

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE LEISURE & ENVIRONMENT COMMITTEE  
HELD IN THE TOWN HALL ON TUESDAY 27<sup>TH</sup> JUNE 2023 AT 6.30PM**

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PRESENT: Miss A Owen – Chair

Mrs P Berry-Kilby  
Mr S Hall  
Ms E Murphy  
Mr T Regester  
Mr A Welsh – joined the meeting at 6.50pm

Mr C Griffin – Town Clerk  
Mrs J Budd – Deputy Town Clerk  
Mr B Smith – Community Warden Manager  
Ms R Price – Town Centre Manager

Mr R Platt – Sudbury Society  
Mr J Jeagar – Lady Bridge Restoration project

1. **SUBSTITUTES AND APOLOGIES**

**An apology for absence was received from Councillor Ms J Rawlinson.**

**Councillor P Beer was absent, but no apologies had been received.**

2. **DECLARATIONS OF INTERESTS**

**Councillors Miss Owen and Mr Regester declared that they were Babergh District Councillors.**

3. **DECLARATION OF GIFTS AND HOSPITALITY**

**No declarations of gifts or hospitality were received.**

4. **REQUESTS FOR DISPENSATION**

**No requests for dispensation had been received.**

5. **MINUTES**

**RESOLVED**

**That the minutes of the Leisure and Environment Committee meeting held on the 30<sup>th</sup> May 2023 be confirmed and signed as an accurate record.**

6. ACTIONS FROM PREVIOUS MINUTES

The Town Clerk discussed with the committee the actions from the previous minutes. A list of these actions is shown at minute page 394.

**RESOLVED**

**The content of the list be noted.**

7. GROUNDS MAINTENANCE

Mr Smith, the Community Warden Manager, attended the meeting to update members on the Grounds Maintenance.

As from the 1<sup>st</sup> April 2023, the Council had agreed that the Grounds Maintenance contract would be run in house by the Community Warden Team.

The closed churchyards of All Saints and St Gregory's were being maintained successfully, however there had been some issues with the main cemetery. These were mainly due to staffing issues. Some of these had now been resolved and things were improving. The biggest obstacle was the lack of a detailed written management plan for the work. Once this schedule of work was produced, everyone would know what the required standard was for each part of the cemetery.

Other planned works in the cemetery over the summer into autumn included the trimming of 2.5 miles of edging, cutting of the hedge and scraping of the alleyway around the outside of the Cemetery.

The cemetery was now being run more sustainably with rainwater harvesting, hot and normal composters and a separate bay for collecting pinecones which would be distributed to local schools.

**RESOLVED**

**That Mr Smith's report be noted.**

8. SIGNAGE PROJECT

The Town Centre Manager, Ms R Price, attended the meeting and updated members of the signage project. A copy of the presentation showing the proposals is at 395.

New boundary signs had now been incorporated into the project.

As the old finger posts were no longer fit for purpose, members were requested to approve the removal all these. All new finger posts would have both words and symbols.

Mr R Platt from the Sudbury Society, who had been involved with the installation of the existing signage, praised the proposal and requested that details be given to the Sudbury Society for their comments.

**RESOLVED**

**To approve the designs for the new signage as displayed on the presentation.**

**To approve the removal of the existing finger posts.**

9. REFURBISHMENT OF THE EXTERIOR OF THE TOWN HALL

The Town Clerk advised that the presentation for this work was not ready and would have to be postponed until the next meeting. However, in the meantime, he would progress with a professional survey of the state of the exterior of the Town Hall, which would include a draft of the schedule of works required. This would ensure that all potential contractors would be quoting on an equal basis for the same work.

The cost will be £525 which is within the approval level of the Chairman.

**RESOLVED**

**That a professional survey of the state of the exterior of the Town Hall take place as soon as possible to enable the refurbishment project to move forward.**

10. PERMANENT CAMERAS IN THE ASSEMBLY ROOM

The officers were still trying to obtain quotes for a permanent camera system in the Assembly Room. These quotes would be for an integrated audiovisual system to improve the quality of the sound.

**RESOLVED**

**That detailed costed options for an integrated audiovisual system are brought forward for discussion at the next meeting.**

11. PLANS FOR MARKET HILL

Suffolk County Council had asked the Town Council to confirm its approach to the proposals for Market Hill. There were two types of Traffic Regulation Orders that would be appropriate for the intended purpose of the scheme.

- An Experimental Traffic Regulation Order would require the County Council to consult for a minimum of 6 months after the scheme has been implemented at which point it could be made permanent. This approach enables the flexibility to tweak the layout as needed, though any tweak requires the 6-month consultation period to start again. The maximum length of time an ETRO can run for is 18 months by which time it must either have been made permanent or Market Hill must revert to its current layout.

- A permanent Traffic Regulation Order requires a 21-day statutory advertisement period in which any member of the public can object to the proposal. If no objection is received, the decision is delegated to the Cabinet Member for Economic Development, Transport & Waste. If any objections are received, the decision is referred to the Development & Regulation Committee.

The Town Centre Manager advised that she had been in contact with the local hospitality businesses who had operated tables and chairs outside on Market Hill during the COVID closure. A majority of these businesses stated their furniture had been given to other branches who were able to use them permanently and so would not be able to reinstate these before the end of this summer.

#### **RESOLVED**

**That members preferred the option of an Experimental Traffic Regulation Order to run for two years starting with a closure of Market Hill in early summer 2024. This would give both the Council and local businesses nearly a year to make plans and budget for outside drinking, dining and other events.**

#### 12. LADY BRIDGE RESTORATION PROJECT

Mr J Jeagar attended the meeting to brief the Committee on his plans for the restoration of Lady Bridge.

Mr J Jeagar proposed to form a new group and had just finished writing their draft constitution. He would like to hold his inaugural meeting in the Town Hall on Tuesday 26<sup>th</sup> September, and asked for the room free of charge.

More details are shown at minute page 411.

#### **RESOLVED**

**That, as the proposed date of the meeting fell on the same night as a meeting of the Leisure and Environment Committee, extra costs for a caretaker would not be required, therefore Mr Jeagar should be given the use the Assembly Room free of charge.**

#### 13. CIVIC SERVICE EXPENDITURE

Members were requested to approve expenditure of up to £1,570, excluding VAT, for the civic service.

