

**SUDBURY TOWN COUNCIL**  
**MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING**  
**HELD IN THE TOWN HALL ON MONDAY 15<sup>th</sup> JUNE 2026 COMMENCING AT 6:30 PM**

Committee members present: Mr N Bennett – the chair  
Ms J Carter  
Mr S Hall  
Mr A Osborne  
Mr T Regester  
Ms N Younger (from 6:47pm)

Officers in attendance: Mr C Griffin – Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

Apologies had been received from Councillor Mr A Stohr.

2. **DECLARATIONS OF INTEREST**

Councillors Ms J Carter, Mr A Osborne and Mr T Regester declared that they were Babergh District Councillors.

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

There were no declarations of gifts or hospitality.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

**RESOLVED**

**That the minutes of the previous meeting held on 1<sup>st</sup> June 2026 be confirmed as an accurate record and signed by the Chairman.**

6. **REVIEW OF ACTIONS FROM PREVIOUS MEETINGS**

There were no actions from the previous meetings that the Town Clerk needed to raise.

7. **PLANNING APPLICATIONS**

- DC/26/02169 **Proposal:** Application under S73 of The Town and Country Planning Act 1990 - Variation of Condition 2 (Approved Plans and Documents) of Planning Permission DC/25/01085 dated 01.05.2025 - Erection of 4No. (terraced) dwellings and alterations/improvement to: (1) outbuilding to form cycle store, (2) boundary wall and (3) existing access.  
**Location:** Land to the rear of 30 Market Hill, Sudbury, Suffolk  
**RESOLVED – To recommend approval**
- DC/25/02222 **Proposal:** Full Planning Application - Erection of pergola  
**Location:** Unity Croquet Club Quay Lane Sudbury Suffolk CO10 2GA  
**RESOLVED – To recommend approval**
- DC/26/02315 **Proposal:** Application for Listed Building. Repairs as per Specification and Schedule of Works.  
**Location:** Brundon Mill Brundon Lane Sudbury CO10 1XR  
**RESOLVED – To recommend approval**
- DC/26/02446 **Proposal:** Notification for works to Trees in a Conservation Area - Prune 1 No. Lime (T1) to clear garage by 2m. Crown lift over the road to 5m above ground level. Crown lift 1 No. Beech (T3) Beech over the road to 5m above ground level. Remove the secondary lateral limb that overhangs the drive. Fell 1 No. group of photinia (G4). Crown lift 1 No. Lime (T9) over the road to 5m above ground level. Crown lift 1 No. Holly (T19) over the road to 5m above ground level. Crown lift 1 No. Bird Cherry (T12) over the road to 5m above ground level.  
**Location:** The Rectory Christopher Lane Sudbury Suffolk CO10 2AS  
**RESOLVED – To recommend approval subject to the changes below;**  
**T1 - Lime - Prune to clear garage by 2m, but do not reduce crown by more than 25%.**  
**T3 - Beech - Remove the secondary lateral limb that overhangs the drive, but do not reduce crown by more than 25%.**  
**G4 – Check the group of photinia to ensure that they are dead before giving permission to fell them to ground level.**  
**T9 - Lime - Crown lift over the road not more than 25%.**  
**T10 - Holly - Crown lift over the road to 5m above ground level.**  
**T12 - Bird cherry - Crown lift over the road to 5m above ground level.**
- DC/26/02151 **Proposal:** Full Planning Application - Installation of 5 no. roof lights, a window on the south elevation, and new door and additional windows on the east elevation.  
**Location:** Land to the west of Gregory Street Sudbury CO10 1AZ  
**RESOLVED – To recommend approval subject to a building control assessment of the risk from asbestos.**

**DEVELOPMENT****8. TO DISCUSS THE JOINT LOCAL PLAN SCOPING CONSULTATION 2026**

Member noted that the Babergh District Council Joint Local Plan Scoping Consultation survey had opened on Friday 5 June 2026 and was due to close at 5pm on Friday 31 July 2026. As there were 7 weeks remaining, members were asked to complete the questionnaire as individuals and bring a copy of their answers to the next meeting of the committee for discussion. The committee would then agree answers to submit on behalf of the town council.

**RESOLVED**

To circulate the [link to the Joint Local Plan Scoping Consultation questionnaire](#).

To complete the questionnaire on the Joint Local Plan Scoping Consultation 2026 at the next meeting.

**9. TO DISCUSS THE BRAMFORD TO TWINSTEAD COMMUNITY FUND**

Member noted that most of Sudbury was within the area eligible for grants from the Bramford to Twinstead Community Fund. There were 3 types of grant available.

- Up to £5,000 was available for feasibility studies aligned with the themes of the fund. Please note - the funder cannot guarantee that reapplications to the fund following a funded feasibility study will be approved. Applications may include but were not limited to:
  - Studies exploring the need for renovation or construction of a community building
  - Disability access reviews
  - Energy usage reduction audits
- Up to £10,000 was available for other projects aligned with the themes of the fund. This could include new projects lasting up to 12 months, or expansions/extensions (up to 12 months) to existing or past projects without funding that were not core service delivery/general organisation running costs
- Up to £20,000 was available for projects involving capital works (significant construction, alteration or repair to a building or land owned by the organisation making an application) aligned with the themes of the fund. Please note - if landowner or local authority planning permissions were required to complete the project, these must already be approved before applying for funding. Organisations will also be required to provide the details of at least 3 quotes from different contractors supplying materials or labour

Organisations could only apply to the fund once per financial year (April to March), so members discussed the most appropriate projects and timings.

**RESOLVED**

To make an application to the Bramford to Twinstead community fund for up to £20,000 for the capital cost of installing solar panels on the Town Hall to generate electricity. The Town Council would need to fund its own feasibility study, if necessary, and apply for planning permission before making the application.

**HIGHWAYS**

9. **TO DISCUSS THE HIGHWAYS LIST**

Members did not raise any new points on highways.

The meeting closed at 7:16 pm.

Signed .....  
Chairman

DRAFT