

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL
ON TUESDAY 3RD JUNE 2025 AT 6.30PM**

Committee members present: Mr N Bennett – Chair
Mrs M Barrett
Mr S Hall
Mr J Jeagar
Mr T Regester
Mr N Younger
Mr A Welsh (Mayor – ex officio)

Officers in attendance: Mr C Griffin – Town Clerk
Mrs D Deeks – Administration Manager/s151 Officer

1. **SUBSTITUTES AND APOLOGIES**

Apologies for absence had been received from Councillor Miss A Owen.

2. **DECLARATIONS OF INTEREST**

Councillor Mr T Regester declared that he was a Babergh District Councillor.

3. **DECLARATIONS OF GIFTS & HOSPITALITY**

No declarations of gifts or hospitality were made.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the meeting of the Finance Committee held on 6th May 2025 be confirmed and signed as an accurate record.

6. **ACTIONS FROM PREVIOUS MINUTES**

The Town Clerk confirmed that the reserves had been redistributed as agreed at the previous meeting.

7. TO ELECT A VICE-CHAIR OF THE COMMITTEE

It was proposed and seconded that Councillor Mr T Regester be elected vice-chair of the Finance Committee for the year 2025/2026. There were no other nominations.

It was RESOLVED that Councillor Mr T Regester be elected vice-chair of the Finance Committee for the ensuing year.

8. TO APPROVE THE BANK PAYMENTS FOR APRIL 2025

The list of payments in excess of £500 and direct debits payments for April 2025 were presented to members for their approval (a copy list is shown at minute pages 469 to 471).

RESOLVED

To approve all listed payments over £500 and all direct debit payments for April 2025.

9. TO REVIEW THE INCOME AND EXPENDITURE REPORTS FOR APRIL 2025

Members had read the income and expenditure reports for the period 1st to 30th April 2025 which had been circulated with the agenda. These are shown at minute pages 472 to 481.

RESOLVED

To note the income and expenditure reports for April 2025.

10. TO REVIEW THE FINANCIAL SITUATION AT THE END OF MAY 2025

The Town Clerk and Administration Manager produced the income and expenditure report of the financial situation at the end of May 2025, as shown at minute pages 482 to 491.

The Town Clerk explained the precept had come in as well as some of the neighbourhood CIL and went through the report in detail to highlight areas where expenditure was greater than anticipated.

A member questioned how the body cameras worn by the market operators and wardens were funded in the budget, whether new body cameras had been recently purchased, and, if so, had the expenditure been agreed in a meeting. The Town Clerk offered to check and confirm after the meeting. *(After meeting note: The body cameras are funded in the current budget under 201_4041 for market equipment repair and maintenance, estimated at £375 per annum. No new cameras have been purchased, but the current contract has come to an end and the Operations Manager is reviewing the options for a replacement system.)*

RESOLVED

To note the financial situation at the end of May 2025.

11. TO APPROVE PAYMENT OF A SOLICITOR'S INVOICE FOR £1,260 EXCLUDING VAT.

The Town Clerk explained that the work had been completed for this payment to be made and approval for further expenditure would be discussed at the next Full Council meeting.

RESOLVED

That, under the power of the Local Government Act 1972, s.111, the payment of a solicitors invoice for £1,260.00 excluding VAT be authorised.

12. TO RECEIVE AN UPDATE FROM THE TOWN CLERK AND THE RFO ON FINANCIAL MATTERS

The Town Clerk showed members the balances of all accounts for each month over the last 2 years, showing that the average monthly spending was just under £55,000. This was illustrated in the associated graph which showed the flow of cash between accounts.

The Town Clerk gave an update on the Council's financial position as at end of April and May. The current account was at about £96,000 therefore instructions had been given to Lloyds to move £100,000 from the 32-day notice account to the current account at the end of June.

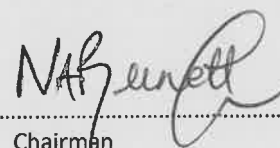
The Administration Manager explained that grant applications had been coming in and the window for these was due to close on 30th June. The Administration Manager would update the July meeting of the committee on the reports from the previous year's grant recipients and a list of all the applications for a grant from this year's budget.

The notice of public rights had been published online, all the reports had been sent to the external auditors and Councillor T Regester would come in following week for the end of year internal control checks.

RESOLVED

To note the Town Clerk's and RFO's updates.

The business of the meeting concluded at 7:00 pm.


Chairman

List of Payments made between 01/04/2025 and 30/04/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/04/2025	Lex Autolease Limited	DD	1,277.22		LEX Lease X2 Vans-Apr-May25
01/04/2025	SumUp Payments Ltd	FPI	0.88		Purchase Ledger Payment
02/04/2025	Allstar Business Solutions Lim	DD.	99.38		Allstar Fuel - 19/03-25/03/25
02/04/2025	County Broadband Ltd	DD .	54.60		Real Fibre - 03/04-02/05/25
02/04/2025	SumUp Payments Ltd	FPI-02/04	10.42		Purchase Ledger Payment
03/04/2025	SumUp Payments Ltd	FPI-03/04	5.08		Purchase Ledger Payment
04/04/2025	Speak Office Interiors Ltd	BP .	5,428.80		3x Fire Safe Cabinets-Mar25
04/04/2025	McColls Store 0913 - Sudbury	BP .	8.50		Newspapers - 23/03-29/03
04/04/2025	James Hallam Council Guard	BP .	2,333.60		Van Insurance-01/04-31/03/26
04/04/2025	Huws Gray (Ridgeons)	BP .	96.42		Plumbing Supplies-11/03
04/04/2025	ICCM	BP	105.00		ICCM Membership-01/04-31/03/26
04/04/2025	Avalon Associates	BP .	745.00		Binding 2024 Minutes-Mar25
04/04/2025	Sudbury Office Supplies	BP -	146.93		Various Stationery-Mar25
04/04/2025	3IT Ltd	BP -	407.60		3IT Monthly Support-Apr25
04/04/2025	WS Training Limited	BP *	1,206.00		NRSWA Training X3-16/06
04/04/2025	SumUp Payments Ltd	FPI-04/04	10.14		Purchase Ledger Payment
04/04/2025	J G Tours - Mrs Janet Gardner	bp	63.70		Wool to Silk Tour-28/03/25
07/04/2025	BNP Paribas Lease Group (Renta	DD *	454.80		Yr Copier Lease-05/07-04/07/25
07/04/2025	Ernest Doe & Sons Ltd	BP /	150.14		Helmet - C Lammin - 31/03/25
07/04/2025	Babergh District Council	BP -	2,476.72		Qtr4 Bin Emptying -01/03-31/03
07/04/2025	Mol*Einhell Servic EUROS	DEB	29.47		Vacum Cleaner Head-04/04
07/04/2025	SumUp Payments Ltd	FPI-07/04	7.37		Purchase Ledger Payment
07/04/2025	SumUp Payments Ltd	FPI- 07/04	0.10		Purchase Ledger Payment
08/04/2025	Rialtas Business Solutions Lim	FPO	457.20		Asset Inventory-01/04-31/03/26
08/04/2025	Eastern Lift Services Ltd	FPO .	2,297.64		Yr Lift Maint.-01/04-31/03/26
08/04/2025	BDC INTERNET CD 4432	DEB	84.00		Advertising Consent-07/04
08/04/2025	Perninsula	DD	390.38		Health & Safety - Apr25
09/04/2025	MORRISONS DAILY CD 4432	DEB	12.65		12X AA Batteries - 08/04
09/04/2025	THE BARISTA S SHED CD 4432	DEB	18.00		Coffee - 08/04/25
09/04/2025	SumUp Payments Ltd	FPI-09/04	4.00		Purchase Ledger Payment
09/04/2025	Felix of Long Melford	BP.	274.32		Felix Tickets - Feb 2025
09/04/2025	Allstar Business Solutions Lim	DD	52.04		Allstar Fuel - 26/03-01/04/25
10/04/2025	Gipping Occupational Health Lt	BP	264.00		EAP Scheme - Qty
10/04/2025	EVOLVE	BP .	408.32		Printer Usage-04/01-03/07/25
10/04/2025	Sudbury Office Supplies	BP .	18.19		5x A4 Lines Pads
10/04/2025	SumUp Payments Ltd	FPI-10/04	2.54		Purchase Ledger Payment
11/04/2025	Babergh District Council	BP .	622.96		Trade Refuse - 01/04-31/03/26
11/04/2025	SumUp Payments Ltd	FPI-11/04	1.02		Purchase Ledger Payment
14/04/2025	Environment Management Service	BP .	1,056.00		Asbestos Survey - March25
14/04/2025	Hartleys Garden Services Ltd	BP.	2,985.00		Tree Works Mar 25
14/04/2025	Skyguard Ltd T/A Peoplesafe	BP -	33.60		PeopleSafe Subs-01/04-30/04/25
14/04/2025	Birketts LLP	BP /	150.00		Professional Chgs-09/04-09/04
14/04/2025	Sudbury Common Lands Charity	BP *	2,187.02		Ranger Service-01/01-31/03/25
14/04/2025	BESTHOST	DEB	10.50		Hosting Package-25/04-24/07
14/04/2025	ALISON OWEN	DEB	44.75		Easter Eggs & Gifts-10/04
14/04/2025	MANUFACTURE OF PLA CD	DEB	1,209.11		Brochure Display-Apr25
14/04/2025	SumUp Payments Ltd	FPI-14/04	3.07		Purchase Ledger Payment

