

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL
ON TUESDAY 3RD MARCH 2026 AT 6.30PM**

Committee members present: Mr N Bennett – Chair
Mr S Hall
Mr J Jeagar

Officers in attendance: Mr C Griffin – Town Clerk
Mrs C Morgan – Deputy Clerk

1. **SUBSTITUTES AND APOLOGIES**

Apologies for absence had been received from Councillor Mrs M Barrett, Miss A Owen, Mr T Regester, Mr A Welsh and Mr N Younger.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

There were no declarations of gifts or hospitality.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the meeting of the Finance Committee held on 3rd February 2026 be confirmed and signed as an accurate record.

6. **ACTIONS FROM PREVIOUS MINUTES**

The Town Clerk reminded members that van insurance and investments would be discussed later in the agenda.

RESOLVED

To note the update.

7. TO APPROVE THE BANK PAYMENTS FOR JANUARY 2026

The list of payments in excess of £500 and direct debits payments for January 2026 were presented to members for their approval (a copy list is shown at **minute pages 172 to 173**)

RESOLVED

To approve all listed payments over £500 and all direct debits for January 2026.

8. TO REVIEW THE INCOME AND EXPENDITURE REPORTS FOR JANUARY 2026

Members had read the income and expenditure reports dated 1st to 31st January 2026 which had been discussed at the previous meeting and circulated with the agenda. These are shown at **minute pages 174 to 184.**

RESOLVED

To note the income and expenditure reports for January 2026.

9. TO REVIEW THE FINANCIAL SITUATION AT THE END OF FEBRUARY 2026

The Town Clerk produced the income and expenditure report of the financial situation at the end of February 2026, and this was scrutinised by the committee. A copy is shown at **minute pages 185 to 195.**

RESOLVED

To note the financial situation at the end of February 2026.

10. TO APPOINT SALC AS THE INTERNAL AUDITOR FOR FY 2025/26

The Town Clerk explained that the Finance Committee needed to appoint the internal auditor each year in accordance with Financial Regulation 3.7. SALC had been used for a number of years, but they were asked to provide a different auditor each year to ensure that there was a fresh perspective.

RESOLVED

To appoint SALC as the internal auditor for FY 2025/26.

11. TO CONDUCT THE ANNUAL REVIEW OF THE RISK MANAGEMENT POLICY

The Town Clerk had circulated a revised draft of the risk management policy with the agenda. The new Deputy Clerk had reviewed this draft and recommended that more detail be included on the following areas;

- The security of keys and codes for doors.
- Confirmation of regular changes of members log-on passwords for their official emails.
- Processes for approving marketing, press and social media posts made by the council.

RESOLVED

To recommend the draft risk management policy, with the changes proposed above, for approval by the full council.

12. TO APPROVE THE PROPOSED WRITE OFFS

The Town Clerk had circulated the list of proposed write-offs with the agenda. Members discuss each item. The Town Clerk recommended that, if members were content to write off these items, efforts should be made to sell them for the best available price. Some items, such as LED lights, deteriorated with use and these were 6 or 7 years old, they would have limited remaining useful life.

RESOLVED

That the whole list of proposed write-offs, as shown at minute page 196, be recommended to the full council for write off.

13. TO AUTHORISE THE EXPENDITURE OF £2,450 ON VAN INSURANCE POLICY FOR FY2026-27

The Town Clerk explained that the van insurance policy came to an end on 31st March 2026 and a new policy would need to be in force on 1st April 2026. He had sought new quotes but, as these had not arrived in time for the meeting, he proposed that the committee authorise spending up to the maximum allocated in the budget, so that he could agree to the new policy.

RESOLVED

That, under the power of the Local Government Act 1972, s.111, expenditure of up to £2,450 excluding VAT is authorised for the van insurance policy for FY2026-27.

14. TO REINVEST £330,000 IN A ONE-YEAR SAVINGS BOND WITH CAMBRIDGE AND COUNTIES BANK

The Town Clerk explained that the one-year fixed investment with Cambridge and Counties Bank came to an end in March 2026. A decision was required on whether to reinvest the money with the same bank, or to move it elsewhere. The Cambridge and Counties Bank was now offering 4.2% interest for a one-year fixed investment and this was a competitive rate in the current market. The Town Clerk explained that there would be about £330,000 in this account once the interest for the last 12 months was added. Given the need for the council to keep funds for long-term projects that would not be needed in the next 12 months, he would be content for anything between £330,000 and £500,000 to be invested in a one-year savings bond. Members discussed the options and agreed that it would be best to invest £400,000 in a new one-year savings bond with Cambridge and Counties Bank.

RESOLVED

To reinvest £400,000 in a one-year savings bond with Cambridge and Counties Bank.

15. TO RECEIVE AND UPDATE FROM THE TOWN CLERK ON FINANCIAL MATTERS.

The Town Clerk gave an update on the Council's financial position and bank balances as at end of February 2026 and confirmed that no problems were anticipated with cashflow. There was about £97,000 in the current account and the Town Clerk had arranged for another £50,000 to be moved from the 32-day notice account, which would be back in the current account on 6th March.

The Town Clerk highlighted that net expenditure during February had seemed lower than average as over £15,000 had been received as the annual payment for the Registrars' lease.

RESOLVED

To note the Town Clerk's update.

The business of the meeting concluded at 7:25 pm.

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Chairman

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Bank Current Account

List of Payments made between 01/01/2026 and 31/01/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/01/2026	Lex Autolease Limited	DD.	1,277.22		Van Lease 31/12-01/02/26
05/01/2026	Babergh District Council	FPI	13,200.00		Annual contCCTV 1/4/24-31/3/25
05/01/2026	BNP Paribas Lease Group (Renta	DD	454.80		Yr Copier Lease-05/07-04/07/26
06/01/2026	County Broadband Ltd	DD .	54.60		Real Fibre 03/01-02/02/26
06/01/2026	Baldwin Alarms	FPO	8.64		Lithium Battery 17/12/25
08/01/2026	Perninsula	DD	390.38		Health & Safety Jan26
12/01/2026	Indigoross Design & Print Ltd	FPO	42.00		25x Vinyl Dog bin stickers
12/01/2026	Vanitorials Limited	FPO.	189.08		Various Cleaning Supplies
12/01/2026	John Colegate	FPO .	12.00		Slime removal Town Hall 12/01
12/01/2026	Norton Electrical - Lee Willia	FPO .	348.00		Repairs Flint Lodge 11/01/26
12/01/2026	EVOLVE	FPO,	418.43		Printer Usage 04/01-03/04/26
12/01/2026	Governance & Compliance Interi	FPO ,	600.00		Int. Mngment x2 05/01-09/01/26
12/01/2026	3IT Ltd	FPO ,	389.53		3IT Monthly Support Jan26
13/01/2026	HMRC	FPO	9,421.08		HMRC Payment Dec 25-Jan 26
14/01/2026	E-paycapita	DEB	16.00		DBS Subscription for JB
14/01/2026	Allstar Business Solutions Lim	DD.	2.40		Fuel for Vans- Card Fee Jan26
14/01/2026	Radius Telematics Limited	DD .	30.60		Trackers x2 Vans Dec25
15/01/2026	Babergh Business Rates	DD	803.00		BDC Bus Rates Grnd Fl Jan26
15/01/2026	Babergh Business Rates	DD	561.00		BDC Bus Rates 1st Flr Jan26
15/01/2026	Babergh Business Rates	DD	551.00		BDC Bus Rates Cemetery Jan26
15/01/2026	Babergh Business Rates	DD	447.00		BDC Bus Rates Market Jan26
15/01/2026	Babergh Business Rates	DD	143.00		BDC Bus Rates Shed Jan 26
15/01/2026	V-Tac (UK) Ltd	FPO	50.28		Registrars Light Bulbs x10
15/01/2026	Guide East Tour Guides for Gro	FPO .	139.65		Dickensian Tour 13.12.25
15/01/2026	British Gas	DD	398.38		Gas Bill 31 Oct - 01 Jan26
16/01/2026	ROYS OF SUDBURY	DEB	30.47		Decorating supplies for THall
16/01/2026	SLCC Enterprises	DEB	69.30		Legionalla training webinar
16/01/2026	Sudbury Fun Run	FPO	500.00		Sudbury Fun Run Grant Aid
21/01/2026	Allstar Business Solutions Lim	DD	152.90		Fuel for Vans 08/01-13/01/26
21/01/2026	Petty Cash	Replenish	100.00		Petty Cash Replenish 21/01/26
21/01/2026	Agroco Trailers	FPO	192.00		Trailer Hire 05/01-12/01/26
21/01/2026	Sudbury Office Supplies	FPO.	34.58		Doormat Goal Lane Toilets
21/01/2026	Sky High Access Ltd	FPO .	417.60		Cherry Picker 05/01-06/01/26
21/01/2026	Baldwin Alarms	FPO,	582.86		annual alarm 23/02/26-23/02/27
22/01/2026	Anglian Water	DD .	798.29		A Water T Hall 07/10-06/01/26
22/01/2026	Black Country Metal Works Ltd	DEB	399.00		Bench for Green Cemetery
23/01/2026	STC Staff Payroll Jan26	BP	21,735.54		STC Staff Payroll Jan26
23/01/2026	EE Limited	DD.	46.18		EE Phone Bill Jan26
23/01/2026	Newsteam	DD .	48.80		Newspapers 21/12-17/01/26
26/01/2026	Suffolk CC Pension	FPO	6,494.89		Suffolk CC Pension Jan26
26/01/2026	Sudbury Office Supplies	FPO ,	41.50		mult office stationary 15/01
26/01/2026	Adcock	FPO ,	298.80		Call out - TIC aircon
26/01/2026	Iceland	DEB	1.65		Milk 23/01/26
26/01/2026	West Suffolk Council	DEB	48.00		Dep Mayor West Suffolk Dinner
27/01/2026	Homes & Hills LLP	FPO	5,040.00		Professional chrgs 18/12-23/01
27/01/2026	Babergh District Council	FPO.	3,081.10		Trade Refuse Market Quarter 3
27/01/2026	Mr P T Rowe	FPO .	42.00		Book-Bulmer Boy 6x sold

