

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL
ON TUESDAY 7TH APRIL 2026 AT 6.30PM**

Committee members present: Mr N Bennett – Chair
Mrs M Barrett
Mr S Hall
Miss A Owen
Mr T Regester
Mr A Welsh – ex-officio as the Mayor

Officers in attendance: Mr C Griffin – Town Clerk
Mrs C Morgan – Deputy Clerk

1. **SUBSTITUTES AND APOLOGIES**

Apologies for absence had been received from Councillors Mr J Jeagar and Mr N Younger.

2. **DECLARATIONS OF INTEREST**

Councillors Miss A Owen and Mr T Regester declared that they were Babergh District Councillors.

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

There were no declarations of gifts or hospitality.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the meeting of the Finance Committee held on 3rd March 2026 be confirmed and signed as an accurate record.

6. **ACTIONS FROM PREVIOUS MINUTES**

The Town Clerk updated members on the actions from the previous minutes.

- As briefed at the last full council meeting, only £350,000 had been re-invested with Cambridge and Counties Bank in a one-year bond and another £50,000 would be invested with Cambridge and Counties Bank in a second one-year bond as soon as the precept payment was received. This would then bring the total invested to the £400,000 agreed at the last meeting.

RESOLVED

To note the update.

7. TO APPROVE THE BANK PAYMENTS FOR FEBRUARY 2026

The list of payments in excess of £500 and direct debits payments for February 2026 were presented to members for their approval (a copy list is shown at minute pages 268 to 269)

RESOLVED

To approve all listed payments over £500 and all direct debits for February 2026.

8. TO REVIEW THE INCOME AND EXPENDITURE REPORTS FOR FEBRUARY 2026

Members had read the income and expenditure reports dated 1st to 28th February 2026 which had been discussed at the previous meeting and circulated with the agenda. These are shown at minute pages 270 to 280.

RESOLVED

To note the income and expenditure reports for February 2026.

9. TO REVIEW THE FINANCIAL SITUATION AT THE END OF MARCH 2026

The Town Clerk produced the income and expenditure report of the financial situation at the end of March 2026, and this was scrutinised by the committee. He emphasised that this was a draft report as the final closedown for March would also be the closedown for the end of the financial year. A copy is shown at minute pages 281 to 291.

RESOLVED

To note the financial situation at the end of March 2026.

10. TO NOTE THE INCREASE IN THE COST OF THE ANNUAL INSURANCE POLICY

The Town Clerk explained that although the full council had approved up to £9,500 for the annual insurance policy, the premium had come in at over £10,700. After discussing this with the broker, it was believed that some of this increase might be due to the way the additional risk of a flat roof in the Town Hall was assessed. The Town Clerk had submitted a plan showing that the area of flat roof was very small, probably under 5% of the total roof area. The broker had gone back to the insurers and negotiated a reduction in the premium to under £10,250. As this was within 10% of the amount approved by the council, the Town Clerk had used his delegated authority under Financial Regulation 6.9i to pay the invoice for the insurance to start on 1st April.

RESOLVED

To note the increase in the cost of the annual insurance policy to under £10,250.

11. TO APPROVE THE REBALANCING OF THE RESERVES AFTER THE END OF THE FINANCIAL YEAR

The Town Clerk reminded members of some of the areas where funds had been allocated in the 2025-2026 budget for specific tasks, such as tree surgery or refurbishment of Gainsborough's statue. Where these tasks had not been completed in-year, he would usually recommend that the funds be transferred to the appropriate earmarked reserve (EMR) in April. However, there had not been time

to work through all the figures, and he thought it would be better to postpone this task until the next meeting, when the exact end of year figures would be available.

RESOLVED

To postpone the rebalancing of the reserves until the next meeting.

12. TO RECEIVE AND UPDATE FROM THE TOWN CLERK ON FINANCIAL MATTERS.

The Town Clerk gave an update on the Council's financial position and bank balances as at end of March 2026. There was about £42,000 in the current account and first half of the precept was due to be paid this week. This would allow the final £50,000 to be invested with Cambridge and Counties Bank.

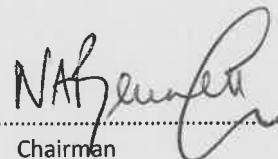
The Town Clerk highlighted that net expenditure during March had been higher than average, mostly due to paying as many invoices as possible for services in the old financial year before the end of March.

The Town Clerk confirmed that he would sign off the 2025-26 accounts as the RFO and that he would ask the full council to appoint Mrs Morgan as the new RFO at the meeting the following week. She would then be in position to run the accounts for the new financial year.

RESOLVED

To note the Town Clerk's update.

The business of the meeting concluded at 7:03 pm.


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Chairman

Time: 17:51

Bank Current Account

List of Payments made between 01/02/2026 and 28/02/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/02/2026	SCREWFIX	DEB	81.99		Loading Ramp for Wardens Vans
02/02/2026	Lex Autolease Limited	DD ,	1,277.22		Van Lease 31/01-01/03/26
02/02/2026	Canva Uk Operations Ltd	DEB	129.90		Annual Subscription Canva
05/02/2026	SCREWFIX	DEB	33.98		Items for Chapel guttering
05/02/2026	County Broadband Ltd	DD ,	54.60		Real Fibre 03/02-02/03/26
06/02/2026	Amazon GB	DEB	47.95		Hoover bags for Town Hall
06/02/2026	Amazon GB	DEB	53.85		Shoe covers & dispenser
06/02/2026	Newsteam	DD	26.40		Newspapers 18/01-31/1/26
09/02/2026	Perninsula	DD ,	390.38		Health & Safety Feb26
11/02/2026	Allstar Business Solutions Lim	DD.	16.15		Fuel for Machinery 02/02/2026
12/02/2026	SSP Direct	DEB	142.80		Visitor Book
12/02/2026	Baker Ross	DEB	105.51		Workshop items for SOS
13/02/2026	British Gas	DD.	1,683.22		Gas Bill 31/10-30/01/26
16/02/2026	Iceland	DEB	1.65		Milk for Town Hall
16/02/2026	Radius Telematics Limited	DD,	30.60		Trackers x2 Vans Jan26
16/02/2026	Turner Tool Hire Ltd	FPO	147.55		Chipper Hire 02/02/2026
16/02/2026	P Tuckwell Ltd	FPO.	412.26		John Deere additional services
16/02/2026	Sudbury Office Supplies	FPO .	186.91		Assorted office stationery
16/02/2026	Sudbury Common Lands Charity	FPO	2,252.63		Ranger Service 1/07/25-30/09/2
16/02/2026	Micropress Printers Ltd	FPO	582.00		TIC advert in Town Guide 2026
16/02/2026	Felix of Long Melford	FPO,	233.28		Felix Ticket Sales Jan 26
16/02/2026	Ernest Doe & Sons Ltd	FPO ,	29.28		Hp Super Two Stroke engine oil
16/02/2026	Blue Star Human Resources Ltd	FPO ,	360.00		HR Monthly Retainer
16/02/2026	Babergh Business Rates	DD	447.00		BDC Bus Rates Market Feb26
16/02/2026	Babergh Business Rates	DD	551.00		BDC Bus Rates Cemetery Feb26
16/02/2026	Babergh Business Rates	DD	143.00		BDC Bus Rates Shed Feb26
16/02/2026	Babergh Business Rates	DD	803.00		BDC Bus Rates Grnd Flr Feb 26
16/02/2026	Babergh Business Rates	DD	561.00		BDC Bus Rates 1st Flr Feb26
16/02/2026	Ernest Doe & Sons Ltd	FPO.	34.98		Broom head & handle for Market
16/02/2026	Ernest Doe & Sons Ltd	FPO .	52.18		Strimmer parts for repair
16/02/2026	Radius Telematics	FPO	30.60		Van trackers duplicate payment
17/02/2026	JRB Enterprise Ltd	FPO	2,536.08		Dog Bags & New Dispenser
18/02/2026	Allstar Business Solutions Lim	DD .	93.36		Fuel for Vans 06/02/2026
20/02/2026	Newsteam	DD	26.40		Newspapers 01/02-14/02/26
23/02/2026	S MICHELMAYR & CO LTD	FPO .	620.40		S.A.C Clock Annual Service
23/02/2026	EE Limited	DD .	38.40		EE Phone Bill Feb26
24/02/2026	Babergh Business Rates	DEB	276.00		Pre-application Planning F.L
25/02/2026	Homes & Hills LLP	FPO	2,000.00		P/Ledger Electronic Payment
25/02/2026	Allstar Business Solutions Lim	DD .	12.14		Fuel for Vans 17/02/2026
25/02/2026	Younger Smith Ltd	FPO ,	114.00		Landlord Gas Certificate
25/02/2026	SSp Compliance Ltd	FPO ,	420.00		Fire Risk Assessment
25/02/2026	Gala Lights Ltd	FPO ,	600.00		additional works Xmas lights
25/02/2026	Gala Lights Ltd	FPO	780.00		removal catenary wires
25/02/2026	TG Jones	DEB	5.00		4 port USB hub
25/02/2026	STC Staff Payroll Feb26	BP	22,007.00		STC Staff Payroll Feb26
26/02/2026	HMRC	FPO	8,596.31		HMRC PAYE/NIC 06.01-05.02
27/02/2026	Aquam Water Services Ltd	FPO	310.09		Standpipe charges 12/12-28/02

