

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL  
ON TUESDAY 3<sup>RD</sup> FEBRUARY 2026 AT 6.30PM**

Committee members present: Mr N Bennett – Chair  
Mrs M Barrett  
Mr S Hall  
Miss A Owen  
Mr T Regester  
Mr N Younger  
Mr A Welsh – ex-officio as the Mayor

Officers in attendance: Mr C Griffin – Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

**Apologies for absence had been received from Councillor Mr J Jeager.**

2. **DECLARATIONS OF INTEREST**

**Councillors Miss A Owen and Mr T Regester declared they were Babergh District Councillors.**

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

**There were no declarations of gifts or hospitality.**

4. **REQUESTS FOR DISPENSATION**

**No requests for dispensation had been received.**

5. **MINUTES**

**RESOLVED**

**That the minutes of the meeting of the Finance Committee held on 6<sup>th</sup> January 2026 be confirmed and signed as an accurate record.**

6. **ACTIONS FROM PREVIOUS MINUTES**

The Town Clerk notified members that Babergh District Council had confirmed that they had received the precept for £909,400 for FY2026-27 and that this would be paid in two instalments, 50% in April 2026 and 50% in September 2026.

**RESOLVED**

**To note the update.**

NAB

7. TO APPROVE THE BANK PAYMENTS FOR DECEMBER 2025

The list of payments in excess of £500 and direct debits payments for December 2025 were presented to members for their approval (a copy list is shown at minute pages 100 to 101)

**RESOLVED**

**To approve all listed payments over £500 and all direct debits for December 2025.**

8. TO REVIEW THE INCOME AND EXPENDITURE REPORTS FOR DECEMBER 2025

Members had read the income and expenditure reports dated 1<sup>st</sup> to 31<sup>st</sup> December 2025 which had been discussed at the previous meeting and circulated with the agenda. These are shown at minute pages 102 to 112.

**RESOLVED**

**To note the income and expenditure reports for December 2025.**

9. TO REVIEW THE FINANCIAL SITUATION AT THE END OF JANUARY 2026

The Town Clerk produced the income and expenditure report of the financial situation at the end of January 2026, and this was scrutinised by the committee. A copy is shown at minute pages 113 to 123.

**RESOLVED**

**To note the financial situation at the end of January 2026.**

10. TO APPROVE EXPENDITURE OF £4,240 EXCLUDING VAT FOR THE ANNUAL MICROSOFT 365 SOFTWARE CONTRACT.

The Town Clerk explained that there were 3 levels of Microsoft 365 accounts used by the Town Council. Only 3 of the most expensive type of account were required for the staff setting up and controlling the broadcast of meetings. The rest of the staff had business standard accounts, whilst each councillor had the basic email account.

**RESOLVED**

**That, under the power of the Local Government Act 1972, s.111, members authorised expenditure of £4,240 excluding VAT for the annual Microsoft 365 software contract.**

11. TO APPROVE THE CONTRACTS LIST FOR 2026

The Town Clerk produced the list of contracts for which regular payments needed to be authorised every year in accordance with Financial Regulation 6.6.

**RESOLVED**

**To authorise the list of payments shown at minute pages 124 to 125 which arise on a regular basis as the result of continuing contracts, statutory duties or obligations as specified in Financial Regulation 6.6 for 2026.**

**12. TO APPROVE THE DIRECT DEBIT LIST FOR 2026**

The Town Clerk produced the list of direct debits to be approved for 2026.

**RESOLVED**

**That the members approve the direct debit list for 2026 in accordance with Financial Regulation 7.9 as shown at minute page 126.**

**13. TO REVIEW THE INSURANCE POLICIES FOR FY2026-27**

The Town Clerk explained that the general insurance policy and the van insurance policies came to an end on 31 March 2026. He was seeking new quotes for renewal and had a meeting arranged with the current insurers near the end of February. Given the likely size of the insurance premiums, the new insurance contracts would need to go to the March full council for authorisation.

**RESOLVED**

**To note the plans for the new insurance policies for FY2026-27.**

**14. TO REVIEW INVESTMENTS**

The Town Clerk explained that the one-year fixed investment with Cambridge and Counties Bank came to an end on 31 March 2026. A decision would be required at the next meeting of the Finance Committee on whether to reinvest the money with the same bank, or to move it elsewhere. The current interest rate with Cambridge and Counties Bank for a one-year fixed investment appeared to be competitive in the current market.

**RESOLVED**

**To note that a decision would be required at the next meeting on the one-year fixed investment for FY2026-27.**

**15. TO RECEIVE AND UPDATE FROM THE TOWN CLERK ON FINANCIAL MATTERS.**

The Town Clerk gave an update on the Council's financial position and bank balances as at end of January 2026 and confirmed that no problems were anticipated with cashflow. There was over £120,000 in the current account and the Town Clerk had arranged for another £50,000 to be moved from the 32-day notice account back into the current account in early March.

The Town Clerk highlighted that expenditure during January had been higher than average as 2 large annual bills had been paid for the Christmas lights and the CCTV support.

The Town Clerk informed members that the interest rates at Lloyds bank and NatWest Bank had been reduced in December and January, and a further reduction would follow in April.

**RESOLVED**

**To note the Town Clerk's update.**

The business of the meeting concluded at 7:20 pm.