Continued on Page 2

Time: 12:05

Bank Current Account

List of Payments made between 01/04/2025 and 30/04/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/04/2025	Felix of Long Melford	BP .	1,788.48		Felix Tickets - Mar 2025
15/04/2025	Rialtas Business Solutions Lim	FPO .	1,270.00		Annual Software & Support
15/04/2025	Anglian Water	FPO /	267.33		A.Water-07/01-06/04/25
15/04/2025	SSE Energy Supply Limited	DD	8.05		SSE Gas - 01/02-28/02/25
15/04/2025	Rialtas Business Solutions Lim	FPO	0.80		Annual Software & Support
15/04/2025	BABERGH DC CTAX BU	DD	557.39		BDC Bus Rates 1st FL.-Apr25
15/04/2025	BABERGH DC CTAX BU	DD	447.25		BDC Business Rates-Apr25
15/04/2025	BABERGH DC CTAX BU	DD	550.75		BDC Business Rates-Apr25
15/04/2025	BABERGH DC CTAX BU	DD	148.55		BDC Bus Rates Shed-Apr25
15/04/2025	BABERGH DC CTAX BU	DD	807.68		BDC Bus Rates Gnd FL-Apr25
15/04/2025	ICO ZA111753	DD	73.00		ICO Data Protection Annual
15/04/2025	WCF Ltd T/A ProGreen	FPO	1,178.38		Pesticide D.Perry/B.Mason
15/04/2025	SumUp Payments Ltd	FPI-15/04	1.64		Purchase Ledger Payment
16/04/2025	Top Marques Direct Ltd	BP *	89.16		Uniform - C Lammin-08/04
16/04/2025	32 Day Deposit Account	TFR	196,000.00		STC Current A/c to 32 Day
16/04/2025	95 Day Deposit Account	TFR	100,000.00		STC Current to NatWest 95 Day
16/04/2025	INSTANTPRINT CD 4432	DEB	94.87		Signs for Plant Fair-15/04
16/04/2025	G A Smith Gardening Services L	BP	500.00		Grave Digging - 14/04/2025
16/04/2025	SumUp Payments Ltd	FPI-16/04	3.68		Purchase Ledger Payment
16/04/2025	Allstar Business Solutions Lim	DD.	104.73		Allstar Fuel - 07/04-08/04
17/04/2025	SUFFOLK COUNTY COUNCIL	DEB	150.00		SCC Road Closure-20/07/2025
17/04/2025	SumUp Payments Ltd	FPI-17/04	3.00		Purchase Ledger Payment
22/04/2025	AMAZON* RA66F05C4 CD 4432	DEB	11.48		Landyards Peoplesafe Devices
22/04/2025	HMRC - ACCOUNTS OF	FPO	6,597.48		HMRC PAYE/NI-06/03-05/04/25
22/04/2025	SumUp Payments Ltd	FPI-22/04	1.27		Purchase Ledger Payment
22/04/2025	Radius Telematics Limited	FPI	-166.40		Radius Trackers X2-Mar25
23/04/2025	ROTARY CLUB OF SUD	FPO	79.50		75th Charter Night-29/04
23/04/2025	TOOLSTATION UK CD 4432	DEB	102.11		Decorating Supplies-Apr25
23/04/2025	TOOLSTATION UK CD 4432	DEB	-0.83		Cr Inv-Paintbrush - 23/04/25
23/04/2025	SSE Energy Supply Limited	DD .	8.91		SSE Gas - 01/03-31/03/2025
23/04/2025	Allstar Business Solutions Lim	DD .	133.34		Allstar Fuel - 09/04-14/04/25
23/04/2025	EE Limited	DD .	75.55		EE Mobile Phones-Apr25
24/04/2025	SGW Payroll Ltd	DD .	111.30		SGW Yr End Processing-24/25
25/04/2025	STC Staff Payroll-Apr25	BP	26,697.99		STC Staff Payroll-Apr25
25/04/2025	SUFFOLK CC PENSION	BP	6,657.00		SCC Staff Pension - Apr25
25/04/2025	ALISON OWEN	DEB	203.35		Expenses Refunded-25/04
25/04/2025	UK POINT OF SALE G CD 4432	DEB	1,019.99		Digital Signage - Apr25
25/04/2025	AJ Products Ltd CD 4432	DEB	884.40		3X Cabinets - Apr25
25/04/2025	Vanitorials Limited	BP .	251.13		Various Cleaning Materials
25/04/2025	Differentia Ltd	BP .	21,648.00		5X Boundary Signs/Installation
25/04/2025	SumUp Payments Ltd	FPI-25/05	1.27		Purchase Ledger Payment
28/04/2025	DEFIBSHOP.CO.UK CD 4432	DEB	99.54		Defib Pads - 25/04/25
28/04/2025	Northumbrian Water	BP .	726.00		Legionella Risk Assessment
28/04/2025	Indigoross Design & Print Ltd	BP .	303.60		10x Purchase Order Books-Apr25
28/04/2025	SERVICE CHARGES REF :	PAY	36.85		Lloyds Ser. Chgs-10/02-09/03
28/04/2025	SumUp Payments Ltd	FPI-28/04	0.10		Purchase Ledger Payment
29/04/2025	SumUp Payments Ltd	FPI-29/04	1.27		Purchase Ledger Payment

