

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL
ON TUESDAY 5TH NOVEMBER 2024 AT 6.30PM**

Committee members present: Mr N Bennett – Chair
Mrs M Barrett
Mr S Hall
Miss A Owen
Mr T Regester
Mr N Younger

Officers in attendance: Mr C Griffin – Town Clerk
Mrs D Deeks – Administration Manager/s151 Officer

1. **SUBSTITUTES AND APOLOGIES**

Apologies for absence had been received from Councillor Mrs E Murphy.

2. **DECLARATIONS OF INTEREST**

Councillors Miss A Owen and Mr T Regester declared that they were Babergh District Councillors.

3. **DECLARATIONS OF GIFTS & HOSPITALITY**

No declarations of gifts or hospitality were made.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the meeting of the Finance Committee held on 1st October 2024 be confirmed and signed as an accurate record.

6. **ACTIONS FROM PREVIOUS MINUTES**

The Town Clerk confirmed that all actions from the previous meeting had been completed.

7. **TO APPROVE THE BANK PAYMENTS FOR SEPTEMBER 2024**

The list of payments in excess of £500 and direct debits payments for September 2024 were presented to members for their approval (a copy list is shown at minute pages 703 to 704).

RESOLVED

To approve all listed payments over £500 and all direct debit payments for September 2024.

8. TO REVIEW THE INCOME AND EXPENDITURE REPORTS FOR SEPTEMBER 2024

Members had read the income and expenditure reports for the period 1st to 30th September 2024 which had been circulated with the agenda. These are shown at minute pages 705 to 715.

RESOLVED

To note the income and Expenditure reports for September 2024

9. TO REVIEW THE FINANCIAL SITUATION AT THE END OF OCTOBER 2024

The Administration Manager/s151 Officer produced the income and expenditure report of the financial situation at the end of October, as shown at minute pages 716 to 726. The Town Clerk went through the report to highlight areas where expenditure was greater than anticipated.

RESOLVED

To note the financial situation at the end of October 2024.

10. TO REVIEW THE DRAFT BUDEGT V.2.0 FOR FINANCIAL YEAR 2025 TO 2026

The Town Clerk and RFO presented the draft budget (version 2.0) for the financial year 2025-2026 which had been circulated to members the day before. This showed a deficit of £69,330 for the year and so the committee worked through, line by line, to see where savings could be made. At the end the revised budget was re-saved as version 2.1 with a deficit of only £57,620.00. The Town Clerk and RFO would continue to review the figures in the draft budget and update them as new information became available. The draft budget would be reviewed again at the next Finance Committee.

RESOLVED

Members resolved to note the financial position in draft budget version 2.1.

RESOLVED

Members resolved to extend the meeting by 30 minutes so that it could continue until 9:00pm.

11. TO RECEIVE AN UPDATE FROM THE TOWN CLERK AND THE RFO ON FINANCIAL MATTERS

The RFO gave an update on the financial position and bank balances as at 31st October 2024.

RESOLVED

To note the RFO's update for October 2024.

The business of the meeting concluded at 8.35 pm.

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Chairman

Bank Current Account

List of Payments made between 01/09/2024 and 30/09/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/09/2024	Lex Autolease Limited	DD	601.80		YS24CVD Lease 31/08-29/09/24
02/09/2024	SSE Energy Supply Limited	BGC	-1,286.23		SSE Gas - 01/07-30/07/2024
02/09/2024	Matthew James Painting Ser. &	FPO	20,624.00		Restoration T.H Instalment 1
02/09/2024	SumUp Payments Ltd	FPI-02/09	0.81		Purchase Ledger Payment
03/09/2024	Harcourt-Powell Ltd.	FPO.	350.00		Minor Wks Building Contract
03/09/2024	SumUp Payments Ltd	FPI-03/09	1.19		Purchase Ledger Payment
04/09/2024	Sudbury Chamber of Commerce	FPO	15.00		Chamber Lunch-A.Owen
04/09/2024	Allstar Business Solutions Lim	DD	4.80		Allstar Card Fee-Aug24
04/09/2024	SumUp Payments Ltd	FPI-04/09	0.03		Purchase Ledger Payment
05/09/2024	County Broadband Ltd	DD .	54.60		CBB Real Fibre-03/09-02/10/24
06/09/2024	SumUp Payments Ltd	FPI-06/09	0.91		Purchase Ledger Payment
09/09/2024	McColls Store 0913 - Sudbury	FPO .	37.00		Newspapers - 28/07-31/08/24
09/09/2024	Initial Washroom Hygiene	DD .	29.45		4X HandryersSer.01/09-30/11/24
09/09/2024	Perninsula	DD	364.84		Health & Safety - Sep24
10/09/2024	3IT LTD CD 4432	DEB	100.00		J Byham-AAT Level 3-13/09
10/09/2024	ICELAND CD 4432	DEB	10.40		Milk/Fairy LiquidX3-09/09
10/09/2024	TOOLSTATION UK CD 4432	DEB	27.96		Hoover Bags X 10 - 09/09/2024
10/09/2024	Auto Innovations	BP	216.00		Signage Business as Usual
10/09/2024	Sudbury Office Supplies	BP.	61.07		Lam. Pouches/A4 Paper/Card
10/09/2024	SumUp Payments Ltd	FPI-10/09	0.07		Purchase Ledger Payment
11/09/2024	Allstar Business Solutions Lim	BP .	58.81		Allstar Fuel YS24CVD-28/08
11/09/2024	3IT Ltd	BP .	416.72		3it Monthly Support-Sep24
11/09/2024	SAVILLS CLIENT ANGLIAN	BP .	6.00		Bus Shelter -17/10-16/10/25
11/09/2024	SumUp Payments Ltd	FPI-11/09	0.61		Purchase Ledger Payment
12/09/2024	Auto Innovations	BP .	588.00		Grahics New Van BN74 RNA
12/09/2024	3IT Ltd	BP *	135.00		Relocate CCTV Camera-05/09
13/09/2024	SGW Payroll Ltd	DD .	117.24		SGW Monthly Payroll-Aug24
13/09/2024	AMZNMktplace*X10YL CD 4432	DEB	35.00		24x Whiskey Glasses-12/09
13/09/2024	AMZNMktplace*GK81Y CD 4432	DEB	20.88		Wooden Cutlery-12/09/24
13/09/2024	SumUp Payments Ltd	FPI-13/09	1.19		Purchase Ledger Payment
16/09/2024	Radius Telematics Limited	DD .	45.60		Radius Tracker-31/08
16/09/2024	ARVAL BNP PARIBAS GROUP	DD .	350.55		Arval LeaseYR20OCB-19/07-18/08
16/09/2024	BABERGH DC CTAX BU	DD	551.00		BDC Business Rates-Sep24
16/09/2024	BABERGH DC CTAX BU	DD	447.00		BDC Business Rates-Sep24
16/09/2024	BABERGH DC CTAX BU	DD	574.00		BDC Bus. Rates Gnd FL-Sep24
16/09/2024	BABERGH DC CTAX BU	DD	400.00		BDC Bus. Rates 1st FL.-Sep24
16/09/2024	BABERGH DC CTAX BU	DD	125.00		BDC Bus. Rates R/O T.H-Sep24
16/09/2024	SumUp Payments Ltd	FPI-16/09	0.07		Purchase Ledger Payment
17/09/2024	DANIEL W PERRY	FPO	19.91		D.Perry-Diesel for Tractor
17/09/2024	SumUp Payments Ltd	FPI-17/09	0.27		Purchase Ledger Payment
18/09/2024	95 Day Deposit Account	FPO	100,000.00		TFR STC Current to 95 Day
18/09/2024	95 Day Deposit Account	TFR	100,000.00		TFR STC Current to 95 Day
18/09/2024	32 Day Deposit Account	TFR	100,000.00		TFR STC Current to 32 Day
18/09/2024	COMPASSION	FPO	140.00		Charity Ball-A.OwenX2
18/09/2024	Allstar Business Solutions Lim	DD .	77.70		Allstar Fuel - 04/09 & 06/09
18/09/2024	SumUp Payments Ltd	FPI-18/09	0.10		Purchase Ledger Payment
19/09/2024	P Crawford (Contracting) Ltd	BP	156.00		Hedge Cutting - 05/09/2024