#### **RESOLVED**

**That, under the Power of the Local Government Act 1972, s.145(1), members approve expenditure of up to £1,570, excluding VAT, for the civic service.**

**14. LORD ANDREW PHILLIPS MEMORIAL**

Members were requested to approve expenditure of up to £750 excluding VAT to purchase a bronze memorial plaque for Lord Phillips.

Example wording is shown at minute page 413.

**RESOLVED**

**That, under the Power of the Local Government Act 1972, s.144, expenditure of up to £750, excluding VAT, is approved for the purchase of a memorial plaque.**

**That the proposed wording is agreed by members, subject to the approval of the Phillips family.**

**15. COMMONWEALTH WAR GRAVES**

The Commonwealth War Graves Commission had enquired if the Council would be interested in having a sign at the Newton Road Cemetery to let the public know there were 27 war graves there. The signs project commenced as part of the centenary of the First World War and it was hoped that they could erect signs at as many churchyards, cemeteries and burial grounds as possible that contained war graves. The aim of the initiative was to increase awareness of war graves in the UK and to remind the public that they need not travel abroad to find Commonwealth commemorations.

All signs would be installed (unless by prior agreement), paid for and maintained by the Commission on a permanent basis. For Sudbury cemetery the sign could be fixed to the brick pillar or underneath the sign on the gate.

**RESOLVED**

**To approve the erection of a Commonwealth War Graves Commission sign at the entrance to Newton Road Cemetery.**

**16. REMOVAL OF A SCOTS PINE IN SUDBURY CEMETERY**

A resident of Marlborough Drive raised concern that subsidence in her property was caused by the roots of the large Scots Pine planted in the Cemetery.

A survey had come back that concluded that this Scots Pine was 'a significant contributory factor giving rise to the subsidence to the rear of a bungalow in Marlborough Drive.'

The Town Council's insurance company had advised that the tree should be removed.

**RESOLVED**

**That before the tree is felled, contact be made with a tree surgeon to see if there was a way of stopping the roots growing under the property any further, and a quotation for works required.**

**17. POSTCARDS**

The Deputy Town Clerk advised members that the Tourist Information Centre had always sold postcards. We no longer have any that show the beautiful aspects of Sudbury. We are the only place that have postcards to sell. We have about 820 postcards that came across with the TIC from when it was run by BDC but are not considered interesting and are not selling.

Members were requested to approve funding of up to £70.00 excluding VAT to purchase 200 new postcards of 4 different designs. If we increase the selling price to 60p, then approximately 15p profit will be made on each postcard.

Members discussed the possibility of a competition being launched with the two senior schools and their photography students for one of the designs.

**RESOLVED**

**That, under the Power of the Local Government Act 1972, s.144, expenditure of up to £70, excluding VAT, is approved for the purchase of 200 postcards for resale.**

**Contact will be made with the two senior schools regarding a photography competition.**

**18. SEEING JESSIE HOME PUZZLE**

The 'Seeing Jessie Home' jigsaw puzzle is a popular seller at the Tourist Information Centre. Members were requested to approve expenditure of up to £243.50 excluding VAT to purchase another 25 of these puzzles. 12 will be sold to the original designed at cost price.

Currently £8.90 profit is made on each puzzle.

**RESOLVED**

**That, under the Power of the Local Government Act 1972, s.144, expenditure of up to £243.50, excluding VAT, is approved for the purchase 25 'Seeing Jessie Home' jigsaw puzzles for resale.**

**19. NEW PICKWICK JIGSAW PUZZLE**

Many visitors to the Heritage Centre/Museum comment on the illustration of the Pickwick Papers on the double doors in the Museum, and how nice this would also be a jigsaw puzzle.

Members were requested to approve expenditure of up to £277.50 excluding VAT to purchase this new puzzle.

**RESOLVED**

**That, under the Power of the Local Government Act 1972, s.144, expenditure of up to £277.50, excluding VAT, is approved for the purchase 25 'Pickwick' jigsaw puzzles for resale.**

20. SVP 100 RACE

Members were advised that the SVP 100 running race would pass through Sudbury on the 12<sup>th</sup> August 2023. This was an annual event and always travelled through Sudbury along the Valley Walk.

**RESOLVED**

**That the report be noted.**

21. ANNUAL PLANT MARKET

The Quay Theatre were seeking permission to hold their Annual Plant Market on Market Hill on Bank Holiday Monday 6<sup>th</sup> May 2024. All road closure orders would be applied for and a clear and open booking criteria would be set out and adhered to.

**RESOLVED**

**That the permission is granted for the Quay Theatre plant market to take place on Monday 6<sup>th</sup> May 2024.**

22. KINGFISHER PROJECTS.

The Kingfisher Leisure Centre had approached the Council to request funding support for two new projects. A copy of their request is shown at minute page 414.

The Committee fully supported the initiatives but noted that the Kingfisher Leisure Centre was a district council facility.

**RESOLVED**

**That District Councillor T Register bring this matter to the attention of the Babergh District Council Cabinet.**

**That the Kingfisher be advised to complete a Grant Aid application and to contact Suffolk and District Councillors regarding locality budgets.**

23. STATE OF FIRST AVENUE

The Chairman advised members that she was working closely with residents of First Avenue to try to rectify the state of footpaths and tackle the constant fly tipping. The fly

tipping was always removed promptly by Babergh District Council, but the problem remained.

Members were requested to write a letter to Babergh advising them on the ongoing issues and that they work with the residents to sort the issues out.

#### **RESOLVED**

**That a letter be written on behalf of the Town Council stating their disappointment in the state of First Avenue. The Town Council acknowledge that fly tipping was collected, but what were Babergh doing to prevent this from happening? Joint working between Babergh and Suffolk on the state of the footpaths – overgrown verges, weeds in the highway. The letter should also mention the Council’s disappointment in the withdrawal of funding from Public Realm to the Town Council who worked closely with the Environmental team at Babergh to conquer the issues around fly tipping.**

#### **24. REMOVAL OF THE 91 BUS SERVICE**

Following on from last months meeting, the Town Clerk had drafted a letter to send to Beestons Bus company regarding the removal of the Sudbury to Hadleigh leg of the 91 bus service. The Hadleigh to Ipswich leg would remain.

Cllr Regester advised that he had spoken to the bus driver on this route. From Sudbury to Hadleigh there were often just half a dozen passengers. Once it collected passengers from Hadleigh the bus could be full. This was the reason that the first part of the journey was no longer viable.