Continued on Page 2

List of Payments made between 01/02/2026 and 28/02/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/02/2026	G A Smith Gardening Services L	FPO.	1,060.00		Grave digging 20/02 & 27/02/26
27/02/2026	Sudbury Office Supplies	FPO .	74.86		Office Stationary 25/02
27/02/2026	Suffolk CC Pension	FPO	6,769.22		Suffolk CC Pension Feb 26
27/02/2026	Cardnet Service charges	PAY	29.81		Lloyds charges 27/02/26
Total Payments			<u>57,271.94</u>		

Detailed Income & Expenditure by Budget Heading 31/03/2026

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1045 Neighbourhood CIL	0	2,564	0	(2,564)			0.0%	2,564
1176 Precept	0	858,400	858,400	0			100.0%	
Corporate Management :- Income	0	860,964	858,400	(2,564)			100.3%	2,564
Net Income	0	860,964	858,400	(2,564)				
6001 less Transfer to EMR	0	2,564	0	(2,564)				
Movement to/(from) Gen Reserve	0	858,400	858,400	0				
102 Democratic Represent'n & Mgmt								
4008 Training, Courses, Meetings	0	0	1,600	1,600		1,600	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	0	0	8,000	8,000	0	8,000	0.0%	0
Net Expenditure	0	0	(8,000)	(8,000)				
103 Grants								
1040 Grants Receivable	0	115	0	(115)			0.0%	
Grants :- Income	0	115	0	(115)				0
4303 Grants Power General	0	50,115	50,000	(115)		(115)	100.2%	
Grants :- Indirect Expenditure	0	50,115	50,000	(115)	0	(115)	100.2%	0
Net Income over Expenditure	0	(50,000)	(50,000)	0				
109 Central Services/Admin								
1098 Miscellaneous Income	50	50	10	(40)			500.0%	
1190 Bank Interest Receivable	2,187	31,478	42,300	10,822			74.4%	
Central Services/Admin :- Income	2,237	31,528	42,310	10,782			74.5%	0
4001 Salaries & Wages	9,791	160,769	232,050	71,281		71,281	69.3%	
4008 Training, Courses, Meetings	0	3,238	4,500	1,262		1,262	72.0%	
4009 Travel & Subsistence	0	509	500	(9)		(9)	101.7%	
4010 Misc Staff Costs	10	294	370	76		76	79.4%	
4016 Refuse Disposal	0	353	300	(53)		(53)	117.7%	
4020 Miscellaneous Expenses	53	417	420	3		3	99.3%	
4021 Mobile Telephones & Broadband	46	501	660	160		160	75.8%	
4022 Postage	0	225	340	115		115	66.3%	

Detailed Income & Expenditure by Budget Heading 31/03/2026

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4023 Printing & Stationery	337	1,748	2,600	852		852	67.2%	
4025 Subscriptions and membership	0	2,260	2,550	290		290	88.6%	
4026 Insurance	0	9,208	8,940	(268)		(268)	103.0%	
4033 Advertising/Press Releases	0	300	600	300		300	50.0%	
4041 Equipt Repairs & Mtce	0	387	200	(187)		(187)	193.7%	
4042 Equipt Running Costs/Rental	0	2,991	3,040	49		49	98.4%	
4043 Equipt/Small Tools Purchase	4	107	6,300	6,193		6,193	1.7%	
4044 IT Support/Software Mtce	108	9,584	12,070	2,486		2,486	79.4%	
4052 Bank & Cardnet Charges	30	392	700	308		308	56.0%	
4060 Audit Fees - External	0	2,100	2,310	210		210	90.9%	
4061 Audit Fees - Internal	0	696	770	74		74	90.3%	
4064 Other Professional Fees	628	41,853	19,340	(22,513)		(22,513)	216.4%	
4110 Staff Welfare	0	237	250	13		13	94.8%	
4900 Assets Capitalised	0	750	0	(750)		(750)	0.0%	750
Central Services/Admin :- Indirect Expenditure	11,007	238,919	298,810	59,891	0	59,891	80.0%	750
Net Income over Expenditure	(8,770)	(207,391)	(256,500)	(49,109)				
6000 plus Transfer from EMR	0	750	0	(750)				
Movement to/(from) Gen Reserve	(8,770)	(206,641)	(256,500)	(49,859)				
201 Market - Charter Street								
1020 Market Rent & Tolls	6,347	72,101	78,000	5,899			92.4%	
1021 Market Electricity Recovered	350	3,844	4,200	356			91.5%	
1079 Licence income	0	42	250	208			16.8%	
Market - Charter Street :- Income	6,698	75,987	82,450	6,463			92.2%	0
4001 Salaries & Wages	3,977	44,183	56,360	12,177		12,177	78.4%	
4007 Workwear and Footwear	0	52	250	198		198	21.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	447	5,720	5,670	(50)		(50)	100.9%	
4012 Water	0	206	400	195		195	51.4%	
4014 Electricity	0	1,218	2,000	782		782	60.9%	
4016 Refuse Disposal	0	8,731	10,000	1,269		1,269	87.3%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	13	100	87		87	13.2%	
4021 Mobile Telephones & Broadband	4	80	190	110		110	41.9%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 Subscriptions and membership	0	434	450	16		16	96.4%	
4026 Insurance	(21)	(105)	0	105		105	0.0%	
4033 Advertising/Press Releases	0	123	2,000	1,877		1,877	6.1%	