  
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Chairman

## Bank Current Account

## List of Payments made between 01/12/2025 and 31/12/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/12/2025	SGW Payroll Ltd	DD	115.26		Monthly Payroll Support Dec25
01/12/2025	Lex Autolease Limited	DD.	1,277.22		Van Lease 30/11/25-01/01/26
01/12/2025	Garden Nursery	FPO.,	6,923.00		1st installment 25/26
01/12/2025	Younger Smith Ltd	BP	3,450.00		Extra works Town Hall Heating
01/12/2025	Amazon	DEB	36.10		12x Black Redaction Pens
02/12/2025	DB Security	FPO	48.00		5x keys Main Entrance T.Hall
02/12/2025	Matthew James Painting Ser. &	FPO.	5,000.00		Flint Lodge works - deposit
02/12/2025	Governance & Compliance Interi	FPO .	900.00		Int. Mngmnt Resources x3day
02/12/2025	Turner Tool Hire Ltd	FPO .	164.27		Chipper Hire 25/11/2025
02/12/2025	M R Stallion	FPO,	32.00		Eatanwills Finest Book x4sold
02/12/2025	3IT Ltd	FPO ,	389.53		3IT Monthly support Nov25
02/12/2025	Cloud 9 Roadshow	FPO ,	1,175.00		PA Christmas Fair 28.11.25
02/12/2025	Miss Rebecca J Griffiths	FPO .	630.00		Entertainers Xmas Fair 28.11.25
02/12/2025	Waterstones	DEB	21.99		Notebook
03/12/2025	Amazon	DEB	73.86		3x notebooks, Label Maker
04/12/2025	County Broadband Ltd	DD .	54.60		Real Fibre 03/12/25-02/01/26
04/12/2025	Babergh District Council	FPO ,	175.00		Event trade binsx4 Xmas fair
04/12/2025	Indigoross Design & Print Ltd	FPO .	74.40		90x Christmas Card TIC sell
05/12/2025	Homes & Hills LLP	FPO ,	4,370.40		Professional Charges 20/11/25
05/12/2025	The Works	DEB	19.88		Hampers x3 gift tags
05/12/2025	ScrewFix	DEB	6.99		Bathroom Bolt Indicators
08/12/2025	Rentokil Initial	DD	92.17		Handryers x4serv 01/12-28/02
08/12/2025	Perninsula	DD.	390.38		Health & Safety Dec25
08/12/2025	Toolstation	DEB	8.56		Gloves-thermal/waterproof x2
08/12/2025	Screwfix	DEB	3.98		Gloves-thrml/wtrprf Market Op
09/12/2025	Felix of Long Melford	FPO	145.53		Felix Ticket Sales Nov 25
09/12/2025	Ernest Doe & Sons Ltd	FPO.	68.66		Helmet, trailer fixings
09/12/2025	Sudbury Office Supplies	FPO .	150.52		Paper x25, laminating pouchs
09/12/2025	Governance & Compliance Interi	FPO	900.00		Int. Mngemnt 3 days 1.12-05.12
10/12/2025	Allstar Business Solutions Lim	DD	71.46		Fuel for Vans 26/11/25
12/12/2025	Newsteam	DD.	26.40		Newspaper delivery 23.11-06.12
12/12/2025	Rock Choir - Lee Birnie	FPO.	50.00		Rock CHoir Xmas Fair 28.11.25
12/12/2025	EAS Medical Ltd	FPO .	629.00		Medical cover Xmas fair 28.11
12/12/2025	M.T.M. Plant & Sales Ltd.	FPO .	390.00		Event Toilets Xmas Fair 28.11
12/12/2025	HMRC - Accounts of	FPO	9,182.29		HMRC/PAYE 06.11-05.12.25
15/12/2025	Radius Telematics Limited	DD	30.60		Trackers x2 Vans Nov25
15/12/2025	British Gas	DD.	8.20		Gas Bill 31.10-01.12.25
15/12/2025	Babergh Business Rates	DD	803.00		BDC Bus Rates Grnd FI Dec25
15/12/2025	Babergh Business Rates	DD	561.00		BDC Bus Rates 1st flr Dec25
15/12/2025	Babergh Business Rates	DD	551.00		BDC Bus Rates Cem Dec25
15/12/2025	Babergh Business Rates	DD	447.00		BDC Bus Rates Market Dec25
15/12/2025	Babergh Business Rates	DD	143.00		BDC Bus Rates Shed Dec25
15/12/2025	Homes & Hills LLP	FPO	1,500.00		P/Ledger Electronic Payment
15/12/2025	Waitrose	DEB	15.75		Batteries for Christmas Wreath
15/12/2025	Waitrose	DEB	20.00		Lindt Choc Mayor Gift Xmas Day
16/12/2025	G A Smith Gardening Services L	FPO	520.00		Grave Digging EA63 12/12/25
16/12/2025	Freckles Face Paint & Glitter	FPO.	500.00		Free Face Painting Xmas Fair

## Bank Current Account

## List of Payments made between 01/12/2025 and 31/12/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/12/2025	Governance & Compliance Interi	FPO .	750.00		Int. Mngmnt 2.5 dys 8.12-12.12
16/12/2025	Iceland	DEB	1.65		Milk - 15/12/2025
17/12/2025	NEST IT000000933597	DD	137.71		NEST Staff Pension Dec25
17/12/2025	Allstar Business Solutions Lim	DD	137.84		Fuel for Vans 04/12-08/12/2025
17/12/2025	Argos	DEB	14.00		Recharger & batteries Cemterey
18/12/2025	Suffolk CC Pension	BP	6,086.75		Suffolk CC Pension Dec25
18/12/2025	STC Staff Payroll	BP	23,642.22		STC Staff Payroll Dec25
18/12/2025	Sudbury Office Supplies	FPO	750.00		6x office chairs
18/12/2025	Sudbury Office Supplies	FPO.	125.00		1x Office Chair
18/12/2025	Treadfirst	FPO .	12.00		RV Tube -mini trailer cemetery
18/12/2025	Spaldings Limited	FPO,	264.00		Long reach Litter Pickers x40
18/12/2025	Matthew James Painting Ser. &	FPO .	4,045.00		Completion works Property
18/12/2025	Homes & Hills LLP	FPO .	1,279.20		Professional Charges 16/12/25
18/12/2025	M Edwards	FPO	30.00		2x glasses M.E
19/12/2025	Sudbury Office Supplies	FPO	175.00		6x office chairs
19/12/2025	Sudbury Common Lands Charity	FPO.	2,252.63		Ranger Service 1/10-31/12/25
19/12/2025	Glasdon U.K. Ltd.	FPO .	42.10		Hand Grips for barrow
19/12/2025	Governance & Compliance Interi	FPO .	900.00		Int. Mngemnt x3 15/12-19/12/25
19/12/2025	Homes & Hills LLP	FPO .	1,000.00		Professional Services
19/12/2025	Carpet Connections	DEB	239.84		Astroturf for cemetery
19/12/2025	Roys	DEB	30.95		Christmas Hamper A.B
19/12/2025	Argos	DEB	13.00		Batteries for cemetery camera
22/12/2025	SSE Energy Supply Limited	DD	4,597.84		SSE Electric 01/09/25-30/11/25
22/12/2025	SGW Payroll Ltd	DD.	115.32		Monthly Payroll Support Dec25
22/12/2025	North Street Pharmacy	DEB	50.00		2 x staff flu vaccinations
23/12/2025	EE Limited	DD.	75.55		EE Phone Bill Dec25
24/12/2025	Allstar Business Solutions Lim	DD	86.07		Fuel for Vans 15/12-16/12/25
29/12/2025	Cardnet Service charges	PAY	33.12		Service Charges ref 472621628
29/12/2025	Waitrose	DEB	19.95		Mayors Christmas Day Gifts
30/12/2025	Newsteam	DD	26.40		Newspapers 7/12-20/12/25
31/12/2025	Allstar Business Solutions Lim	DD.	4.80		Allstar Monthly Card Fee Dec