Bank Current Account

List of Payments made between 01/01/2026 and 31/01/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/01/2026	Guide East Tour Guides for Gro	FPO .	100.10		Silk Guided Tour 30/10/2025
27/01/2026	Michaels Civic Robes Ltd	FPO,	612.00		Mayoral Bicorn - A.S.
28/01/2026	Allstar Business Solutions Lim	DD	89.35		Fuel for Vans 19/01-20/01/2025
28/01/2026	Cardnet Service charges	PAY	34.21		SERVICE CHARGES REF : 47507189
29/01/2026	Sudbury Office Supplies	FPO ,	18.74		new office chair J.B
29/01/2026	G A Smith Gardening Services L	FPO ,	1,080.00		Grave Digging 11/01&27/01/26
29/01/2026	Gala Lights Ltd	FPO.,	34,874.40		Xmas Lights Contract 25/26
29/01/2026	Ernest Doe & Sons Ltd	FPO..	1,095.35		Annual Serv 3x Ped Mowers
29/01/2026	Suffolk County Council	DEB	150.00		Farmers Market Rd Clos 26/27
29/01/2026	ScrewFix	DEB	19.99		15m Extension Lead
29/01/2026	Morrisons	PCASH	1.75		Milk 29/01/2026
29/01/2026	SGW Payroll Ltd	DD	107.34		Monthly Payroll Support Jan26
29/01/2026	Morrison	DEB	-1.75		Milk - Error
30/01/2026	Homes & Hills LLP	FPO	2,000.00		P/Ledger Electronic Payment
Total Payments			<u>110,285.01</u>		

Detailed Income & Expenditure by Budget Heading 28/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1045 Neighbourhood CIL	0	2,564	0	(2,564)			0.0%	2,564
1176 Precept	0	858,400	858,400	0			100.0%	
Corporate Management :- Income	0	860,964	858,400	(2,564)			100.3%	2,564
Net Income	0	860,964	858,400	(2,564)				
6001 less Transfer to EMR	0	2,564	0	(2,564)				
Movement to/(from) Gen Reserve	0	858,400	858,400	0				
102 Democratic Represent'n & Mgmt								
4008 Training, Courses, Meetings	0	0	1,600	1,600		1,600	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	0	0	8,000	8,000	0	8,000	0.0%	0
Net Expenditure	0	0	(8,000)	(8,000)				
103 Grants								
1040 Grants Receivable	115	115	0	(115)			0.0%	
Grants :- Income	115	115	0	(115)				0
4303 Grants Power General	8,615	50,115	50,000	(115)		(115)	100.2%	
4304 Grant Aid LGA S142	(8,115)	0	0	0		0	0.0%	
Grants :- Indirect Expenditure	500	50,115	50,000	(115)	0	(115)	100.2%	0
Net Income over Expenditure	(385)	(50,000)	(50,000)	0				
109 Central Services/Admin								
1098 Miscellaneous Income	0	0	10	10			0.0%	
1190 Bank Interest Receivable	2,412	29,291	42,300	13,009			69.2%	
Central Services/Admin :- Income	2,412	29,291	42,310	13,019			69.2%	0
4001 Salaries & Wages	9,791	150,978	232,050	81,072		81,072	65.1%	
4008 Training, Courses, Meetings	16	3,238	4,500	1,262		1,262	72.0%	
4009 Travel & Subsistence	0	509	500	(9)		(9)	101.7%	
4010 Misc Staff Costs	9	284	370	86		86	76.7%	
4016 Refuse Disposal	0	353	300	(53)		(53)	117.7%	
4020 Miscellaneous Expenses	49	364	420	56		56	86.7%	
4021 Mobile Telephones & Broadband	46	455	660	205		205	68.9%	

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Detailed Income & Expenditure by Budget Heading 28/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4022 Postage	0	225	340	115		115	66.3%	
4023 Printing & Stationery	38	1,411	2,600	1,189		1,189	54.3%	
4025 Subscriptions and membership	0	2,260	2,550	290		290	88.6%	
4026 Insurance	0	9,208	8,940	(268)		(268)	103.0%	
4033 Advertising/Press Releases	0	300	600	300		300	50.0%	
4041 Equipt Repairs & Mtce	0	387	200	(187)		(187)	193.7%	
4042 Equipt Running Costs/Rental	239	2,991	3,040	49		49	98.4%	
4043 Equipt/Small Tools Purchase	0	103	6,300	6,197		6,197	1.6%	
4044 IT Support/Software Mtce	325	9,476	12,070	2,594		2,594	78.5%	
4052 Bank & Cardnet Charges	34	362	700	338		338	51.7%	
4060 Audit Fees - External	0	2,100	2,310	210		210	90.9%	
4061 Audit Fees - Internal	0	696	770	74		74	90.3%	
4064 Other Professional Fees	6,468	41,225	19,340	(21,885)		(21,885)	213.2%	
4110 Staff Welfare	0	237	250	13		13	94.8%	
4900 Assets Capitalised	0	750	0	(750)		(750)	0.0%	750
Central Services/Admin :- Indirect Expenditure	17,014	227,912	298,810	70,898	0	70,898	76.3%	750
Net Income over Expenditure	(14,602)	(198,621)	(256,500)	(57,879)				
6000 plus Transfer from EMR	0	750	0	(750)				
Movement to/(from) Gen Reserve	(14,602)	(197,871)	(256,500)	(58,629)				
<u>201 Market - Charter Street</u>								
1020 Market Rent & Tolls	5,938	65,754	78,000	12,246			84.3%	
1021 Market Electricity Recovered	344	3,494	4,200	706			83.2%	
1079 Licence income	0	42	250	208			16.8%	
Market - Charter Street :- Income	6,282	69,290	82,450	13,160			84.0%	0
4001 Salaries & Wages	4,031	40,205	56,360	16,155		16,155	71.3%	
4007 Workwear and Footwear	0	52	250	198		198	21.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	447	5,273	5,670	397		397	93.0%	
4012 Water	0	206	400	195		195	51.4%	
4014 Electricity	0	1,218	2,000	782		782	60.9%	
4016 Refuse Disposal	3,081	8,731	10,000	1,269		1,269	87.3%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	13	100	87		87	13.2%	
4021 Mobile Telephones & Broadband	5	76	190	114		114	39.8%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 Subscriptions and membership	0	434	450	16		16	96.4%	
4026 Insurance	(21)	(84)	0	84		84	0.0%	

