



## SUDBURY TOWN COUNCIL - APPLICATION FOR GRANT AID 2026-2027

### Your Organisation's Contact Details

1. Contact Name and Organisation Address:

2. Daytime telephone number:

3. Email Address:

4. Position held in the organisation:

### Details of your organisation

5. Brief description of your organisation's aims

6. Is your organisation (please delete as appropriate)

a) a registered charity? Please provide Chairty number

b) a limited company?

c) an unincorporated self-help group?

d) a branch of a national organisation?

e) other (please specify)

7. How many members are there in your organisation?



8. Approximately how many residents in SUDBURY does your organisation assist?
9. Approximately how many people outside SUDBURY does your organisation assist?
10. Can anyone join the organisation?
11. How often does the organisation meet?
12. Is your organisation run by a committee, if yes how many in the committee?

### Organisation's purpose

13. Please give a summary of the activities of your organisation during last year. (If you are a new organisation, give an idea of the activities you wish to undertake). Are there any individual groups or societies that are members of your organisation?

14. Describe how the local community benefits from your organisation in general:



15. What type of Town Council Grant are you applying for and what is the total project cost?

a) For Capital Project Grants, what is the total project cost?

£

b) For Revenue Grants, what was the total annual income for the last year?

£

c) For Sporting and Artistic Grants, what is the total cost of the event or activity?

£

16. What TOTAL amount of grant are you requesting from Sudbury Town Council?

£

17. Have you applied for grants in respect of this project to any other organisation (including Local Authorities)? Please give details of to whom and for how much.

	<b>Amount</b>	<b>Date expected</b>
Suffolk County Council	£.....	.....
District Council	£.....	.....
Town or Parish Council	£.....	.....
(Please state which Town or Parish Council) .....		
National Lottery	£.....	
(Please state which fund) .....		
Other (please provide details) .....		



18. If you have previously received a grant from Sudbury Town Council, please give Details:

19. Describe how this grant would benefit the people of Sudbury.

**You will be required to appear before the Finance Committee to explain these benefits in detail.** (attach separate sheets if necessary)



20. Please describe the proposed project and give the details of how any grant awarded would be spent. (attach separate sheets where necessary)

**Financial details**

21. Does your organisation receive funding from other sources: **Yes / No**
22. Please attach the following information (tick if attached):
- a) a copy of your organisation's constitution together with a list of Officers.
  - b) a copy of your last annual report
  - c) a copy of your organisation's last audited accounts
23. Please provide or attach any additional information that may assist the Council in reaching its decision on a separate sheet.



**Confirmation**

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Sudbury Town Council of any changes in the Organisation's circumstances that would affect this application.

We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given and a report will be sent during the year to the council on completion of project.

**Signed:** (1) ..... (2) .....

**Position in** (1) ..... (2) .....  
**Organisation:**

**Date:** ..... **Date:** .....

**Please note completion of this form does not necessarily mean that a grant application will be successful in part or whole. The Town Council may wish to add additional conditions to any grant offer.**

Please return to:

RFO/s151 Officer  
Sudbury Town Council  
Town Hall  
Sudbury  
Suffolk  
CO10 1TL