

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 7TH MAY 2024** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of Finance Committee held on 2nd April 2024 are an accurate record.
6. To review the actions from previous Finance Committee meetings.
7. To approve the bank payments for March 2024 (copy enclosed).
8. To review the income and expenditure reports for March 2024 (copy enclosed).
9. To review the draft FY2023-2024 income and expenditure reports (copy enclosed).
10. To review the reserves including distributing any underspend from FY2023-2024 to the earmarked reserves (EMRs).
11. To consider the affordability of major projects for the Town Hall, including the replacement of the heating system, the restoration of the front elevation and the surfacing of the car park.
12. To review the Internal Audit Report and the Annual Governance Statement.
13. To review the RFO's internal control report and to appoint a councillor to complete the year of end internal control report during May.
14. To receive an update from the Town Clerk and the RFO on financial matters, bank balances and any Private & Confidential matters.



C Griffin
TOWN CLERK

1st May 2024

TO: Chairman – Mr N Bennett
Committee Members: - Mrs M Barrett, Ms P Berry-Kilby, Mr S Hall, Ms E Murphy, Miss A Owen, Mr T Regester and Mr N Younger. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.