Continued on Page 3

Bank Current Account

List of Payments made between 01/04/2025 and 30/04/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/04/2025	THEWORKS CD 4432	DEB	42.00		Paints/Brushes/Clay-05/05
30/04/2025	NEST IT000000933597	DD	20.40		NEST PENSION - APR 2025
30/04/2025	Lex Autolease Limited	DD	12.00		LEX RFL Increase 2025/26
30/04/2025	Allstar Business Solutions Lim	DD	34.70		Allstar Fuel - 22/04/2025
30/04/2025	EVOLVE	ERROR DUP	408.32		Purchase Ledger Payment
Total Payments			<u>397,750.54</u>		

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1045 Neighbourhood CIL	2,564	2,564	0	(2,564)			0.0%	2,564
1176 Precept	429,200	429,200	858,400	429,200			50.0%	
Corporate Management :- Income	431,764	431,764	858,400	426,636			50.3%	2,564
Net Income	431,764	431,764	858,400	426,636				
6001 less Transfer to EMR	2,564	2,564	0	(2,564)				
Movement to/(from) Gen Reserve	429,200	429,200	858,400	429,200				
102 Democratic Represent'n & Mgmt								
4008 Training, Courses, Meetings	0	0	1,600	1,600		1,600	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	0	0	8,000	8,000	0	8,000	0.0%	0
Net Expenditure	0	0	(8,000)	(8,000)				
103 Grants								
4303 Grants Power General	0	0	50,000	50,000		50,000	0.0%	
Grants :- Indirect Expenditure	0	0	50,000	50,000	0	50,000	0.0%	0
Net Expenditure	0	0	(50,000)	(50,000)				
109 Central Services/Admin								
1098 Miscellaneous Income	0	0	10	10			0.0%	
1190 Bank Interest Receivable	2,972	2,972	42,300	39,328			7.0%	
Central Services/Admin :- Income	2,972	2,972	42,310	39,338			7.0%	0
4001 Salaries & Wages	14,402	14,402	232,050	217,648		217,648	6.2%	
4008 Training, Courses, Meetings	0	0	4,500	4,500		4,500	0.0%	
4009 Travel & Subsistence	0	0	500	500		500	0.0%	
4010 Misc Staff Costs	18	18	370	352		352	4.9%	
4016 Refuse Disposal	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	35	35	420	385		385	8.3%	
4021 Mobile Telephones & Broadband	46	46	660	615		615	6.9%	
4022 Postage	0	0	340	340		340	0.0%	
4023 Printing & Stationery	268	268	2,600	2,332		2,332	10.3%	
4025 Subscriptions and membership	73	73	2,550	2,477		2,477	2.9%	

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4026 Insurance	0	0	8,940	8,940		8,940	0.0%	
4033 Advertising/Press Releases	0	0	600	600		600	0.0%	
4041 Equipt Repairs & Mtce	11	11	200	189		189	5.3%	
4042 Equipt Running Costs/Rental	334	334	3,040	2,706		2,706	11.0%	
4043 Equipt/Small Tools Purchase	10	10	6,300	6,290		6,290	0.2%	
4044 IT Support/Software Mtce	1,780	1,780	12,070	10,290		10,290	14.7%	
4052 Bank & Cardnet Charges	(25)	(25)	700	725		725	(3.6%)	
4060 Audit Fees - External	0	0	2,310	2,310		2,310	0.0%	
4061 Audit Fees - Internal	0	0	770	770		770	0.0%	
4064 Other Professional Fees	1,317	1,317	19,340	18,023		18,023	6.8%	
4110 Staff Welfare	1	1	250	249		249	0.6%	
Central Services/Admin :- Indirect Expenditure	18,269	18,269	298,810	280,541	0	280,541	6.1%	0
Net Income over Expenditure	(15,296)	(15,296)	(256,500)	(241,204)				
<u>201 Market - Charter Street</u>								
1020 Market Rent & Tolls	6,622	6,622	78,000	71,378			8.5%	
1021 Market Electricity Recovered	351	351	4,200	3,849			8.4%	
1079 Licence income	0	0	250	250			0.0%	
Market - Charter Street :- Income	6,973	6,973	82,450	75,477			8.5%	0
4001 Salaries & Wages	3,617	3,617	56,360	52,743		52,743	6.4%	
4007 Workwear and Footwear	49	49	250	201		201	19.6%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	447	447	5,670	5,223		5,223	7.9%	
4012 Water	8	8	400	392		392	2.0%	
4014 Electricity	(130)	(130)	2,000	2,130		2,130	(6.5%)	
4016 Refuse Disposal	0	0	10,000	10,000		10,000	0.0%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4021 Mobile Telephones & Broadband	8	8	190	182		182	4.1%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 Subscriptions and membership	0	0	450	450		450	0.0%	
4033 Advertising/Press Releases	0	0	2,000	2,000		2,000	0.0%	
4041 Equipt Repairs & Mtce	0	0	1,090	1,090		1,090	0.0%	
4043 Equipt/Small Tools Purchase	0	0	2,000	2,000		2,000	0.0%	
4052 Bank & Cardnet Charges	27	27	0	(27)		(27)	0.0%	
4069 Licences	0	0	200	200		200	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Market - Charter Street :- Indirect Expenditure	4,027	4,027	81,960	77,933	0	77,933	4.9%	0
Net Income over Expenditure	2,946	2,946	490	(2,456)				

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Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
205 Council Public Events								
1030 Function Income	0	0	3,000	3,000			0.0%	
1068 Party in the Park Income	0	0	2,000	2,000			0.0%	
Council Public Events :- Income	0	0	5,000	5,000			0.0%	0
4001 Salaries & Wages	1,053	1,053	26,880	25,828		25,828	3.9%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4023 Printing & Stationery	0	0	50	50		50	0.0%	
4102 Fair Expenses	0	0	4,460	4,460		4,460	0.0%	
4128 Party in the Park Expenses	1,195	1,195	4,060	2,865		2,865	29.4%	
4135 Other Council Events	0	0	8,800	8,800		8,800	0.0%	
Council Public Events :- Indirect Expenditure	2,248	2,248	44,400	42,153	0	42,153	5.1%	0
Net Income over Expenditure	(2,248)	(2,248)	(39,400)	(37,153)				
206 Town Economy								
1030 Function Income	680	680	0	(680)			0.0%	
1040 Grants Receivable	11,090	11,090	0	(11,090)			0.0%	11,090
Town Economy :- Income	11,770	11,770	0	(11,770)				11,090
4001 Salaries & Wages	1,347	1,347	17,960	16,613		16,613	7.5%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	45	45	1,300	1,255		1,255	3.5%	
4025 Subscriptions and membership	0	0	250	250		250	0.0%	
4033 Advertising/Press Releases	163	163	1,800	1,637		1,637	9.1%	84
4042 Equipt Running Costs/Rental	0	0	11,300	11,300		11,300	0.0%	
4044 IT Support/Software Mtce	0	0	480	480		480	0.0%	
4048 New equipment/furniture	16,555	16,555	4,100	(12,455)		(12,455)	403.8%	16,555
4052 Bank & Cardnet Charges	3	3	0	(3)		(3)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
4900 Assets Capitalised	16,281	16,281	0	(16,281)		(16,281)	0.0%	16,281
Town Economy :- Indirect Expenditure	34,395	34,395	41,240	6,845	0	6,845	83.4%	32,920
Net Income over Expenditure	(22,625)	(22,625)	(41,240)	(18,615)				
6000 plus Transfer from EMR	32,920	32,920	0	(32,920)				
6001 less Transfer to EMR	11,090	11,090	0	(11,090)				
Movement to/(from) Gen Reserve	(795)	(795)	(41,240)	(40,445)				