Bank Current Account

List of Payments made between 01/09/2024 and 30/09/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/09/2024	SumUp Payments Ltd	FPI-19/09	0.36		Purchase Ledger Payment
20/09/2024	HMRC - ACCOUNTS OF	BP	7,966.46		HMRC - PAYE/NI-06/08-05/09/24
20/09/2024	Skyguard Ltd T/A Peoplesafe	124.40	124.40		Peoplesafe Subs-01/09-30/09
20/09/2024	Matthew James Painting Ser. &	FPO	4,000.00		Restoration T.H Instalment2
20/09/2024	KMS Scaffolding Ltd	BP .	23,160.00		Scaffolding T.H Restoration
20/09/2024	T & P Fire Ltd	BP .	4,582.00		8X Automatic Dr Closures
20/09/2024	Auto Innovations	BP .	16.80		No.Plate BN74RNA Trailor
20/09/2024	SumUp Payments Ltd	FPI-20/09	1.67		Purchase Ledger Payment
20/09/2024	T & P Fire Ltd	BP	0.80		TP Fire Correction Inv 243351
23/09/2024	SSE Energy Supply Limited	DD	4,130.80		SSE Electric-01/04-31/08/2024
23/09/2024	EE Limited	DD .	71.04		EE - Mobiles - 15/09/2024
23/09/2024	Differentia Ltd	BP .	12,276.25		New Fingerposts/Signs Artwork
23/09/2024	SumUp Payments Ltd	FPI-23/09	1.77		Purchase Ledger Payment
24/09/2024	Lex Autolease Limited	DD .	4,052.52		Lex Lease BN74RNA-02/09-01/10
24/09/2024	AMZNMktplace*TH0JK CD 4432	DEB	25.76		16 X R7 Bulbs - 23/09
25/09/2024	STC Staff Salary-Sep24	BP	29,109.35		STC Staff Salary-Sep24
25/09/2024	SUFFOLK CC PENSION	BP	5,799.06		SCC Staff Pension - Sep24
25/09/2024	Allstar Business Solutions Lim	DD .	20.30		Allstar Card Fee - Sep24
25/09/2024	Murrayman Ltd	BP *	472.01		Fit NewFlashing Light-YS24CVD
25/09/2024	River Stour Trust Ltd	BP *	100.00		Heritage Open Day Talks-15/09
25/09/2024	J G Tours - Mrs Janet Gardner	BP -	120.00		Heritage Open Day Walks
25/09/2024	R & R Garden Machinery	FPO .	624.84		Repair of Westwood Tractor
25/09/2024	ICELAND CD 4432	DEB	15.34		Coffee/Tea/Sugar/Milk-25/09
25/09/2024	POST OFFICE COUNTIE CD 4432	DEB	45.00		2nd Class Stamps/Postage-24/09
26/09/2024	AMZNMktplace*TH1XM CD 4432	DEB	68.00		48X Whiskey Cocktail Glasses
26/09/2024	SumUp Payments Ltd	FPI-26/09	0.10		Purchase Ledger Payment
27/09/2024	IS Consultancy (UK) Ltd T/A IS	BP	25,505.16		Finger Posts S106 Monies-24/09
27/09/2024	Felix of Long Melford	BP	668.43		Sale of Felix Tickets-Aug24
27/09/2024	SERVICE CHARGES REF :	PAY	54.21		Lloyds Ser.Chgs-10/07-09/08
27/09/2024	Luxstone	BP	474.00		A. War Memorial-RepaintLetters
27/09/2024	SumUp Payments Ltd	FPI-27/09	0.10		Purchase Ledger Payment
30/09/2024	PUBLIC WORKS LOANS	DD	9,074.95		PWLB - 01/04-30/09/2024
30/09/2024	Indigoross Design & Print Ltd	BP .	1,296.00		Calendars X300-25/09/2024
30/09/2024	SumUp Payments Ltd	FPI-30/09	1.29		Purchase Ledger Payment
Total Payments			459,339.12		

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1045 Neighbourhood CIL	0	2,593	0	(2,593)			0.0%	2,593
1176 Precept	410,319	820,638	820,638	0			100.0%	
Corporate Management :- Income	410,319	823,231	820,638	(2,593)			100.3%	2,593
Net Income	410,319	823,231	820,638	(2,593)				
6001 less Transfer to EMR	0	2,593						
Movement to/(from) Gen Reserve	410,319	820,638						
102 Democratic Represent'n & Mgmt								
4008 Training, Courses, Meetings	0	128	1,600	1,472		1,472	8.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	0	128	8,000	7,872	0	7,872	1.6%	0
Net Expenditure	0	(128)	(8,000)	(7,872)				
103 Grants								
4303 Grants Power General	0	0	45,000	45,000		45,000	0.0%	
Grants :- Indirect Expenditure	0	0	45,000	45,000	0	45,000	0.0%	0
Net Expenditure	0	0	(45,000)	(45,000)				
109 Central Services/Admin								
1040 Grants Receivable	0	0	500	500			0.0%	
1098 Miscellaneous Income	1	1	10	10			5.0%	
1190 Bank Interest Receivable	3,249	15,536	31,400	15,864			49.5%	
Central Services/Admin :- Income	3,249	15,536	31,910	16,374			48.7%	0
4001 Salaries & Wages	16,086	98,100	236,518	138,418		138,418	41.5%	
4008 Training, Courses, Meetings	100	1,690	4,500	2,810		2,810	37.6%	
4009 Travel & Subsistence	0	0	500	500		500	0.0%	
4010 Misc Staff Costs	18	92	364	272		272	25.2%	
4016 Refuse Disposal	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	33	202	420	218		218	48.1%	
4021 Mobile Telephones & Broadband	0	228	600	373		373	37.9%	
4022 Postage	43	271	340	69		69	79.8%	
4023 Printing & Stationery	0	360	2,600	2,240		2,240	13.8%	