**Total Payments**      89,083.94

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 Corporate Management</b>								
1045 Neighbourhood CIL	0	2,564	0	(2,564)			0.0%	2,564
1176 Precept	0	858,400	858,400	0			100.0%	
Corporate Management :- Income	<u>0</u>	<u>860,964</u>	<u>858,400</u>	<u>(2,564)</u>			<u>100.3%</u>	<u>2,564</u>
<b>Net Income</b>	<u>0</u>	<u>860,964</u>	<u>858,400</u>	<u>(2,564)</u>				
6001 less Transfer to EMR	0	2,564	0	(2,564)				
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>858,400</u>	<u>858,400</u>	<u>0</u>				
<b>102 Democratic Represent'n &amp; Mgmt</b>								
4008 Training, Courses, Meetings	0	0	1,600	1,600		1,600	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>8,000</u>	<u>0</u>	<u>8,000</u>	<u>0.0%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>0</u>	<u>0</u>	<u>(8,000)</u>	<u>(8,000)</u>				
<b>103 Grants</b>								
4303 Grants Power General	0	41,500	50,000	8,500		8,500	83.0%	
4304 Grant Aid LGA S142	0	8,115	0	(8,115)		(8,115)	0.0%	
Grants :- Indirect Expenditure	<u>0</u>	<u>49,615</u>	<u>50,000</u>	<u>385</u>	<u>0</u>	<u>385</u>	<u>99.2%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>0</u>	<u>(49,615)</u>	<u>(50,000)</u>	<u>(385)</u>				
<b>109 Central Services/Admin</b>								
1098 Miscellaneous Income	0	0	10	10			0.0%	
1190 Bank Interest Receivable	0	24,151	42,300	18,149			57.1%	
Central Services/Admin :- Income	<u>0</u>	<u>24,151</u>	<u>42,310</u>	<u>18,159</u>			<u>57.1%</u>	<u>0</u>
4001 Salaries & Wages	9,862	141,186	232,050	90,864		90,864	60.8%	
4008 Training, Courses, Meetings	0	3,222	4,500	1,278		1,278	71.6%	
4009 Travel & Subsistence	0	509	500	(9)		(9)	101.7%	
4010 Misc Staff Costs	11	272	370	98		98	73.4%	
4016 Refuse Disposal	0	353	300	(53)		(53)	117.7%	
4020 Miscellaneous Expenses	26	289	420	131		131	68.8%	
4021 Mobile Telephones & Broadband	46	410	660	251		251	62.0%	
4022 Postage	0	225	340	115		115	66.3%	
4023 Printing & Stationery	235	1,373	2,600	1,227		1,227	52.8%	
4025 Subscriptions and membership	0	2,260	2,550	290		290	88.6%	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4026 Insurance	0	9,208	8,940	(268)		(268)	103.0%	
4033 Advertising/Press Releases	0	300	600	300		300	50.0%	
4041 Equipt Repairs & Mtce	0	387	200	(187)		(187)	193.7%	
4042 Equipt Running Costs/Rental	0	2,752	3,040	288		288	90.5%	
4043 Equipt/Small Tools Purchase	0	103	6,300	6,197		6,197	1.6%	
4044 IT Support/Software Mtce	325	9,151	12,070	2,919		2,919	75.8%	
4052 Bank & Cardnet Charges	0	295	700	405		405	42.1%	
4060 Audit Fees - External	0	2,100	2,310	210		210	90.9%	
4061 Audit Fees - Internal	0	696	770	74		74	90.3%	
4064 Other Professional Fees	9,679	34,757	19,340	(15,417)		(15,417)	179.7%	
4110 Staff Welfare	28	187	250	63		63	74.8%	
4900 Assets Capitalised	0	750	0	(750)		(750)	0.0%	750
Central Services/Admin :- Indirect Expenditure	<b>20,212</b>	<b>210,785</b>	<b>298,810</b>	<b>88,025</b>	<b>0</b>	<b>88,025</b>	<b>70.5%</b>	<b>750</b>
<b>Net Income over Expenditure</b>	<b>(20,212)</b>	<b>(186,634)</b>	<b>(256,500)</b>	<b>(69,866)</b>				
6000 plus Transfer from EMR	0	750	0	(750)				
<b>Movement to/(from) Gen Reserve</b>	<b>(20,212)</b>	<b>(185,884)</b>	<b>(256,500)</b>	<b>(70,616)</b>				
<b>201 Market - Charter Street</b>								
1020 Market Rent & Tolls	6,377	59,402	78,000	18,598			76.2%	
1021 Market Electricity Recovered	331	3,116	4,200	1,084			74.2%	
1079 Licence income	0	42	250	208			16.8%	
Market - Charter Street :- Income	<b>6,708</b>	<b>62,560</b>	<b>82,450</b>	<b>19,890</b>			<b>75.9%</b>	<b>0</b>
4001 Salaries & Wages	3,908	36,175	56,360	20,185		20,185	64.2%	
4007 Workwear and Footwear	3	52	250	198		198	21.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	1,250	4,826	5,670	844		844	85.1%	
4012 Water	0	206	400	195		195	51.4%	
4014 Electricity	442	1,218	2,000	782		782	60.9%	
4016 Refuse Disposal	0	5,650	10,000	4,350		4,350	56.5%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	13	100	87		87	13.2%	
4021 Mobile Telephones & Broadband	0	63	190	127		127	33.1%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 Subscriptions and membership	0	434	450	16		16	96.4%	
4026 Insurance	(21)	(63)	0	63		63	0.0%	
4033 Advertising/Press Releases	0	123	2,000	1,877		1,877	6.1%	
4041 Equipt Repairs & Mtce	0	0	1,090	1,090		1,090	0.0%	
4043 Equipt/Small Tools Purchase	0	44	2,000	1,956		1,956	2.2%	