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
211 Town Hall Building								
1000 Letting Income	4,651	4,651	15,000	10,349			31.0%	
1016 Rent from Registrar	0	0	12,500	12,500			0.0%	
Town Hall Building :- Income	4,651	4,651	27,500	22,849			16.9%	0
4001 Salaries & Wages	1,065	1,065	13,700	12,635		12,635	7.8%	
4004 Cleaners & Casual payroll costs	1,002	1,002	15,000	13,998		13,998	6.7%	
4007 Workwear and Footwear	0	0	100	100		100	0.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	1,514	1,514	11,260	9,746		9,746	13.4%	
4012 Water	11	11	630	619		619	1.7%	
4013 Gas	0	0	7,500	7,500		7,500	0.0%	
4014 Electricity	(1,825)	(1,825)	15,000	16,825		16,825	(12.2%)	
4017 Cleaning & Consumables	106	106	1,200	1,094		1,094	8.8%	
4020 Miscellaneous Expenses	0	0	250	250		250	0.0%	
4025 Subscriptions and membership	28	28	0	(28)		(28)	0.0%	
4040 Property Repairs & Mtce	1,228	1,228	31,300	30,072		30,072	3.9%	1,188
4041 Equipt Repairs & Mtce	608	608	13,900	13,293		13,293	4.4%	
4042 Equipt Running Costs/Rental	0	0	1,160	1,160		1,160	0.0%	
4043 Equipt/Small Tools Purchase	0	0	500	500		500	0.0%	
4063 Audit and Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4110 Staff Welfare	0	0	100	100		100	0.0%	
4987 Loan Repayment - Capital	0	0	3,570	3,570		3,570	0.0%	
4988 PWLB Interest 494354	0	0	14,590	14,590		14,590	0.0%	
Town Hall Building :- Indirect Expenditure	3,736	3,736	131,260	127,524	0	127,524	2.8%	1,188
Net Income over Expenditure	915	915	(103,760)	(104,675)				
6000 plus Transfer from EMR	1,188	1,188	0	(1,188)				
Movement to/(from) Gen Reserve	2,103	2,103	(103,760)	(105,863)				
212 Public Clocks								
4041 Equipt Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
Public Clocks :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
214 Street Cleaning								
1091 Service Costs Income - Babergh	0	0	18,700	18,700			0.0%	
Street Cleaning :- Income	0	0	18,700	18,700			0.0%	0

Continued over page

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	1,760	1,760	25,290	23,530		23,530	7.0%	
4007 Workwear and Footwear	0	0	180	180		180	0.0%	
4017 Cleaning & Consumables	0	0	900	900		900	0.0%	
4020 Miscellaneous Expenses	0	0	60	60		60	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	0	400	400		400	0.0%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Street Cleaning :- Indirect Expenditure	1,760	1,760	27,160	25,400	0	25,400	6.5%	0
Net Income over Expenditure	(1,760)	(1,760)	(8,460)	(6,700)				
215 Public Toliets								
1091 Service Costs Income - Babergh	0	0	12,470	12,470			0.0%	
Public Toliets :- Income	0	0	12,470	12,470			0.0%	0
4001 Salaries & Wages	1,211	1,211	18,040	16,829		16,829	6.7%	
4007 Workwear and Footwear	0	0	120	120		120	0.0%	
4017 Cleaning & Consumables	132	132	600	468		468	22.1%	
4020 Miscellaneous Expenses	0	0	40	40		40	0.0%	
4042 Equipt Running Costs/Rental	0	0	1,790	1,790		1,790	0.0%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Public Toliets :- Indirect Expenditure	1,344	1,344	20,670	19,326	0	19,326	6.5%	0
Net Income over Expenditure	(1,344)	(1,344)	(8,200)	(6,856)				
221 Allotments								
1010 Rent Receivable	0	0	2,730	2,730			0.0%	
Allotments :- Income	0	0	2,730	2,730			0.0%	0
4001 Salaries & Wages	199	199	2,780	2,581		2,581	7.1%	
4012 Water	0	0	250	250		250	0.0%	
4020 Miscellaneous Expenses	0	0	350	350		350	0.0%	
4022 Postage	0	0	70	70		70	0.0%	
4041 Equipt Repairs & Mtce	0	0	300	300		300	0.0%	
Allotments :- Indirect Expenditure	199	199	3,750	3,551	0	3,551	5.3%	0
Net Income over Expenditure	(199)	(199)	(1,020)	(821)				
239 Open Spaces&Closed Churchyards								
1040 Grants Receivable	0	0	1,000	1,000			0.0%	
Open Spaces&Closed Churchyards :- Income	0	0	1,000	1,000			0.0%	0

Continued over page

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	353	353	5,020	4,667		4,667	7.0%	
4014 Electricity	(31)	(31)	912	943		943	(3.3%)	
4028 Refuse/Doggy Bag Supplies	0	0	1,250	1,250		1,250	0.0%	
4040 Property Repairs & Mtce	246	246	800	554		554	30.7%	
4045 Grounds Maintenance	68	68	2,500	2,432		2,432	2.7%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4065 Closed Churchyards maintenance	0	0	9,800	9,800		9,800	0.0%	
4066 The Croft maintenance	0	0	5,230	5,230		5,230	0.0%	
4068 Valley Walk	0	0	4,790	4,790		4,790	0.0%	
4109 Dog/Litter Bin emptying	0	0	9,720	9,720		9,720	0.0%	
Open Spaces&Closed Churchyards :- Indirect Expenditure	636	636	45,022	44,386	0	44,386	1.4%	0
Net Income over Expenditure	(636)	(636)	(44,022)	(43,386)				
<u>241 Cemetery</u>								
1000 Letting Income	800	800	0	(800)			0.0%	
1060 Cemetery Fees & Charges	7,150	7,150	48,000	40,850			14.9%	
Cemetery :- Income	7,950	7,950	48,000	40,050			16.6%	0
4001 Salaries & Wages	5,750	5,750	81,180	75,430		75,430	7.1%	
4005 Grave Digging Costs	500	500	14,400	13,900		13,900	3.5%	
4007 Workwear and Footwear	25	25	400	375		375	6.3%	
4008 Training, Courses, Meetings	0	0	700	700		700	0.0%	
4011 Rates	551	551	6,950	6,399		6,399	7.9%	
4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	(24)	(24)	600	624		624	(3.9%)	
4016 Refuse Disposal	623	623	620	(3)		(3)	100.5%	
4018 Vehicle Rental/Repairs/Exps	0	0	1,000	1,000		1,000	0.0%	
4019 Diesel	74	74	1,100	1,026		1,026	6.8%	
4021 Mobile Telephones & Broadband	8	8	180	172		172	4.4%	
4023 Printing & Stationery	0	0	1,550	1,550		1,550	0.0%	
4025 Subscriptions and membership	105	105	110	5		5	95.5%	
4040 Property Repairs & Mtce	297	297	13,980	13,683		13,683	2.1%	
4041 Equipt Repairs & Mtce	0	0	500	500		500	0.0%	
4043 Equipt/Small Tools Purchase	0	0	1,400	1,400		1,400	0.0%	
4044 IT Support/Software Mtce	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	0	3,000	3,000		3,000	0.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4064 Other Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4078 New Cemetery	0	0	18,500	18,500		18,500	0.0%	