Discussions should be held regarding a small ‘hopper’ bus that could serve Sudbury through Newton, Boxford and then onto Hadleigh.

**8.15 pm It was agreed to extend the meeting by 20 minutes.**

#### **RESOLVED**

**That discussions be held with Beestons and possible other bus companies to see if they would consider a hopper service.**

**To contact the local parishes that this bus could serve for their opinions, including residents’ views.**

#### **EXCLUSION OF PUBLIC (WHICH TERM INCLUDES THE PRESS)**

**That pursuant to the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public be excluded from the meeting for the business specified in item 25 as the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**



25 ICO REPORT

See PRIVATE and CONFIDENTIAL Annex A. Minute page 415.

The meeting concluded at 8.48 pm

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Chairman

## Leisure and Environment Action Plan – 27<sup>th</sup> June 2023

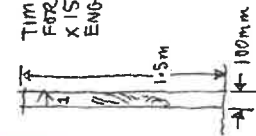
### Current Actions.

- **Lord Phillips Memorial – discussion will be held further along in the agenda.**
- **Valley Walk surface – Reported on SCC reporting tool and the email copied directly to Rights of Way officer. Awaiting response.**
- **Permanent Cameras in the Assembly Room – discussion will be held further along in the agenda.**
- **Plans for Market Hill - discussion will be held further along in the agenda.**
- **Mobile cinema – Plans are ongoing.**
- **Cemetery bins – These have been ordered and expected delivery by the end of July.**
- **Replacement bins and benches on Mill Acre - These have been ordered and expected delivery by the end of July.**
- **Cemetery skip – this has been removed and replaced with a wheelie bin.**
- **Town Hall WiFi – Apart from a few teething problems, this has all been installed.**
- **Belle Vue Working Party – The group is yet to meet.**



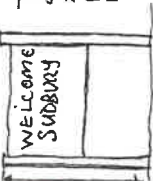
SUDBURY SCOPE of WORKS

TIMBER WAYMARKERS FOR FIELD PATHS X15 ENGRAVED AND PAINTED



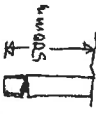
I

TOWN GATEWAY SIGNS X5 POST MOUNTED W/RIGHT



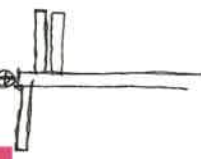
A

STANDARD BOLLARD X1 ENGRAVED WITH REFLECTOR BAND



C

FINGERPOSTS WITH FINIAL (ALLOW FOR 3x FINGERS EACH) WAYZGO X5



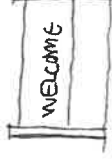
E

COUNTRY WELCOME PAPER TIMBER A1-UPRIGHT X2



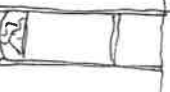
B

LOW LEVEL WELCOME SIGN X1



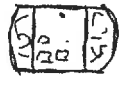
D

WAYFINDING TOWER X5 LASERCUT TOP



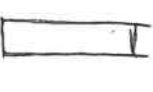
F

NOTICEBOARDS X5 A2 LASERCUT TOP AND BOTTOM



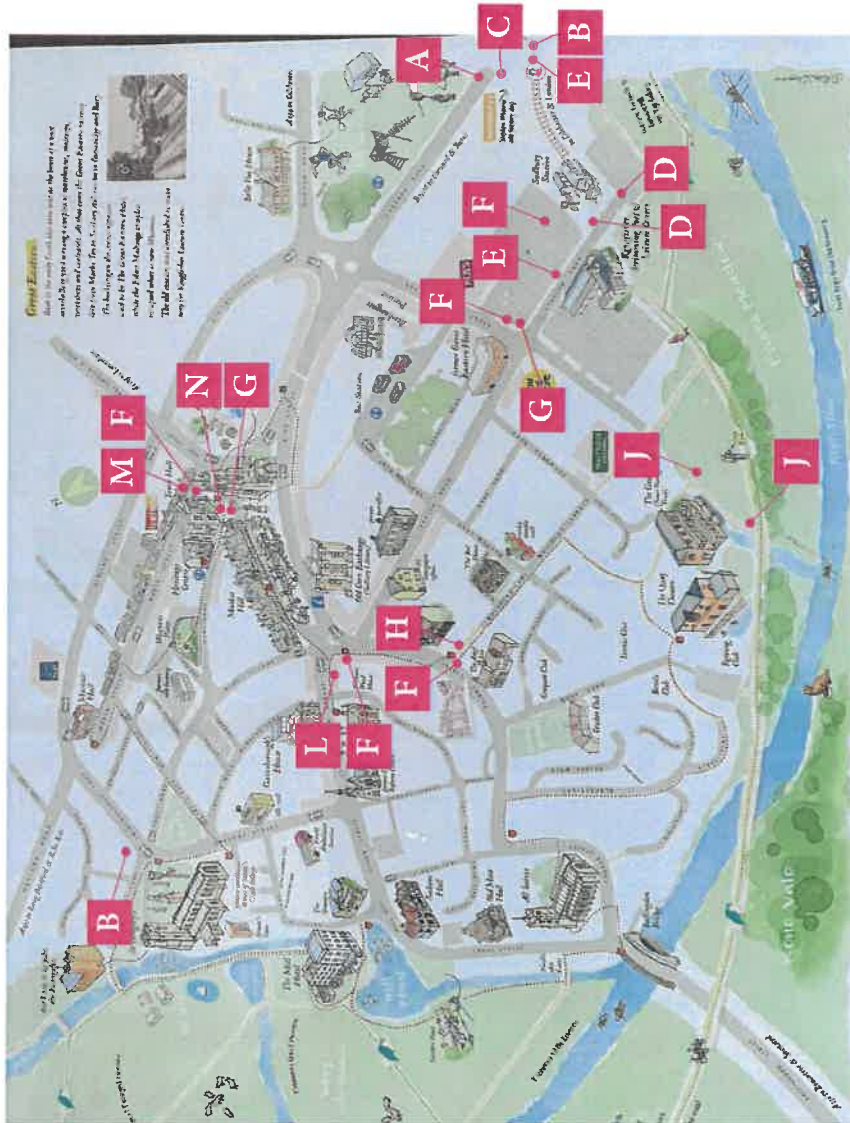
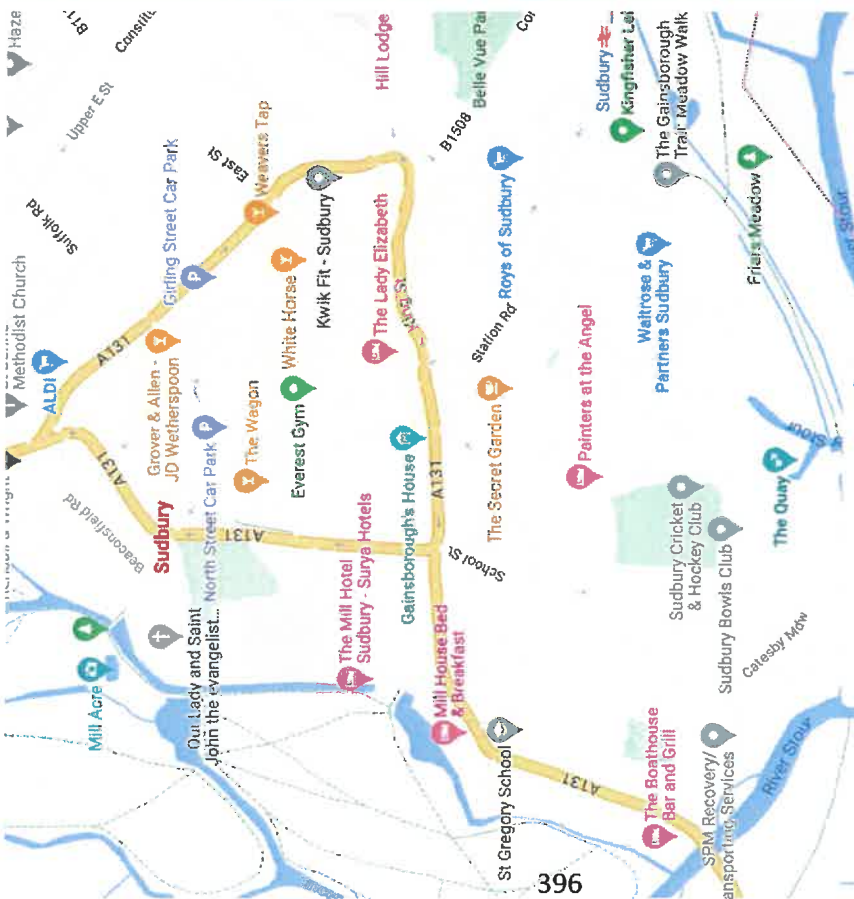
G

