

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the LEISURE & ENVIRONMENT COMMITTEE to be held in Sudbury Town Hall on **TUESDAY 31ST OCTOBER 2023** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of the Leisure and Environment Committee held on 26th September 2023 are an accurate record.
6. To review the outstanding action from previous meetings.
7. To only allow market traders who are offering commercial goods or services, these can be in support of a charity but must not include preaching or giving out information in support of a religious group.
8. To receive an update on the business engagement and data collection for Market Hill.
9. To receive an update on the plan to refurbish the exterior of the Town Hall and approve the expenditure of up to £4,200 excluding VAT for the Principal Designer to discharge of the duties and obligations as defined under the Construction (Design & Management) Regulations 2015.
10. To approve expenditure of up to a total of £2,184.20 excluding VAT on Remembrance Sunday for 2023.
11. To agree on the plan to replace the Community Warden vans in 2024.
12. To consider the need for an additional grit bin for the top of Windemere Road.
13. To review the policy on A boards.
14. To approve the revised charges for the market.
15. To approve joining The National Association of British Markets (NABMA) and the expenditure of £384 for the annual membership fee, noting that a proportional amount will be charged for the remaining part of this financial year.
16. To approve the revised charges for the cemetery (CPI increase).
17. To approve revised charges for other services (CPI increase).

18. To approve use of the Sudbury Town Council coat of arms by the Sudbury Metal Detectorist Club and its continued use by the Sudbury Institute Club.
19. To approve expenditure of up to £1,000, excluding VAT, to bind the 2022 minutes.
20. To consider expenditure of up to £550 to purchase the Water re-fill station to be placed on the side of Gaol Lane toilets.
21. To consider a request for advertising boards under the Sudbury Memory Tree.
22. To agree a letter of support for Gainsborough's House for a Heritage Lottery Fund application for an Events & Marketing Manager.
23. To consider commenting on the review of polling places and polling station by Babergh District Council.



26th October 2023

C Griffin
TOWN CLERK

TO: Miss A Owen Chairman – P Beer, Ms P Berry-Kilby, Mr S Hall, Ms E Murphy, Ms J Rawlinson, Mr T Register and Mr A Welsh. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation, both at the time of the meeting and for those who watch later, and to aid in producing accurate minutes.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.