Continued over page

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15:40

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4080 Flint Lodge Repairs & Maint	0	0	3,120	3,120		3,120	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Cemetery :- Indirect Expenditure	7,910	7,910	156,790	148,880	0	148,880	5.0%	0
Net Income over Expenditure	40	40	(108,790)	(108,830)				
243 War Memorial, Aelfhun & Gains								
4040 Property Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
War Memorial, Aelfhun & Gains :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
250 Information Centre								
1018 Books, Maps, publications/Income	346	346	750	404			46.1%	
1019 TIC Agency commission received	156	156	1,000	844			15.6%	
1022 Gift Sales Income	48	48	800	752			6.0%	
1025 TIC Sundry Sales	58	58	200	142			29.2%	
1031 Foodstuff Sales	0	0	250	250			0.0%	
1032 Doggy Bag Income	80	80	1,680	1,600			4.8%	
1098 Miscellaneous Income	17	17	50	33			35.0%	
Information Centre :- Income	706	706	4,730	4,024			14.9%	0
4001 Salaries & Wages	3,185	3,185	46,530	43,345		43,345	6.8%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	0	180	180		180	0.0%	
4022 Postage	0	0	150	150		150	0.0%	
4023 Printing & Stationery	0	0	2,360	2,360		2,360	0.0%	
4028 Refuse/Doggy Bag Supplies	0	0	1,400	1,400		1,400	0.0%	
4040 Property Repairs & Mtce	935	935	0	(935)		(935)	0.0%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	84	84	100	16		16	84.4%	
4049 TIC food purchases for resale	0	0	250	250		250	0.0%	
4052 Bank & Cardnet Charges	0	0	300	300		300	0.0%	
4054 TIC Gift Purchases for Resale	0	0	500	500		500	0.0%	
4055 TIC Books/Guides/Maps for Resale	0	0	300	300		300	0.0%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
4900 Assets Capitalised	2,595	2,595	0	(2,595)		(2,595)	0.0%	
Information Centre :- Indirect Expenditure	6,799	6,799	52,620	45,821	0	45,821	12.9%	0
Net Income over Expenditure	(6,094)	(6,094)	(47,890)	(41,796)				

Continued over page

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
252 Christmas Lights								
4001 Salaries & Wages	377	377	15,350	14,973		14,973	2.5%	
4008 Training, Courses, Meetings	0	0	600	600		600	0.0%	
4101 Christmas Lights	0	0	7,220	7,220		7,220	0.0%	
4104 Christmas Trees	0	0	3,500	3,500		3,500	0.0%	
Christmas Lights :- Indirect Expenditure	377	377	26,670	26,293	0	26,293	1.4%	0
Net Expenditure	(377)	(377)	(26,670)	(26,293)				
261 Museum								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equip Repairs & Mtce	0	0	800	800		800	0.0%	
Museum :- Indirect Expenditure	0	0	850	850	0	850	0.0%	0
Net Expenditure	0	0	(850)	(850)				
301 Street Lighting								
4014 Electricity	0	0	3,500	3,500		3,500	0.0%	
4040 Property Repairs & Mtce	0	0	3,375	3,375		3,375	0.0%	
4041 Equip Repairs & Mtce	0	0	1,625	1,625		1,625	0.0%	
Street Lighting :- Indirect Expenditure	0	0	8,500	8,500	0	8,500	0.0%	0
Net Expenditure	0	0	(8,500)	(8,500)				
302 Street Furniture & Equipment								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equip Repairs & Mtce	83	83	750	667		667	11.1%	
4043 Equip/Small Tools Purchase	0	0	550	550		550	0.0%	
Street Furniture & Equipment :- Indirect Expenditure	83	83	1,350	1,267	0	1,267	6.1%	0
Net Expenditure	(83)	(83)	(1,350)	(1,267)				
311 Highways								
1041 Parking Permits Francis Road	2,000	2,000	2,250	250			88.9%	
Highways :- Income	2,000	2,000	2,250	250			88.9%	0
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4044 IT Support/Software Mtce	0	0	450	450		450	0.0%	
Highways :- Indirect Expenditure	0	0	550	550	0	550	0.0%	0
Net Income over Expenditure	2,000	2,000	1,700	(300)				

Continued over page

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
312 Footpaths								
4014 Electricity	0	0	800	800		800	0.0%	
4040 Property Repairs & Mtce	0	0	1,350	1,350		1,350	0.0%	
4041 Equipt Repairs & Mtce	0	0	750	750		750	0.0%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	0	(3,000)	(3,000)				
321 Floral Displays & Bedding Mtce								
4001 Salaries & Wages	152	152	2,180	2,028		2,028	7.0%	
4012 Water	0	0	100	100		100	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	0	0	1,500	1,500		1,500	0.0%	
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	4,104	4,104	23,500	19,396		19,396	17.5%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	4,256	4,256	27,480	23,224	0	23,224	15.5%	0
Net Expenditure	(4,256)	(4,256)	(27,480)	(23,224)				
341 Community Wardens								
1075 Community Warden services	0	0	9,420	9,420			0.0%	
Community Wardens :- Income	0	0	9,420	9,420			0.0%	0
4001 Salaries & Wages	3,934	3,934	69,240	65,306		65,306	5.7%	
4006 Health & Safety Equipment	0	0	400	400		400	0.0%	
4007 Workwear and Footwear	0	0	1,200	1,200		1,200	0.0%	
4008 Training, Courses, Meetings	1,032	1,032	2,500	1,468		1,468	41.3%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	1,122	1,122	16,960	15,838		15,838	6.6%	
4019 Diesel	116	116	2,000	1,884		1,884	5.8%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4021 Mobile Telephones & Broadband	47	47	1,020	973		973	4.6%	
4026 Insurance	2,334	2,334	2,436	102		102	95.8%	
4041 Equipt Repairs & Mtce	0	0	6,000	6,000		6,000	0.0%	
4043 Equipt/Small Tools Purchase	119	119	500	381		381	23.9%	
4052 Bank & Cardnet Charges	6	6	0	(6)		(6)	0.0%	
4110 Staff Welfare	1	1	900	899		899	0.2%	
4863 Purchases for re-sale	35	35	0	(35)		(35)	0.0%	
Community Wardens :- Indirect Expenditure	8,746	8,746	103,356	94,610	0	94,610	8.5%	0
Net Income over Expenditure	(8,746)	(8,746)	(93,936)	(85,190)				

Continued over page

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
901 Civic Activities								
4001 Salaries & Wages	779	779	21,170	20,391		20,391	3.7%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4017 Cleaning & Consumables	0	0	820	820		820	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
4129 Mayors Allowance	294	294	3,500	3,206		3,206	8.4%	
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	0	0	3,140	3,140		3,140	0.0%	
4133 Tributes - Floral etc	0	0	260	260		260	0.0%	
4135 Other Council Events	0	0	50	50		50	0.0%	
Civic Activities :- Indirect Expenditure	1,073	1,073	29,590	28,517	0	28,517	3.6%	0
Net Expenditure	(1,073)	(1,073)	(29,590)	(28,517)				
Grand Totals:- Income	468,787	468,787	1,114,960	646,173			42.0%	
Expenditure	95,858	95,858	1,168,028	1,072,170	0	1,072,170	8.2%	
Net Income over Expenditure	372,929	372,929	(53,068)	(425,997)				
plus Transfer from EMR	34,108	34,108	0	(34,108)				
less Transfer to EMR	13,654	13,654	0	(13,654)				
Movement to/(from) Gen Reserve	393,383	393,383	(53,068)	(446,451)				