Detailed Income & Expenditure by Budget Heading 31/03/2026

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4041 Equipt Repairs & Mtce	0	0	1,090	1,090		1,090	0.0%	
4043 Equipt/Small Tools Purchase	29	74	2,000	1,926		1,926	3.7%	
4052 Bank & Cardnet Charges	26	265	0	(265)		(265)	0.0%	
4069 Licences	0	370	200	(170)		(170)	185.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Market - Charter Street :- Indirect Expenditure	4,463	61,362	81,960	20,598	0	20,598	74.9%	0
Net Income over Expenditure	2,235	14,625	490	(14,135)				
205 Council Public Events								
1030 Function Income	0	3,897	3,000	(897)			129.9%	
1040 Grants Receivable	0	2,775	0	(2,775)			0.0%	
1051 Donations for Party in t'Park	0	5,552	0	(5,552)			0.0%	5,552
1068 Party in the Park Income	0	2,620	2,000	(620)			131.0%	
Council Public Events :- Income	0	14,844	5,000	(9,844)			296.9%	5,552
4001 Salaries & Wages	1,734	20,226	26,880	6,654		6,654	75.2%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4020 Miscellaneous Expenses	0	269	0	(269)		(269)	0.0%	
4023 Printing & Stationery	0	24	50	26		26	47.8%	
4033 Advertising/Press Releases	0	55	0	(55)		(55)	0.0%	
4052 Bank & Cardnet Charges	0	92	0	(92)		(92)	0.0%	
4102 Fair Expenses	0	5,823	4,460	(1,363)		(1,363)	130.6%	
4128 Party in the Park Expenses	0	7,094	4,060	(3,034)		(3,034)	174.7%	
4135 Other Council Events	88	2,478	8,800	6,322		6,322	28.2%	
Council Public Events :- Indirect Expenditure	1,822	36,061	44,400	8,339	0	8,339	81.2%	0
Net Income over Expenditure	(1,822)	(21,217)	(39,400)	(18,183)				
6001 less Transfer to EMR	0	5,552	0	(5,552)				
Movement to/(from) Gen Reserve	(1,822)	(26,769)	(39,400)	(12,631)				
206 Town Economy								
1030 Function Income	0	830	0	(830)			0.0%	
1040 Grants Receivable	0	11,422	0	(11,422)			0.0%	11,090
Town Economy :- Income	0	12,252	0	(12,252)				11,090
4001 Salaries & Wages	1,391	15,948	17,960	2,012		2,012	88.8%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	317	1,300	983		983	24.4%	
4025 Subscriptions and membership	0	0	250	250		250	0.0%	

Detailed Income & Expenditure by Budget Heading 31/03/2026

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4033 Advertising/Press Releases	485	1,277	1,800	523		523	71.0%	84
4042 Equipt Running Costs/Rental	0	11,000	11,300	300		300	97.3%	
4044 IT Support/Software Mtce	0	0	480	480		480	0.0%	
4048 New equipment/furniture	0	17,841	4,100	(13,741)		(13,741)	435.2%	17,174
4052 Bank & Cardnet Charges	0	6	0	(6)		(6)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	1	50	49		49	3.0%	
4900 Assets Capitalised	0	17,201	0	(17,201)		(17,201)	0.0%	17,201
Town Economy :- Indirect Expenditure	1,876	63,592	41,240	(22,352)	0	(22,352)	154.2%	34,459
Net Income over Expenditure	(1,876)	(51,340)	(41,240)	10,100				
6000 plus Transfer from EMR	0	34,459	0	(34,459)				
6001 less Transfer to EMR	0	11,090	0	(11,090)				
Movement to/(from) Gen Reserve	(1,876)	(27,972)	(41,240)	(13,268)				
211 Town Hall Building								
1000 Letting Income	191	6,651	15,000	8,349			44.3%	
1016 Rent from Registrar	0	12,543	12,500	(43)			100.3%	
Town Hall Building :- Income	191	19,194	27,500	8,306			69.8%	0
4001 Salaries & Wages	170	5,408	13,700	8,292		8,292	39.5%	
4004 Cleaners & Casual payroll costs	1,574	15,328	15,000	(328)		(328)	102.2%	
4007 Workwear and Footwear	0	127	100	(27)		(27)	126.8%	
4008 Training, Courses, Meetings	0	58	500	442		442	11.6%	
4011 Rates	1,507	15,781	11,260	(4,521)		(4,521)	140.1%	
4012 Water	0	1,146	630	(516)		(516)	182.0%	
4013 Gas	1,403	1,844	7,500	5,656		5,656	24.6%	
4014 Electricity	0	8,043	15,000	6,957		6,957	53.6%	
4017 Cleaning & Consumables	0	434	1,200	766		766	36.2%	
4020 Miscellaneous Expenses	0	0	250	250		250	0.0%	
4025 Subscriptions and membership	0	671	0	(671)		(671)	0.0%	
4040 Property Repairs & Mtce	0	6,964	31,300	24,336		24,336	22.2%	1,188
4041 Equipt Repairs & Mtce	350	72,388	13,900	(58,488)		(58,488)	520.8%	64,917
4042 Equipt Running Costs/Rental	0	941	1,160	219		219	81.2%	
4043 Equipt/Small Tools Purchase	85	1,238	500	(738)		(738)	247.6%	
4048 New equipment/furniture	0	891	0	(891)		(891)	0.0%	891
4063 Audit and Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4110 Staff Welfare	0	1	100	99		99	1.5%	
4987 Loan Repayment - Capital	0	2,024	3,570	1,546		1,546	56.7%	
4988 PWLB Interest 494354	0	7,051	14,590	7,539		7,539	48.3%	
Town Hall Building :- Indirect Expenditure	5,088	140,338	131,260	(9,078)	0	(9,078)	106.9%	66,995
Net Income over Expenditure	(4,897)	(121,144)	(103,760)	17,384				
6000 plus Transfer from EMR	0	66,995	0	(66,995)				

Detailed Income & Expenditure by Budget Heading 31/03/2026

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(4,897)	(54,149)	(103,760)	(49,611)				
<u>212 Public Clocks</u>								
4041 Equipt Repairs & Mtce	517	2,378	2,500	122		122	95.1%	
Public Clocks :- Indirect Expenditure	517	2,378	2,500	122	0	122	95.1%	0
Net Expenditure	(517)	(2,378)	(2,500)	(122)				
<u>214 Street Cleaning</u>								
1091 Service Costs Income - Babergh	0	18,697	18,700	3			100.0%	
Street Cleaning :- Income	0	18,697	18,700	3			100.0%	0
4001 Salaries & Wages	2,877	25,782	25,290	(492)		(492)	101.9%	
4007 Workwear and Footwear	0	62	180	118		118	34.6%	
4017 Cleaning & Consumables	0	482	900	418		418	53.5%	
4020 Miscellaneous Expenses	0	0	60	60		60	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	526	400	(126)		(126)	131.6%	
4110 Staff Welfare	0	2	80	78		78	2.1%	
Street Cleaning :- Indirect Expenditure	2,877	26,855	27,160	306	0	306	98.9%	0
Net Income over Expenditure	(2,877)	(8,157)	(8,460)	(303)				
<u>215 Public Toliets</u>								
1091 Service Costs Income - Babergh	0	12,465	12,470	5			100.0%	
Public Toliets :- Income	0	12,465	12,470	5			100.0%	0
4001 Salaries & Wages	2,082	19,810	18,040	(1,770)		(1,770)	109.8%	
4007 Workwear and Footwear	0	91	120	29		29	75.4%	
4017 Cleaning & Consumables	0	855	600	(255)		(255)	142.5%	
4020 Miscellaneous Expenses	0	6	40	34		34	14.0%	
4042 Equipt Running Costs/Rental	0	1,752	1,790	38		38	97.8%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Public Toliets :- Indirect Expenditure	2,082	22,512	20,670	(1,842)	0	(1,842)	108.9%	0
Net Income over Expenditure	(2,082)	(10,048)	(8,200)	1,848				
<u>221 Allotments</u>								
1010 Rent Receivable	925	3,447	2,730	(717)			126.3%	
Allotments :- Income	925	3,447	2,730	(717)			126.3%	0
4001 Salaries & Wages	260	2,765	2,780	15		15	99.5%	