SLIM WAYFINDER X1 NO LASERCUTTING.



H

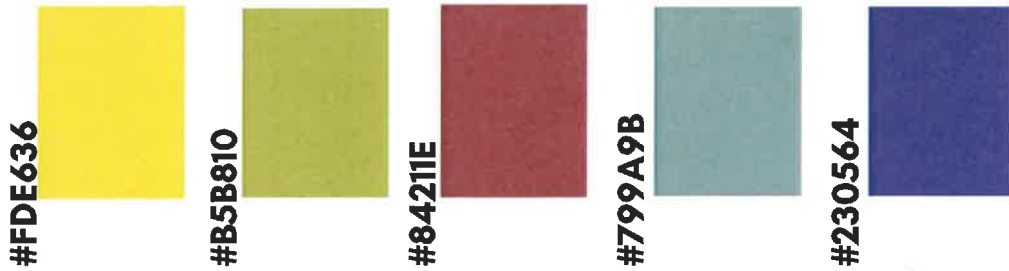
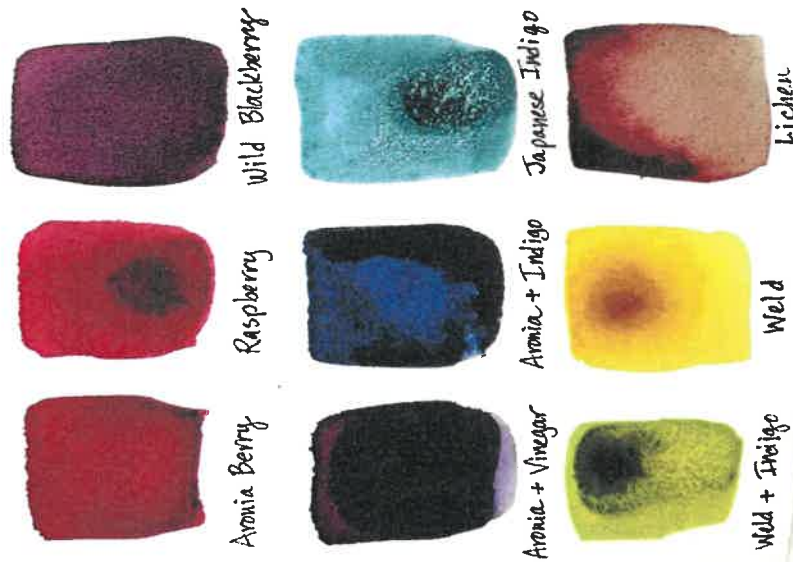
# SUDBURY WAYFINDING - MAP





APPROVED COLOURS FROM SWATCHES

Colour scheme ideas for Sudbury wayfinding / signage



Based on natural plant dyes used to dyeing wool / cloth / silk industry - an important part of Sudbury's identity.

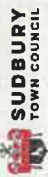
Limit palette to 2-3 colours to be used in icons / map illustration / graphics and detailing throughout the wayfinding.