14:01

Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1045 Neighbourhood CIL	0	2,564	0	(2,564)			0.0%	2,564
1176 Precept	0	429,200	858,400	429,200			50.0%	
Corporate Management :- Income	0	431,764	858,400	426,636			50.3%	2,564
Net Income	0	431,764	858,400	426,636				
6001 less Transfer to EMR	0	2,564	0	(2,564)				
Movement to/(from) Gen Reserve	0	429,200	858,400	429,200				
102 Democratic Represent'n & Mgmt								
4008 Training, Courses, Meetings	0	0	1,600	1,600		1,600	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	0	0	8,000	8,000	0	8,000	0.0%	0
Net Expenditure	0	0	(8,000)	(8,000)				
103 Grants								
4303 Grants Power General	720	720	50,000	49,280		49,280	1.4%	
Grants :- Indirect Expenditure	720	720	50,000	49,280	0	49,280	1.4%	0
Net Expenditure	(720)	(720)	(50,000)	(49,280)				
109 Central Services/Admin								
1098 Miscellaneous Income	0	0	10	10			0.0%	
1190 Bank Interest Receivable	0	2,972	42,300	39,328			7.0%	
Central Services/Admin :- Income	0	2,972	42,310	39,338			7.0%	0
4001 Salaries & Wages	0	14,402	232,050	217,648		217,648	6.2%	
4008 Training, Courses, Meetings	0	0	4,500	4,500		4,500	0.0%	
4009 Travel & Subsistence	0	0	500	500		500	0.0%	
4010 Misc Staff Costs	2	20	370	350		350	5.3%	
4016 Refuse Disposal	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	35	420	385		385	8.3%	
4021 Mobile Telephones & Broadband	0	46	660	615		615	6.9%	
4022 Postage	0	0	340	340		340	0.0%	
4023 Printing & Stationery	0	268	2,600	2,332		2,332	10.3%	
4025 Subscriptions and membership	0	73	2,550	2,477		2,477	2.9%	
4026 Insurance	0	0	8,940	8,940		8,940	0.0%	

Continued over page

Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4033 Advertising/Press Releases	0	0	600	600		600	0.0%	
4041 Equipt Repairs & Mtce	0	11	200	189		189	5.3%	
4042 Equipt Running Costs/Rental	0	334	3,040	2,706		2,706	11.0%	
4043 Equipt/Small Tools Purchase	0	10	6,300	6,290		6,290	0.2%	
4044 IT Support/Software Mtce	0	1,780	12,070	10,290		10,290	14.7%	
4052 Bank & Cardnet Charges	0	(25)	700	725		725	(3.6%)	
4060 Audit Fees - External	0	0	2,310	2,310		2,310	0.0%	
4061 Audit Fees - Internal	0	0	770	770		770	0.0%	
4064 Other Professional Fees	0	1,317	19,340	18,023		18,023	6.8%	
4110 Staff Welfare	0	1	250	249		249	0.6%	
Central Services/Admin :- Indirect Expenditure	2	18,270	298,810	280,540	0	280,540	6.1%	0
Net Income over Expenditure	(2)	(15,298)	(256,500)	(241,202)				
<u>201 Market - Charter Street</u>								
1020 Market Rent & Tolls	5,389	12,011	78,000	65,989			15.4%	
1021 Market Electricity Recovered	267	618	4,200	3,582			14.7%	
1079 Licence income	0	0	250	250			0.0%	
Market - Charter Street :- Income	5,656	12,629	82,450	69,821			15.3%	0
4001 Salaries & Wages	0	3,617	56,360	52,743		52,743	6.4%	
4007 Workwear and Footwear	0	49	250	201		201	19.6%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	447	894	5,670	4,776		4,776	15.8%	
4012 Water	0	8	400	392		392	2.0%	
4014 Electricity	0	(130)	2,000	2,130		2,130	(6.5%)	
4016 Refuse Disposal	0	0	10,000	10,000		10,000	0.0%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4021 Mobile Telephones & Broadband	0	8	190	182		182	4.1%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 Subscriptions and membership	0	0	450	450		450	0.0%	
4033 Advertising/Press Releases	17	17	2,000	1,983		1,983	0.8%	
4041 Equipt Repairs & Mtce	0	0	1,090	1,090		1,090	0.0%	
4043 Equipt/Small Tools Purchase	0	0	2,000	2,000		2,000	0.0%	
4052 Bank & Cardnet Charges	0	27	0	(27)		(27)	0.0%	
4069 Licences	0	0	200	200		200	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Market - Charter Street :- Indirect Expenditure	464	4,491	81,960	77,469	0	77,469	5.5%	0
Net Income over Expenditure	5,192	8,138	490	(7,648)				

Continued over page

14:01

Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
205 Council Public Events								
1030 Function Income	0	0	3,000	3,000			0.0%	
1068 Party in the Park Income	0	0	2,000	2,000			0.0%	
Council Public Events :- Income	0	0	5,000	5,000			0.0%	0
4001 Salaries & Wages	0	1,053	26,880	25,828		25,828	3.9%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4023 Printing & Stationery	0	0	50	50		50	0.0%	
4102 Fair Expenses	0	0	4,460	4,460		4,460	0.0%	
4128 Party in the Park Expenses	0	1,195	4,060	2,865		2,865	29.4%	
4135 Other Council Events	0	0	8,800	8,800		8,800	0.0%	
Council Public Events :- Indirect Expenditure	0	2,248	44,400	42,153	0	42,153	5.1%	0
Net Income over Expenditure	0	(2,248)	(39,400)	(37,153)				
206 Town Economy								
1030 Function Income	0	680	0	(680)			0.0%	
1040 Grants Receivable	0	11,090	0	(11,090)			0.0%	11,090
Town Economy :- Income	0	11,770	0	(11,770)				11,090
4001 Salaries & Wages	0	1,347	17,960	16,613		16,613	7.5%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	45	1,300	1,255		1,255	3.5%	
4025 Subscriptions and membership	0	0	250	250		250	0.0%	
4033 Advertising/Press Releases	0	163	1,800	1,637		1,637	9.1%	84
4042 Equipmt Running Costs/Rental	0	0	11,300	11,300		11,300	0.0%	
4044 IT Support/Software Mtce	0	0	480	480		480	0.0%	
4048 New equipment/furniture	0	16,555	4,100	(12,455)		(12,455)	403.8%	16,555
4052 Bank & Cardnet Charges	0	3	0	(3)		(3)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
4900 Assets Capitalised	0	16,281	0	(16,281)		(16,281)	0.0%	16,281
Town Economy :- Indirect Expenditure	0	34,395	41,240	6,845	0	6,845	83.4%	32,920
Net Income over Expenditure	0	(22,625)	(41,240)	(18,615)				
6000 plus Transfer from EMR	0	32,920	0	(32,920)				
6001 less Transfer to EMR	0	11,090	0	(11,090)				
Movement to/(from) Gen Reserve	0	(795)	(41,240)	(40,445)				

