

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 5TH SEPTEMBER 2023** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes and apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of Finance Committee held on 4th July 2023 are an accurate record.
6. To review the actions from previous Finance Committee meetings.
7. To review the August internal control reports.
8. To recommend the write off of fixed assets in the list attached to a total of £247,400.32.
9. To review the Floral Supply & Maintenance Contract 2023 - 2026 and approve the schedule of works and quote.
10. To approve expenditure of up to £2,000 for digital mapping of the new area at Newton Road Cemetery.
11. To approve expenditure of up to £2,900 for the Christmas tree.
12. To approve the payment of the Babergh District Council invoices for the May 2023 elections at a total of £12,609.64.
13. To approve the bank payments for June and July 2023 (copies enclosed).
14. To review the income and expenditure reports for June and July 2023 (copies enclosed).
15. To receive an update on the RFO position.
16. To receive an update from the RFO on financial matters, including bank balances, and any P&C.



C Griffin
TOWN CLERK

31st August 2023

TO: Chairman – Mr N Bennett
Committee Members: - Mrs M Barrett, Ms P Berry-Kilby, Mr S Hall, Ms E Murphy, Miss A Owen, Mr T Regester and Mr N Younger. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.