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4025 Subscriptions and membership	0	2,135	2,546	411		411	83.9%	
4026 Insurance	0	8,234	8,931	697		697	92.2%	
4033 Advertising/Press Releases	0	386	600	214		214	64.3%	
4041 Equipt Repairs & Mtce	0	0	200	200		200	0.0%	
4042 Equipt Running Costs/Rental	0	2,317	3,321	1,004		1,004	69.8%	
4043 Equipt/Small Tools Purchase	0	0	5,500	5,500		5,500	0.0%	
4044 IT Support/Software Mtce	347	8,099	10,954	2,855		2,855	73.9%	75
4052 Bank & Cardnet Charges	54	233	1,150	917		917	20.3%	
4060 Audit Fees - External	2,100	2,100	3,003	903		903	69.9%	
4061 Audit Fees - Internal	0	688	770	82		82	89.4%	
4064 Other Professional Fees	455	6,007	19,398	13,391		13,391	31.0%	
4110 Staff Welfare	0	0	250	250		250	0.0%	
4900 Assets Capitalised	0	645	0	(645)		(645)	0.0%	645
Central Services/Admin :- Indirect Expenditure	19,236	131,787	302,765	170,978	0	170,978	43.5%	720
Net Income over Expenditure	(15,986)	(116,250)	(270,855)	(154,605)				
6000 plus Transfer from EMR	0	720						
Movement to/(from) Gen Reserve	(15,986)	(115,530)						
<u>201 Market - Charter Street</u>								
1020 Market Rent & Tolls	6,563	40,123	78,000	37,877			51.4%	
1021 Market Electricity Recovered	365	2,109	4,200	2,091			50.2%	
1079 Licence income	42	126	0	(126)			0.0%	
Market - Charter Street :- Income	6,971	42,359	82,200	39,841			51.5%	0
4001 Salaries & Wages	4,492	20,051	38,635	18,584		18,584	51.9%	
4007 Workwear and Footwear	0	0	250	250		250	0.0%	
4008 Training, Courses, Meetings	0	155	500	345		345	31.0%	
4011 Rates	447	2,682	5,632	2,950		2,950	47.6%	
4012 Water	0	207	151	(56)		(56)	137.1%	
4014 Electricity	434	760	2,400	1,640		1,640	31.7%	
4016 Refuse Disposal	0	2,160	12,012	9,852		9,852	18.0%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4021 Mobile Telephones & Broadband	7	53	176	123		123	30.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 Subscriptions and membership	0	434	400	(34)		(34)	108.5%	
4033 Advertising/Press Releases	0	0	2,000	2,000		2,000	0.0%	
4041 Equipt Repairs & Mtce	0	2,848	1,084	(1,764)		(1,764)	262.7%	

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4043 Equipt/Small Tools Purchase	0	532	2,000	1,468		1,468	26.6%	
4052 Bank & Cardnet Charges	32	205	0	(205)		(205)	0.0%	
4069 Licences	0	70	200	130		130	35.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Market - Charter Street :- Indirect Expenditure	5,412	30,157	66,290	36,133	0	36,133	45.5%	0
Net Income over Expenditure	1,559	12,202	15,910	3,708				
<u>204 Street Fairs</u>								
1030 Function Income	814	814	2,600	1,786			31.3%	
Street Fairs :- Income	814	814	2,600	1,786			31.3%	0
4001 Salaries & Wages	0	0	1,348	1,348		1,348	0.0%	
4052 Bank & Cardnet Charges	18	18	0	(18)		(18)	0.0%	
4069 Licences	0	0	2,785	2,785		2,785	0.0%	
4102 Fair Expenses	0	250	0	(250)		(250)	0.0%	
Street Fairs :- Indirect Expenditure	18	268	4,133	3,865	0	3,865	6.5%	0
Net Income over Expenditure	796	546	(1,533)	(2,079)				
<u>205 Council Public Events</u>								
1030 Function Income	0	363	0	(363)			0.0%	
1068 Party in the Park Income	0	0	700	700			0.0%	
Council Public Events :- Income	0	363	700	338			51.8%	0
4001 Salaries & Wages	1,247	3,912	13,346	9,434		9,434	29.3%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4023 Printing & Stationery	0	0	50	50		50	0.0%	
4052 Bank & Cardnet Charges	0	11	0	(11)		(11)	0.0%	
4128 Party in the Park Expenses	0	0	5,250	5,250		5,250	0.0%	
4135 Other Council Events	0	0	500	500		500	0.0%	
Council Public Events :- Indirect Expenditure	1,247	3,923	19,296	15,373	0	15,373	20.3%	0
Net Income over Expenditure	(1,247)	(3,560)	(18,596)	(15,036)				
<u>206 Town Economy</u>								
1030 Function Income	0	95	0	(95)			0.0%	
1040 Grants Receivable	0	31,099	0	(31,099)			0.0%	31,099
Town Economy :- Income	0	31,194	0	(31,194)				31,099
4001 Salaries & Wages	2,304	14,218	52,017	37,799		37,799	27.3%	
4008 Training, Courses, Meetings	0	451	500	49		49	90.2%	

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	220	370	1,175	805		805	31.5%	
4025 Subscriptions and membership	0	0	250	250		250	0.0%	
4033 Advertising/Press Releases	0	146	3,425	3,279		3,279	4.3%	
4042 Equipt Running Costs/Rental	0	0	11,300	11,300		11,300	0.0%	
4044 IT Support/Software Mtce	0	0	473	473		473	0.0%	
4048 New equipment/furniture	31,485	49,925	4,100	(45,825)		(45,825)	1217.7%	49,789
4052 Bank & Cardnet Charges	0	2	0	(2)		(2)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	1	50	49		49	2.5%	
Town Economy :- Indirect Expenditure	34,009	65,114	76,790	11,676	0	11,676	84.8%	49,789
Net Income over Expenditure	(34,009)	(33,919)	(76,790)	(42,871)				
6000 plus Transfer from EMR	31,485	49,789						
6001 less Transfer to EMR	0	31,099						
Movement to/(from) Gen Reserve	(2,524)	(15,230)						
<u>211 Town Hall Building</u>								
1000 Letting Income	482	6,613	5,000	(1,613)			132.3%	
1016 Rent from Registrar	0	0	11,780	11,780			0.0%	
Town Hall Building :- Income	482	6,613	16,780	10,168			39.4%	0
4001 Salaries & Wages	771	4,628	16,966	12,338		12,338	27.3%	
4004 Cleaners & Casual payroll costs	1,031	5,888	18,172	12,284		12,284	32.4%	
4007 Workwear and Footwear	0	0	100	100		100	0.0%	
4008 Training, Courses, Meetings	0	183	500	317		317	36.5%	
4011 Rates	1,099	6,597	11,252	4,655		4,655	58.6%	
4012 Water	0	148	630	482		482	23.6%	
4013 Gas	8	58	7,500	7,442		7,442	0.8%	
4014 Electricity	2,737	4,219	20,000	15,781		15,781	21.1%	
4017 Cleaning & Consumables	160	648	1,200	552		552	54.0%	
4020 Miscellaneous Expenses	0	65	250	185		185	26.0%	
4025 Subscriptions and membership	28	172	0	(172)		(172)	0.0%	
4039 Repaint Town Hall	23,300	43,934	0	(43,934)		(43,934)	0.0%	43,934
4040 Property Repairs & Mtce	7,449	11,209	24,700	13,492		13,492	45.4%	10,986
4041 Equipt Repairs & Mtce	113	9,616	14,912	5,296		5,296	64.5%	2,267
4042 Equipt Running Costs/Rental	0	840	1,010	170		170	83.2%	
4043 Equipt/Small Tools Purchase	26	197	500	303		303	39.5%	
4063 Audit and Legal Fees	0	350	500	150		150	70.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4110 Staff Welfare	0	1	100	99		99	1.2%	
4987 Loan Repayment - Capital	1,933	1,933	3,566	1,633		1,633	54.2%	
4988 PWLB Interest 494354	7,142	7,142	14,584	7,442		7,442	49.0%	
Town Hall Building :- Indirect Expenditure	45,796	97,828	136,442	38,614	0	38,614	71.7%	57,187
Net Income over Expenditure	(45,314)	(91,215)	(119,662)	(28,447)				
6000 plus Transfer from EMR	30,569	57,187						
Movement to/(from) Gen Reserve	(14,745)	(34,028)						
212 Public Clocks								
4041 Equipt Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
Public Clocks :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
213 Street Wardens								
1091 Service Costs Income - Babergh	0	30,117	31,081	964			96.9%	
Street Wardens :- Income	0	30,117	31,081	964			96.9%	0
4001 Salaries & Wages	1,933	12,037	31,174	19,137		19,137	38.6%	
4007 Workwear and Footwear	0	0	300	300		300	0.0%	
4017 Cleaning & Consumables	285	610	1,500	890		890	40.7%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	1,833	2,000	167		167	91.6%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
Street Wardens :- Indirect Expenditure	2,217	14,479	35,474	20,995	0	20,995	40.8%	0
Net Income over Expenditure	(2,217)	15,637	(4,393)	(20,030)				
221 Allotments								
1010 Rent Receivable	829	1,274	2,428	1,154			52.5%	
Allotments :- Income	829	1,274	2,428	1,154			52.5%	0
4001 Salaries & Wages	136	817	1,581	764		764	51.6%	
4012 Water	0	85	350	265		265	24.4%	
4020 Miscellaneous Expenses	0	0	355	355		355	0.0%	
4022 Postage	0	0	65	65		65	0.0%	
4041 Equipt Repairs & Mtce	0	0	75	75		75	0.0%	
Allotments :- Indirect Expenditure	136	902	2,426	1,524	0	1,524	37.2%	0
Net Income over Expenditure	693	372	2	(370)				