Continued over page

Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
211 Town Hall Building								
1000 Letting Income	0	4,651	15,000	10,349			31.0%	
1016 Rent from Registrar	0	0	12,500	12,500			0.0%	
Town Hall Building :- Income	0	4,651	27,500	22,849			16.9%	0
4001 Salaries & Wages	0	1,065	13,700	12,635		12,635	7.8%	
4004 Cleaners & Casual payroll costs	0	1,002	15,000	13,998		13,998	6.7%	
4007 Workwear and Footwear	0	0	100	100		100	0.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	1,507	3,021	11,260	8,239		8,239	26.8%	
4012 Water	0	11	630	619		619	1.7%	
4013 Gas	0	0	7,500	7,500		7,500	0.0%	
4014 Electricity	0	(1,825)	15,000	16,825		16,825	(12.2%)	
4017 Cleaning & Consumables	0	106	1,200	1,094		1,094	8.8%	
4020 Miscellaneous Expenses	0	0	250	250		250	0.0%	
4025 Subscriptions and membership	0	28	0	(28)		(28)	0.0%	
4040 Property Repairs & Mtce	0	1,228	31,300	30,072		30,072	3.9%	1,188
4041 Equipt Repairs & Mtce	0	608	13,900	13,293		13,293	4.4%	
4042 Equipt Running Costs/Rental	0	0	1,160	1,160		1,160	0.0%	
4043 Equipt/Small Tools Purchase	0	0	500	500		500	0.0%	
4063 Audit and Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4110 Staff Welfare	0	0	100	100		100	0.0%	
4987 Loan Repayment - Capital	0	0	3,570	3,570		3,570	0.0%	
4988 PWLB Interest 494354	0	0	14,590	14,590		14,590	0.0%	
Town Hall Building :- Indirect Expenditure	1,507	5,243	131,260	126,017	0	126,017	4.0%	1,188
Net Income over Expenditure	(1,507)	(592)	(103,760)	(103,168)				
6000 plus Transfer from EMR	0	1,188	0	(1,188)				
Movement to/(from) Gen Reserve	(1,507)	596	(103,760)	(104,356)				
212 Public Clocks								
4041 Equipt Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
Public Clocks :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
214 Street Cleaning								
1091 Service Costs Income - Babergh	0	0	18,700	18,700			0.0%	
Street Cleaning :- Income	0	0	18,700	18,700			0.0%	0
4001 Salaries & Wages	0	1,760	25,290	23,530		23,530	7.0%	

Continued over page

Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4007 Workwear and Footwear	0	0	180	180		180	0.0%	
4017 Cleaning & Consumables	0	0	900	900		900	0.0%	
4020 Miscellaneous Expenses	0	0	60	60		60	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	0	400	400		400	0.0%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Street Cleaning :- Indirect Expenditure	0	1,760	27,160	25,400	0	25,400	6.5%	0
Net Income over Expenditure	0	(1,760)	(8,460)	(6,700)				
215 Public Toliets								
1091 Service Costs Income - Babergh	0	0	12,470	12,470			0.0%	
Public Toliets :- Income	0	0	12,470	12,470			0.0%	0
4001 Salaries & Wages	0	1,211	18,040	16,829		16,829	6.7%	
4007 Workwear and Footwear	0	0	120	120		120	0.0%	
4017 Cleaning & Consumables	0	132	600	468		468	22.1%	
4020 Miscellaneous Expenses	0	0	40	40		40	0.0%	
4042 Equipt Running Costs/Rental	0	0	1,790	1,790		1,790	0.0%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Public Toliets :- Indirect Expenditure	0	1,344	20,670	19,326	0	19,326	6.5%	0
Net Income over Expenditure	0	(1,344)	(8,200)	(6,856)				
221 Allotments								
1010 Rent Receivable	0	0	2,730	2,730			0.0%	
Allotments :- Income	0	0	2,730	2,730			0.0%	0
4001 Salaries & Wages	0	199	2,780	2,581		2,581	7.1%	
4012 Water	0	0	250	250		250	0.0%	
4020 Miscellaneous Expenses	0	0	350	350		350	0.0%	
4022 Postage	0	0	70	70		70	0.0%	
4041 Equipt Repairs & Mtce	0	0	300	300		300	0.0%	
Allotments :- Indirect Expenditure	0	199	3,750	3,551	0	3,551	5.3%	0
Net Income over Expenditure	0	(199)	(1,020)	(821)				
239 Open Spaces&Closed Churchyards								
1040 Grants Receivable	0	0	1,000	1,000			0.0%	
Open Spaces&Closed Churchyards :- Income	0	0	1,000	1,000			0.0%	0
4001 Salaries & Wages	0	353	5,020	4,667		4,667	7.0%	

Continued over page

14:01

Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4014 Electricity	0	(31)	912	943		943	(3.3%)	
4028 Refuse/Doggy Bag Supplies	0	0	1,250	1,250		1,250	0.0%	
4040 Property Repairs & Mtce	0	246	800	554		554	30.7%	
4045 Grounds Maintenance	0	68	2,500	2,432		2,432	2.7%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4065 Closed Churchyards maintenance	0	0	9,800	9,800		9,800	0.0%	
4066 The Croft maintenance	0	0	5,230	5,230		5,230	0.0%	
4068 Valley Walk	0	0	4,790	4,790		4,790	0.0%	
4109 Dog/Litter Bin emptying	0	0	9,720	9,720		9,720	0.0%	
Open Spaces&Closed Churchyards :- Indirect Expenditure	0	636	45,022	44,386	0	44,386	1.4%	0
Net Income over Expenditure	0	(636)	(44,022)	(43,386)				
241 Cemetery								
1000 Letting Income	800	1,600	0	(1,600)			0.0%	
1060 Cemetery Fees & Charges	920	8,070	48,000	39,930			16.8%	
Cemetery :- Income	1,720	9,670	48,000	38,330			20.1%	0
4001 Salaries & Wages	0	5,750	81,180	75,430		75,430	7.1%	
4005 Grave Digging Costs	0	500	14,400	13,900		13,900	3.5%	
4007 Workwear and Footwear	0	25	400	375		375	6.3%	
4008 Training, Courses, Meetings	0	0	700	700		700	0.0%	
4011 Rates	551	1,102	6,950	5,848		5,848	15.9%	
4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	0	(24)	600	624		624	(3.9%)	
4016 Refuse Disposal	0	623	620	(3)		(3)	100.5%	
4018 Vehicle Rental/Repairs/Exps	0	0	1,000	1,000		1,000	0.0%	
4019 Diesel	0	74	1,100	1,026		1,026	6.8%	
4021 Mobile Telephones & Broadband	0	8	180	172		172	4.4%	
4023 Printing & Stationery	0	0	1,550	1,550		1,550	0.0%	
4025 Subscriptions and membership	0	105	110	5		5	95.5%	
4040 Property Repairs & Mtce	0	297	13,980	13,683		13,683	2.1%	
4041 Equipt Repairs & Mtce	0	0	500	500		500	0.0%	
4043 Equipt/Small Tools Purchase	0	0	1,400	1,400		1,400	0.0%	
4044 IT Support/Software Mtce	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	0	3,000	3,000		3,000	0.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4064 Other Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4078 New Cemetery	0	0	18,500	18,500		18,500	0.0%	
4080 Flint Lodge Repairs & Maint	0	0	3,120	3,120		3,120	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Cemetery :- Indirect Expenditure	551	8,461	156,790	148,329	0	148,329	5.4%	0
Net Income over Expenditure	1,169	1,209	(108,790)	(109,999)				

