

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the LEISURE & ENVIRONMENT COMMITTEE to be held in Sudbury Town Hall on **TUESDAY 28TH NOVEMBER 2023** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of the Leisure and Environment Committee held on 31st October 2023 are an accurate record.
6. To review the outstanding action from previous meetings.
7. To receive an update on the 'Pick up and Drop off' scheme and the operation of monthly Bingo.
8. To discuss how the advertising of events in Sudbury and environs could be improved.
9. To receive a verbal update from the Town Centre Manger on the business engagement and data collection for Market Hill.
10. The Town Centre Manger will give a presentation on the Incredible Moving Cinema in Sudbury.
11. The Town Centre Manger will give an update on the severe weather protocol for market days in Sudbury.
12. To discuss options for the maintenance of defibrillators in Sudbury.
13. To discuss Town Council support for an Armed Forces Day event in 2024.
14. To approve the expenditure of up to £3,400 excluding VAT for the refurbishment of the cemetery back gates.
15. To approve payment of the invoice for £9,595.00 excluding VAT for the new cemetery fence.
16. To approve payment of the invoice for £885.00 excluding VAT for the sound system for the Christmas Fair.
17. To discuss alternative proposals for Mill Acre.



23rd November 2023

C Griffin
TOWN CLERK

TO: Miss A Owen Chairman – P Beer, Ms P Berry-Kilby, Mr S Hall, Ms E Murphy, Ms J Rawlinson, Mr T Register and Mr A Welsh. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation, both at the time of the meeting and for those who watch later, and to aid in producing accurate minutes.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.