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>239 Open Spaces&Closed Churchyards</u>								
1040 Grants Receivable	0	0	1,000	1,000			0.0%	
1050 Donations Received	0	1,333	0	(1,333)			0.0%	
Open Spaces&Closed Churchyards :- Income	0	1,333	1,000	(333)			133.3%	0
4001 Salaries & Wages	796	4,779	6,438	1,659		1,659	74.2%	
4011 Rates	0	0	140	140		140	0.0%	
4014 Electricity	307	457	650	193		193	70.3%	
4020 Miscellaneous Expenses	0	45	0	(45)		(45)	0.0%	
4028 Refuse/Doggy Bag Supplies	0	1,126	1,000	(126)		(126)	112.6%	1,126
4040 Property Repairs & Mtce	0	65	800	735		735	8.1%	
4045 Grounds Maintenance	25	215	2,727	2,512		2,512	7.9%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4065 Closed Churchyards maintenance	0	0	8,200	8,200		8,200	0.0%	
4066 The Croft maintenance	0	1,146	5,173	4,027		4,027	22.2%	
4068 Valley Walk	0	1,041	4,740	3,699		3,699	22.0%	
4109 Dog/Litter Bin emptying	0	8,141	7,728	(413)		(413)	105.4%	482
Open Spaces&Closed Churchyards :- Indirect Expenditure	1,128	17,015	42,596	25,581	0	25,581	39.9%	1,608
Net Income over Expenditure	(1,128)	(15,681)	(41,596)	(25,915)				
6000 plus Transfer from EMR	0	1,608						
Movement to/(from) Gen Reserve	(1,128)	(14,073)						
<u>241 Cemetery</u>								
1000 Letting Income	800	4,800	9,600	4,800			50.0%	
1060 Cemetery Fees & Charges	2,165	24,730	48,000	23,270			51.5%	
Cemetery :- Income	2,965	29,530	57,600	28,070			51.3%	0
4001 Salaries & Wages	4,698	25,016	57,124	32,108		32,108	43.8%	
4005 Grave Digging Costs	0	5,400	14,400	9,000		9,000	37.5%	
4006 Health & Safety Equipment	0	26	0	(26)		(26)	0.0%	
4007 Workwear and Footwear	0	144	400	256		256	36.0%	
4008 Training, Courses, Meetings	0	290	700	410		410	41.4%	
4011 Rates	551	3,306	6,943	3,637		3,637	47.6%	
4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	89	132	600	468		468	21.9%	
4016 Refuse Disposal	0	602	715	113		113	84.2%	
4018 Vehicle Rental/Repairs/Exps	521	529	1,000	471		471	52.9%	
4019 Diesel	41	513	550	37		37	93.3%	
4021 Mobile Telephones & Broadband	7	37	180	143		143	20.7%	

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4023 Printing & Stationery	0	67	1,550	1,483		1,483	4.3%	
4025 Subscriptions and membership	0	100	110	10		10	90.9%	
4040 Property Repairs & Mtce	0	2,608	7,500	4,892		4,892	34.8%	2,185
4041 Equipt Repairs & Mtce	0	294	500	206		206	58.8%	
4043 Equipt/Small Tools Purchase	27	94	1,400	1,306		1,306	6.7%	
4044 IT Support/Software Mtce	0	53	100	48		48	52.5%	
4045 Grounds Maintenance	130	547	6,558	6,011		6,011	8.3%	
4058 Tree Surgery/Works	0	4,665	5,000	335		335	93.3%	
4064 Other Professional Fees	0	520	1,256	736		736	41.4%	
4078 New Cemetery	0	0	13,510	13,510		13,510	0.0%	
4080 Flint Lodge Repairs & Maint	0	60	2,650	2,590		2,590	2.3%	
4110 Staff Welfare	0	1	50	49		49	2.5%	
4900 Assets Capitalised	0	988	0	(988)		(988)	0.0%	
Cemetery :- Indirect Expenditure	6,064	45,992	123,146	77,154	0	77,154	37.3%	2,185
Net Income over Expenditure	(3,099)	(16,462)	(65,546)	(49,084)				
6000 plus Transfer from EMR	0	2,185						
Movement to/(from) Gen Reserve	(3,099)	(14,277)						
<u>243 War Memorial, Aelfhun & Gains</u>								
4040 Property Repairs & Mtce	395	395	1,800	1,405		1,405	21.9%	
War Memorial, Aelfhun & Gains :- Indirect Expenditure	395	395	1,800	1,405	0	1,405	21.9%	0
Net Expenditure	(395)	(395)	(1,800)	(1,405)				
<u>250 Information Centre</u>								
1018 Books,Maps,publications/Income	46	411	1,200	789			34.3%	
1019 TIC Agency commission received	74	506	1,500	994			33.7%	
1022 Gift Sales Income	37	176	650	474			27.1%	
1025 TIC Sundry Sales	17	97	250	153			38.9%	
1031 Foodstuff Sales	0	149	273	124			54.6%	
1032 Doggy Bag Income	123	813	1,680	867			48.4%	
1098 Miscellaneous Income	1	5	50	45			10.3%	
Information Centre :- Income	298	2,158	5,603	3,445			38.5%	0
4001 Salaries & Wages	3,476	17,380	39,437	22,057		22,057	44.1%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	9	180	171		171	5.1%	
4022 Postage	3	12	20	8		8	58.5%	
4023 Printing & Stationery	0	116	2,360	2,244		2,244	4.9%	

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4028 Refuse/Doggy Bag Supplies	0	661	1,400	740		740	47.2%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	0	11	100	89		89	11.3%	
4049 TIC food purchases for resale	0	227	210	(17)		(17)	108.1%	
4052 Bank & Cardnet Charges	13	118	960	842		842	12.3%	
4054 TIC Gift Purchases for Resale	1,235	1,311	500	(811)		(811)	262.1%	
4055 TICBooks/Guides/Maps forResale	0	73	500	427		427	14.5%	
4110 Staff Welfare	0	1	150	149		149	0.8%	
Information Centre :- Indirect Expenditure	4,726	19,918	46,217	26,299	0	26,299	43.1%	0
Net Income over Expenditure	(4,429)	(17,761)	(40,614)	(22,853)				
<u>252 Christmas Lights</u>								
1055 Sponsorships Received	0	0	300	300			0.0%	
Christmas Lights :- Income	0	0	300	300			0.0%	0
4001 Salaries & Wages	0	0	9,163	9,163		9,163	0.0%	
4008 Training, Courses, Meetings	600	600	600	0		0	100.0%	
4101 Christmas Lights	0	0	6,820	6,820		6,820	0.0%	
4104 Christmas Trees	0	0	3,350	3,350		3,350	0.0%	
Christmas Lights :- Indirect Expenditure	600	600	19,933	19,333	0	19,333	3.0%	0
Net Income over Expenditure	(600)	(600)	(19,633)	(19,033)				
<u>261 Museum</u>								
4041 Equipt Repairs & Mtce	0	0	800	800		800	0.0%	
Museum :- Indirect Expenditure	0	0	800	800	0	800	0.0%	0
Net Expenditure	0	0	(800)	(800)				
<u>301 Street Lighting</u>								
4014 Electricity	0	0	7,000	7,000		7,000	0.0%	
4040 Property Repairs & Mtce	0	0	3,375	3,375		3,375	0.0%	
4041 Equipt Repairs & Mtce	0	0	1,625	1,625		1,625	0.0%	
Street Lighting :- Indirect Expenditure	0	0	12,000	12,000	0	12,000	0.0%	0
Net Expenditure	0	0	(12,000)	(12,000)				
<u>302 Street Furniture & Equipment</u>								
4020 Miscellaneous Expenses	6	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	0	1,096	1,500	404		404	73.1%	