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012 Water	0	761	250	(511)		(511)	304.4%	
4020 Miscellaneous Expenses	0	562	350	(212)		(212)	160.6%	
4022 Postage	0	0	70	70		70	0.0%	
4041 Equip Repairs & Mtce	0	7	300	293		293	2.4%	
Allotments :- Indirect Expenditure	260	4,095	3,750	(345)	0	(345)	109.2%	0
Net Income over Expenditure	665	(648)	(1,020)	(372)				
239 Open Spaces&Closed Churchyards								
1040 Grants Receivable	0	2,103	1,000	(1,103)			210.3%	2,103
Open Spaces&Closed Churchyards :- Income	0	2,103	1,000	(1,103)			210.3%	2,103
4001 Salaries & Wages	641	5,791	5,020	(771)		(771)	115.4%	
4014 Electricity	0	577	912	335		335	63.3%	
4028 Refuse/Doggy Bag Supplies	2,113	4,134	1,250	(2,884)		(2,884)	330.7%	1,986
4040 Property Repairs & Mtce	0	418	800	382		382	52.3%	
4045 Grounds Maintenance	0	2,091	2,500	409		409	83.7%	
4052 Bank & Cardnet Charges	6	16	0	(16)		(16)	0.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4060 Audit Fees - External	2,253	2,253	0	(2,253)		(2,253)	0.0%	
4065 Closed Churchyards maintenance	0	0	9,800	9,800		9,800	0.0%	
4066 The Croft maintenance	0	3,671	5,230	1,559		1,559	70.2%	
4068 Valley Walk	0	2,817	4,790	1,973		1,973	58.8%	495
4109 Dog/Litter Bin emptying	0	9,213	9,720	507		507	94.8%	
Open Spaces&Closed Churchyards :- Indirect Expenditure	5,013	30,981	45,022	14,041	0	14,041	68.8%	2,481
Net Income over Expenditure	(5,013)	(28,879)	(44,022)	(15,143)				
6000 plus Transfer from EMR	0	2,481	0	(2,481)				
6001 less Transfer to EMR	0	2,103	0	(2,103)				
Movement to/(from) Gen Reserve	(5,013)	(28,501)	(44,022)	(15,521)				
241 Cemetery								
1000 Letting Income	800	8,800	0	(8,800)			0.0%	
1060 Cemetery Fees & Charges	2,410	43,105	48,000	4,895			89.8%	
Cemetery :- Income	3,210	51,905	48,000	(3,905)			108.1%	0
4001 Salaries & Wages	5,476	62,965	81,180	18,215		18,215	77.6%	
4005 Grave Digging Costs	1,060	7,598	14,400	6,802		6,802	52.8%	
4007 Workwear and Footwear	0	29	400	371		371	7.3%	
4008 Training, Courses, Meetings	0	1,633	700	(933)		(933)	233.2%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4011 Rates	551	6,061	6,950	889		889	87.2%	
4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	0	232	600	368		368	38.7%	
4016 Refuse Disposal	0	761	620	(141)		(141)	122.7%	
4018 Vehicle Rental/Repairs/Exps	344	799	1,000	201		201	79.9%	
4019 Diesel	0	622	1,100	478		478	56.5%	
4021 Mobile Telephones & Broadband	4	80	180	100		100	44.2%	
4023 Printing & Stationery	0	3,505	1,550	(1,955)		(1,955)	226.1%	
4025 Subscriptions and membership	0	105	110	5		5	95.5%	
4040 Property Repairs & Mtce	28	653	13,980	13,327		13,327	4.7%	
4041 Equipt Repairs & Mtce	0	499	500	1		1	99.9%	
4043 Equipt/Small Tools Purchase	43	1,160	1,400	240		240	82.9%	
4044 IT Support/Software Mtce	0	53	100	48		48	52.5%	
4045 Grounds Maintenance	147	1,409	3,000	1,591		1,591	47.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4064 Other Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4078 New Cemetery	0	0	18,500	18,500		18,500	0.0%	
4080 Flint Lodge Repairs & Maint	325	15,196	3,120	(12,076)		(12,076)	487.1%	
4110 Staff Welfare	8	8	50	42		42	16.6%	
Cemetery :- Indirect Expenditure	7,987	103,367	156,790	53,423	0	53,423	65.9%	0
Net Income over Expenditure	(4,777)	(51,462)	(108,790)	(57,328)				
243 War Memorial, Aelfhun & Gains								
4040 Property Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
War Memorial, Aelfhun & Gains :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
250 Information Centre								
1018 Books,Maps,publications/Income	38	811	750	(61)			108.1%	
1019 TIC Agency commission received	0	621	1,000	379			62.1%	
1022 Gift Sales Income	17	424	800	376			53.0%	
1025 TIC Sundry Sales	0	119	200	81			59.7%	
1031 Foodstuff Sales	0	0	250	250			0.0%	
1032 Doggy Bag Income	59	1,188	1,680	492			70.7%	
1098 Miscellaneous Income	8	101	50	(51)			201.4%	
Information Centre :- Income	122	3,263	4,730	1,467			69.0%	0
4001 Salaries & Wages	3,990	42,954	46,530	3,576		3,576	92.3%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4020 Miscellaneous Expenses	0	0	180	180		180	0.0%	
4022 Postage	0	4	150	146		146	2.9%	
4023 Printing & Stationery	0	144	2,360	2,216		2,216	6.1%	
4028 Refuse/Doggy Bag Supplies	0	683	1,400	717		717	48.8%	
4040 Property Repairs & Mtce	0	2,405	0	(2,405)		(2,405)	0.0%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	0	445	100	(345)		(345)	444.9%	
4049 TIC food purchases for resale	0	0	250	250		250	0.0%	
4052 Bank & Cardnet Charges	18	248	300	52		52	82.8%	
4054 TIC Gift Purchases for Resale	0	1,151	500	(651)		(651)	230.1%	
4055 TICBooks/Guides/Maps forResale	0	207	300	93		93	68.9%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
4900 Assets Capitalised	0	2,595	0	(2,595)		(2,595)	0.0%	
Information Centre :- Indirect Expenditure	4,008	50,836	52,620	1,784	0	1,784	96.6%	0
Net Income over Expenditure	(3,887)	(47,573)	(47,890)	(317)				
252 Christmas Lights								
4001 Salaries & Wages	0	1,473	15,350	13,877		13,877	9.6%	
4008 Training, Courses, Meetings	0	0	600	600		600	0.0%	
4041 Equipt Repairs & Mtce	0	348	0	(348)		(348)	0.0%	
4101 Christmas Lights	1,150	30,405	7,220	(23,185)		(23,185)	421.1%	
4104 Christmas Trees	0	3,160	3,500	340		340	90.3%	
Christmas Lights :- Indirect Expenditure	1,150	35,385	26,670	(8,715)	0	(8,715)	132.7%	0
Net Expenditure	(1,150)	(35,385)	(26,670)	8,715				
261 Museum								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equipt Repairs & Mtce	0	255	800	545		545	31.9%	
Museum :- Indirect Expenditure	0	255	850	595	0	595	30.0%	0
Net Expenditure	0	(255)	(850)	(595)				
301 Street Lighting								
4014 Electricity	0	0	3,500	3,500		3,500	0.0%	
4040 Property Repairs & Mtce	0	0	3,375	3,375		3,375	0.0%	
4041 Equipt Repairs & Mtce	0	0	1,625	1,625		1,625	0.0%	
Street Lighting :- Indirect Expenditure	0	0	8,500	8,500	0	8,500	0.0%	0
Net Expenditure	0	0	(8,500)	(8,500)				