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Detailed Income & Expenditure by Budget Heading 28/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4033 Advertising/Press Releases	0	123	2,000	1,877		1,877	6.1%	
4041 Equipt Repairs & Mtce	0	0	1,090	1,090		1,090	0.0%	
4043 Equipt/Small Tools Purchase	0	44	2,000	1,956		1,956	2.2%	
4052 Bank & Cardnet Charges	31	238	0	(238)		(238)	0.0%	
4069 Licences	150	370	200	(170)		(170)	185.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Market - Charter Street :- Indirect Expenditure	7,724	56,900	81,960	25,060	0	25,060	69.4%	0
Net Income over Expenditure	(1,442)	12,390	490	(11,900)				
205 Council Public Events								
1030 Function Income	0	3,897	3,000	(897)			129.9%	
1040 Grants Receivable	0	2,775	0	(2,775)			0.0%	
1051 Donations for Party in t'Park	0	5,552	0	(5,552)			0.0%	5,552
1068 Party in the Park Income	0	2,620	2,000	(620)			131.0%	
Council Public Events :- Income	0	14,844	5,000	(9,844)			296.9%	5,552
4001 Salaries & Wages	1,734	18,491	26,880	8,389		8,389	68.8%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4020 Miscellaneous Expenses	0	269	0	(269)		(269)	0.0%	
4023 Printing & Stationery	0	24	50	26		26	47.8%	
4033 Advertising/Press Releases	0	55	0	(55)		(55)	0.0%	
4052 Bank & Cardnet Charges	0	92	0	(92)		(92)	0.0%	
4102 Fair Expenses	80	5,823	4,460	(1,363)		(1,363)	130.6%	
4128 Party in the Park Expenses	0	7,094	4,060	(3,034)		(3,034)	174.7%	
4135 Other Council Events	0	2,390	8,800	6,410		6,410	27.2%	
Council Public Events :- Indirect Expenditure	1,815	34,239	44,400	10,161	0	10,161	77.1%	0
Net Income over Expenditure	(1,815)	(19,395)	(39,400)	(20,005)				
6001 less Transfer to EMR	0	5,552	0	(5,552)				
Movement to/(from) Gen Reserve	(1,815)	(24,947)	(39,400)	(14,453)				
206 Town Economy								
1030 Function Income	0	830	0	(830)			0.0%	
1040 Grants Receivable	0	11,422	0	(11,422)			0.0%	11,090
Town Economy :- Income	0	12,252	0	(12,252)				11,090
4001 Salaries & Wages	1,391	14,557	17,960	3,403		3,403	81.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	317	1,300	983		983	24.4%	

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Detailed Income & Expenditure by Budget Heading 28/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4025 Subscriptions and membership	0	0	250	250		250	0.0%	
4033 Advertising/Press Releases	0	792	1,800	1,008		1,008	44.0%	84
4042 Equipt Running Costs/Rental	11,000	11,000	11,300	300		300	97.3%	
4044 IT Support/Software Mtce	0	0	480	480		480	0.0%	
4048 New equipment/furniture	0	17,841	4,100	(13,741)		(13,741)	435.2%	17,174
4052 Bank & Cardnet Charges	0	6	0	(6)		(6)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	1	50	49		49	3.0%	
4900 Assets Capitalised	0	17,201	0	(17,201)		(17,201)	0.0%	17,201
Town Economy :- Indirect Expenditure	12,391	61,716	41,240	(20,476)	0	(20,476)	149.7%	34,459
Net Income over Expenditure	(12,391)	(49,464)	(41,240)	8,224				
6000 plus Transfer from EMR	0	34,459	0	(34,459)				
6001 less Transfer to EMR	0	11,090	0	(11,090)				
Movement to/(from) Gen Reserve	(12,391)	(26,096)	(41,240)	(15,144)				
<u>211 Town Hall Building</u>								
1000 Letting Income	130	6,460	15,000	8,540			43.1%	
1016 Rent from Registrar	0	12,543	12,500	(43)			100.3%	
Town Hall Building :- Income	130	19,003	27,500	8,497			69.1%	0
4001 Salaries & Wages	170	5,238	13,700	8,462		8,462	38.2%	
4004 Cleaners & Casual payroll costs	1,222	13,755	15,000	1,245		1,245	91.7%	
4007 Workwear and Footwear	0	127	100	(27)		(27)	126.8%	
4008 Training, Courses, Meetings	58	58	500	442		442	11.6%	
4011 Rates	1,507	14,274	11,260	(3,014)		(3,014)	126.8%	
4012 Water	798	1,146	630	(516)		(516)	182.0%	
4013 Gas	0	62	7,500	7,438		7,438	0.8%	
4014 Electricity	0	8,043	15,000	6,957		6,957	53.6%	
4017 Cleaning & Consumables	12	434	1,200	766		766	36.2%	
4020 Miscellaneous Expenses	0	0	250	250		250	0.0%	
4025 Subscriptions and membership	0	671	0	(671)		(671)	0.0%	
4031 Recruitment Advertising	379	379	0	(379)		(379)	0.0%	
4040 Property Repairs & Mtce	25	6,964	31,300	24,336		24,336	22.2%	1,188
4041 Equipt Repairs & Mtce	735	72,038	13,900	(58,138)		(58,138)	518.3%	64,917
4042 Equipt Running Costs/Rental	0	941	1,160	219		219	81.2%	
4043 Equipt/Small Tools Purchase	59	1,153	500	(653)		(653)	230.7%	
4048 New equipment/furniture	16	891	0	(891)		(891)	0.0%	891
4063 Audit and Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4110 Staff Welfare	0	1	100	99		99	1.5%	

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Detailed Income & Expenditure by Budget Heading 28/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4987 Loan Repayment - Capital	0	2,024	3,570	1,546		1,546	56.7%	
4988 PWLB Interest 494354	0	7,051	14,590	7,539		7,539	48.3%	
Town Hall Building :- Indirect Expenditure	4,980	135,250	131,260	(3,990)	0	(3,990)	103.0%	66,995
Net Income over Expenditure	(4,850)	(116,247)	(103,760)	12,487				
6000 plus Transfer from EMR	16	66,995	0	(66,995)				
Movement to/(from) Gen Reserve	(4,835)	(49,252)	(103,760)	(54,508)				
<u>212 Public Clocks</u>								
4041 Equipt Repairs & Mtce	0	1,861	2,500	639		639	74.4%	
Public Clocks :- Indirect Expenditure	0	1,861	2,500	639	0	639	74.4%	0
Net Expenditure	0	(1,861)	(2,500)	(639)				
<u>214 Street Cleaning</u>								
1091 Service Costs Income - Babergh	0	18,697	18,700	3			100.0%	
Street Cleaning :- Income	0	18,697	18,700	3			100.0%	0
4001 Salaries & Wages	2,878	22,905	25,290	2,385		2,385	90.6%	
4007 Workwear and Footwear	0	62	180	118		118	34.6%	
4017 Cleaning & Consumables	158	482	900	418		418	53.5%	
4020 Miscellaneous Expenses	0	0	60	60		60	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	526	400	(126)		(126)	131.6%	
4110 Staff Welfare	0	2	80	78		78	2.1%	
Street Cleaning :- Indirect Expenditure	3,035	23,977	27,160	3,183	0	3,183	88.3%	0
Net Income over Expenditure	(3,035)	(5,280)	(8,460)	(3,180)				
<u>215 Public Toilets</u>								
1091 Service Costs Income - Babergh	0	12,465	12,470	5			100.0%	
Public Toilets :- Income	0	12,465	12,470	5			100.0%	0
4001 Salaries & Wages	2,082	17,728	18,040	312		312	98.3%	
4007 Workwear and Footwear	0	91	120	29		29	75.4%	
4017 Cleaning & Consumables	29	855	600	(255)		(255)	142.5%	
4020 Miscellaneous Expenses	0	6	40	34		34	14.0%	
4042 Equipt Running Costs/Rental	0	1,752	1,790	38		38	97.8%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Public Toilets :- Indirect Expenditure	2,111	20,431	20,670	239	0	239	98.8%	0
Net Income over Expenditure	(2,111)	(7,966)	(8,200)	(234)				