Within the scheme assign a colour for:

- Heritage or Cultural asset
- Shopping / Leisure / Restaurant / cafe areas
- Green spaces / parks / recreation

Structures will be matt black - consider for overlay





**Sudbury parish boundary / entry points for gateway signage review / replacement**

Updated Feb 2023

**A131 - Long Melford - Sudbury**

Retain current location for replacement signage nr Waidingfield Road roundabout [what3words.com/landed.digital.originals](https://www.what3words.com/landed.digital.originals)



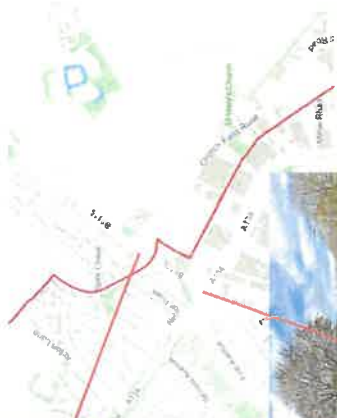
**A134 - Long Melford - Sudbury / Chilton**

Gateway sign positioned near Mobility Showroom / B&Q roundabout (we manage planting on roundabout). Good position for this sign. Retain current position: [what3words.com/plugged.fumes.perch](https://www.what3words.com/plugged.fumes.perch)



**B115 - Chilton / Acton / Waidingfield - Sudbury**

The gateway sign is on the wrong side of the road. Is there a better opportunity for a statement entry sign / sculpture to complement planting on the McDonald's Roundabout? **Removed due to significant corrosion at base Feb 2023. Do not replace at this location.**

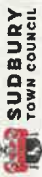


**A134 - Newton - Sudbury**

The gateway sign is on the wrong side of the road, has it's back to oncoming traffic and is lost within a sea of highway signs and signage from adjacent Esso Garage. A better opportunity for gateway signage is at the Cat's Lane / Newton Road entry point - more picturesque setting and we manage planting on Newton Road beds so complimentary perennial scheme can be incorporated.



Suggested relocation:  
Newton Road / Cat's Lane junction grass verge  
[what3words.com/shame.others.flopped](https://www.what3words.com/shame.others.flopped)



Sudbury parish boundary / entry points for gateway signage review / replacement

Updated Feb 2023

**A131 - Essex / Suffolk border - Sudbury via Balingdon**

This gateway sign has now been removed due to corrosion at the base - Dec 2022

Important gateway as entry point into Suffolk from Essex.



Retain current location for replacement:  
Balingdon Road

[what3words.com/blushes.dusted.reflector](http://what3words.com/blushes.dusted.reflector)



**B1508 - Sudbury Town Centre via Cornard / Bures**

This gateway sign has now been removed for safety reasons due to significant corrosion / instability at the base - Jan 2022

Important gateway / welcome for vehicles and pedestrians.



Retain current location for replacement:  
Kings Hill / Cornard Road

[what3words.com/galloping.graceful.abruptly](http://what3words.com/galloping.graceful.abruptly)





Revised totem (F) locations | Sudbury Wayfinding Project  
 At important heritage locations / thresholds  
 Double sided:  
**Side 1** Map with illustrated POI icons  
**Side 2** Site storytelling interpretation with photos

14.06.2023

**Walnut Tree Lane / The Mill**  
 what3words.com/tides.novel.salaried  
 Totem header:  
**THE MILL**  
 Map facing Stour Street / town centre

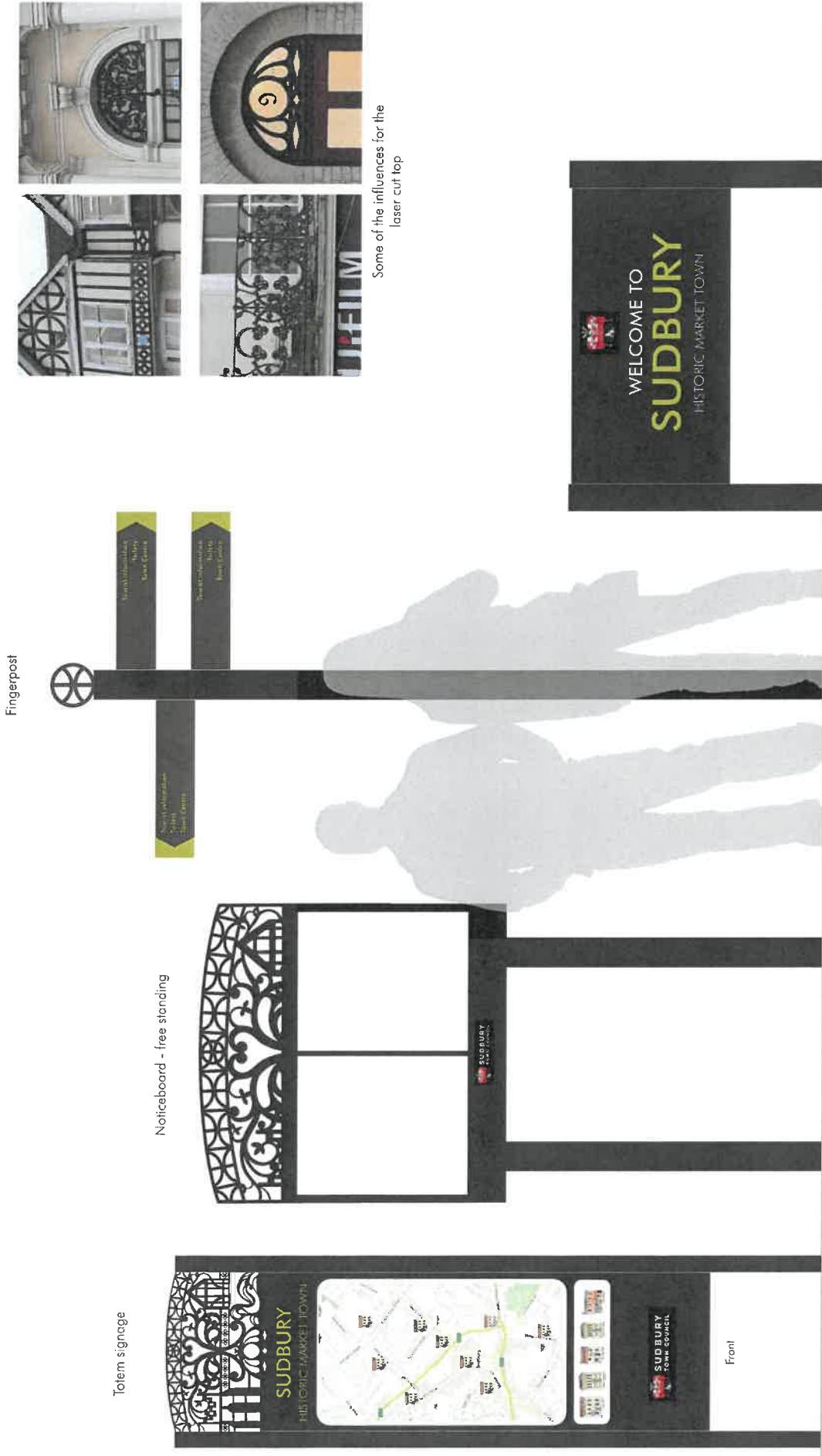
**Frisars Street / Market Hill**  
 what3words.com/apparatus.never.spearing  
 Totem header:  
**MARKET HILL**  
 Map facing towards Friars / Gainsborough St

