

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the LEISURE & ENVIRONMENT COMMITTEE to be held in Sudbury Town Hall on **TUESDAY 30TH JANUARY 2024** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of the Leisure and Environment Committee held on 28th November 2023 are an accurate record.
6. To review the outstanding action from previous meetings.
7. To receive a verbal update from the Town Centre Manger on the summer entertainment plans for Market Hill.
8. To approve the expenditure to implement the new signage project in Sudbury.
 - a. Up to £2,205 excluding VAT to remove existing signs.
 - b. Up to £12,280 excluding VAT for scoping, design and artwork for the new town centre signs.
 - c. Up to £8,700 excluding VAT for illustration, artwork and design drawings for the new boundary signs.
9. To discuss the increase in cost of Babergh District Council emptying the bins in Sudbury.
10. To discuss the need for additional grit bins in Sudbury.
11. To discuss the maintenance of All Saints Church clock and to approve the expenditure of £1,692 excluding VAT for the part job repair.
12. To approve the expenditure of up to £5,000 excluding VAT for the repair of the boiler in the Town Hall.
13. To approve the expenditure of up to £4,000 excluding VAT for the repair of the electric doors in the Town Hall.
14. To approve the expenditure of up to £6,500 excluding VAT for the replacement of the Town Hall CCTV system.
15. To approve the expenditure of up to £10,000 excluding VAT per annum for a new contract with Babergh District Council for the disposal of waste from the market.

16. To discuss using the Town Hall as a safe house where people can come to use the phone if it is not safe at their home.
17. To review annual and biennial public events organised by Sudbury Town Council.
18. To set up a working group to consider options for the Party in the Park.
19. To set up a working group to consider options for the Christmas Fair and lights.
20. To discuss proposals for Mill Acre.
21. To approve the final version of the lease for areas of the Town Hall to Suffolk County Council registrars and the payment of the solicitor's invoice for £1,676.00.
22. To approve the exclusive right of burial for plot BB14.



25th January 2023

C Griffin
TOWN CLERK

TO: Mr S Hall Chairman – P Beer, Ms P Berry-Kilby, Ms E Murphy, Ms J Rawlinson, Mr T Register and Mr A Welsh. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation, both at the time of the meeting and for those who watch later, and to aid in producing accurate minutes.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.