Detailed Income & Expenditure by Budget Heading 28/02/2026

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
221 Allotments								
1010 Rent Receivable	0	2,522	2,730	208			92.4%	
Allotments :- Income	0	2,522	2,730	208			92.4%	0
4001 Salaries & Wages	260	2,505	2,780	275		275	90.1%	
4012 Water	0	761	250	(511)		(511)	304.4%	
4020 Miscellaneous Expenses	0	562	350	(212)		(212)	160.6%	
4022 Postage	0	0	70	70		70	0.0%	
4041 Equipt Repairs & Mtce	7	7	300	293		293	2.4%	
Allotments :- Indirect Expenditure	267	3,835	3,750	(85)	0	(85)	102.3%	0
Net Income over Expenditure	(267)	(1,313)	(1,020)	293				
239 Open Spaces&Closed Churchyards								
1040 Grants Receivable	0	2,103	1,000	(1,103)			210.3%	2,103
Open Spaces&Closed Churchyards :- Income	0	2,103	1,000	(1,103)			210.3%	2,103
4001 Salaries & Wages	641	5,150	5,020	(130)		(130)	102.6%	
4014 Electricity	0	577	912	335		335	63.3%	
4028 Refuse/Doggy Bag Supplies	35	2,021	1,250	(771)		(771)	161.6%	1,986
4040 Property Repairs & Mtce	0	418	800	382		382	52.3%	
4045 Grounds Maintenance	0	2,091	2,500	409		409	83.7%	
4052 Bank & Cardnet Charges	6	10	0	(10)		(10)	0.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4065 Closed Churchyards maintenance	0	0	9,800	9,800		9,800	0.0%	
4066 The Croft maintenance	0	3,671	5,230	1,559		1,559	70.2%	
4068 Valley Walk	0	2,817	4,790	1,973		1,973	58.8%	495
4109 Dog/Litter Bin emptying	0	9,213	9,720	507		507	94.8%	
Open Spaces&Closed Churchyards :- Indirect Expenditure	682	25,968	45,022	19,054	0	19,054	57.7%	2,481
Net Income over Expenditure	(682)	(23,865)	(44,022)	(20,157)				
6000 plus Transfer from EMR	0	2,481	0	(2,481)				
6001 less Transfer to EMR	0	2,103	0	(2,103)				
Movement to/(from) Gen Reserve	(682)	(23,487)	(44,022)	(20,535)				
241 Cemetery								
1000 Letting Income	800	8,000	0	(8,000)			0.0%	
1060 Cemetery Fees & Charges	7,630	40,695	48,000	7,305			84.8%	
Cemetery :- Income	8,430	48,695	48,000	(695)			101.4%	0

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Detailed Income & Expenditure by Budget Heading 28/02/2026

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	5,476	57,489	81,180	23,691		23,691	70.8%	
4005 Grave Digging Costs	1,080	6,538	14,400	7,862		7,862	45.4%	
4007 Workwear and Footwear	0	29	400	371		371	7.3%	
4008 Training, Courses, Meetings	0	1,633	700	(933)		(933)	233.2%	
4011 Rates	551	5,510	6,950	1,440		1,440	79.3%	
4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	0	232	600	368		368	38.7%	
4016 Refuse Disposal	0	761	620	(141)		(141)	122.7%	
4018 Vehicle Rental/Repairs/Exps	160	455	1,000	545		545	45.5%	
4019 Diesel	67	622	1,100	478		478	56.5%	
4021 Mobile Telephones & Broadband	5	76	180	104		104	42.0%	
4023 Printing & Stationery	0	3,505	1,550	(1,955)		(1,955)	226.1%	
4025 Subscriptions and membership	0	105	110	5		5	95.5%	
4040 Property Repairs & Mtce	229	625	13,980	13,355		13,355	4.5%	
4041 Equipt Repairs & Mtce	236	499	500	1		1	99.9%	
4043 Equipt/Small Tools Purchase	448	1,117	1,400	283		283	79.8%	
4044 IT Support/Software Mtce	0	53	100	48		48	52.5%	
4045 Grounds Maintenance	333	1,261	3,000	1,739		1,739	42.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4064 Other Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4078 New Cemetery	0	0	18,500	18,500		18,500	0.0%	
4080 Flint Lodge Repairs & Maint	290	14,871	3,120	(11,751)		(11,751)	476.6%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Cemetery :- Indirect Expenditure	8,874	95,380	156,790	61,410	0	61,410	60.8%	0
Net Income over Expenditure	(444)	(46,685)	(108,790)	(62,105)				
<u>243 War Memorial, Aelfhun & Gains</u>								
4040 Property Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
War Memorial, Aelfhun & Gains :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
<u>250 Information Centre</u>								
1018 Books,Maps,publications/Income	0	773	750	(23)			103.1%	
1019 TIC Agency commission received	0	621	1,000	379			62.1%	
1022 Gift Sales Income	7	407	800	393			50.9%	
1025 TIC Sundry Sales	3	119	200	81			59.7%	
1031 Foodstuff Sales	0	0	250	250			0.0%	
1032 Doggy Bag Income	118	1,129	1,680	551			67.2%	

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1098 Miscellaneous Income	14	92	50	(42)			184.7%	
Information Centre :- Income	141	3,142	4,730	1,588			66.4%	0
4001 Salaries & Wages	3,990	38,964	46,530	7,566		7,566	83.7%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	0	180	180		180	0.0%	
4022 Postage	0	4	150	146		146	2.9%	
4023 Printing & Stationery	29	144	2,360	2,216		2,216	6.1%	
4028 Refuse/Doggy Bag Supplies	0	683	1,400	717		717	48.8%	
4040 Property Repairs & Mtce	0	2,405	0	(2,405)		(2,405)	0.0%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	0	445	100	(345)		(345)	444.9%	
4049 TIC food purchases for resale	0	0	250	250		250	0.0%	
4052 Bank & Cardnet Charges	4	231	300	69		69	76.9%	
4054 TIC Gift Purchases for Resale	0	1,151	500	(651)		(651)	230.1%	
4055 TICBooks/Guides/Maps forResale	42	207	300	93		93	68.9%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
4900 Assets Capitalised	0	2,595	0	(2,595)		(2,595)	0.0%	
Information Centre :- Indirect Expenditure	4,065	46,828	52,620	5,792	0	5,792	89.0%	0
Net Income over Expenditure	(3,924)	(43,686)	(47,890)	(4,204)				
<u>252</u> <u>Christmas Lights</u>								
4001 Salaries & Wages	0	1,473	15,350	13,877		13,877	9.6%	
4008 Training, Courses, Meetings	0	0	600	600		600	0.0%	
4041 Equipt Repairs & Mtce	348	348	0	(348)		(348)	0.0%	
4101 Christmas Lights	29,062	29,255	7,220	(22,035)		(22,035)	405.2%	
4104 Christmas Trees	0	3,160	3,500	340		340	90.3%	
Christmas Lights :- Indirect Expenditure	29,410	34,235	26,670	(7,565)	0	(7,565)	128.4%	0
Net Expenditure	(29,410)	(34,235)	(26,670)	7,565				
<u>261</u> <u>Museum</u>								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equipt Repairs & Mtce	0	255	800	545		545	31.9%	
Museum :- Indirect Expenditure	0	255	850	595	0	595	30.0%	0
Net Expenditure	0	(255)	(850)	(595)				
<u>301</u> <u>Street Lighting</u>								
4014 Electricity	0	0	3,500	3,500		3,500	0.0%	

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Detailed Income & Expenditure by Budget Heading 28/02/2026