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## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4052 Bank & Cardnet Charges	30	198	0	(198)		(198)	0.0%	
4069 Licences	0	220	200	(20)		(20)	110.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
Market - Charter Street :- Indirect Expenditure	<b>5,612</b>	<b>49,158</b>	<b>81,960</b>	<b>32,802</b>	<b>0</b>	<b>32,802</b>	<b>60.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>1,096</b>	<b>13,401</b>	<b>490</b>	<b>(12,911)</b>				
<b>205 Council Public Events</b>								
1030 Function Income	570	3,897	3,000	(897)			129.9%	
1040 Grants Receivable	250	2,775	0	(2,775)			0.0%	
1051 Donations for Party in t'Park	0	5,552	0	(5,552)			0.0%	5,552
1068 Party in the Park Income	0	2,620	2,000	(620)			131.0%	
Council Public Events :- Income	<b>820</b>	<b>14,844</b>	<b>5,000</b>	<b>(9,844)</b>			<b>296.9%</b>	<b>5,552</b>
4001 Salaries & Wages	2,797	16,757	26,880	10,123		10,123	62.3%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4020 Miscellaneous Expenses	0	269	0	(269)		(269)	0.0%	
4023 Printing & Stationery	0	24	50	26		26	47.8%	
4033 Advertising/Press Releases	0	55	0	(55)		(55)	0.0%	
4052 Bank & Cardnet Charges	1	92	0	(92)		(92)	0.0%	
4102 Fair Expenses	3,484	5,743	4,460	(1,283)		(1,283)	128.8%	
4128 Party in the Park Expenses	0	7,094	4,060	(3,034)		(3,034)	174.7%	
4135 Other Council Events	0	2,390	8,800	6,410		6,410	27.2%	
Council Public Events :- Indirect Expenditure	<b>6,281</b>	<b>32,424</b>	<b>44,400</b>	<b>11,976</b>	<b>0</b>	<b>11,976</b>	<b>73.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(5,461)</b>	<b>(17,580)</b>	<b>(39,400)</b>	<b>(21,820)</b>				
6001 less Transfer to EMR	0	5,552	0	(5,552)				
<b>Movement to/(from) Gen Reserve</b>	<b>(5,461)</b>	<b>(23,132)</b>	<b>(39,400)</b>	<b>(16,268)</b>				
<b>206 Town Economy</b>								
1030 Function Income	0	830	0	(830)			0.0%	
1040 Grants Receivable	0	11,422	0	(11,422)			0.0%	11,090
Town Economy :- Income	<b>0</b>	<b>12,252</b>	<b>0</b>	<b>(12,252)</b>				<b>11,090</b>
4001 Salaries & Wages	1,391	13,166	17,960	4,795		4,795	73.3%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	317	1,300	983		983	24.4%	
4025 Subscriptions and membership	0	0	250	250		250	0.0%	
4033 Advertising/Press Releases	17	792	1,800	1,008		1,008	44.0%	84
4042 Equipt Running Costs/Rental	0	0	11,300	11,300		11,300	0.0%	

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## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4044 IT Support/Software Mtce	0	0	480	480		480	0.0%	
4048 New equipment/furniture	0	17,841	4,100	(13,741)		(13,741)	435.2%	17,174
4052 Bank & Cardnet Charges	0	6	0	(6)		(6)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	1	50	49		49	3.0%	
4900 Assets Capitalised	0	17,201	0	(17,201)		(17,201)	0.0%	17,201
<b>Town Economy :- Indirect Expenditure</b>	<b>1,408</b>	<b>49,325</b>	<b>41,240</b>	<b>(8,085)</b>	<b>0</b>	<b>(8,085)</b>	<b>119.6%</b>	<b>34,459</b>
<b>Net Income over Expenditure</b>	<b>(1,408)</b>	<b>(37,073)</b>	<b>(41,240)</b>	<b>(4,167)</b>				
6000 plus Transfer from EMR	0	34,459	0	(34,459)				
6001 less Transfer to EMR	0	11,090	0	(11,090)				
<b>Movement to/(from) Gen Reserve</b>	<b>(1,408)</b>	<b>(13,705)</b>	<b>(41,240)</b>	<b>(27,535)</b>				
<b>211 Town Hall Building</b>								
1000 Letting Income	393	6,331	15,000	8,669			42.2%	
1016 Rent from Registrar	0	12,543	12,500	(43)			100.3%	
<b>Town Hall Building :- Income</b>	<b>393</b>	<b>18,874</b>	<b>27,500</b>	<b>8,626</b>			<b>68.6%</b>	<b>0</b>
4001 Salaries & Wages	157	5,069	13,700	8,631		8,631	37.0%	
4004 Cleaners & Casual payroll costs	1,325	12,533	15,000	2,467		2,467	83.6%	