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4043 Equipt/Small Tools Purchase	0	17	490	473		473	3.4%	
Street Furniture & Equipment :- Indirect Expenditure	6	1,119	2,040	921	0	921	54.8%	0
Net Expenditure	(6)	(1,119)	(2,040)	(921)				
311 Highways								
1041 Parking Permits Francis Road	0	1,813	2,250	438			80.6%	
Highways :- Income	0	1,813	2,250	438			80.6%	0
4020 Miscellaneous Expenses	0	73	100	27		27	72.6%	
4044 IT Support/Software Mtce	0	344	300	(44)		(44)	114.6%	
Highways :- Indirect Expenditure	0	416	400	(16)	0	(16)	104.1%	0
Net Income over Expenditure	0	1,396	1,850	454				
312 Footpaths								
4014 Electricity	0	0	1,600	1,600		1,600	0.0%	
4040 Property Repairs & Mtce	0	0	1,350	1,350		1,350	0.0%	
4041 Equipt Repairs & Mtce	0	0	750	750		750	0.0%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	0	0	3,800	3,800	0	3,800	0.0%	0
Net Expenditure	0	0	(3,800)	(3,800)				
321 Floral Displays & Bedding Mtce								
4011 Rates	0	0	100	100		100	0.0%	
4012 Water	22	24	0	(24)		(24)	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	0	1,336	1,500	164		164	89.1%	
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	14,000	22,314	8,314		8,314	62.7%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	22	15,360	24,114	8,754	0	8,754	63.7%	0
Net Expenditure	(22)	(15,360)	(24,114)	(8,754)				
341 Community Wardens								
1040 Grants Receivable	0	0	500	500			0.0%	
1075 Community Warden services	0	4,892	34,236	29,344			14.3%	
1098 Miscellaneous Income	0	120	0	(120)			0.0%	
Community Wardens :- Income	0	5,012	34,736	29,724			14.4%	0

10:56

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	5,688	34,776	101,001	66,225		66,225	34.4%	
4006 Health & Safety Equipment	7	222	350	128		128	63.5%	
4007 Workwear and Footwear	0	1,206	1,200	(6)		(6)	100.5%	
4008 Training, Courses, Meetings	0	286	2,500	2,214		2,214	11.5%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	5,655	15,214	18,800	3,586		3,586	80.9%	
4019 Diesel	100	1,851	4,500	2,649		2,649	41.1%	
4020 Miscellaneous Expenses	0	55	100	45		45	55.5%	
4021 Mobile Telephones & Broadband	44	646	540	(106)		(106)	119.6%	375
4022 Postage	0	0	140	140		140	0.0%	
4026 Insurance	0	1,973	1,800	(173)		(173)	109.6%	
4041 Equipt Repairs & Mtce	0	255	7,000	6,745		6,745	3.6%	
4043 Equipt/Small Tools Purchase	0	36	1,000	964		964	3.6%	
4052 Bank & Cardnet Charges	10	30	0	(30)		(30)	0.0%	
4110 Staff Welfare	1	2	900	898		898	0.2%	
4863 Purchases for re-sale	0	217	0	(217)		(217)	0.0%	
Community Wardens :- Indirect Expenditure	11,506	56,769	139,931	83,162	0	83,162	40.6%	375
Net Income over Expenditure	(11,506)	(51,758)	(105,195)	(53,437)				
6000 plus Transfer from EMR	0	375						
Movement to/(from) Gen Reserve	(11,506)	(51,383)						
<u>499 Bingo&Raffle</u>								
1001 Bingo&Raffle Tickets Income	0	560	1,260	700			44.4%	
1098 Miscellaneous Income	0	3	0	(3)			0.0%	
Bingo&Raffle :- Income	0	563	1,260	697			44.7%	0
4020 Miscellaneous Expenses	0	59	24	(35)		(35)	247.5%	
4500 Bingo&Raffle Prizes Paid	0	366	1,200	834		834	30.5%	
4502 BingoTickets and Pens	0	0	24	24		24	0.0%	
Bingo&Raffle :- Indirect Expenditure	0	425	1,248	823	0	823	34.1%	0
Net Income over Expenditure	0	138	12	(126)				
<u>901 Civic Activities</u>								
4001 Salaries & Wages	489	3,087	19,572	16,485		16,485	15.8%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4017 Cleaning & Consumables	103	108	820	712		712	13.2%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
4129 Mayors Allowance	155	1,548	3,500	1,952		1,952	44.2%	

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	0	352	4,004	3,652		3,652	8.8%	
4133 Tributes - Floral etc	0	80	230	150		150	34.8%	
4135 Other Council Events	0	0	200	200		200	0.0%	
Civic Activities :- Indirect Expenditure	748	5,175	28,976	23,801	0	23,801	17.9%	0
Net Expenditure	(748)	(5,175)	(28,976)	(23,801)				
Grand Totals:- Income	425,927	991,909	1,091,086	99,177			90.9%	
Expenditure	133,266	507,769	1,146,117	638,348	0	638,348	44.3%	
Net Income over Expenditure	292,661	484,139	(55,031)	(539,170)				
plus Transfer from EMR	62,054	111,864						
less Transfer to EMR	0	33,693						
Movement to/(from) Gen Reserve	354,714	562,311						

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1045 Neighbourhood CIL	0	8,807	0	(8,807)			0.0%	8,807
1176 Precept	0	820,638	820,638	0			100.0%	
Corporate Management :- Income	0	829,445	820,638	(8,807)			101.1%	8,807
Net Income	0	829,445	820,638	(8,807)				
6001 less Transfer to EMR	0	8,807						
Movement to/(from) Gen Reserve	0	820,638						
102 Democratic Represent'n & Mgmt								
4008 Training, Courses, Meetings	0	128	1,600	1,472		1,472	8.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	0	128	8,000	7,872	0	7,872	1.6%	0
Net Expenditure	0	(128)	(8,000)	(7,872)				
103 Grants								
4303 Grants Power General	0	35,553	45,000	9,447		9,447	79.0%	
Grants :- Indirect Expenditure	0	35,553	45,000	9,447	0	9,447	79.0%	0
Net Expenditure	0	(35,553)	(45,000)	(9,447)				
109 Central Services/Admin								
1040 Grants Receivable	0	0	500	500			0.0%	
1098 Miscellaneous Income	0	1	10	10			5.0%	
1190 Bank Interest Receivable	0	15,536	31,400	15,864			49.5%	
Central Services/Admin :- Income	0	15,536	31,910	16,374			48.7%	0
4001 Salaries & Wages	0	113,982	236,518	122,536		122,536	48.2%	
4008 Training, Courses, Meetings	0	1,690	4,500	2,810		2,810	37.6%	
4009 Travel & Subsistence	0	0	500	500		500	0.0%	
4010 Misc Staff Costs	0	115	364	249		249	31.6%	
4016 Refuse Disposal	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	202	420	218		218	48.1%	
4021 Mobile Telephones & Broadband	0	273	600	327		327	45.5%	
4022 Postage	0	271	340	69		69	79.8%	
4023 Printing & Stationery	0	406	2,600	2,194		2,194	15.6%	