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
302 Street Furniture & Equipment								
1098 Miscellaneous Income	0	31	0	(31)			0.0%	
Street Furniture & Equipment :- Income	<u>0</u>	<u>31</u>	<u>0</u>	<u>(31)</u>				<u>0</u>
4020 Miscellaneous Expenses	0	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	0	371	750	379		379	49.5%	
4043 Equipt/Small Tools Purchase	0	0	550	550		550	0.0%	
Street Furniture & Equipment :- Indirect Expenditure	<u>0</u>	<u>377</u>	<u>1,350</u>	<u>973</u>	<u>0</u>	<u>973</u>	<u>27.9%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(346)</u>	<u>(1,350)</u>	<u>(1,004)</u>				
311 Highways								
1041 Parking Permits Francis Road	0	2,063	2,250	188			91.7%	
Highways :- Income	<u>0</u>	<u>2,063</u>	<u>2,250</u>	<u>188</u>			<u>91.7%</u>	<u>0</u>
4020 Miscellaneous Expenses	0	77	100	23		23	77.0%	
4044 IT Support/Software Mtce	0	358	450	93		93	79.4%	
Highways :- Indirect Expenditure	<u>0</u>	<u>435</u>	<u>550</u>	<u>116</u>	<u>0</u>	<u>116</u>	<u>79.0%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>1,628</u>	<u>1,700</u>	<u>72</u>				
312 Footpaths								
4014 Electricity	0	0	800	800		800	0.0%	
4040 Property Repairs & Mtce	0	0	1,350	1,350		1,350	0.0%	
4041 Equipt Repairs & Mtce	0	0	750	750		750	0.0%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>3,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(3,000)</u>	<u>(3,000)</u>				
321 Floral Displays & Bedding Mtce								
4001 Salaries & Wages	278	2,531	2,180	(351)		(351)	116.1%	
4004 Cleaners & Casual payroll costs	0	(0)	0	0		0	0.0%	
4012 Water	0	0	100	100		100	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	258	525	1,500	975		975	35.0%	
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	21,287	23,500	2,213		2,213	90.6%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	<u>537</u>	<u>24,343</u>	<u>27,480</u>	<u>3,137</u>	<u>0</u>	<u>3,137</u>	<u>88.6%</u>	<u>0</u>
Net Expenditure	<u>(537)</u>	<u>(24,343)</u>	<u>(27,480)</u>	<u>(3,137)</u>				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
341 Community Wardens								
1040 Grants Receivable	0	500	0	(500)			0.0%	
1075 Community Warden services	0	7,076	9,420	2,344			75.1%	
Community Wardens :- Income	0	7,576	9,420	1,844			80.4%	0
4001 Salaries & Wages	1,809	27,807	69,240	41,433		41,433	40.2%	
4006 Health & Safety Equipment	0	1,031	400	(631)		(631)	257.9%	
4007 Workwear and Footwear	0	946	1,200	254		254	78.9%	
4008 Training, Courses, Meetings	0	3,667	2,500	(1,167)		(1,167)	146.7%	
4017 Cleaning & Consumables	0	49	100	51		51	49.2%	
4018 Vehicle Rental/Repairs/Exps	1,115	12,182	16,960	4,778		4,778	71.8%	
4019 Diesel	67	1,696	2,000	304		304	84.8%	
4020 Miscellaneous Expenses	0	36	100	64		64	36.3%	
4021 Mobile Telephones & Broadband	24	563	1,020	457		457	55.2%	
4026 Insurance	0	2,334	2,436	102		102	95.8%	
4041 Equipt Repairs & Mtce	0	538	6,000	5,462		5,462	9.0%	
4043 Equipt/Small Tools Purchase	68	561	500	(61)		(61)	112.2%	
4045 Grounds Maintenance	29	58	0	(58)		(58)	0.0%	
4052 Bank & Cardnet Charges	0	48	0	(48)		(48)	0.0%	
4110 Staff Welfare	0	8	900	892		892	0.9%	
4863 Purchases for re-sale	0	48	0	(48)		(48)	0.0%	
Community Wardens :- Indirect Expenditure	3,112	51,573	103,356	51,783	0	51,783	49.9%	0
Net Income over Expenditure	(3,112)	(43,998)	(93,936)	(49,938)				
901 Civic Activities								
1050 Donations Received	275	3,052	0	(3,052)			0.0%	
Civic Activities :- Income	275	3,052	0	(3,052)				0
4001 Salaries & Wages	1,060	13,601	21,170	7,569		7,569	64.2%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4010 Misc Staff Costs	0	(29)	0	29		29	0.0%	
4017 Cleaning & Consumables	0	936	820	(116)		(116)	114.2%	
4023 Printing & Stationery	0	2	0	(2)		(2)	0.0%	
4041 Equipt Repairs & Mtce	0	510	0	(510)		(510)	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
4129 Mayors Allowance	0	1,866	3,500	1,634		1,634	53.3%	
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	0	2,839	3,140	301		301	90.4%	
4133 Tributes - Floral etc	0	202	260	58		58	77.8%	
4135 Other Council Events	0	943	50	(893)		(893)	1886.0%	
4317 Mayor's Events	0	1,050	0	(1,050)		(1,050)	0.0%	
Civic Activities :- Indirect Expenditure	1,060	21,920	29,590	7,670	0	7,670	74.1%	0
Net Income over Expenditure	(785)	(18,868)	(29,590)	(10,722)				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	13,657	1,119,485	1,114,960	(4,525)			100.4%	
Expenditure	52,859	965,700	1,168,028	202,328	0	202,328	82.7%	
Net income over Expenditure	(39,203)	153,785	(53,068)	(206,853)				
plus Transfer from EMR	0	104,685	0	(104,685)				
less Transfer to EMR	0	21,309	0	(21,309)				
Movement to/(from) Gen Reserve	(39,203)	237,161	(53,068)	(290,229)				

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1045 Neighbourhood CIL	0	2,564	0	(2,564)			0.0%	2,564
1176 Precept	0	858,400	858,400	0			100.0%	
Corporate Management :- Income	0	860,964	858,400	(2,564)			100.3%	2,564
Net Income	0	860,964	858,400	(2,564)				
6001 less Transfer to EMR	0	2,564	0	(2,564)				
Movement to/(from) Gen Reserve	0	858,400	858,400	0				
102 Democratic Represent'n & Mgmt								
4008 Training, Courses, Meetings	0	0	1,600	1,600		1,600	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	0	0	8,000	8,000	0	8,000	0.0%	0
Net Expenditure	0	0	(8,000)	(8,000)				
103 Grants								
1040 Grants Receivable	0	115	0	(115)			0.0%	
Grants :- Income	0	115	0	(115)				0
4303 Grants Power General	0	50,115	50,000	(115)		(115)	100.2%	
Grants :- Indirect Expenditure	0	50,115	50,000	(115)	0	(115)	100.2%	0
Net Income over Expenditure	0	(50,000)	(50,000)	0				
109 Central Services/Admin								
1098 Miscellaneous Income	0	50	10	(40)			500.0%	
1190 Bank Interest Receivable	0	31,478	42,300	10,822			74.4%	
Central Services/Admin :- Income	0	31,528	42,310	10,782			74.5%	0
4001 Salaries & Wages	15,829	176,598	232,050	55,452		55,452	76.1%	
4008 Training, Courses, Meetings	1,879	5,117	4,500	(617)		(617)	113.7%	
4009 Travel & Subsistence	4	513	500	(13)		(13)	102.5%	
4010 Misc Staff Costs	58	352	370	18		18	95.0%	
4016 Refuse Disposal	0	353	300	(53)		(53)	117.7%	
4020 Miscellaneous Expenses	114	531	420	(111)		(111)	126.4%	
4021 Mobile Telephones & Broadband	46	546	660	114		114	82.7%	
4022 Postage	44	269	340	71		71	79.0%	