4007 Workwear and Footwear	0	127	100	(27)		(27)	126.8%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	704	12,767	11,260	(1,507)		(1,507)	113.4%	
4012 Water	0	348	630	282		282	55.3%	
4013 Gas	8	62	7,500	7,438		7,438	0.8%	
4014 Electricity	3,240	8,043	15,000	6,957		6,957	53.6%	
4017 Cleaning & Consumables	0	422	1,200	778		778	35.2%	
4020 Miscellaneous Expenses	0	0	250	250		250	0.0%	
4025 Subscriptions and membership	0	671	0	(671)		(671)	0.0%	
4040 Property Repairs & Mtce	6	6,938	31,300	24,362		24,362	22.2%	1,188
4041 Equipt Repairs & Mtce	0	71,303	13,900	(57,403)		(57,403)	513.0%	64,917
4042 Equipt Running Costs/Rental	77	941	1,160	219		219	81.2%	
4043 Equipt/Small Tools Purchase	40	1,090	500	(590)		(590)	217.9%	
4048 New equipment/furniture	875	875	0	(875)		(875)	0.0%	875
4063 Audit and Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4110 Staff Welfare	0	1	100	99		99	1.5%	
4987 Loan Repayment - Capital	0	2,024	3,570	1,546		1,546	56.7%	
4988 PWLB Interest 494354	0	7,051	14,590	7,539		7,539	48.3%	
<b>Town Hall Building :- Indirect Expenditure</b>	<b>6,431</b>	<b>130,265</b>	<b>131,260</b>	<b>995</b>	<b>0</b>	<b>995</b>	<b>99.2%</b>	<b>66,980</b>
<b>Net Income over Expenditure</b>	<b>(6,038)</b>	<b>(111,391)</b>	<b>(103,760)</b>	<b>7,631</b>				
6000 plus Transfer from EMR	875	66,980	0	(66,980)				
<b>Movement to/(from) Gen Reserve</b>	<b>(5,163)</b>	<b>(44,412)</b>	<b>(103,760)</b>	<b>(59,348)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>212 Public Clocks</u>								
4041 Equipt Repairs & Mtce	0	1,861	2,500	639		639	74.4%	
Public Clocks :- Indirect Expenditure	<u>0</u>	<u>1,861</u>	<u>2,500</u>	<u>639</u>	<u>0</u>	<u>639</u>	<u>74.4%</u>	<u>0</u>
<b>Net Expenditure</b>	<b>0</b>	<b>(1,861)</b>	<b>(2,500)</b>	<b>(639)</b>				
<u>214 Street Cleaning</u>								
1091 Service Costs Income - Babergh	0	18,697	18,700	3			100.0%	
Street Cleaning :- Income	<u>0</u>	<u>18,697</u>	<u>18,700</u>	<u>3</u>			<u>100.0%</u>	<u>0</u>
4001 Salaries & Wages	2,846	20,028	25,290	5,262		5,262	79.2%	
4007 Workwear and Footwear	7	62	180	118		118	34.6%	
4017 Cleaning & Consumables	0	324	900	576		576	36.0%	
4020 Miscellaneous Expenses	0	0	60	60		60	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	35	526	400	(126)		(126)	131.6%	
4110 Staff Welfare	0	2	80	78		78	2.1%	
Street Cleaning :- Indirect Expenditure	<u>2,888</u>	<u>20,942</u>	<u>27,160</u>	<u>6,218</u>	<u>0</u>	<u>6,218</u>	<u>77.1%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<b>(2,888)</b>	<b>(2,245)</b>	<b>(8,460)</b>	<b>(6,215)</b>				
<u>215 Public Toliets</u>								
1091 Service Costs Income - Babergh	0	12,465	12,470	5			100.0%	
Public Toliets :- Income	<u>0</u>	<u>12,465</u>	<u>12,470</u>	<u>5</u>			<u>100.0%</u>	<u>0</u>
4001 Salaries & Wages	2,330	15,646	18,040	2,394		2,394	86.7%	
4007 Workwear and Footwear	0	91	120	29		29	75.4%	
4017 Cleaning & Consumables	0	826	600	(226)		(226)	137.7%	
4020 Miscellaneous Expenses	0	6	40	34		34	14.0%	
4042 Equipt Running Costs/Rental	0	1,752	1,790	38		38	97.8%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Public Toliets :- Indirect Expenditure	<u>2,330</u>	<u>18,319</u>	<u>20,670</u>	<u>2,351</u>	<u>0</u>	<u>2,351</u>	<u>88.6%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<b>(2,330)</b>	<b>(5,855)</b>	<b>(8,200)</b>	<b>(2,345)</b>				
<u>221 Allotments</u>								
1010 Rent Receivable	0	2,522	2,730	208			92.4%	
Allotments :- Income	<u>0</u>	<u>2,522</u>	<u>2,730</u>	<u>208</u>			<u>92.4%</u>	<u>0</u>
4001 Salaries & Wages	285	2,245	2,780	535		535	80.8%	
4012 Water	0	761	250	(511)		(511)	304.4%	
4020 Miscellaneous Expenses	0	562	350	(212)		(212)	160.6%	