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4025 Subscriptions and membership	0	2,135	2,546	411		411	83.9%	
4026 Insurance	0	8,234	8,931	697		697	92.2%	
4033 Advertising/Press Releases	0	386	600	214		214	64.3%	
4041 Equipt Repairs & Mtce	0	0	200	200		200	0.0%	
4042 Equipt Running Costs/Rental	0	2,741	3,321	580		580	82.5%	
4043 Equipt/Small Tools Purchase	0	0	5,500	5,500		5,500	0.0%	
4044 IT Support/Software Mtce	0	8,447	10,954	2,507		2,507	77.1%	75
4052 Bank & Cardnet Charges	0	285	1,150	865		865	24.7%	
4060 Audit Fees - External	0	2,100	3,003	903		903	69.9%	
4061 Audit Fees - Internal	0	688	770	82		82	89.4%	
4064 Other Professional Fees	0	6,784	19,398	12,614		12,614	35.0%	
4110 Staff Welfare	0	0	250	250		250	0.0%	
4900 Assets Capitalised	0	645	0	(645)		(645)	0.0%	645
Central Services/Admin :- Indirect Expenditure	0	149,382	302,765	153,383	0	153,383	49.3%	720
Net Income over Expenditure	0	(133,846)	(270,855)	(137,009)				
6000 plus Transfer from EMR	0	720						
Movement to/(from) Gen Reserve	0	(133,126)						
<u>201 Market - Charter Street</u>								
1020 Market Rent & Tolls	0	46,857	78,000	31,143			60.1%	
1021 Market Electricity Recovered	0	2,452	4,200	1,748			58.4%	
1079 Licence income	0	147	0	(147)			0.0%	
Market - Charter Street :- Income	0	49,456	82,200	32,744			60.2%	0
4001 Salaries & Wages	0	24,074	38,635	14,561		14,561	62.3%	
4007 Workwear and Footwear	0	0	250	250		250	0.0%	
4008 Training, Courses, Meetings	0	155	500	345		345	31.0%	
4011 Rates	0	3,129	5,632	2,503		2,503	55.6%	
4012 Water	0	226	151	(75)		(75)	149.4%	
4014 Electricity	0	760	2,400	1,640		1,640	31.7%	
4016 Refuse Disposal	0	4,929	12,012	7,083		7,083	41.0%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4021 Mobile Telephones & Broadband	0	(5)	176	181		181	(2.6%)	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 Subscriptions and membership	0	434	400	(34)		(34)	108.5%	
4033 Advertising/Press Releases	0	0	2,000	2,000		2,000	0.0%	
4041 Equipt Repairs & Mtce	0	2,848	1,084	(1,764)		(1,764)	262.7%	

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4043 Equipt/Small Tools Purchase	0	628	2,000	1,372		1,372	31.4%	
4052 Bank & Cardnet Charges	0	241	0	(241)		(241)	0.0%	
4069 Licences	0	70	200	130		130	35.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Market - Charter Street :- Indirect Expenditure	0	37,489	66,290	28,801	0	28,801	56.6%	0
Net Income over Expenditure	0	11,968	15,910	3,942				
204 Street Fairs								
1030 Function Income	0	1,919	2,600	681			73.8%	
1040 Grants Receivable	0	500	0	(500)			0.0%	
Street Fairs :- Income	0	2,419	2,600	181			93.0%	0
4001 Salaries & Wages	0	0	1,348	1,348		1,348	0.0%	
4052 Bank & Cardnet Charges	0	45	0	(45)		(45)	0.0%	
4069 Licences	0	0	2,785	2,785		2,785	0.0%	
4102 Fair Expenses	0	250	0	(250)		(250)	0.0%	
Street Fairs :- Indirect Expenditure	0	295	4,133	3,838	0	3,838	7.1%	0
Net Income over Expenditure	0	2,124	(1,533)	(3,657)				
205 Council Public Events								
1030 Function Income	0	363	0	(363)			0.0%	
1068 Party in the Park Income	0	0	700	700			0.0%	
Council Public Events :- Income	0	363	700	338			51.8%	0
4001 Salaries & Wages	0	4,779	13,346	8,567		8,567	35.8%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4023 Printing & Stationery	0	0	50	50		50	0.0%	
4052 Bank & Cardnet Charges	0	11	0	(11)		(11)	0.0%	
4128 Party in the Park Expenses	0	0	5,250	5,250		5,250	0.0%	
4135 Other Council Events	0	0	500	500		500	0.0%	
Council Public Events :- Indirect Expenditure	0	4,790	19,296	14,506	0	14,506	24.8%	0
Net Income over Expenditure	0	(4,428)	(18,596)	(14,168)				
206 Town Economy								
1030 Function Income	0	95	0	(95)			0.0%	
1040 Grants Receivable	0	87,354	0	(87,354)			0.0%	87,354
Town Economy :- Income	0	87,449	0	(87,449)				87,354
4001 Salaries & Wages	0	16,952	52,017	35,065		35,065	32.6%	

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4008 Training, Courses, Meetings	0	451	500	49		49	90.2%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	620	1,175	555		555	52.8%	
4025 Subscriptions and membership	0	0	250	250		250	0.0%	
4033 Advertising/Press Releases	0	166	3,425	3,259		3,259	4.8%	
4042 Equipt Running Costs/Rental	0	0	11,300	11,300		11,300	0.0%	
4044 IT Support/Software Mtce	0	0	473	473		473	0.0%	
4048 New equipment/furniture	0	49,925	4,100	(45,825)		(45,825)	1217.7%	49,789
4052 Bank & Cardnet Charges	0	2	0	(2)		(2)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	1	50	49		49	2.5%	
Town Economy :- Indirect Expenditure	0	68,117	76,790	8,673	0	8,673	88.7%	49,789
Net Income over Expenditure	0	19,332	(76,790)	(96,122)				
6000 plus Transfer from EMR	0	49,789						
6001 less Transfer to EMR	0	87,354						
Movement to/(from) Gen Reserve	0	(18,233)						
<u>211 Town Hall Building</u>								
1000 Letting Income	0	9,380	5,000	(4,380)			187.6%	
1016 Rent from Registrar	0	0	11,780	11,780			0.0%	
Town Hall Building :- Income	0	9,380	16,780	7,400			55.9%	0
4001 Salaries & Wages	0	5,192	16,966	11,774		11,774	30.6%	
4004 Cleaners & Casual payroll costs	0	7,009	18,172	11,163		11,163	38.6%	
4007 Workwear and Footwear	0	0	100	100		100	0.0%	
4008 Training, Courses, Meetings	0	183	500	317		317	36.5%	
4011 Rates	0	7,696	11,252	3,556		3,556	68.4%	
4012 Water	0	299	630	331		331	47.4%	
4013 Gas	0	67	7,500	7,433		7,433	0.9%	
4014 Electricity	0	4,219	20,000	15,781		15,781	21.1%	
4017 Cleaning & Consumables	0	656	1,200	544		544	54.6%	
4020 Miscellaneous Expenses	0	65	250	185		185	26.0%	
4025 Subscriptions and membership	0	200	0	(200)		(200)	0.0%	
4039 Repaint Town Hall	0	64,691	0	(64,691)		(64,691)	0.0%	64,691
4040 Property Repairs & Mtce	0	19,034	24,700	5,667		5,667	77.1%	18,811
4041 Equipt Repairs & Mtce	0	10,260	14,912	4,652		4,652	68.8%	2,267
4042 Equipt Running Costs/Rental	0	840	1,010	170		170	83.2%	
4043 Equipt/Small Tools Purchase	0	393	500	107		107	78.7%	

