

SUDBURY TOWN COUNCIL
MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING
HELD IN THE TOWN HALL ON MONDAY 30th JUNE COMMENCING AT 6:30 PM

Committee members present: Mr N Bennett – the chair.
Mr S Hall
Mr A Osborne
Miss A Owen
Mr T Regester
Mr N Younger

Officers in attendance: Mr C Griffin – Town Clerk

1. SUBSTITUTES AND APOLOGIES

Apologies had been received from Councillor Ms J Carter and Councillor Mr A Stohr.

2. DECLARATIONS OF INTEREST

Councillors Mr A Osborne, Miss A Owen and Mr T Regester declared that they were also Babergh District Councillors.

Councillor Mr S Hall declared that he knew the occupants of Ballingdon Hall but that they were not close friends and that there was no conflict of interest.

3. DECLARATIONS OF GIFTS AND HOSPITALITY

There were no declarations of gifts or hospitality.

4. REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

5. MINUTES

RESOLVED

That the minutes of the previous meeting held on 16th June 2025 be confirmed as an accurate record and signed by the Chairman.

6. REVIEW OF ACTIONS FROM PREVIOUS MEETINGS

The Town Clerk updated members on the points in the previous minutes

7. **PLANNING APPLICATIONS**

DC/25/02668 **Proposal:** Application for Consent to Display Advertisement(s) - A permanent freestanding digital totem / monolith with a 32" display screen to promote local events hosted by Sudbury cultural and heritage venues, local sporting events and events hosted by Sudbury independent businesses.
Location: Town Hall, Old Market Place, Sudbury, Suffolk, CO10 1TL

Cllr Miss A Owen left the meeting for about 5 minutes during the end of the discussion and the vote.

RESOLVED – To recommend approval based on the centre of the new sign being in line with the lamppost when viewed from the front of the Town Hall and the sign being set at about 45 degrees from the front of the Town Hall.

DC/25/02696 **Proposal:** Householder Application - Erection of a double carport/garage.
Location: 60 Friars Street, Sudbury, Suffolk, CO10 2AG

RESOLVED – To recommend approval

DC/25/02740 **Proposal:** Full Planning Application - Change of use from Retail (Class E) to Community-Based Activities (Class F1).
Location: 22 King Street Sudbury Suffolk CO10 2EN

RESOLVED – To recommend refusal on the grounds of loss of a prime commercial building on the high street. There was no evidence of marketing the building for commercial use, which would have to be done by the freeholder. If evidence was produced that there was no commercial demand for this site, the council could understand the benefit of a change of use.

DC/25/02741 **Proposal:** Full Planning Application - Change of use to three parts of the house (C3) to Sui Generis (private dining and tea rooms with associated catering facilities and car parking) and listed building consent for minor alterations to Ballingdon Hall. The remaining part of the house will stay as a family residence.
Location: Surgery at Ballingdon Hall, Ballingdon Hill, Sudbury, Suffolk, CO10 7LH

RESOLVED – To recommend approval

DC/25/02742 **Proposal:** Application for Listed Building Consent - Change of use to three parts of the house (C3) to Sui Generis (private dining and tea rooms with associated catering facilities and car parking) and listed building consent for minor alterations to Ballingdon Hall. The remaining part of the house will stay as a family residence.
Location: Surgery at Ballingdon Hall, Ballingdon Hill, Sudbury, Suffolk, CO10 7LH

RESOLVED – To recommend approval

HIGHWAYS**8. TO AGREE ON PARTICULAR BUS STOP LOCATIONS FOR NEW BUS SHELTERS**

Members discussed the best locations for new bus stops in Sudbury.

RESOLVED

To support the installation of 3 new bus shelters in the following locations;

- **Gregory Street**, on the west side about 50m from the junction with Gainsborough Street and Stour Street. This shelter would need to have open ends so as not to impede pedestrians walking along the pathway.
- **Waldingfield Road**, on both sides near the junction with The Close. The shelter on the northwest side could be set back on the grass area, but the shelter on the southeast side would need the overgrown vegetation cleared to make space.

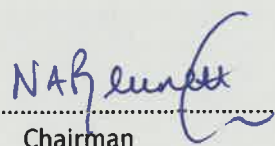
9. TO DISCUSS THE HIGHWAYS LIST

Members discussed the following points;

- **Springlands Way** – The overgrown vegetation was making the exits from the side roads onto the A134 dangerous as visibility was restricted. The Town Clerk was asked to have photographs taken showing the extent of the problem and report it to Suffolk Highways.
- **Upper East Street** – Members reviewed the new proposed waiting restrictions for the area of Upper East Street around the access to Bridge Terrace and resolved to support them.
- **Weed Control** – Members were concerned about the growth of weeds in the highways in Sudbury and asked Suffolk Highways to provide a list of which roads had been treated and on what dates.
- **Newmans Road** – The garden on the corner with Waldingfield Road was badly overgrown and was obscuring the path and the grit bin. Request that Suffolk Highways write to the occupant and enforce the cutting back of this hedge.

The meeting closed at 8:00 pm.

Signed


Chairman