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4022 Postage	0	0	70	70		70	0.0%	
4041 Equip Repairs & Mtce	0	0	300	300		300	0.0%	
<b>Allotments :- Indirect Expenditure</b>	<b>285</b>	<b>3,568</b>	<b>3,750</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>95.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(285)</b>	<b>(1,046)</b>	<b>(1,020)</b>	<b>26</b>				
<b>239 Open Spaces&amp;Closed Churchyards</b>								
1040 Grants Receivable	0	2,103	1,000	(1,103)			210.3%	2,103
<b>Open Spaces&amp;Closed Churchyards :- Income</b>	<b>0</b>	<b>2,103</b>	<b>1,000</b>	<b>(1,103)</b>			<b>210.3%</b>	<b>2,103</b>
4001 Salaries & Wages	608	4,508	5,020	512		512	89.8%	
4014 Electricity	201	577	912	335		335	63.3%	
4028 Refuse/Doggy Bag Supplies	0	1,986	1,250	(736)		(736)	158.8%	1,986
4040 Property Repairs & Mtce	0	418	800	382		382	52.3%	
4045 Grounds Maintenance	220	2,091	2,500	409		409	83.7%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4065 Closed Churchyards maintenance	0	0	9,800	9,800		9,800	0.0%	
4066 The Croft maintenance	2,253	3,671	5,230	1,559		1,559	70.2%	
4068 Valley Walk	0	2,817	4,790	1,973		1,973	58.8%	495
4109 Dog/Litter Bin emptying	0	9,213	9,720	507		507	94.8%	
<b>Open Spaces&amp;Closed Churchyards :- Indirect Expenditure</b>	<b>3,281</b>	<b>25,281</b>	<b>45,022</b>	<b>19,741</b>	<b>0</b>	<b>19,741</b>	<b>56.2%</b>	<b>2,481</b>
<b>Net Income over Expenditure</b>	<b>(3,281)</b>	<b>(23,179)</b>	<b>(44,022)</b>	<b>(20,843)</b>				
6000 plus Transfer from EMR	0	2,481	0	(2,481)				
6001 less Transfer to EMR	0	2,103	0	(2,103)				
<b>Movement to/(from) Gen Reserve</b>	<b>(3,281)</b>	<b>(22,801)</b>	<b>(44,022)</b>	<b>(21,221)</b>				
<b>241 Cemetery</b>								
1000 Letting Income	800	7,200	0	(7,200)			0.0%	
1060 Cemetery Fees & Charges	925	33,065	48,000	14,935			68.9%	
<b>Cemetery :- Income</b>	<b>1,725</b>	<b>40,265</b>	<b>48,000</b>	<b>7,735</b>			<b>83.9%</b>	<b>0</b>
4001 Salaries & Wages	5,517	52,013	81,180	29,167		29,167	64.1%	
4005 Grave Digging Costs	520	5,458	14,400	8,942		8,942	37.9%	
4007 Workwear and Footwear	0	29	400	371		371	7.3%	
4008 Training, Courses, Meetings	0	1,633	700	(933)		(933)	233.2%	
4011 Rates	551	4,959	6,950	1,991		1,991	71.3%	
4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	60	232	600	368		368	38.7%	
4016 Refuse Disposal	0	761	620	(141)		(141)	122.7%	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4018 Vehicle Rental/Repairs/Exps	0	295	1,000	705		705	29.5%	
4019 Diesel	0	555	1,100	545		545	50.5%	
4021 Mobile Telephones & Broadband	0	63	180	117		117	35.0%	
4023 Printing & Stationery	0	3,505	1,550	(1,955)		(1,955)	226.1%	
4025 Subscriptions and membership	0	105	110	5		5	95.5%	
4040 Property Repairs & Mtce	0	396	13,980	13,584		13,584	2.8%	
4041 Equipt Repairs & Mtce	10	263	500	237		237	52.7%	
4043 Equipt/Small Tools Purchase	12	458	1,400	942		942	32.7%	
4044 IT Support/Software Mtce	0	53	100	48		48	52.5%	
4045 Grounds Maintenance	137	929	3,000	2,071		2,071	31.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4064 Other Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4078 New Cemetery	0	0	18,500	18,500		18,500	0.0%	
4080 Flint Lodge Repairs & Maint	9,045	14,581	3,120	(11,461)		(11,461)	467.3%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
<b>Cemetery :- Indirect Expenditure</b>	<b>15,851</b>	<b>86,288</b>	<b>156,790</b>	<b>70,502</b>	<b>0</b>	<b>70,502</b>	<b>55.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(14,126)</b>	<b>(46,023)</b>	<b>(108,790)</b>	<b>(62,767)</b>				
<b>243 War Memorial, Aelfhun &amp; Gains</b>								
4040 Property Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
<b>War Memorial, Aelfhun &amp; Gains :- Indirect Expenditure</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(2,500)</b>	<b>(2,500)</b>				
<b>250 Information Centre</b>								
1018 Books,Maps,publications/Income	71	768	750	(18)			102.4%	
1019 TIC Agency commission received	0	621	1,000	379			62.1%	
1022 Gift Sales Income	66	396	800	404			49.5%	
1025 TIC Sundry Sales	2	117	200	83			58.3%	
1031 Foodstuff Sales	0	0	250	250			0.0%	
1032 Doggy Bag Income	113	1,011	1,680	669			60.2%	
1098 Miscellaneous Income	4	78	50	(28)			156.6%	
<b>Information Centre :- Income</b>	<b>256</b>	<b>2,991</b>	<b>4,730</b>	<b>1,739</b>			<b>63.2%</b>	<b>0</b>
4001 Salaries & Wages	4,037	34,974	46,530	11,557		11,557	75.2%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	0	180	180		180	0.0%	
4022 Postage	0	4	150	146		146	2.9%	
4023 Printing & Stationery	0	115	2,360	2,245		2,245	4.9%	
4028 Refuse/Doggy Bag Supplies	0	683	1,400	717		717	48.8%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4040 Property Repairs & Mtce	0	2,405	0	(2,405)		(2,405)	0.0%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	0	445	100	(345)		(345)	444.9%	
4049 TIC food purchases for resale	0	0	250	250		250	0.0%	
4052 Bank & Cardnet Charges	8	227	300	73		73	75.6%	
4054 TIC Gift Purchases for Resale	62	1,151	500	(651)		(651)	230.1%	
4055 TICBooks/Guides/Maps forResale	32	165	300	135		135	54.9%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
4900 Assets Capitalised	0	2,595	0	(2,595)		(2,595)	0.0%	
Information Centre :- Indirect Expenditure	<b>4,139</b>	<b>42,762</b>	<b>52,620</b>	<b>9,858</b>	<b>0</b>	<b>9,858</b>	<b>81.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(3,883)</b>	<b>(39,771)</b>	<b>(47,890)</b>	<b>(8,119)</b>				
<u>252</u> <u>Christmas Lights</u>								
4001 Salaries & Wages	0	1,473	15,350	13,877		13,877	9.6%	
4008 Training, Courses, Meetings	0	0	600	600		600	0.0%	
4101 Christmas Lights	13	193	7,220	7,027		7,027	2.7%	
4104 Christmas Trees	0	3,160	3,500	340		340	90.3%	
Christmas Lights :- Indirect Expenditure	<b>13</b>	<b>4,825</b>	<b>26,670</b>	<b>21,845</b>	<b>0</b>	<b>21,845</b>	<b>18.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(13)</b>	<b>(4,825)</b>	<b>(26,670)</b>	<b>(21,845)</b>				
<u>261</u> <u>Museum</u>								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equipt Repairs & Mtce	0	255	800	545		545	31.9%	
Museum :- Indirect Expenditure	<b>0</b>	<b>255</b>	<b>850</b>	<b>595</b>	<b>0</b>	<b>595</b>	<b>30.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(255)</b>	<b>(850)</b>	<b>(595)</b>				
<u>301</u> <u>Street Lighting</u>								
4014 Electricity	0	0	3,500	3,500		3,500	0.0%	
4040 Property Repairs & Mtce	0	0	3,375	3,375		3,375	0.0%	
4041 Equipt Repairs & Mtce	0	0	1,625	1,625		1,625	0.0%	
Street Lighting :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>8,500</b>	<b>8,500</b>	<b>0</b>	<b>8,500</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(8,500)</b>	<b>(8,500)</b>				
<u>302</u> <u>Street Furniture &amp; Equipment</u>								
1098 Miscellaneous Income	0	31	0	(31)			0.0%	
Street Furniture & Equipment :- Income	<b>0</b>	<b>31</b>	<b>0</b>	<b>(31)</b>				<b>0</b>

