

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 3RD FEBRUARY 2026** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of Finance Committee held on 6th January 2026 are an accurate record.
6. To review the actions from previous Finance Committee meetings.
7. To approve the bank payments for December 2025 (copy enclosed).
8. To review the income and expenditure reports for December 2025 (copy enclosed).
9. To review the financial situation at the end of January 2026.
10. To approve expenditure of £4,240 excluding VAT for the annual Microsoft 365 software contract.
11. To approve the contracts list for 2026.
12. To approve the direct debits list for 2026.
13. To review insurance policies for FY2026-27.
14. To review investments.
15. To receive an update from the Town Clerk on financial matters.



C Griffin
TOWN CLERK

29th January 2026

TO: Chairman – Mr N Bennett
Committee Members: - Mrs M Barrett, Mr J Collier, Mr S Hall, Mr J Jeagar, Mrs J Osborne, Mr T Regester and Mr N Younger. (The Mayor – Ex-officio) and remaining councillors for information.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.