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4040 Property Repairs & Mtce	0	0	3,375	3,375		3,375	0.0%	
4041 Equipt Repairs & Mtce	0	0	1,625	1,625		1,625	0.0%	
Street Lighting :- Indirect Expenditure	0	0	8,500	8,500	0	8,500	0.0%	0
Net Expenditure	0	0	(8,500)	(8,500)				
302 Street Furniture & Equipment								
1098 Miscellaneous Income	0	31	0	(31)			0.0%	
Street Furniture & Equipment :- Income	0	31	0	(31)				0
4020 Miscellaneous Expenses	0	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	0	371	750	379		379	49.5%	
4043 Equipt/Small Tools Purchase	0	0	550	550		550	0.0%	
Street Furniture & Equipment :- Indirect Expenditure	0	377	1,350	973	0	973	27.9%	0
Net Income over Expenditure	0	(346)	(1,350)	(1,004)				
311 Highways								
1041 Parking Permits Francis Road	0	2,063	2,250	188			91.7%	
Highways :- Income	0	2,063	2,250	188			91.7%	0
4020 Miscellaneous Expenses	0	77	100	23		23	77.0%	
4044 IT Support/Software Mtce	0	358	450	93		93	79.4%	
Highways :- Indirect Expenditure	0	435	550	116	0	116	79.0%	0
Net Income over Expenditure	0	1,628	1,700	72				
312 Footpaths								
4014 Electricity	0	0	800	800		800	0.0%	
4040 Property Repairs & Mtce	0	0	1,350	1,350		1,350	0.0%	
4041 Equipt Repairs & Mtce	0	0	750	750		750	0.0%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	0	(3,000)	(3,000)				
321 Floral Displays & Bedding Mtce								
4001 Salaries & Wages	278	2,253	2,180	(73)		(73)	103.3%	
4004 Cleaners & Casual payroll costs	0	(0)	0	0		0	0.0%	
4012 Water	0	0	100	100		100	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	0	266	1,500	1,234		1,234	17.8%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	21,287	23,500	2,213		2,213	90.6%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	278	23,806	27,480	3,674	0	3,674	86.6%	0
Net Expenditure	(278)	(23,806)	(27,480)	(3,674)				
341 Community Wardens								
1040 Grants Receivable	0	500	0	(500)			0.0%	
1075 Community Warden services	4,226	7,076	9,420	2,344			75.1%	
Community Wardens :- Income	4,226	7,576	9,420	1,844			80.4%	0
4001 Salaries & Wages	1,809	25,998	69,240	43,242		43,242	37.5%	
4006 Health & Safety Equipment	0	1,031	400	(631)		(631)	257.9%	
4007 Workwear and Footwear	0	946	1,200	254		254	78.9%	
4008 Training, Courses, Meetings	0	3,667	2,500	(1,167)		(1,167)	146.7%	
4017 Cleaning & Consumables	0	49	100	51		51	49.2%	
4018 Vehicle Rental/Repairs/Exps	1,098	11,067	16,960	5,893		5,893	65.3%	
4019 Diesel	119	1,629	2,000	371		371	81.5%	
4020 Miscellaneous Expenses	0	36	100	64		64	36.3%	
4021 Mobile Telephones & Broadband	29	539	1,020	481		481	52.8%	
4026 Insurance	0	2,334	2,436	102		102	95.8%	
4041 Equipt Repairs & Mtce	0	538	6,000	5,462		5,462	9.0%	
4043 Equipt/Small Tools Purchase	0	493	500	7		7	98.5%	
4045 Grounds Maintenance	12	30	0	(30)		(30)	0.0%	
4052 Bank & Cardnet Charges	0	48	0	(48)		(48)	0.0%	
4110 Staff Welfare	0	8	900	892		892	0.9%	
4863 Purchases for re-sale	0	48	0	(48)		(48)	0.0%	
Community Wardens :- Indirect Expenditure	3,067	48,461	103,356	54,895	0	54,895	46.9%	0
Net Income over Expenditure	1,159	(40,886)	(93,936)	(53,050)				
901 Civic Activities								
1050 Donations Received	0	2,777	0	(2,777)			0.0%	
Civic Activities :- Income	0	2,777	0	(2,777)				0
4001 Salaries & Wages	1,060	12,541	21,170	8,629		8,629	59.2%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4010 Misc Staff Costs	0	(29)	0	29		29	0.0%	
4017 Cleaning & Consumables	0	936	820	(116)		(116)	114.2%	
4023 Printing & Stationery	0	2	0	(2)		(2)	0.0%	
4041 Equipt Repairs & Mtce	510	510	0	(510)		(510)	0.0%	

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4110 Staff Welfare	0	0	50	50		50	0.0%	
4129 Mayors Allowance	48	1,866	3,500	1,634		1,634	53.3%	
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	0	2,839	3,140	301		301	90.4%	
4133 Tributes - Floral etc	0	202	260	58		58	77.8%	
4135 Other Council Events	0	943	50	(893)		(893)	1886.0%	
4317 Mayor's Events	0	1,050	0	(1,050)		(1,050)	0.0%	
Civic Activities :- Indirect Expenditure	1,618	20,860	29,590	8,730	0	8,730	70.5%	0
Net Income over Expenditure	(1,618)	(18,083)	(29,590)	(11,507)				
Grand Totals:- Income	21,735	1,105,828	1,114,960	9,132			99.2%	
Expenditure	97,833	912,840	1,168,028	255,188	0	255,188	78.2%	
Net Income over Expenditure	(76,097)	192,988	(53,068)	(246,056)				
plus Transfer from EMR	16	104,685	0	(104,685)				
less Transfer to EMR	0	21,309	0	(21,309)				
Movement to/(from) Gen Reserve	(76,082)	276,364	(53,068)	(329,432)				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1045 Neighbourhood CIL	0	2,564	0	(2,564)			0.0%	2,564
1176 Precept	0	858,400	858,400	0			100.0%	
Corporate Management :- Income	0	860,964	858,400	(2,564)			100.3%	2,564
Net Income	0	860,964	858,400	(2,564)				
6001 less Transfer to EMR	0	2,564	0	(2,564)				
Movement to/(from) Gen Reserve	0	858,400	858,400	0				
102 Democratic Represent'n & Mgmt								
4008 Training, Courses, Meetings	0	0	1,600	1,600		1,600	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	0	0	8,000	8,000	0	8,000	0.0%	0
Net Expenditure	0	0	(8,000)	(8,000)				
103 Grants								
1040 Grants Receivable	0	115	0	(115)			0.0%	
Grants :- Income	0	115	0	(115)				0
4303 Grants Power General	0	50,115	50,000	(115)		(115)	100.2%	
Grants :- Indirect Expenditure	0	50,115	50,000	(115)	0	(115)	100.2%	0
Net Income over Expenditure	0	(50,000)	(50,000)	0				
109 Central Services/Admin								
1098 Miscellaneous Income	50	50	10	(40)			500.0%	
1190 Bank Interest Receivable	2,187	31,478	42,300	10,822			74.4%	
Central Services/Admin :- Income	2,237	31,528	42,310	10,782			74.5%	0
4001 Salaries & Wages	9,791	160,769	232,050	71,281		71,281	69.3%	
4008 Training, Courses, Meetings	0	3,238	4,500	1,262		1,262	72.0%	
4009 Travel & Subsistence	0	509	500	(9)		(9)	101.7%	
4010 Misc Staff Costs	10	294	370	76		76	79.4%	
4016 Refuse Disposal	0	353	300	(53)		(53)	117.7%	
4020 Miscellaneous Expenses	53	417	420	3		3	99.3%	
4021 Mobile Telephones & Broadband	46	501	660	160		160	75.8%	
4022 Postage	0	225	340	115		115	66.3%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4023 Printing & Stationery	337	1,748	2,600	852		852	67.2%	
4025 Subscriptions and membership	0	2,260	2,550	290		290	88.6%	
4026 Insurance	0	9,208	8,940	(268)		(268)	103.0%	
4033 Advertising/Press Releases	0	300	600	300		300	50.0%	
4041 Equipt Repairs & Mtce	0	387	200	(187)		(187)	193.7%	
4042 Equipt Running Costs/Rental	0	2,991	3,040	49		49	98.4%	
4043 Equipt/Small Tools Purchase	4	107	6,300	6,193		6,193	1.7%	
4044 IT Support/Software Mtce	108	9,584	12,070	2,486		2,486	79.4%	
4052 Bank & Cardnet Charges	30	392	700	308		308	56.0%	
4060 Audit Fees - External	0	2,100	2,310	210		210	90.9%	
4061 Audit Fees - Internal	0	696	770	74		74	90.3%	
4064 Other Professional Fees	628	41,853	19,340	(22,513)		(22,513)	216.4%	
4110 Staff Welfare	0	237	250	13		13	94.8%	
4900 Assets Capitalised	0	750	0	(750)		(750)	0.0%	750
Central Services/Admin :- Indirect Expenditure	11,007	238,919	298,810	59,891	0	59,891	80.0%	750
Net Income over Expenditure	(8,770)	(207,391)	(256,500)	(49,109)				
6000 plus Transfer from EMR	0	750	0	(750)				
Movement to/(from) Gen Reserve	(8,770)	(206,641)	(256,500)	(49,859)				
<u>201 Market - Charter Street</u>								
1020 Market Rent & Tolls	6,347	72,101	78,000	5,899			92.4%	
1021 Market Electricity Recovered	350	3,844	4,200	356			91.5%	
1079 Licence income	0	42	250	208			16.8%	
Market - Charter Street :- Income	6,698	75,987	82,450	6,463			92.2%	0
4001 Salaries & Wages	3,977	44,183	56,360	12,177		12,177	78.4%	
4007 Workwear and Footwear	0	52	250	198		198	21.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	447	5,720	5,670	(50)		(50)	100.9%	
4012 Water	0	206	400	195		195	51.4%	
4014 Electricity	0	1,218	2,000	782		782	60.9%	
4016 Refuse Disposal	0	8,731	10,000	1,269		1,269	87.3%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	13	100	87		87	13.2%	
4021 Mobile Telephones & Broadband	4	80	190	110		110	41.9%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 Subscriptions and membership	0	434	450	16		16	96.4%	
4026 Insurance	(21)	(105)	0	105		105	0.0%	
4033 Advertising/Press Releases	0	123	2,000	1,877		1,877	6.1%	