**Sudbury Water Meadows**  
 The Croft  
 what3words.com/nylon.item.emails  
 Totem header:  
**SUDBURY WATER MEADOWS**  
 Map facing the meadows

**Old Market Place**  
 what3words.com/clubs.impulsive.pictured  
 Totem header:  
**SUDBURY TOWN HALL**  
 Map facing North Street / East Street / The Croft

**Sudbury Station**  
 what3words.com/lake.jokers.incisions  
 Totem header:  
**SUDBURY STATION**  
 Map facing town centre

**The Mill**  
 what3words.com/tides.novel.salaried  
 Totem header:  
**THE MILL**  
 Map facing Stour Street / town centre





Wood after weathering

Wood before weathering

All Country welcome panel with nature journal style illustration reflecting biodiversity and to encourage observation and appreciation

Town Boundary Signs



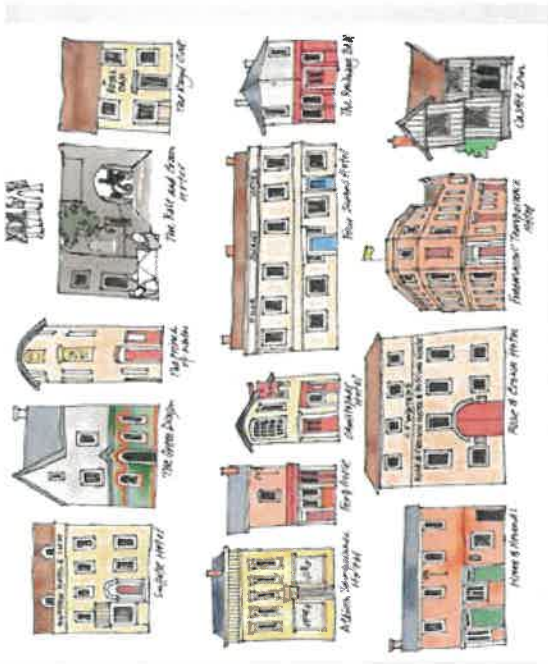
Tall Waymarker



Waymarker



Map to be orientated as per the direction - Heads up Map



Icon style

Heritage and landmark buildings on map

Buildings of interest picked out





Tall reassurance waymarkers with directional information on all sides



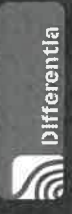
Waymarkers



Waymarkers with directional information and carved images reflecting habitats and landscape

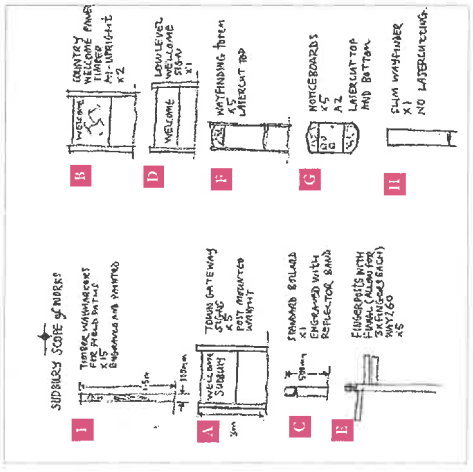


# SUDBURY TOWN - SHOPPING LIST



NOT TO SCALE

- A - TOWN GATEWAY SIGNS X 5
- B - COUNTRY WELCOME SIGNS X 2
- C - STANDARD BOLLARD WITH REFLECTOR
- D - LOW LEVEL WELCOME SIGN X 1
- E - FINGERPOSTS X 5
- F - TOTEM - X 5
- G - WALL MOUNTED NOTICEBOARDS - CHANGED TO FREE STANDING NOTICEBOARD X 1
- H - SLIM WAYFINDING TOTEM - SUGGEST REPLACE WITH STANDARD TOTEM X 1
- I - TALL WAYMARKER X 15
- J - ADDITIONAL DESIGN SHOWN FOR SHORT WAYMARKERS