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4023 Printing & Stationery	41	1,789	2,600	811		811	68.8%	
4025 Subscriptions and membership	0	2,260	2,550	290		290	88.6%	
4026 Insurance	0	9,208	8,940	(268)		(268)	103.0%	
4033 Advertising/Press Releases	0	300	600	300		300	50.0%	
4041 Equipt Repairs & Mtce	0	387	200	(187)		(187)	193.7%	
4042 Equipt Running Costs/Rental	0	2,991	3,040	49		49	98.4%	
4043 Equipt/Small Tools Purchase	83	191	6,300	6,109		6,109	3.0%	
4044 IT Support/Software Mtce	4,891	14,476	12,070	(2,406)		(2,406)	119.9%	
4052 Bank & Cardnet Charges	37	429	700	271		271	61.2%	
4060 Audit Fees - External	0	2,100	2,310	210		210	90.9%	
4061 Audit Fees - Internal	0	696	770	74		74	90.3%	
4064 Other Professional Fees	12,063	53,916	19,340	(34,576)		(34,576)	278.8%	
4110 Staff Welfare	0	237	250	13		13	94.8%	
4900 Assets Capitalised	0	750	0	(750)		(750)	0.0%	750
Central Services/Admin :- Indirect Expenditure	35,088	274,007	298,810	24,803	0	24,803	91.7%	750
Net Income over Expenditure	(35,088)	(242,479)	(256,500)	(14,021)				
6000 plus Transfer from EMR	0	750	0	(750)				
Movement to/(from) Gen Reserve	(35,088)	(241,729)	(256,500)	(14,771)				
<u>201 Market - Charter Street</u>								
1020 Market Rent & Tolls	6,540	78,641	78,000	(641)			100.8%	
1021 Market Electricity Recovered	324	4,168	4,200	32			99.2%	
1079 Licence income	0	42	250	208			16.8%	
Market - Charter Street :- Income	6,864	82,851	82,450	(401)			100.5%	0
4001 Salaries & Wages	6,132	50,315	56,360	6,045		6,045	89.3%	
4007 Workwear and Footwear	0	52	250	198		198	21.0%	
4008 Training, Courses, Meetings	69	69	500	431		431	13.8%	
4011 Rates	447	6,167	5,670	(497)		(497)	108.8%	
4012 Water	0	206	400	195		195	51.4%	
4014 Electricity	0	1,218	2,000	782		782	60.9%	
4016 Refuse Disposal	0	8,731	10,000	1,269		1,269	87.3%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	13	100	87		87	13.2%	
4021 Mobile Telephones & Broadband	4	84	190	106		106	44.0%	
4023 Printing & Stationery	9	9	100	91		91	9.2%	
4025 Subscriptions and membership	434	868	450	(418)		(418)	192.9%	
4026 Insurance	0	(105)	0	105		105	0.0%	
4033 Advertising/Press Releases	1,608	1,731	2,000	269		269	86.5%	

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Detailed Income & Expenditure by Budget Heading 31/03/2026

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4041 Equipt Repairs & Mtce	117	117	1,090	973		973	10.7%	
4043 Equipt/Small Tools Purchase	2,484	2,558	2,000	(558)		(558)	127.9%	
4052 Bank & Cardnet Charges	32	297	0	(297)		(297)	0.0%	
4069 Licences	0	370	200	(170)		(170)	185.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Market - Charter Street :- Indirect Expenditure	11,337	72,699	81,960	9,261	0	9,261	88.7%	0
Net Income over Expenditure	(4,473)	10,152	490	(9,662)				
205 Council Public Events								
1030 Function Income	0	3,897	3,000	(897)			129.9%	
1040 Grants Receivable	0	2,775	0	(2,775)			0.0%	
1051 Donations for Party in t'Park	0	5,552	0	(5,552)			0.0%	5,552
1068 Party in the Park Income	0	2,620	2,000	(620)			131.0%	
Council Public Events :- Income	0	14,844	5,000	(9,844)			296.9%	5,552
4001 Salaries & Wages	2,747	22,972	26,880	3,908		3,908	85.5%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4020 Miscellaneous Expenses	139	408	0	(408)		(408)	0.0%	
4023 Printing & Stationery	0	24	50	26		26	47.8%	
4033 Advertising/Press Releases	0	55	0	(55)		(55)	0.0%	
4052 Bank & Cardnet Charges	0	92	0	(92)		(92)	0.0%	
4102 Fair Expenses	0	5,823	4,460	(1,363)		(1,363)	130.6%	
4128 Party in the Park Expenses	0	7,094	4,060	(3,034)		(3,034)	174.7%	
4135 Other Council Events	0	2,478	8,800	6,322		6,322	28.2%	
Council Public Events :- Indirect Expenditure	2,886	38,947	44,400	5,453	0	5,453	87.7%	0
Net Income over Expenditure	(2,886)	(24,103)	(39,400)	(15,297)				
6001 less Transfer to EMR	0	5,552	0	(5,552)				
Movement to/(from) Gen Reserve	(2,886)	(29,655)	(39,400)	(9,745)				
206 Town Economy								
1030 Function Income	275	1,105	0	(1,105)			0.0%	
1040 Grants Receivable	0	11,422	0	(11,422)			0.0%	11,090
Town Economy :- Income	275	12,527	0	(12,527)				11,090
4001 Salaries & Wages	3,416	19,364	17,960	(1,404)		(1,404)	107.8%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	317	1,300	983		983	24.4%	
4025 Subscriptions and membership	0	0	250	250		250	0.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4033 Advertising/Press Releases	0	1,277	1,800	523		523	71.0%	84
4042 Equipt Running Costs/Rental	0	11,000	11,300	300		300	97.3%	
4044 IT Support/Software Mtce	0	0	480	480		480	0.0%	
4048 New equipment/furniture	0	17,841	4,100	(13,741)		(13,741)	435.2%	17,174
4052 Bank & Cardnet Charges	4	10	0	(10)		(10)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	1	50	49		49	3.0%	
4900 Assets Capitalised	0	17,201	0	(17,201)		(17,201)	0.0%	17,201
Town Economy :- Indirect Expenditure	3,420	67,012	41,240	(25,772)	0	(25,772)	162.5%	34,459
Net Income over Expenditure	(3,145)	(54,485)	(41,240)	13,245				
6000 plus Transfer from EMR	0	34,459	0	(34,459)				
6001 less Transfer to EMR	0	11,090	0	(11,090)				
Movement to/(from) Gen Reserve	(3,145)	(31,117)	(41,240)	(10,123)				
211 Town Hall Building								
1000 Letting Income	815	7,466	15,000	7,534			49.8%	
1016 Rent from Registrar	0	12,543	12,500	(43)			100.3%	
Town Hall Building :- Income	815	20,009	27,500	7,491			72.8%	0
4001 Salaries & Wages	170	5,577	13,700	8,123		8,123	40.7%	
4004 Cleaners &Casual payroll costs	1,574	16,902	15,000	(1,902)		(1,902)	112.7%	
4007 Workwear and Footwear	0	127	100	(27)		(27)	126.8%	
4008 Training, Courses, Meetings	0	58	500	442		442	11.6%	
4011 Rates	1,507	17,288	11,260	(6,028)		(6,028)	153.5%	
4012 Water	0	1,146	630	(516)		(516)	182.0%	
4013 Gas	2,137	3,981	7,500	3,519		3,519	53.1%	
4014 Electricity	0	8,043	15,000	6,957		6,957	53.6%	
4017 Cleaning & Consumables	113	546	1,200	654		654	45.5%	
4020 Miscellaneous Expenses	0	0	250	250		250	0.0%	
4025 Subscriptions and membership	0	671	0	(671)		(671)	0.0%	
4040 Property Repairs & Mtce	0	6,964	31,300	24,336		24,336	22.2%	1,188
4041 Equipt Repairs & Mtce	4,441	76,829	13,900	(62,929)		(62,929)	552.7%	64,917
4042 Equipt Running Costs/Rental	77	1,018	1,160	142		142	87.8%	
4043 Equipt/Small Tools Purchase	9	1,247	500	(747)		(747)	249.4%	
4048 New equipment/furniture	0	891	0	(891)		(891)	0.0%	891
4063 Audit and Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4110 Staff Welfare	0	1	100	99		99	1.5%	
4987 Loan Repayment - Capital	2,072	4,096	3,570	(526)		(526)	114.7%	
4988 PWLB Interest 494354	7,003	14,054	14,590	536		536	96.3%	
Town Hall Building :- Indirect Expenditure	19,102	159,440	131,260	(28,180)	0	(28,180)	121.5%	66,995
Net Income over Expenditure	(18,287)	(139,431)	(103,760)	35,671				
6000 plus Transfer from EMR	0	66,995	0	(66,995)				