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Detailed Income & Expenditure by Budget Heading 01/03/2026

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4041 Equipt Repairs & Mtce	0	0	1,090	1,090		1,090	0.0%	
4043 Equipt/Small Tools Purchase	29	74	2,000	1,926		1,926	3.7%	
4052 Bank & Cardnet Charges	26	265	0	(265)		(265)	0.0%	
4069 Licences	0	370	200	(170)		(170)	185.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Market - Charter Street :- Indirect Expenditure	4,463	61,362	81,960	20,598	0	20,598	74.9%	0
Net Income over Expenditure	2,235	14,625	490	(14,135)				
<u>205 Council Public Events</u>								
1030 Function Income	0	3,897	3,000	(897)			129.9%	
1040 Grants Receivable	0	2,775	0	(2,775)			0.0%	
1051 Donations for Party in t'Park	0	5,552	0	(5,552)			0.0%	5,552
1068 Party in the Park Income	0	2,620	2,000	(620)			131.0%	
Council Public Events :- Income	0	14,844	5,000	(9,844)			296.9%	5,552
4001 Salaries & Wages	1,734	20,226	26,880	6,654		6,654	75.2%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4020 Miscellaneous Expenses	0	269	0	(269)		(269)	0.0%	
4023 Printing & Stationery	0	24	50	26		26	47.8%	
4033 Advertising/Press Releases	0	55	0	(55)		(55)	0.0%	
4052 Bank & Cardnet Charges	0	92	0	(92)		(92)	0.0%	
4102 Fair Expenses	0	5,823	4,460	(1,363)		(1,363)	130.6%	
4128 Party in the Park Expenses	0	7,094	4,060	(3,034)		(3,034)	174.7%	
4135 Other Council Events	88	2,478	8,800	6,322		6,322	28.2%	
Council Public Events :- Indirect Expenditure	1,822	36,061	44,400	8,339	0	8,339	81.2%	0
Net Income over Expenditure	(1,822)	(21,217)	(39,400)	(18,183)				
6001 less Transfer to EMR	0	5,552	0	(5,552)				
Movement to/(from) Gen Reserve	(1,822)	(26,769)	(39,400)	(12,631)				
<u>206 Town Economy</u>								
1030 Function Income	0	830	0	(830)			0.0%	
1040 Grants Receivable	0	11,422	0	(11,422)			0.0%	11,090
Town Economy :- Income	0	12,252	0	(12,252)				11,090
4001 Salaries & Wages	1,391	15,948	17,960	2,012		2,012	88.8%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	317	1,300	983		983	24.4%	
4025 Subscriptions and membership	0	0	250	250		250	0.0%	

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Detailed Income & Expenditure by Budget Heading 01/03/2026

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4033 Advertising/Press Releases	485	1,277	1,800	523		523	71.0%	84
4042 Equipt Running Costs/Rental	0	11,000	11,300	300		300	97.3%	
4044 IT Support/Software Mtce	0	0	480	480		480	0.0%	
4048 New equipment/furniture	0	17,841	4,100	(13,741)		(13,741)	435.2%	17,174
4052 Bank & Cardnet Charges	0	6	0	(6)		(6)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	1	50	49		49	3.0%	
4900 Assets Capitalised	0	17,201	0	(17,201)		(17,201)	0.0%	17,201
Town Economy :- Indirect Expenditure	1,876	63,592	41,240	(22,352)	0	(22,352)	154.2%	34,459
Net Income over Expenditure	(1,876)	(51,340)	(41,240)	10,100				
6000 plus Transfer from EMR	0	34,459	0	(34,459)				
6001 less Transfer to EMR	0	11,090	0	(11,090)				
Movement to/(from) Gen Reserve	(1,876)	(27,972)	(41,240)	(13,268)				
211 Town Hall Building								
1000 Letting Income	191	6,651	15,000	8,349			44.3%	
1016 Rent from Registrar	0	12,543	12,500	(43)			100.3%	
Town Hall Building :- Income	191	19,194	27,500	8,306			69.8%	0
4001 Salaries & Wages	170	5,408	13,700	8,292		8,292	39.5%	
4004 Cleaners & Casual payroll costs	1,574	15,328	15,000	(328)		(328)	102.2%	
4007 Workwear and Footwear	0	127	100	(27)		(27)	126.8%	
4008 Training, Courses, Meetings	0	58	500	442		442	11.6%	
4011 Rates	1,507	15,781	11,260	(4,521)		(4,521)	140.1%	
4012 Water	0	1,146	630	(516)		(516)	182.0%	
4013 Gas	1,403	1,464	7,500	6,036		6,036	19.5%	
4014 Electricity	0	8,043	15,000	6,957		6,957	53.6%	
4017 Cleaning & Consumables	0	434	1,200	766		766	36.2%	
4020 Miscellaneous Expenses	0	0	250	250		250	0.0%	
4025 Subscriptions and membership	0	671	0	(671)		(671)	0.0%	
4031 Recruitment Advertising	0	379	0	(379)		(379)	0.0%	
4040 Property Repairs & Mtce	0	6,964	31,300	24,336		24,336	22.2%	1,188
4041 Equipt Repairs & Mtce	350	72,388	13,900	(58,488)		(58,488)	520.8%	64,917
4042 Equipt Running Costs/Rental	0	941	1,160	219		219	81.2%	
4043 Equipt/Small Tools Purchase	85	1,238	500	(738)		(738)	247.6%	
4048 New equipment/furniture	0	891	0	(891)		(891)	0.0%	891
4063 Audit and Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4110 Staff Welfare	0	1	100	99		99	1.5%	
4987 Loan Repayment - Capital	0	2,024	3,570	1,546		1,546	56.7%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4988 PWLB Interest 494354	0	7,051	14,590	7,539		7,539	48.3%	
Town Hall Building :- Indirect Expenditure	5,088	140,338	131,260	(9,078)	0	(9,078)	106.9%	66,995
Net Income over Expenditure	(4,897)	(121,144)	(103,760)	17,384				
6000 plus Transfer from EMR	0	66,995	0	(66,995)				
Movement to/(from) Gen Reserve	(4,897)	(54,149)	(103,760)	(49,611)				
<u>212 Public Clocks</u>								
4041 Equipt Repairs & Mtce	517	2,378	2,500	122		122	95.1%	
Public Clocks :- Indirect Expenditure	517	2,378	2,500	122	0	122	95.1%	0
Net Expenditure	(517)	(2,378)	(2,500)	(122)				
<u>214 Street Cleaning</u>								
1091 Service Costs Income - Babergh	0	18,697	18,700	3			100.0%	
Street Cleaning :- Income	0	18,697	18,700	3			100.0%	0
4001 Salaries & Wages	2,877	25,782	25,290	(492)		(492)	101.9%	
4007 Workwear and Footwear	0	62	180	118		118	34.6%	
4017 Cleaning & Consumables	0	482	900	418		418	53.5%	
4020 Miscellaneous Expenses	0	0	60	60		60	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	526	400	(126)		(126)	131.6%	
4110 Staff Welfare	0	2	80	78		78	2.1%	
Street Cleaning :- Indirect Expenditure	2,877	26,855	27,160	306	0	306	98.9%	0
Net Income over Expenditure	(2,877)	(8,157)	(8,460)	(303)				
<u>215 Public Toilets</u>								
1091 Service Costs Income - Babergh	0	12,465	12,470	5			100.0%	
Public Toilets :- Income	0	12,465	12,470	5			100.0%	0
4001 Salaries & Wages	2,082	19,810	18,040	(1,770)		(1,770)	109.8%	
4007 Workwear and Footwear	0	91	120	29		29	75.4%	
4017 Cleaning & Consumables	0	855	600	(255)		(255)	142.5%	
4020 Miscellaneous Expenses	0	6	40	34		34	14.0%	
4042 Equipt Running Costs/Rental	0	1,752	1,790	38		38	97.8%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Public Toilets :- Indirect Expenditure	2,082	22,512	20,670	(1,842)	0	(1,842)	108.9%	0
Net Income over Expenditure	(2,082)	(10,048)	(8,200)	1,848				