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4063 Audit and Legal Fees	0	350	500	150		150	70.0%	
4110 Staff Welfare	0	1	100	99		99	1.2%	
4987 Loan Repayment - Capital	0	1,933	3,566	1,633		1,633	54.2%	
4988 PWLB Interest 494354	0	7,142	14,584	7,442		7,442	49.0%	
Town Hall Building :- Indirect Expenditure	0	130,228	136,442	6,214	0	6,214	95.4%	85,769
Net Income over Expenditure	0	(120,848)	(119,662)	1,186				
6000 plus Transfer from EMR	0	85,769						
Movement to/(from) Gen Reserve	0	(35,079)						
<u>212 Public Clocks</u>								
4041 Equipt Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
Public Clocks :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
<u>213 Street Wardens</u>								
1091 Service Costs Income - Babergh	0	30,117	31,081	964			96.9%	
Street Wardens :- Income	0	30,117	31,081	964			96.9%	0
4001 Salaries & Wages	0	13,969	31,174	17,205		17,205	44.8%	
4007 Workwear and Footwear	0	0	300	300		300	0.0%	
4017 Cleaning & Consumables	0	610	1,500	890		890	40.7%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	1,833	2,000	167		167	91.6%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
Street Wardens :- Indirect Expenditure	0	16,412	35,474	19,062	0	19,062	46.3%	0
Net Income over Expenditure	0	13,705	(4,393)	(18,098)				
<u>221 Allotments</u>								
1010 Rent Receivable	0	2,381	2,428	47			98.1%	
Allotments :- Income	0	2,381	2,428	47			98.1%	0
4001 Salaries & Wages	0	953	1,581	628		628	60.3%	
4012 Water	0	85	350	265		265	24.4%	
4020 Miscellaneous Expenses	0	0	355	355		355	0.0%	
4022 Postage	0	0	65	65		65	0.0%	
4041 Equipt Repairs & Mtce	0	0	75	75		75	0.0%	
Allotments :- Indirect Expenditure	0	1,038	2,426	1,388	0	1,388	42.8%	0
Net Income over Expenditure	0	1,343	2	(1,341)				

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>239 Open Spaces&Closed Churchyards</u>								
1040 Grants Receivable	0	0	1,000	1,000			0.0%	
1050 Donations Received	0	1,333	0	(1,333)			0.0%	
Open Spaces&Closed Churchyards :- Income	0	1,333	1,000	(333)			133.3%	0
4001 Salaries & Wages	0	5,575	6,438	863		863	86.6%	
4011 Rates	0	0	140	140		140	0.0%	
4014 Electricity	0	457	650	193		193	70.3%	
4020 Miscellaneous Expenses	0	45	0	(45)		(45)	0.0%	
4028 Refuse/Doggy Bag Supplies	0	1,179	1,000	(179)		(179)	117.9%	1,126
4040 Property Repairs & Mtce	0	65	800	735		735	8.1%	
4045 Grounds Maintenance	0	215	2,727	2,512		2,512	7.9%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4065 Closed Churchyards maintenance	0	0	8,200	8,200		8,200	0.0%	
4066 The Croft maintenance	0	2,293	5,173	2,880		2,880	44.3%	
4068 Valley Walk	0	2,081	4,740	2,659		2,659	43.9%	
4109 Dog/Litter Bin emptying	0	8,141	7,728	(413)		(413)	105.4%	482
Open Spaces&Closed Churchyards :- Indirect Expenditure	0	20,051	42,596	22,545	0	22,545	47.1%	1,608
Net Income over Expenditure	0	(18,718)	(41,596)	(22,878)				
6000 plus Transfer from EMR	0	1,608						
Movement to/(from) Gen Reserve	0	(17,110)						
<u>241 Cemetery</u>								
1000 Letting Income	0	5,600	9,600	4,000			58.3%	
1060 Cemetery Fees & Charges	0	28,260	48,000	19,740			58.9%	
Cemetery :- Income	0	33,860	57,600	23,740			58.8%	0
4001 Salaries & Wages	0	28,986	57,124	28,138		28,138	50.7%	
4005 Grave Digging Costs	0	5,400	14,400	9,000		9,000	37.5%	
4006 Health & Safety Equipment	0	26	0	(26)		(26)	0.0%	
4007 Workwear and Footwear	0	144	400	256		256	36.0%	
4008 Training, Courses, Meetings	0	290	700	410		410	41.4%	
4011 Rates	0	3,857	6,943	3,086		3,086	55.5%	
4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	0	132	600	468		468	21.9%	
4016 Refuse Disposal	0	602	715	113		113	84.2%	
4018 Vehicle Rental/Repairs/Exps	0	550	1,000	450		450	55.0%	
4019 Diesel	0	536	550	14		14	97.5%	
4021 Mobile Telephones & Broadband	0	45	180	135		135	24.8%	

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4023 Printing & Stationery	0	67	1,550	1,483		1,483	4.3%	
4025 Subscriptions and membership	0	100	110	10		10	90.9%	
4040 Property Repairs & Mtce	0	2,608	7,500	4,892		4,892	34.8%	2,185
4041 Equipt Repairs & Mtce	0	294	500	206		206	58.8%	
4043 Equipt/Small Tools Purchase	0	94	1,400	1,306		1,306	6.7%	
4044 IT Support/Software Mtce	0	53	100	48		48	52.5%	
4045 Grounds Maintenance	0	547	6,558	6,011		6,011	8.3%	
4058 Tree Surgery/Works	0	4,665	5,000	335		335	93.3%	
4064 Other Professional Fees	0	520	1,256	736		736	41.4%	
4078 New Cemetery	0	0	13,510	13,510		13,510	0.0%	
4080 Flint Lodge Repairs & Maint	0	60	2,650	2,590		2,590	2.3%	
4110 Staff Welfare	0	1	50	49		49	2.5%	
4900 Assets Capitalised	0	988	0	(988)		(988)	0.0%	
Cemetery :- Indirect Expenditure	0	50,565	123,146	72,581	0	72,581	41.1%	2,185
Net Income over Expenditure	0	(16,705)	(65,546)	(48,841)				
6000 plus Transfer from EMR	0	2,185						
Movement to/(from) Gen Reserve	0	(14,520)						
<u>243 War Memorial, Aelfhun & Gains</u>								
4040 Property Repairs & Mtce	0	790	1,800	1,010		1,010	43.9%	
War Memorial, Aelfhun & Gains :- Indirect Expenditure	0	790	1,800	1,010	0	1,010	43.9%	0
Net Expenditure	0	(790)	(1,800)	(1,010)				
<u>250 Information Centre</u>								
1018 Books,Maps,publications/Income	0	434	1,200	766			36.2%	
1019 TIC Agency commission received	0	555	1,500	945			37.0%	
1022 Gift Sales Income	0	357	650	293			55.0%	
1025 TIC Sundry Sales	0	106	250	144			42.6%	
1031 Foodstuff Sales	0	149	273	124			54.6%	
1032 Doggy Bag Income	0	913	1,680	767			54.4%	
1098 Miscellaneous Income	0	7	50	43			14.0%	
Information Centre :- Income	0	2,522	5,603	3,081			45.0%	0
4001 Salaries & Wages	0	20,198	39,437	19,239		19,239	51.2%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	9	180	171		171	5.1%	
4022 Postage	0	12	20	8		8	58.5%	
4023 Printing & Stationery	0	116	2,360	2,244		2,244	4.9%	