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(18,287)	(72,436)	(103,760)	(31,324)				
<u>212 Public Clocks</u>								
4041 Equipt Repairs & Mtce	0	2,378	2,500	122		122	95.1%	
Public Clocks :- Indirect Expenditure	0	2,378	2,500	122	0	122	95.1%	0
Net Expenditure	0	(2,378)	(2,500)	(122)				
<u>214 Street Cleaning</u>								
1091 Service Costs Income - Babergh	0	18,697	18,700	3			100.0%	
Street Cleaning :- Income	0	18,697	18,700	3			100.0%	0
4001 Salaries & Wages	2,879	28,661	25,290	(3,371)		(3,371)	113.3%	
4007 Workwear and Footwear	110	172	180	8		8	95.7%	
4017 Cleaning & Consumables	195	677	900	223		223	75.2%	
4020 Miscellaneous Expenses	0	0	60	60		60	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	526	400	(126)		(126)	131.6%	
4110 Staff Welfare	0	2	80	78		78	2.1%	
Street Cleaning :- Indirect Expenditure	3,184	30,038	27,160	(2,878)	0	(2,878)	110.6%	0
Net Income over Expenditure	(3,184)	(11,341)	(8,460)	2,881				
<u>215 Public Toilets</u>								
1091 Service Costs Income - Babergh	0	12,465	12,470	5			100.0%	
Public Toilets :- Income	0	12,465	12,470	5			100.0%	0
4001 Salaries & Wages	2,083	21,893	18,040	(3,853)		(3,853)	121.4%	
4007 Workwear and Footwear	25	116	120	4		4	96.3%	
4017 Cleaning & Consumables	30	885	600	(285)		(285)	147.4%	
4020 Miscellaneous Expenses	0	6	40	34		34	14.0%	
4042 Equipt Running Costs/Rental	0	1,752	1,790	38		38	97.8%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Public Toilets :- Indirect Expenditure	2,138	24,650	20,670	(3,980)	0	(3,980)	119.3%	0
Net Income over Expenditure	(2,138)	(12,185)	(8,200)	3,985				
<u>221 Allotments</u>								
1010 Rent Receivable	60	3,507	2,730	(777)			128.5%	
Allotments :- Income	60	3,507	2,730	(777)			128.5%	0
4001 Salaries & Wages	260	3,025	2,780	(245)		(245)	108.8%	

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Detailed Income & Expenditure by Budget Heading 31/03/2026

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012 Water	0	761	250	(511)		(511)	304.4%	
4020 Miscellaneous Expenses	12	574	350	(224)		(224)	163.9%	
4022 Postage	0	0	70	70		70	0.0%	
4041 Equipt Repairs & Mtce	0	7	300	293		293	2.4%	
Allotments :- Indirect Expenditure	272	4,367	3,750	(617)	0	(617)	116.4%	0
Net Income over Expenditure	(212)	(860)	(1,020)	(160)				
239 Open Spaces&Closed Churchyards								
1040 Grants Receivable	2,166	4,268	1,000	(3,268)			426.8%	2,103
Open Spaces&Closed Churchyards :- Income	2,166	4,268	1,000	(3,268)			426.8%	2,103
4001 Salaries & Wages	642	6,433	5,020	(1,413)		(1,413)	128.1%	
4014 Electricity	0	577	912	335		335	63.3%	
4028 Refuse/Doggy Bag Supplies	0	4,134	1,250	(2,884)		(2,884)	330.7%	1,986
4040 Property Repairs & Mtce	0	418	800	382		382	52.3%	
4045 Grounds Maintenance	0	2,091	2,500	409		409	83.7%	
4052 Bank & Cardnet Charges	4	20	0	(20)		(20)	0.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4065 Closed Churchyards maintenance	0	0	9,800	9,800		9,800	0.0%	
4066 The Croft maintenance	0	5,923	5,230	(693)		(693)	113.3%	
4068 Valley Walk	665	3,482	4,790	1,308		1,308	72.7%	495
4109 Dog/Litter Bin emptying	0	9,213	9,720	507		507	94.8%	
Open Spaces&Closed Churchyards :- Indirect Expenditure	1,311	32,292	45,022	12,730	0	12,730	71.7%	2,481
Net Income over Expenditure	855	(28,024)	(44,022)	(15,998)				
6000 plus Transfer from EMR	0	2,481	0	(2,481)				
6001 less Transfer to EMR	0	2,103	0	(2,103)				
Movement to/(from) Gen Reserve	855	(27,646)	(44,022)	(16,376)				
241 Cemetery								
1000 Letting Income	1,006	9,806	0	(9,806)			0.0%	
1060 Cemetery Fees & Charges	8,350	51,455	48,000	(3,455)			107.2%	
Cemetery :- Income	9,356	61,261	48,000	(13,261)			127.6%	0
4001 Salaries & Wages	6,827	69,792	81,180	11,388		11,388	86.0%	
4005 Grave Digging Costs	0	7,598	14,400	6,802		6,802	52.8%	
4007 Workwear and Footwear	214	243	400	157		157	60.8%	
4008 Training, Courses, Meetings	0	1,633	700	(933)		(933)	233.2%	
4011 Rates	551	6,612	6,950	338		338	95.1%	

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4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	0	232	600	368		368	38.7%	
4016 Refuse Disposal	385	1,146	620	(526)		(526)	184.8%	
4018 Vehicle Rental/Repairs/Exps	0	799	1,000	201		201	79.9%	
4019 Diesel	133	754	1,100	346		346	68.6%	
4021 Mobile Telephones & Broadband	4	84	180	96		96	46.5%	
4023 Printing & Stationery	0	3,505	1,550	(1,955)		(1,955)	226.1%	
4025 Subscriptions and membership	0	105	110	5		5	95.5%	
4040 Property Repairs & Mtce	53	706	13,980	13,274		13,274	5.1%	
4041 Equipt Repairs & Mtce	108	607	500	(107)		(107)	121.5%	
4043 Equipt/Small Tools Purchase	109	1,269	1,400	131		131	90.6%	
4044 IT Support/Software Mtce	0	53	100	48		48	52.5%	
4045 Grounds Maintenance	922	2,331	3,000	669		669	77.7%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4064 Other Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4078 New Cemetery	0	0	18,500	18,500		18,500	0.0%	
4080 Flint Lodge Repairs & Maint	7,472	22,668	3,120	(19,548)		(19,548)	726.5%	
4110 Staff Welfare	0	8	50	42		42	16.6%	
Cemetery :- Indirect Expenditure	16,777	120,144	156,790	36,646	0	36,646	76.6%	0
Net Income over Expenditure	(7,421)	(58,883)	(108,790)	(49,907)				
243 War Memorial, Aelfhun & Gains								
4040 Property Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
War Memorial, Aelfhun & Gains :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
250 Information Centre								
1018 Books, Maps, publications/Income	41	851	750	(101)			113.5%	
1019 TIC Agency commission received	164	785	1,000	215			78.5%	
1022 Gift Sales Income	17	441	800	359			55.1%	
1025 TIC Sundry Sales	5	124	200	76			62.2%	
1031 Foodstuff Sales	0	0	250	250			0.0%	
1032 Doggy Bag Income	180	1,368	1,680	312			81.4%	
1098 Miscellaneous Income	13	113	50	(63)			226.4%	
Information Centre :- Income	419	3,682	4,730	1,048			77.9%	0
4001 Salaries & Wages	3,990	46,945	46,530	(415)		(415)	100.9%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	0	180	180		180	0.0%	