Detailed Income & Expenditure by Budget Heading 01/03/2026

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>221 Allotments</u>								
1010 Rent Receivable	925	3,447	2,730	(717)			126.3%	
Allotments :- Income	925	3,447	2,730	(717)			126.3%	0
4001 Salaries & Wages	260	2,765	2,780	15		15	99.5%	
4012 Water	0	761	250	(511)		(511)	304.4%	
4020 Miscellaneous Expenses	0	562	350	(212)		(212)	160.6%	
4022 Postage	0	0	70	70		70	0.0%	
4041 Equipt Repairs & Mtce	0	7	300	293		293	2.4%	
Allotments :- Indirect Expenditure	260	4,095	3,750	(345)	0	(345)	109.2%	0
Net Income over Expenditure	665	(648)	(1,020)	(372)				
<u>239 Open Spaces&Closed Churchyards</u>								
1040 Grants Receivable	0	2,103	1,000	(1,103)			210.3%	2,103
Open Spaces&Closed Churchyards :- Income	0	2,103	1,000	(1,103)			210.3%	2,103
4001 Salaries & Wages	641	5,791	5,020	(771)		(771)	115.4%	
4014 Electricity	0	577	912	335		335	63.3%	
4028 Refuse/Doggy Bag Supplies	2,113	4,134	1,250	(2,884)		(2,884)	330.7%	1,986
4040 Property Repairs & Mtce	0	418	800	382		382	52.3%	
4045 Grounds Maintenance	0	2,091	2,500	409		409	83.7%	
4052 Bank & Cardnet Charges	6	16	0	(16)		(16)	0.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4060 Audit Fees - External	2,253	2,253	0	(2,253)		(2,253)	0.0%	
4065 Closed Churchyards maintenance	0	0	9,800	9,800		9,800	0.0%	
4066 The Croft maintenance	0	3,671	5,230	1,559		1,559	70.2%	
4068 Valley Walk	0	2,817	4,790	1,973		1,973	58.8%	495
4109 Dog/Litter Bin emptying	0	9,213	9,720	507		507	94.8%	
Open Spaces&Closed Churchyards :- Indirect Expenditure	5,013	30,981	45,022	14,041	0	14,041	68.8%	2,481
Net Income over Expenditure	(5,013)	(28,879)	(44,022)	(15,143)				
6000 plus Transfer from EMR	0	2,481	0	(2,481)				
6001 less Transfer to EMR	0	2,103	0	(2,103)				
Movement to/(from) Gen Reserve	(5,013)	(28,501)	(44,022)	(15,521)				
<u>241 Cemetery</u>								
1000 Letting Income	800	8,800	0	(8,800)			0.0%	
1060 Cemetery Fees & Charges	2,410	43,105	48,000	4,895			89.8%	
Cemetery :- Income	3,210	51,905	48,000	(3,905)			108.1%	0

Detailed Income & Expenditure by Budget Heading 01/03/2026

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	5,476	62,965	81,180	18,215		18,215	77.6%	
4005 Grave Digging Costs	1,060	7,598	14,400	6,802		6,802	52.8%	
4007 Workwear and Footwear	0	29	400	371		371	7.3%	
4008 Training, Courses, Meetings	0	1,633	700	(933)		(933)	233.2%	
4011 Rates	551	6,061	6,950	889		889	87.2%	
4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	0	232	600	368		368	38.7%	
4016 Refuse Disposal	0	761	620	(141)		(141)	122.7%	
4018 Vehicle Rental/Repairs/Exps	344	799	1,000	201		201	79.9%	
4019 Diesel	0	622	1,100	478		478	56.5%	
4021 Mobile Telephones & Broadband	4	80	180	100		100	44.2%	
4023 Printing & Stationery	0	3,505	1,550	(1,955)		(1,955)	226.1%	
4025 Subscriptions and membership	0	105	110	5		5	95.5%	
4040 Property Repairs & Mtce	28	653	13,980	13,327		13,327	4.7%	
4041 Equipt Repairs & Mtce	0	499	500	1		1	99.9%	
4043 Equipt/Small Tools Purchase	43	1,160	1,400	240		240	82.9%	
4044 IT Support/Software Mtce	0	53	100	48		48	52.5%	
4045 Grounds Maintenance	147	1,409	3,000	1,591		1,591	47.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4064 Other Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4078 New Cemetery	0	0	18,500	18,500		18,500	0.0%	
4080 Flint Lodge Repairs & Maint	325	15,196	3,120	(12,076)		(12,076)	487.1%	
4110 Staff Welfare	8	8	50	42		42	16.6%	
Cemetery :- Indirect Expenditure	7,987	103,367	156,790	53,423	0	53,423	65.9%	0
Net Income over Expenditure	(4,777)	(51,462)	(108,790)	(57,328)				
243 War Memorial, Aelfhun & Gains								
4040 Property Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
War Memorial, Aelfhun & Gains :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
250 Information Centre								
1018 Books,Maps,publications/Income	38	811	750	(61)			108.1%	
1019 TIC Agency commission received	0	621	1,000	379			62.1%	
1022 Gift Sales Income	17	424	800	376			53.0%	
1025 TIC Sundry Sales	0	119	200	81			59.7%	
1031 Foodstuff Sales	0	0	250	250			0.0%	
1032 Doggy Bag Income	59	1,188	1,680	492			70.7%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1098 Miscellaneous Income	8	101	50	(51)			201.4%	
Information Centre :- Income	122	3,263	4,730	1,467			69.0%	0
4001 Salaries & Wages	3,990	42,954	46,530	3,576		3,576	92.3%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	0	180	180		180	0.0%	
4022 Postage	0	4	150	146		146	2.9%	
4023 Printing & Stationery	0	144	2,360	2,216		2,216	6.1%	
4028 Refuse/Doggy Bag Supplies	0	683	1,400	717		717	48.8%	
4040 Property Repairs & Mtce	0	2,405	0	(2,405)		(2,405)	0.0%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	0	445	100	(345)		(345)	444.9%	
4049 TIC food purchases for resale	0	0	250	250		250	0.0%	
4052 Bank & Cardnet Charges	18	248	300	52		52	82.8%	
4054 TIC Gift Purchases for Resale	0	1,151	500	(651)		(651)	230.1%	
4055 TICBooks/Guides/Maps forResale	0	207	300	93		93	68.9%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
4900 Assets Capitalised	0	2,595	0	(2,595)		(2,595)	0.0%	
Information Centre :- Indirect Expenditure	4,008	50,836	52,620	1,784	0	1,784	96.6%	0
Net Income over Expenditure	(3,887)	(47,573)	(47,890)	(317)				
<u>252 Christmas Lights</u>								
4001 Salaries & Wages	0	1,473	15,350	13,877		13,877	9.6%	
4008 Training, Courses, Meetings	0	0	600	600		600	0.0%	
4041 Equipt Repairs & Mtce	0	348	0	(348)		(348)	0.0%	
4101 Christmas Lights	1,150	30,405	7,220	(23,185)		(23,185)	421.1%	
4104 Christmas Trees	0	3,160	3,500	340		340	90.3%	
Christmas Lights :- Indirect Expenditure	1,150	35,385	26,670	(8,715)	0	(8,715)	132.7%	0
Net Expenditure	(1,150)	(35,385)	(26,670)	8,715				
<u>261 Museum</u>								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equipt Repairs & Mtce	0	255	800	545		545	31.9%	
Museum :- Indirect Expenditure	0	255	850	595	0	595	30.0%	0
Net Expenditure	0	(255)	(850)	(595)				
<u>301 Street Lighting</u>								
4014 Electricity	0	0	3,500	3,500		3,500	0.0%	