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4028 Refuse/Doggy Bag Supplies	0	661	1,400	740		740	47.2%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	0	11	100	89		89	11.3%	
4049 TIC food purchases for resale	0	227	210	(17)		(17)	108.1%	
4052 Bank & Cardnet Charges	0	129	960	831		831	13.4%	
4054 TIC Gift Purchases for Resale	0	1,311	500	(811)		(811)	262.1%	
4055 TICBooks/Guides/Maps forResale	0	73	500	427		427	14.5%	
4110 Staff Welfare	0	1	150	149		149	0.8%	
Information Centre :- Indirect Expenditure	0	22,746	46,217	23,471	0	23,471	49.2%	0
Net Income over Expenditure	0	(20,224)	(40,614)	(20,390)				
<u>252 Christmas Lights</u>								
1055 Sponsorships Received	0	0	300	300			0.0%	
Christmas Lights :- Income	0	0	300	300			0.0%	0
4001 Salaries & Wages	0	0	9,163	9,163		9,163	0.0%	
4008 Training, Courses, Meetings	0	600	600	0		0	100.0%	
4101 Christmas Lights	0	236	6,820	6,584		6,584	3.5%	
4104 Christmas Trees	0	0	3,350	3,350		3,350	0.0%	
4900 Assets Capitalised	0	1,514	0	(1,514)		(1,514)	0.0%	1,514
Christmas Lights :- Indirect Expenditure	0	2,350	19,933	17,583	0	17,583	11.8%	1,514
Net Income over Expenditure	0	(2,350)	(19,633)	(17,283)				
6000 plus Transfer from EMR	0	1,514						
Movement to/(from) Gen Reserve	0	(836)						
<u>261 Museum</u>								
4041 Equipt Repairs & Mtce	0	0	800	800		800	0.0%	
Museum :- Indirect Expenditure	0	0	800	800	0	800	0.0%	0
Net Expenditure	0	0	(800)	(800)				
<u>301 Street Lighting</u>								
4014 Electricity	0	0	7,000	7,000		7,000	0.0%	
4040 Property Repairs & Mtce	0	0	3,375	3,375		3,375	0.0%	
4041 Equipt Repairs & Mtce	0	0	1,625	1,625		1,625	0.0%	
Street Lighting :- Indirect Expenditure	0	0	12,000	12,000	0	12,000	0.0%	0
Net Expenditure	0	0	(12,000)	(12,000)				

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
302 Street Furniture & Equipment								
4020 Miscellaneous Expenses	0	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	0	1,107	1,500	393		393	73.8%	
4043 Equipt/Small Tools Purchase	0	17	490	473		473	3.4%	
Street Furniture & Equipment :- Indirect Expenditure	0	1,129	2,040	911	0	911	55.4%	0
Net Expenditure	0	(1,129)	(2,040)	(911)				
311 Highways								
1041 Parking Permits Francis Road	0	1,813	2,250	438			80.6%	
Highways :- Income	0	1,813	2,250	438			80.6%	0
4020 Miscellaneous Expenses	0	73	100	27		27	72.6%	
4044 IT Support/Software Mtce	0	344	300	(44)		(44)	114.6%	
Highways :- Indirect Expenditure	0	416	400	(16)	0	(16)	104.1%	0
Net Income over Expenditure	0	1,396	1,850	454				
312 Footpaths								
4014 Electricity	0	0	1,600	1,600		1,600	0.0%	
4040 Property Repairs & Mtce	0	0	1,350	1,350		1,350	0.0%	
4041 Equipt Repairs & Mtce	0	0	750	750		750	0.0%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	0	0	3,800	3,800	0	3,800	0.0%	0
Net Expenditure	0	0	(3,800)	(3,800)				
321 Floral Displays & Bedding Mtce								
4011 Rates	0	0	100	100		100	0.0%	
4012 Water	0	24	0	(24)		(24)	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	0	1,336	1,500	164		164	89.1%	
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	14,000	22,314	8,314		8,314	62.7%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	0	15,360	24,114	8,754	0	8,754	63.7%	0
Net Expenditure	0	(15,360)	(24,114)	(8,754)				

18:23

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
341 Community Wardens								
1040 Grants Receivable	0	500	500	0			100.0%	
1075 Community Warden services	0	4,892	34,236	29,344			14.3%	
1098 Miscellaneous Income	0	120	0	(120)			0.0%	
Community Wardens :- Income	0	5,512	34,736	29,224			15.9%	0
4001 Salaries & Wages	0	40,046	101,001	60,955		60,955	39.6%	
4006 Health & Safety Equipment	0	222	350	128		128	63.5%	
4007 Workwear and Footwear	0	1,206	1,200	(6)		(6)	100.5%	
4008 Training, Courses, Meetings	0	286	2,500	2,214		2,214	11.5%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	17,056	18,800	1,744		1,744	90.7%	
4019 Diesel	0	1,851	4,500	2,649		2,649	41.1%	
4020 Miscellaneous Expenses	0	55	100	45		45	55.5%	
4021 Mobile Telephones & Broadband	0	690	540	(150)		(150)	127.8%	375
4022 Postage	0	0	140	140		140	0.0%	
4026 Insurance	0	1,973	1,800	(173)		(173)	109.6%	
4041 Equipt Repairs & Mtce	0	255	7,000	6,745		6,745	3.6%	
4043 Equipt/Small Tools Purchase	0	36	1,000	964		964	3.6%	
4052 Bank & Cardnet Charges	0	30	0	(30)		(30)	0.0%	
4110 Staff Welfare	0	2	900	898		898	0.2%	
4863 Purchases for re-sale	0	217	0	(217)		(217)	0.0%	
Community Wardens :- Indirect Expenditure	0	63,925	139,931	76,006	0	76,006	45.7%	375
Net Income over Expenditure	0	(58,414)	(105,195)	(46,781)				
6000 plus Transfer from EMR	0	375						
Movement to/(from) Gen Reserve	0	(58,039)						
499 Bingo&Raffle								
1001 Bingo&Raffle Tickets Income	0	560	1,260	700			44.4%	
1098 Miscellaneous Income	0	3	0	(3)			0.0%	
Bingo&Raffle :- Income	0	563	1,260	697			44.7%	0
4020 Miscellaneous Expenses	0	59	24	(35)		(35)	247.5%	
4500 Bingo&Raffle Prizes Paid	0	366	1,200	834		834	30.5%	
4502 BingoTickets and Pens	0	0	24	24		24	0.0%	
Bingo&Raffle :- Indirect Expenditure	0	425	1,248	823	0	823	34.1%	0
Net Income over Expenditure	0	138	12	(126)				

Detailed Income & Expenditure by Budget Heading 05/11/2024

Month No: 8

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>901 Civic Activities</u>								
4001 Salaries & Wages	0	3,577	19,572	15,995		15,995	18.3%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4017 Cleaning & Consumables	0	108	820	712		712	13.2%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
4129 Mayors Allowance	0	1,598	3,500	1,902		1,902	45.7%	
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	0	1,042	4,004	2,962		2,962	26.0%	
4133 Tributes - Floral etc	0	80	230	150		150	34.8%	
4135 Other Council Events	0	0	200	200		200	0.0%	
Civic Activities :- Indirect Expenditure	<u>0</u>	<u>6,405</u>	<u>28,976</u>	<u>22,571</u>	<u>0</u>	<u>22,571</u>	<u>22.1%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(6,405)</u>	<u>(28,976)</u>	<u>(22,571)</u>				
Grand Totals:- Income	0	1,072,148	1,091,086	18,938			98.3%	
Expenditure	0	627,595	1,146,117	518,522	0	518,522	54.8%	
Net Income over Expenditure	<u>0</u>	<u>444,552</u>	<u>(55,031)</u>	<u>(499,583)</u>				
plus Transfer from EMR	0	141,961						
less Transfer to EMR	0	96,160						
Movement to/(from) Gen Reserve	<u>0</u>	<u>490,353</u>						