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4020 Miscellaneous Expenses	0	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	0	371	750	379		379	49.5%	
4043 Equipt/Small Tools Purchase	0	0	550	550		550	0.0%	
Street Furniture & Equipment :- Indirect Expenditure	<b>0</b>	<b>377</b>	<b>1,350</b>	<b>973</b>	<b>0</b>	<b>973</b>	<b>27.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(346)</b>	<b>(1,350)</b>	<b>(1,004)</b>				
<b>311 Highways</b>								
1041 Parking Permits Francis Road	0	2,063	2,250	188			91.7%	
Highways :- Income	<b>0</b>	<b>2,063</b>	<b>2,250</b>	<b>188</b>			<b>91.7%</b>	<b>0</b>
4020 Miscellaneous Expenses	0	77	100	23		23	77.0%	
4044 IT Support/Software Mtce	0	358	450	93		93	79.4%	
Highways :- Indirect Expenditure	<b>0</b>	<b>435</b>	<b>550</b>	<b>116</b>	<b>0</b>	<b>116</b>	<b>79.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>1,628</b>	<b>1,700</b>	<b>72</b>				
<b>312 Footpaths</b>								
4014 Electricity	0	0	800	800		800	0.0%	
4040 Property Repairs & Mtce	0	0	1,350	1,350		1,350	0.0%	
4041 Equipt Repairs & Mtce	0	0	750	750		750	0.0%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(3,000)</b>	<b>(3,000)</b>				
<b>321 Floral Displays &amp; Bedding Mtce</b>								
4001 Salaries & Wages	266	1,974	2,180	206		206	90.6%	
4004 Cleaners & Casual payroll costs	0	(0)	0	0		0	0.0%	
4012 Water	0	0	100	100		100	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	0	266	1,500	1,234		1,234	17.8%	
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	21,287	23,500	2,213		2,213	90.6%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	<b>266</b>	<b>23,528</b>	<b>27,480</b>	<b>3,952</b>	<b>0</b>	<b>3,952</b>	<b>85.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(266)</b>	<b>(23,528)</b>	<b>(27,480)</b>	<b>(3,952)</b>				
<b>341 Community Wardens</b>								
1040 Grants Receivable	0	500	0	(500)			0.0%	
1075 Community Warden services	0	2,849	9,420	6,571			30.2%	
Community Wardens :- Income	<b>0</b>	<b>3,349</b>	<b>9,420</b>	<b>6,071</b>			<b>35.6%</b>	<b>0</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	1,674	24,190	69,240	45,050		45,050	34.9%	
4006 Health & Safety Equipment	0	1,031	400	(631)		(631)	257.9%	
4007 Workwear and Footwear	60	946	1,200	254		254	78.9%	
4008 Training, Courses, Meetings	0	3,667	2,500	(1,167)		(1,167)	146.7%	
4017 Cleaning & Consumables	0	49	100	51		51	49.2%	
4018 Vehicle Rental/Repairs/Exps	1,090	9,968	16,960	6,992		6,992	58.8%	
4019 Diesel	168	1,450	2,000	550		550	72.5%	
4020 Miscellaneous Expenses	0	5	100	95		95	5.3%	
4021 Mobile Telephones & Broadband	0	463	1,020	557		557	45.4%	
4026 Insurance	0	2,334	2,436	102		102	95.8%	
4041 Equipt Repairs & Mtce	7	538	6,000	5,462		5,462	9.0%	
4043 Equipt/Small Tools Purchase	0	493	500	7		7	98.5%	
4045 Grounds Maintenance	6	6	0	(6)		(6)	0.0%	
4052 Bank & Cardnet Charges	0	48	0	(48)		(48)	0.0%	
4110 Staff Welfare	0	8	900	892		892	0.9%	
4863 Purchases for re-sale	0	48	0	(48)		(48)	0.0%	
Community Wardens :- Indirect Expenditure	<b>3,005</b>	<b>45,244</b>	<b>103,356</b>	<b>58,112</b>	<b>0</b>	<b>58,112</b>	<b>43.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(3,005)</b>	<b>(41,895)</b>	<b>(93,936)</b>	<b>(52,041)</b>				
<b>901 Civic Activities</b>								
1050 Donations Received	301	2,777	0	(2,777)			0.0%	
Civic Activities :- Income	<b>301</b>	<b>2,777</b>	<b>0</b>	<b>(2,777)</b>				<b>0</b>
4001 Salaries & Wages	2,286	11,481	21,170	9,689		9,689	54.2%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4010 Misc Staff Costs	0	(29)	0	29		29	0.0%	
4017 Cleaning & Consumables	0	936	820	(116)		(116)	114.2%	
4023 Printing & Stationery	0	2	0	(2)		(2)	0.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
4129 Mayors Allowance	17	1,800	3,500	1,700		1,700	51.4%	
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	0	2,839	3,140	301		301	90.4%	
4133 Tributes - Floral etc	0	202	260	58		58	77.8%	
4135 Other Council Events	0	943	50	(893)		(893)	1886.0%	
4317 Mayor's Events	0	1,050	0	(1,050)		(1,050)	0.0%	
Civic Activities :- Indirect Expenditure	<b>2,302</b>	<b>19,224</b>	<b>29,590</b>	<b>10,366</b>	<b>0</b>	<b>10,366</b>	<b>65.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,001)</b>	<b>(16,447)</b>	<b>(29,590)</b>	<b>(13,143)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	10,203	1,080,907	1,114,960	34,053			96.9%	
Expenditure	74,305	814,482	1,168,028	353,546	0	353,546	69.7%	
<b>Net Income over Expenditure</b>	<b>(64,102)</b>	<b>266,425</b>	<b>(53,068)</b>	<b>(319,493)</b>				
plus Transfer from EMR	875	104,669	0	(104,669)				
less Transfer to EMR	0	21,309	0	(21,309)				
<b>Movement to/(from) Gen Reserve</b>	<b>(63,227)</b>	<b>349,785</b>	<b>(53,068)</b>	<b>(402,853)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 Corporate Management</b>								
1045 Neighbourhood CIL	0	2,564	0	(2,564)			0.0%	2,564
1176 Precept	0	858,400	858,400	0			100.0%	
Corporate Management :- Income	<u>0</u>	<u>860,964</u>	<u>858,400</u>	<u>(2,564)</u>			<u>100.3%</u>	<u>2,564</u>
<b>Net Income</b>	<u>0</u>	<u>860,964</u>	<u>858,400</u>	<u>(2,564)</u>				
6001 less Transfer to EMR	0	2,564	0	(2,564)				
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>858,400</u>	<u>858,400</u>	<u>0</u>				
<b>102 Democratic Represent'n &amp; Mgmt</b>								
4008 Training, Courses, Meetings	0	0	1,600	1,600		1,600	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4100 Election Expenses	0	0	6,200	6,200		6,200	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>8,000</u>	<u>0</u>	<u>8,000</u>	<u>0.0%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>0</u>	<u>0</u>	<u>(8,000)</u>	<u>(8,000)</u>				