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4040 Property Repairs & Mtce	0	0	3,375	3,375		3,375	0.0%	
4041 Equipt Repairs & Mtce	0	0	1,625	1,625		1,625	0.0%	
Street Lighting :- Indirect Expenditure	0	0	8,500	8,500	0	8,500	0.0%	0
Net Expenditure	0	0	(8,500)	(8,500)				
302 Street Furniture & Equipment								
1098 Miscellaneous Income	0	31	0	(31)			0.0%	
Street Furniture & Equipment :- Income	0	31	0	(31)				0
4020 Miscellaneous Expenses	0	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	0	371	750	379		379	49.5%	
4043 Equipt/Small Tools Purchase	0	0	550	550		550	0.0%	
Street Furniture & Equipment :- Indirect Expenditure	0	377	1,350	973	0	973	27.9%	0
Net Income over Expenditure	0	(346)	(1,350)	(1,004)				
311 Highways								
1041 Parking Permits Francis Road	0	2,063	2,250	188			91.7%	
Highways :- Income	0	2,063	2,250	188			91.7%	0
4020 Miscellaneous Expenses	0	77	100	23		23	77.0%	
4044 IT Support/Software Mtce	0	358	450	93		93	79.4%	
Highways :- Indirect Expenditure	0	435	550	116	0	116	79.0%	0
Net Income over Expenditure	0	1,628	1,700	72				
312 Footpaths								
4014 Electricity	0	0	800	800		800	0.0%	
4040 Property Repairs & Mtce	0	0	1,350	1,350		1,350	0.0%	
4041 Equipt Repairs & Mtce	0	0	750	750		750	0.0%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	0	(3,000)	(3,000)				
321 Floral Displays & Bedding Mtce								
4001 Salaries & Wages	278	2,531	2,180	(351)		(351)	116.1%	
4004 Cleaners & Casual payroll costs	0	(0)	0	0		0	0.0%	
4012 Water	0	0	100	100		100	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	258	525	1,500	975		975	35.0%	

Detailed Income & Expenditure by Budget Heading 01/03/2026

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	21,287	23,500	2,213		2,213	90.6%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	537	24,343	27,480	3,137	0	3,137	88.6%	0
Net Expenditure	(537)	(24,343)	(27,480)	(3,137)				
341 Community Wardens								
1040 Grants Receivable	0	500	0	(500)			0.0%	
1075 Community Warden services	0	7,076	9,420	2,344			75.1%	
Community Wardens :- Income	0	7,576	9,420	1,844			80.4%	0
4001 Salaries & Wages	1,809	27,807	69,240	41,433		41,433	40.2%	
4006 Health & Safety Equipment	0	1,031	400	(631)		(631)	257.9%	
4007 Workwear and Footwear	0	946	1,200	254		254	78.9%	
4008 Training, Courses, Meetings	0	3,667	2,500	(1,167)		(1,167)	146.7%	
4017 Cleaning & Consumables	0	49	100	51		51	49.2%	
4018 Vehicle Rental/Repairs/Exps	1,115	12,182	16,960	4,778		4,778	71.8%	
4019 Diesel	67	1,696	2,000	304		304	84.8%	
4020 Miscellaneous Expenses	0	36	100	64		64	36.3%	
4021 Mobile Telephones & Broadband	24	563	1,020	457		457	55.2%	
4026 Insurance	0	2,334	2,436	102		102	95.8%	
4041 Equipt Repairs & Mtce	0	538	6,000	5,462		5,462	9.0%	
4043 Equipt/Small Tools Purchase	68	561	500	(61)		(61)	112.2%	
4045 Grounds Maintenance	29	58	0	(58)		(58)	0.0%	
4052 Bank & Cardnet Charges	0	48	0	(48)		(48)	0.0%	
4110 Staff Welfare	0	8	900	892		892	0.9%	
4863 Purchases for re-sale	0	48	0	(48)		(48)	0.0%	
Community Wardens :- Indirect Expenditure	3,112	51,573	103,356	51,783	0	51,783	49.9%	0
Net Income over Expenditure	(3,112)	(43,998)	(93,936)	(49,938)				
901 Civic Activities								
1050 Donations Received	275	3,052	0	(3,052)			0.0%	
Civic Activities :- Income	275	3,052	0	(3,052)				0
4001 Salaries & Wages	1,060	13,601	21,170	7,569		7,569	64.2%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4010 Misc Staff Costs	0	(29)	0	29		29	0.0%	
4017 Cleaning & Consumables	0	936	820	(116)		(116)	114.2%	
4023 Printing & Stationery	0	2	0	(2)		(2)	0.0%	
4041 Equipt Repairs & Mtce	0	510	0	(510)		(510)	0.0%	

Detailed Income & Expenditure by Budget Heading 01/03/2026

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4110 Staff Welfare	0	0	50	50		50	0.0%	
4129 Mayors Allowance	0	1,866	3,500	1,634		1,634	53.3%	
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	0	2,839	3,140	301		301	90.4%	
4133 Tributes - Floral etc	0	202	260	58		58	77.8%	
4135 Other Council Events	0	943	50	(893)		(893)	1886.0%	
4317 Mayor's Events	0	1,050	0	(1,050)		(1,050)	0.0%	
Civic Activities :- Indirect Expenditure	1,060	21,920	29,590	7,670	0	7,670	74.1%	0
Net Income over Expenditure	(785)	(18,868)	(29,590)	(10,722)				
Grand Totals:- Income	13,657	1,119,485	1,114,960	(4,525)			100.4%	
Expenditure	52,859	965,700	1,168,028	202,328	0	202,328	82.7%	
Net Income over Expenditure	(39,203)	153,785	(53,068)	(206,853)				
plus Transfer from EMR	0	104,685	0	(104,685)				
less Transfer to EMR	0	21,309	0	(21,309)				
Movement to/(from) Gen Reserve	(39,203)	237,161	(53,068)	(290,229)				

Items proposed for write offs - Finance Committee 03.03.2026

Equipment

Christmas Lights

The team have separated the Christmas lights into x2 storage areas. Anything bought after 2023 is in very good condition and is worth holding onto or selling. We still have the drapes for the Town hall windows too. The Christmas lights listed below are recommended for write offs, most LED lights normally have 5-7 good years before needing replacement. We will check in with neighbouring Parishes to see if they'd like any of the lights. Because they are at the end of their life, they would be difficult to value.

Christmas Green Lights	Over 7 years	£	2,052.00	£	2,052.00	38	Already disposed of (Gainsborough St, Friars Street and Gaol Lane)
Christmas Lights icicles (239+2+4-36)		£	12,431.91	£	12,431.91	209	Propose write off Finance 03.03.2026
Christmas Lights Memory tree (8 sets)	9/10/2019	£	272.86	£	272.86	8	Propose write off Finance 03.03.2026
Christmas lights for Library (4&c drapes)	4/1/2019	£	1,252.90	£	1,252.90	4	Propose write off Finance 03.03.2026
Christmas lights icicles Blachere (20)	7/17/2020	£	1,352.00	£	1,352.00	20	Propose write off Finance 03.03.2026
Christmas lights MK Illumination(7&c drapes)	7/17/2020	£	2,161.30	£	2,161.30	7	rape written off November 2023 / Propose write off Finance 03.03.2026

Infrastructure Assets

Hanging baskets were removed from our floral contract in 2023 due to being unsustainable and costly to manage. We counted 125 hanging baskets in storage taking up space that needs to be cleared. The hanging baskets are in a poor to fair condition (over 15 years old) but still function. If recommended for disposal I would suggest they are used in Community Projects or as part of events like the Plant and Flower Fair in May and members of the public can plant them up and take them home.

Flower brackets (111) new	5/24/2016	£	1,384.49	£	1,384.49	111
Hanging Baskets (134) & Flower Towers (4)	15+ years	£	8,406.00	£	8,406.00	134

The cigarette and gum bins have been gradually damaged and disposed of over the past few years. As the bins have integral ashtrays, the pole hung cigarette and gum bins only serve a purpose in about 5 locations.

Cigarette&Gum Bins (10)	10/24/2016	£	782.50	£	782.50	10
Cigarette&Gum Bins (20)	3/2/2016	£	1,398.00	£	1,398.00	20
Cigarette&Gum Bins (10)	11/24/2017	£	797.35	£	797.35	10

Additional Infrastructure not listed on Asset Register - for write off

Amberol trough planters / window boxes(22) <https://www.amberol.co.uk/planters/barrier-baskets-and-window-boxes/full-barrier-basket>

We also have 22 trough planters that have been removed from our floral scheme for a number of reasons (Town Hall refurbishment etc). The trough planters were bought over 15 years ago and if recommended for write off they could be offered to neighbouring parishes. They are a decent condition so I would recommend selling them at approx