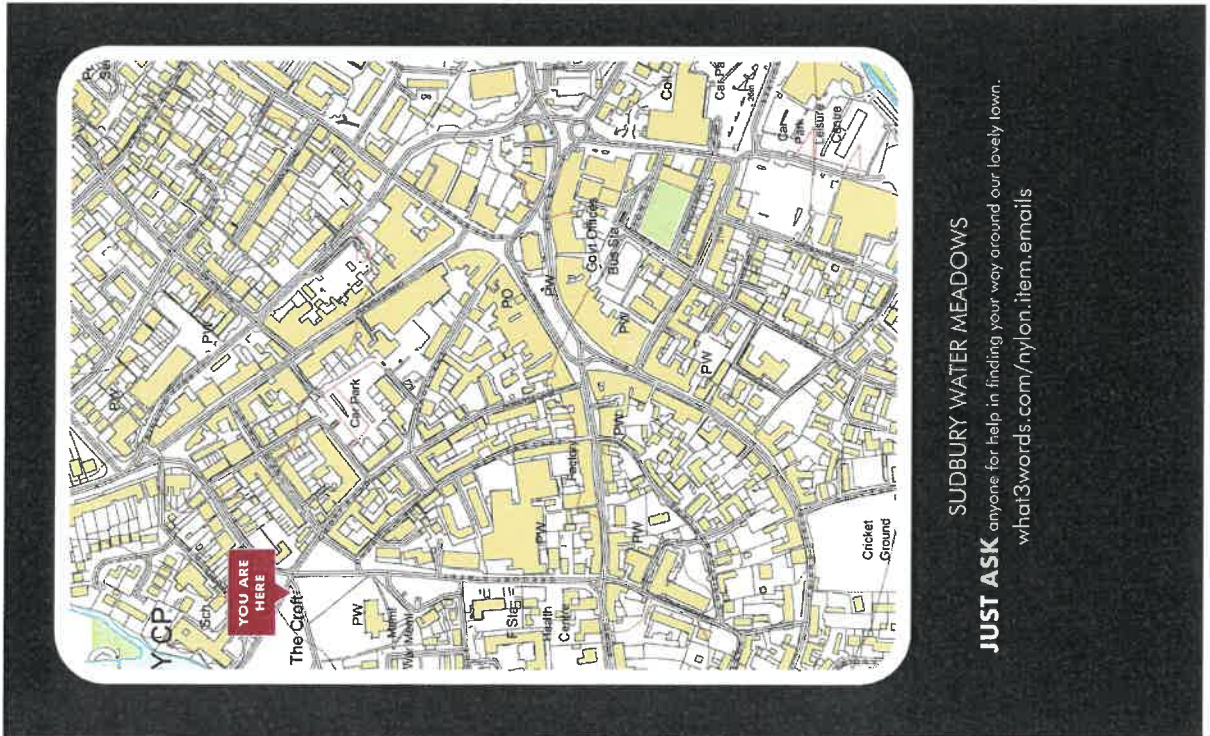


	<p><b>SUDBURY</b> WATER MEADOWS</p>	<p><b>SEWARDS OF THE SACRED HEART</b></p> <p>In 1887, the Seward family built the Sacred Heart Church, a landmark building that has since become a focal point for the community. The church is a fine example of Gothic Revival architecture, with its intricate stonework and tall spire. It has served as a place of worship and a center for community activities for over a century.</p> <p><b>SUDBURY WATER MEADOWS</b> www.sudburywatermeadows.com</p>	<p><b>SUDBURY</b> HISTORIC MARKET TOWN</p>
	<p><b>SUDBURY</b> WATER MEADOWS</p>	<p><b>JUST ASK</b></p> <p>Sudbury Water Meadows is a vibrant community of homes and businesses. We offer a range of services to help you get the most out of your property. Contact us today for more information.</p> <p><b>SUDBURY WATER MEADOWS</b> www.sudburywatermeadows.com</p>	<p><b>SUDBURY</b> HISTORIC MARKET TOWN</p>
	<p><b>SUDBURY</b> WATER MEADOWS</p>	<p><b>SEWARDS OF THE SACRED HEART</b></p> <p>In 1887, the Seward family built the Sacred Heart Church, a landmark building that has since become a focal point for the community. The church is a fine example of Gothic Revival architecture, with its intricate stonework and tall spire. It has served as a place of worship and a center for community activities for over a century.</p> <p><b>SUDBURY WATER MEADOWS</b> www.sudburywatermeadows.com</p>	<p><b>SUDBURY</b> HISTORIC MARKET TOWN</p>
	<p><b>SUDBURY</b> WATER MEADOWS</p>	<p><b>JUST ASK</b></p> <p>Sudbury Water Meadows is a vibrant community of homes and businesses. We offer a range of services to help you get the most out of your property. Contact us today for more information.</p> <p><b>SUDBURY WATER MEADOWS</b> www.sudburywatermeadows.com</p>	<p><b>SUDBURY</b> HISTORIC MARKET TOWN</p>



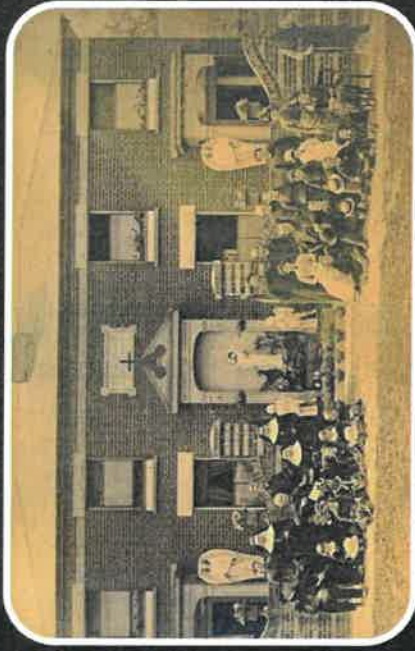
Map for all  
totems

Pic and  
story for  
back



SUDBURY WATER MEADOWS

**JUST ASK** anyone for help in finding your way around our lovely town.  
[what3words.com/nylon.item.emails](http://what3words.com/nylon.item.emails)



**SERVANTS OF THE SACRED HEART**

St Joseph's Cottage was a Victorian pair of semi-detached houses on the Croft which was purchased by the Roman Catholic congregation in Sudbury 'shortly after' 1880 when Father Valerius D'Aprida was appointed as the first priest.

This fine sepia photo must have been taken around 1885-6 after the 'Servants of the Sacred Heart' nuns had arrived to found the nearby Convent and school. In 1893 the right hand side of the Cottage was demolished to make way for the new Roman Catholic church (opened on December 12th that year.) The left hand part of the building survives as the Presbytery.

We have names for all those in the picture apart from the gardener(?) on the extreme right. Father D'Aprida is standing in front of the RH gatepost. The school children include four each from the Flowets and Copsey families.

SUDBURY WATER MEADOWS

[what3words.com/nylon.item.emails](http://what3words.com/nylon.item.emails)

<p>Iconic Sudbury - Main Attractions:                      Town Hall, Tourist Information and Sudbury Heritage Centre                      Gainsborough's House                      Sudbury Arts Centre (formerly St. Peter's – new brand P&amp;C until 11th June)                      Sudbury Water Meadows                      Sudbury Market / Market Hill                      Sudbury Library / Corn Exchange                      The Quay Theatre                      St. Gregory's &amp; Simon's Gate                      All Saints Church                      The Mill Hotel &amp; Mill Pond                      The Croft                      Belle View Park                      Weavers' Piece Garden                      River Stour Trust / Boat Rides                      Brundon Mill and the 'Swan Safari'                      Mill Tye Gallery                      Great Cornard Country Park</p>	<p>curios – Wayfinding:                      Gainsborough Statue                      The 101 Dalmation Water Fountain / Trough                      Fullingpit Weir or 'Salmon Leap'                      The Red House / Crinkle Crankle Wall                      The Christopher Centre                      The Hive @ The Former United Reform Church                      William Wood House (Site of the Old Grammar School)                      Bishop Aelfhun Statue                      Masonic Hall                      Old Moot Hall                      Salter's Hall &amp; The Chantry                      Olde Bull Hotel (Alaz)                      The Angel Inn (Painters at The Angel)                      Buzzards Hall                      Cricket Ground                      Kingfisher Leisure Centre                      Stephen Walters Silk Mill &amp; Shop                      Ballingdon Bridge</p> <p>Trails:                      The Talbot Trail – posts and route                      The Gainsborough Trail – Meadow Walk                      The Gainsborough Trail – Cornard Walk                      The Valley Trail                      Stour Valley Path                      St. Edmund Way</p>	<p>Public Transport:                      Sudbury Train Station                      Sudbury Bus Station</p> <p>Icon for: Shop &amp; Experience Sudbury – QR to online events listings / <a href="http://sudbury-tc.gov.uk/visit">sudbury-tc.gov.uk/visit</a>                      High Concentration of Independent Businesses                      'Independent Sudbury': North Street / Friars Street / Gainsborough Street / Gaol Lane / Station Road / King Street / Market Hill / Borehamgate</p>
<p>Icon for: Shop &amp; Experience Sudbury – QR to online events listings / <a href="http://sudbury-tc.gov.uk/visit">sudbury-tc.gov.uk/visit</a>                      High Concentration of Independent Businesses                      'Independent Sudbury': North Street / Friars Street / Gainsborough Street / Gaol Lane / Station Road / King Street / Market Hill / Borehamgate</p> <p>Other Places of Interest / historic sites / Sudbury</p>		

