

SUDBURY TOWN COUNCIL
TOWN HALL, SUDBURY, SUFFOLK, CO10 1TL

You are hereby **summoned** to attend the **annual meeting** of the Council of the said Town to be held in Sudbury Town Hall on **TUESDAY 14TH MAY 2024** at **7pm** to transact the following business:-

AGENDA

1. To elect the chairman of the council for the year 2024/2025 and to receive the new chairman's declaration of acceptance of office.
2. To appoint a vice-chairman for the year 2024/2025 and to receive the new vice-chairman's declaration of acceptance of office.
3. The new chairman, as Town Mayor, to move a vote of thanks to the retiring Mayor, Councillor Mrs J Osborne.
4. Councillor Mrs J Osborne to reply.
5. Apologies and approval of absences.
6. Declarations of Interest.
7. Declarations of Gifts and Hospitality.
8. Requests for dispensation (must be received in writing).
9. To confirm that the minutes of the Council meeting held on 9th April 2024 are an accurate record.
10. To receive reports and take questions from the public;
 - a) County Councillors' reports
 - b) District Councillor's report. (Cllr A Osborne)
 - c) Police Report
 - d) Questions from members of the public (15 minutes maximum)
11. To note the minutes of the following committees:-
Chairman of each committee to give a brief report

Planning, Development & Highways – 8th April 2024
Planning, Development & Highways – 22nd April 2024
Planning, Development & Highways – 7th May 2024
Leisure and Environment – 30th April 2024
Finance – 7th May 2024
HR – 11th April 2024

12. To appoint members to serve on the following committees and to appoint a chairman for each of them:
 - a) Human Resources (5 members)
 - b) Finance (8 members)
 - c) Planning, Development and Highways (8 members)
 - d) Leisure and Environment (8 members)
 - e) Policy and Resources (8 members)
13. To agree the time and place of full council meetings up to and including the next annual meeting of the council.
14. To consider suspension of Standing Order 5(J) (v-vi, viii-xi, xiii-xx) and deferral of the review of these items until the meeting in June 2024.
15. To adopt the Local Government Association (LGA) Model Councillor Code of Conduct.
16. To adopt the Internal Control Statement (copy attached).
17. To receive and note the internal audit report for FY2023-2024 (copy attached).
18. To approve and sign the annual governance statement for FY2023-2024.
19. To consider, approve and sign the accounting statements for FY2023-2024.
20. To receive an assessment of the Suffolk devolution deal from the county councillors.
21. To approve the expenditure of £48,515 for the fabrication and installation of the full town centre signage suite. This will be fully funded by a section 106 grant.
22. To receive an update from the HR Committee (confidential).

C Griffin

9th May 2024

C Griffin
TOWN CLERK

TO: The Mayor and Members of Sudbury Town Council; District Councillor L Smith, County Councillor PJ Faircloth-Mutton; Sudbury Police Locality Inspector; the Press

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.

**ALL MEMBERS OF PUBLIC ARE INVITED TO ATTEND IN PERSON IN THE
TOWN HALL
ANYONE CAN WATCH ON-LINE
PLEASE VISIT OUR WEBSITE FOR FURTHER DETAILS**