%
	Expenditure	267	700	2,428	1,728		1,728	28.8%
	Movement to/(from) Gen Reserve	<u>(167)</u>	<u>(290)</u>					
239	Open Spaces&Closed Churchyards							
	Income	21	2,593	100	(2,493)			2593.3%
	Expenditure	102	33,346	34,604	1,258		1,258	96.4%
	Net Income over Expenditure	<u>(81)</u>	<u>(30,753)</u>	<u>(34,504)</u>	<u>(3,751)</u>			
	plus Transfer from EMR	0	25,933					
	less Transfer to EMR	0	1,239					
	Movement to/(from) Gen Reserve	<u>(81)</u>	<u>(6,059)</u>					
241	Cemetery							
	Income	14,020	34,453	50,400	15,947			68.4%
	Expenditure	4,301	38,380	120,226	81,846		81,846	31.9%
	Net Income over Expenditure	<u>9,719</u>	<u>(3,927)</u>	<u>(69,826)</u>	<u>(65,899)</u>			
	plus Transfer from EMR	0	7,086					
	Movement to/(from) Gen Reserve	<u>9,719</u>	<u>3,160</u>					
243	War Memorial, Aelfhun & Gains							
	Expenditure	0	0	1,817	1,817		1,817	0.0%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
250	Information Centre							
	Income	608	2,593	4,655	2,062			55.7%
	Expenditure	3,741	14,337	42,220	27,883		27,883	34.0%
	Net Income over Expenditure	<u>(3,132)</u>	<u>(11,744)</u>	<u>(37,565)</u>	<u>(25,821)</u>			
	plus Transfer from EMR	0	0					

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## Summary Income &amp; Expenditure by Budget Heading 31/08/2023

Month No: 5

## Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	<u>(3,132)</u>	<u>(11,744)</u>					
252	Christmas Lights							
	Income	0	0	300	300			0.0%
	Expenditure	0	1,500	18,705	17,205		17,205	8.0%
	Net Income over Expenditure	<u>0</u>	<u>(1,500)</u>	<u>(18,405)</u>	<u>(16,905)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,500)</u>					
261	Museum							
	Expenditure	2	202	700	498		498	28.9%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(2)</u>	<u>(202)</u>					
301	Street Lighting							
	Expenditure	0	0	11,962	11,962		11,962	0.0%
302	Street Furniture & Equipment							
	Expenditure	417	534	1,790	1,256		1,256	29.9%
	plus Transfer from EMR	295	295					
	Movement to/(from) Gen Reserve	<u>(122)</u>	<u>(239)</u>					
311	Highways							
	Income	117	1,633	1,950	317			83.8%
	Expenditure	0	397	400	3		3	99.2%
	Movement to/(from) Gen Reserve	<u>117</u>	<u>1,237</u>					
312	Footpaths							
	Expenditure	0	0	3,769	3,769		3,769	0.0%
321	Floral Displays & Bedding Mtce							
	Expenditure	8,494	23,030	22,406	(624)		(624)	102.8%
	plus Transfer from EMR	0	8,000					
	Movement to/(from) Gen Reserve	<u>(8,494)</u>	<u>(15,030)</u>					
341	Community Wardens							
	Income	35	11,882	32,106	20,224			37.0%
	Expenditure	11,482	54,154	131,595	77,441		77,441	41.2%
	Net Income over Expenditure	<u>(11,447)</u>	<u>(42,272)</u>	<u>(99,489)</u>	<u>(57,217)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(11,447)</u>	<u>(42,272)</u>					
499	Bingo&Raffle							
	Income	477	608	1,260	652			48.2%
	Expenditure	285	746	1,248	502		502	59.7%
	Net Income over Expenditure	<u>192</u>	<u>(138)</u>	<u>12</u>	<u>150</u>			
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>192</u>	<u>(138)</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
901	Civic Activities							
	Expenditure	1,433	8,844	27,291	18,447		18,447	32.4%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(1,433)</u>	<u>(8,844)</u>					

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## Summary Income &amp; Expenditure by Budget Heading 31/08/2023

Month No: 5

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
Grand Totals:- Income	<b>24,454</b>	<b>542,946</b>	<b>1,017,689</b>	<b>474,743</b>			<b>53.4%</b>
Expenditure	<b>71,243</b>	<b>416,600</b>	<b>1,050,873</b>	<b>634,273</b>	<b>0</b>	<b>634,273</b>	<b>39.6%</b>
Net Income over Expenditure	<u><b>(46,789)</b></u>	<u><b>126,346</b></u>	<u><b>(33,184)</b></u>	<u><b>(159,530)</b></u>			
plus Transfer from EMR	<b>295</b>	<b>42,154</b>					
less Transfer to EMR	<b>0</b>	<b>4,518</b>					
Movement to/(from) Gen Reserve	<u><b>(46,494)</b></u>	<u><b>163,982</b></u>					