Continued over page

14:01

Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
243 War Memorial, Aelfhun & Gains								
4040 Property Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
War Memorial, Aelfhun & Gains :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
250 Information Centre								
1018 Books,Maps,publications/Income	0	346	750	404			46.1%	
1019 TIC Agency commission received	0	156	1,000	844			15.6%	
1022 Gift Sales Income	0	48	800	752			6.0%	
1025 TIC Sundry Sales	0	58	200	142			29.2%	
1031 Foodstuff Sales	0	0	250	250			0.0%	
1032 Doggy Bag Income	13	93	1,680	1,587			5.6%	
1098 Miscellaneous Income	0	18	50	32			35.6%	
Information Centre :- Income	14	719	4,730	4,011			15.2%	0
4001 Salaries & Wages	0	3,185	46,530	43,345		43,345	6.8%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	0	180	180		180	0.0%	
4022 Postage	0	0	150	150		150	0.0%	
4023 Printing & Stationery	0	0	2,360	2,360		2,360	0.0%	
4028 Refuse/Doggy Bag Supplies	0	0	1,400	1,400		1,400	0.0%	
4040 Property Repairs & Mtce	0	935	0	(935)		(935)	0.0%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	0	84	100	16		16	84.4%	
4049 TIC food purchases for resale	0	0	250	250		250	0.0%	
4052 Bank & Cardnet Charges	0	0	300	300		300	0.0%	
4054 TIC Gift Purchases for Resale	0	0	500	500		500	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	300	300		300	0.0%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
4900 Assets Capitalised	0	2,595	0	(2,595)		(2,595)	0.0%	
Information Centre :- Indirect Expenditure	0	6,799	52,620	45,821	0	45,821	12.9%	0
Net Income over Expenditure	14	(6,080)	(47,890)	(41,810)				
252 Christmas Lights								
4001 Salaries & Wages	0	377	15,350	14,973		14,973	2.5%	
4008 Training, Courses, Meetings	0	0	600	600		600	0.0%	
4101 Christmas Lights	0	0	7,220	7,220		7,220	0.0%	
4104 Christmas Trees	0	0	3,500	3,500		3,500	0.0%	
Christmas Lights :- Indirect Expenditure	0	377	26,670	26,293	0	26,293	1.4%	0
Net Expenditure	0	(377)	(26,670)	(26,293)				

Continued over page

Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
261 Museum								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equip Repairs & Mtce	0	0	800	800		800	0.0%	
Museum :- Indirect Expenditure	0	0	850	850	0	850	0.0%	0
Net Expenditure	0	0	(850)	(850)				
301 Street Lighting								
4014 Electricity	0	0	3,500	3,500		3,500	0.0%	
4040 Property Repairs & Mtce	0	0	3,375	3,375		3,375	0.0%	
4041 Equip Repairs & Mtce	0	0	1,625	1,625		1,625	0.0%	
Street Lighting :- Indirect Expenditure	0	0	8,500	8,500	0	8,500	0.0%	0
Net Expenditure	0	0	(8,500)	(8,500)				
302 Street Furniture & Equipment								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equip Repairs & Mtce	0	83	750	667		667	11.1%	
4043 Equip/Small Tools Purchase	0	0	550	550		550	0.0%	
Street Furniture & Equipment :- Indirect Expenditure	0	83	1,350	1,267	0	1,267	6.1%	0
Net Expenditure	0	(83)	(1,350)	(1,267)				
311 Highways								
1041 Parking Permits Francis Road	0	2,000	2,250	250			88.9%	
Highways :- Income	0	2,000	2,250	250			88.9%	0
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4044 IT Support/Software Mtce	0	0	450	450		450	0.0%	
Highways :- Indirect Expenditure	0	0	550	550	0	550	0.0%	0
Net Income over Expenditure	0	2,000	1,700	(300)				
312 Footpaths								
4014 Electricity	0	0	800	800		800	0.0%	
4040 Property Repairs & Mtce	0	0	1,350	1,350		1,350	0.0%	
4041 Equip Repairs & Mtce	0	0	750	750		750	0.0%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	0	(3,000)	(3,000)				

Continued over page

14:01

Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
321 Floral Displays & Bedding Mtce								
4001 Salaries & Wages	0	152	2,180	2,028		2,028	7.0%	
4012 Water	0	0	100	100		100	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	0	0	1,500	1,500		1,500	0.0%	
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	4,104	23,500	19,396		19,396	17.5%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	0	4,256	27,480	23,224	0	23,224	15.5%	0
Net Expenditure	0	(4,256)	(27,480)	(23,224)				
341 Community Wardens								
1075 Community Warden services	0	0	9,420	9,420			0.0%	
Community Wardens :- Income	0	0	9,420	9,420			0.0%	0
4001 Salaries & Wages	0	3,934	69,240	65,306		65,306	5.7%	
4006 Health & Safety Equipment	0	0	400	400		400	0.0%	
4007 Workwear and Footwear	0	0	1,200	1,200		1,200	0.0%	
4008 Training, Courses, Meetings	0	1,032	2,500	1,468		1,468	41.3%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	1,122	16,960	15,838		15,838	6.6%	
4019 Diesel	0	116	2,000	1,884		1,884	5.8%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4021 Mobile Telephones & Broadband	0	47	1,020	973		973	4.6%	
4026 Insurance	0	2,334	2,436	102		102	95.8%	
4041 Equipt Repairs & Mtce	0	0	6,000	6,000		6,000	0.0%	
4043 Equipt/Small Tools Purchase	0	119	500	381		381	23.9%	
4052 Bank & Cardnet Charges	0	6	0	(6)		(6)	0.0%	
4110 Staff Welfare	0	1	900	899		899	0.2%	
4863 Purchases for re-sale	0	35	0	(35)		(35)	0.0%	
Community Wardens :- Indirect Expenditure	0	8,746	103,356	94,610	0	94,610	8.5%	0
Net Income over Expenditure	0	(8,746)	(93,936)	(85,190)				
901 Civic Activities								
4001 Salaries & Wages	0	779	21,170	20,391		20,391	3.7%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4017 Cleaning & Consumables	0	0	820	820		820	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
4129 Mayors Allowance	0	294	3,500	3,206		3,206	8.4%	

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Detailed Income & Expenditure by Budget Heading 02/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	0	0	3,140	3,140		3,140	0.0%	
4133 Tributes - Floral etc	0	0	260	260		260	0.0%	
4135 Other Council Events	0	0	50	50		50	0.0%	
Civic Activities :- Indirect Expenditure	0	1,073	29,590	28,517	0	28,517	3.6%	0
Net Expenditure	0	(1,073)	(29,590)	(28,517)				
Grand Totals:- Income	7,389	476,176	1,114,960	638,784			42.7%	
Expenditure	3,243	99,101	1,168,028	1,068,927	0	1,068,927	8.5%	
Net Income over Expenditure	4,146	377,075	(53,068)	(430,143)				
plus Transfer from EMR	0	34,108	0	(34,108)				
less Transfer to EMR	0	13,654	0	(13,654)				
Movement to/(from) Gen Reserve	4,146	397,529	(53,068)	(450,597)				