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4022 Postage	0	4	150	146		146	2.9%	
4023 Printing & Stationery	0	144	2,360	2,216		2,216	6.1%	
4028 Refuse/Doggy Bag Supplies	0	683	1,400	717		717	48.8%	
4040 Property Repairs & Mtce	10	2,415	0	(2,415)		(2,415)	0.0%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	30	475	100	(375)		(375)	475.3%	
4049 TIC food purchases for resale	0	0	250	250		250	0.0%	
4052 Bank & Cardnet Charges	40	289	300	11		11	96.3%	
4054 TIC Gift Purchases for Resale	0	1,151	500	(651)		(651)	230.1%	
4055 TICBooks/Guides/Maps forResale	0	207	300	93		93	68.9%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
4900 Assets Capitalised	0	2,595	0	(2,595)		(2,595)	0.0%	
Information Centre :- Indirect Expenditure	4,071	54,907	52,620	(2,287)	0	(2,287)	104.3%	0
Net Income over Expenditure	(3,652)	(51,225)	(47,890)	3,335				
<u>252 Christmas Lights</u>								
4001 Salaries & Wages	0	1,473	15,350	13,877		13,877	9.6%	
4008 Training, Courses, Meetings	0	0	600	600		600	0.0%	
4041 Equipt Repairs & Mtce	0	348	0	(348)		(348)	0.0%	
4101 Christmas Lights	0	30,405	7,220	(23,185)		(23,185)	421.1%	
4104 Christmas Trees	0	3,160	3,500	340		340	90.3%	
Christmas Lights :- Indirect Expenditure	0	35,385	26,670	(8,715)	0	(8,715)	132.7%	0
Net Expenditure	0	(35,385)	(26,670)	8,715				
<u>261 Museum</u>								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equipt Repairs & Mtce	0	255	800	545		545	31.9%	
Museum :- Indirect Expenditure	0	255	850	595	0	595	30.0%	0
Net Expenditure	0	(255)	(850)	(595)				
<u>301 Street Lighting</u>								
4014 Electricity	681	681	3,500	2,819		2,819	19.4%	
4040 Property Repairs & Mtce	71	71	3,375	3,304		3,304	2.1%	
4041 Equipt Repairs & Mtce	710	710	1,625	915		915	43.7%	
Street Lighting :- Indirect Expenditure	1,461	1,461	8,500	7,039	0	7,039	17.2%	0
Net Expenditure	(1,461)	(1,461)	(8,500)	(7,039)				

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302 Street Furniture & Equipment								
1098 Miscellaneous Income	0	31	0	(31)			0.0%	
Street Furniture & Equipment :- Income	0	31	0	(31)				0
4020 Miscellaneous Expenses	0	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	0	371	750	379		379	49.5%	
4043 Equipt/Small Tools Purchase	0	0	550	550		550	0.0%	
Street Furniture & Equipment :- Indirect Expenditure	0	377	1,350	973	0	973	27.9%	0
Net Income over Expenditure	0	(346)	(1,350)	(1,004)				
311 Highways								
1041 Parking Permits Francis Road	0	2,063	2,250	188			91.7%	
Highways :- Income	0	2,063	2,250	188			91.7%	0
4020 Miscellaneous Expenses	0	77	100	23		23	77.0%	
4044 IT Support/Software Mtce	0	358	450	93		93	79.4%	
Highways :- Indirect Expenditure	0	435	550	116	0	116	79.0%	0
Net Income over Expenditure	0	1,628	1,700	72				
312 Footpaths								
4014 Electricity	227	227	800	573		573	28.4%	
4040 Property Repairs & Mtce	24	24	1,350	1,326		1,326	1.7%	
4041 Equipt Repairs & Mtce	237	237	750	513		513	31.5%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	487	487	3,000	2,513	0	2,513	16.2%	0
Net Expenditure	(487)	(487)	(3,000)	(2,513)				
321 Floral Displays & Bedding Mtce								
4001 Salaries & Wages	279	2,810	2,180	(630)		(630)	128.9%	
4004 Cleaners & Casual payroll costs	0	(0)	0	0		0	0.0%	
4012 Water	0	0	100	100		100	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	193	717	1,500	783		783	47.8%	
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	21,287	23,500	2,213		2,213	90.6%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	471	24,814	27,480	2,666	0	2,666	90.3%	0
Net Expenditure	(471)	(24,814)	(27,480)	(2,666)				

Detailed Income & Expenditure by Budget Heading 31/03/2026

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
341 Community Wardens								
1040 Grants Receivable	0	500	0	(500)			0.0%	
1075 Community Warden services	886	7,962	9,420	1,458			84.5%	
Community Wardens :- Income	886	8,462	9,420	958			89.8%	0
4001 Salaries & Wages	1,809	29,616	69,240	39,624	39,624	39,624	42.8%	
4006 Health & Safety Equipment	21	1,052	400	(652)	(652)	(652)	263.1%	
4007 Workwear and Footwear	55	1,001	1,200	199	199	199	83.4%	
4008 Training, Courses, Meetings	0	3,667	2,500	(1,167)	(1,167)	(1,167)	146.7%	
4017 Cleaning & Consumables	0	49	100	51	51	51	49.2%	
4018 Vehicle Rental/Repairs/Exps	1,072	13,254	16,960	3,706	3,706	3,706	78.1%	
4019 Diesel	338	2,034	2,000	(34)	(34)	(34)	101.7%	
4020 Miscellaneous Expenses	0	36	100	64	64	64	36.3%	
4021 Mobile Telephones & Broadband	24	587	1,020	433	433	433	57.5%	
4026 Insurance	1,594	3,927	2,436	(1,491)	(1,491)	(1,491)	161.2%	
4041 Equipt Repairs & Mtce	5	543	6,000	5,457	5,457	5,457	9.1%	
4043 Equipt/Small Tools Purchase	5	566	500	(66)	(66)	(66)	113.2%	
4045 Grounds Maintenance	164	222	0	(222)	(222)	(222)	0.0%	
4052 Bank & Cardnet Charges	0	48	0	(48)	(48)	(48)	0.0%	
4110 Staff Welfare	0	8	900	892	892	892	0.9%	
4863 Purchases for re-sale	0	48	0	(48)	(48)	(48)	0.0%	
Community Wardens :- Indirect Expenditure	5,086	56,659	103,356	46,697	0	46,697	54.8%	0
Net Income over Expenditure	(4,200)	(48,197)	(93,936)	(45,739)				
901 Civic Activities								
1050 Donations Received	481	3,533	0	(3,533)			0.0%	
Civic Activities :- Income	481	3,533	0	(3,533)				0
4001 Salaries & Wages	1,060	14,662	21,170	6,508	6,508	6,508	69.3%	
4008 Training, Courses, Meetings	0	0	100	100	100	100	0.0%	
4010 Misc Staff Costs	1	(28)	0	28	28	28	0.0%	
4017 Cleaning & Consumables	0	936	820	(116)	(116)	(116)	114.2%	
4023 Printing & Stationery	0	2	0	(2)	(2)	(2)	0.0%	
4041 Equipt Repairs & Mtce	0	510	0	(510)	(510)	(510)	0.0%	
4110 Staff Welfare	0	0	50	50	50	50	0.0%	
4129 Mayors Allowance	231	2,096	3,500	1,404	1,404	1,404	59.9%	
4131 Town Twinning Council event	0	0	500	500	500	500	0.0%	
4132 Civic & Ceremonial	0	2,839	3,140	301	301	301	90.4%	
4133 Tributes - Floral etc	0	202	260	58	58	58	77.8%	
4135 Other Council Events	48	991	50	(941)	(941)	(941)	1982.4%	
4317 Mayor's Events	189	1,239	0	(1,239)	(1,239)	(1,239)	0.0%	
Civic Activities :- Indirect Expenditure	1,530	23,450	29,590	6,140	0	6,140	79.2%	0
Net Income over Expenditure	(1,049)	(19,917)	(29,590)	(9,673)				

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Detailed Income & Expenditure by Budget Heading 31/03/2026

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	21,322	1,140,807	1,114,960	(25,847)			102.3%	
Expenditure	108,620	1,074,320	1,168,028	93,708	0	93,708	92.0%	
Net Income over Expenditure	(87,298)	66,487	(53,068)	(119,555)				
plus Transfer from EMR	0	104,685	0	(104,685)				
less Transfer to EMR	0	21,309	0	(21,309)				
Movement to/(from) Gen Reserve	(87,298)	149,863	(53,068)	(202,931)				