## Draft Timescale for the Lady Bridge Restoration Society Project

<b>Estimated Dates of Each Stage</b>	<b>Project Descriptions</b>
<b>LATE AUGUST - MID SEPTEMBER 2023</b>	Hold a public Inaugural Meeting to discuss the foundation of the Society.
<b>SEPTEMBER/ OCTOBER 2023</b>	Hold the Inaugural Meeting of the group committee and pass a constitution, any group rules, and plan how to proceed.  <i>The following is what I personally foresee happening if all goes well, of course all of this is a template for and dependent on the democratic will of the future group committee.</i>
<b>OCTOBER- NOVEMBER 2023</b>	The group committee passes a motion to make a press release of each milestone of the project.
<b>OCTOBER-NOVEMBER 2023 Late 2023</b>	A website and social media is set up by the society. The group committee decides its primary aim is the preservation of the bridge to ensure it does not become a victim of vandalism before the restoration process can begin. The group consults the relevant Sudbury Town Council Committee about installing a removable (for the main restoration) and fitting with the area metal gate then formally applies for it's planning permission after the consent of the landowner.
<b>SPRING TO SUMMER 2024</b>	Fundraising for the gate is reached, planning permission is granted, and it's installation is complete, the gate is installed with voluntary labour from within the group.
<b>SPRING TO SUMMER 2024</b>	Local Structural Engineers are contacted for quotes to carry out a full assessment of the Bridge's design.
<b>SUMMER 2024- WINTER 2024</b>	The quote decided on by the group committee then becomes a fundraising campaign.



## Draft Timescale of the Restoration of Lady Bridge

Summer 2025	The funds are achieved and the assessment goes ahead as soon as possible.
<b>AUTUMN - WINTER 2025</b>	With the original design of the bridge now fully documented, the society reaches out to firms to give a quote do a full assessment of the bridge's condition and the work that needs to be done to restore it whilst keeping as much of the original material as possible.
<b>LATE 2025</b>	The group committee decides on the best quote then consults with the company on how the work will have to take place and how long it will take. The society then formally applies for planning permission for the full restoration of the bridge.
<b>SPRING- LATE SUMMER 2026</b>	Planning Permission is granted. The society begins applying for grants from local people, businesses and other heritage grants/ funding. The group committee asks the Treasurer to consult the bank on opening a more secure account for these funds.
Early - Mid 2027	By this time the funds would hopefully have been reached, the society informs the Town council with a notice period for the temporary footpath closure, the society informs all other relevant groups with the same notice and keeps in close contact with each throughout the work.
<b>LATE 2027/ 2028</b>	A reopening ceremony is arranged for a specific date once the work is complete. Dependent on the timescale, perhaps this could coincide with another popular event.
<b>EARLY 2028</b>	The group committee meets to decide on the future of the society, one option is in the constitution to morph the society in its present form into a 'preservation' rather than a 'restoration' society.

**In memory of**

**LORD ANDREW WYNDHAM PHILLIPS (OBE)**

**15 March 1939 – 9 April 2023**

**A ‘Legal Eagle’ and stalwart resident of Sudbury. Instrumental in saving this Corn Exchange and led a campaign for its conversion into the library as it remains today.**

**Jodie Budd**

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**From:** Robertshaw, Alex <Alex.Robertshaw@acleisure.com>  
**Sent:** 20 June 2023 16:12  
**To:** Ciaran Griffin  
**Subject:** Today's meeting and kingfisher provisions

Hi Ciaran,

Following on from our conversation today, the Kingfisher wants to do more in helping those in need in tackling period poverty in the local community. With there being high deprivation in and around Sudbury, particularly Great Conard, it would be great if we could offer free products to those in need during these times of hardship. To get this started we'd require either the donation of products or a small donation financially. Anything in this regard would be brilliant and will put to good use, even £50-100 would be more than enough to start it. I will also mention to make sure we can help as many people as possible we will be putting out a small number of each product and replenishing as the day goes on as and when required.

Secondly, we want to start a 0-5 and parents activity/education group in the little kingfisher (the soft play area). Tackling childhood obesity is a priority, and as I'm sure you are aware when the first measures are taken when entering primary school, obesity is already prevalent and therefore we are already on the backfoot tackling it at that point as habits and food choices have already been set. The aim of the group is to intervene earlier and educate the parents as well as get the children moving to hopefully set healthy habits up, reducing obesity in children. A major problem with this however is that nearly all funding for this kind of activity the criteria starts at 5. It would be great to have the support of the council on a provision like this. The group will follow a 8-12week program with different themes to each session on the educational part.

In terms of what we would like from the council, funding for the group would be amazing as well as support in raising awareness of the group. The funding will be spent on a lead facilitator, a secondary facilitator, toys and activities for the children, teas and coffees and the occasional external speaker for the education side of it. We believe for this we need to secure funding of £2500. If the council could fund this that would be great, or we'd greatly appreciate anything towards that. Of course in any marketing/promotion of the group the council would be included on it.

I hope this gives you all the information you require to take it to the council. Many thanks for your time today.

Alex

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Alex Robertshaw  
Active Communities Lead  
Kingfisher Leisure Centre

W: [www.acleisure.com](http://www.acleisure.com)