<b>103 Grants</b>								
1040 Grants Receivable	115	115	0	(115)			0.0%	
Grants :- Income	<u>115</u>	<u>115</u>	<u>0</u>	<u>(115)</u>				<u>0</u>
4303 Grants Power General	8,615	50,115	50,000	(115)		(115)	100.2%	
4304 Grant Aid LGA S142	(8,115)	0	0	0		0	0.0%	
Grants :- Indirect Expenditure	<u>500</u>	<u>50,115</u>	<u>50,000</u>	<u>(115)</u>	<u>0</u>	<u>(115)</u>	<u>100.2%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>(385)</u>	<u>(50,000)</u>	<u>(50,000)</u>	<u>0</u>				
<b>109 Central Services/Admin</b>								
1098 Miscellaneous Income	0	0	10	10			0.0%	
1190 Bank Interest Receivable	2,412	29,291	42,300	13,009			69.2%	
Central Services/Admin :- Income	<u>2,412</u>	<u>29,291</u>	<u>42,310</u>	<u>13,019</u>			<u>69.2%</u>	<u>0</u>
4001 Salaries & Wages	9,791	150,978	232,050	81,072		81,072	65.1%	
4008 Training, Courses, Meetings	16	3,238	4,500	1,262		1,262	72.0%	
4009 Travel & Subsistence	0	509	500	(9)		(9)	101.7%	
4010 Misc Staff Costs	9	284	370	86		86	76.7%	
4016 Refuse Disposal	0	353	300	(53)		(53)	117.7%	
4020 Miscellaneous Expenses	49	364	420	56		56	86.7%	
4021 Mobile Telephones & Broadband	46	455	660	205		205	68.9%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4022 Postage	0	225	340	115		115	66.3%	
4023 Printing & Stationery	38	1,411	2,600	1,189		1,189	54.3%	
4025 Subscriptions and membership	0	2,260	2,550	290		290	88.6%	
4026 Insurance	0	9,208	8,940	(268)		(268)	103.0%	
4033 Advertising/Press Releases	0	300	600	300		300	50.0%	
4041 Equipt Repairs & Mtce	0	387	200	(187)		(187)	193.7%	
4042 Equipt Running Costs/Rental	239	2,991	3,040	49		49	98.4%	
4043 Equipt/Small Tools Purchase	0	103	6,300	6,197		6,197	1.6%	
4044 IT Support/Software Mtce	325	9,476	12,070	2,594		2,594	78.5%	
4052 Bank & Cardnet Charges	34	362	700	338		338	51.7%	
4060 Audit Fees - External	0	2,100	2,310	210		210	90.9%	
4061 Audit Fees - Internal	0	696	770	74		74	90.3%	
4064 Other Professional Fees	6,468	41,225	19,340	(21,885)		(21,885)	213.2%	
4110 Staff Welfare	0	237	250	13		13	94.8%	
4900 Assets Capitalised	0	750	0	(750)		(750)	0.0%	750
<b>Central Services/Admin :- Indirect Expenditure</b>	<b>17,014</b>	<b>227,912</b>	<b>298,810</b>	<b>70,898</b>	<b>0</b>	<b>70,898</b>	<b>76.3%</b>	<b>750</b>
<b>Net Income over Expenditure</b>	<b>(14,602)</b>	<b>(198,621)</b>	<b>(256,500)</b>	<b>(57,879)</b>				
6000 plus Transfer from EMR	0	750	0	(750)				
<b>Movement to/(from) Gen Reserve</b>	<b>(14,602)</b>	<b>(197,871)</b>	<b>(256,500)</b>	<b>(58,629)</b>				
<u>201 Market - Charter Street</u>								
1020 Market Rent & Tolls	5,938	65,754	78,000	12,246			84.3%	
1021 Market Electricity Recovered	344	3,494	4,200	706			83.2%	
1079 Licence income	0	42	250	208			16.8%	
<b>Market - Charter Street :- Income</b>	<b>6,282</b>	<b>69,290</b>	<b>82,450</b>	<b>13,160</b>			<b>84.0%</b>	<b>0</b>
4001 Salaries & Wages	4,031	40,205	56,360	16,155		16,155	71.3%	
4007 Workwear and Footwear	0	52	250	198		198	21.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011 Rates	447	5,273	5,670	397		397	93.0%	
4012 Water	0	206	400	195		195	51.4%	
4014 Electricity	0	1,218	2,000	782		782	60.9%	
4016 Refuse Disposal	3,081	8,731	10,000	1,269		1,269	87.3%	
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	
4020 Miscellaneous Expenses	0	13	100	87		87	13.2%	
4021 Mobile Telephones & Broadband	5	76	190	114		114	39.8%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 Subscriptions and membership	0	434	450	16		16	96.4%	
4026 Insurance	(21)	(84)	0	84		84	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4033 Advertising/Press Releases	0	123	2,000	1,877		1,877	6.1%	
4041 Equipt Repairs & Mtce	0	0	1,090	1,090		1,090	0.0%	
4043 Equipt/Small Tools Purchase	0	44	2,000	1,956		1,956	2.2%	
4052 Bank & Cardnet Charges	31	238	0	(238)		(238)	0.0%	
4069 Licences	150	370	200	(170)		(170)	185.0%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
<b>Market - Charter Street :- Indirect Expenditure</b>	<b>7,724</b>	<b>56,900</b>	<b>81,960</b>	<b>25,060</b>	<b>0</b>	<b>25,060</b>	<b>69.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,442)</b>	<b>12,390</b>	<b>490</b>	<b>(11,900)</b>				
<b>205 Council Public Events</b>								
1030 Function Income	0	3,897	3,000	(897)			129.9%	
1040 Grants Receivable	0	2,775	0	(2,775)			0.0%	
1051 Donations for Party in t'Park	0	5,552	0	(5,552)			0.0%	5,552
1068 Party in the Park Income	0	2,620	2,000	(620)			131.0%	
<b>Council Public Events :- Income</b>	<b>0</b>	<b>14,844</b>	<b>5,000</b>	<b>(9,844)</b>			<b>296.9%</b>	<b>5,552</b>
4001 Salaries & Wages	1,734	18,491	26,880	8,389		8,389	68.8%	
4008 Training, Courses, Meetings	0	0	150	150		150	0.0%	
4020 Miscellaneous Expenses	0	269	0	(269)		(269)	0.0%	
4023 Printing & Stationery	0	24	50	26		26	47.8%	
4033 Advertising/Press Releases	0	55	0	(55)		(55)	0.0%	
4052 Bank & Cardnet Charges	0	92	0	(92)		(92)	0.0%	
4102 Fair Expenses	80	5,823	4,460	(1,363)		(1,363)	130.6%	
4128 Party in the Park Expenses	0	7,094	4,060	(3,034)		(3,034)	174.7%	
4135 Other Council Events	0	2,390	8,800	6,410		6,410	27.2%	
<b>Council Public Events :- Indirect Expenditure</b>	<b>1,815</b>	<b>34,239</b>	<b>44,400</b>	<b>10,161</b>	<b>0</b>	<b>10,161</b>	<b>77.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,815)</b>	<b>(19,395)</b>	<b>(39,400)</b>	<b>(20,005)</b>				
6001 less Transfer to EMR	0	5,552	0	(5,552)				
<b>Movement to/(from) Gen Reserve</b>	<b>(1,815)</b>	<b>(24,947)</b>	<b>(39,400)</b>	<b>(14,453)</b>				
<b>206 Town Economy</b>								
1030 Function Income	0	830	0	(830)			0.0%	
1040 Grants Receivable	0	11,422	0	(11,422)			0.0%	11,090
<b>Town Economy :- Income</b>	<b>0</b>	<b>12,252</b>	<b>0</b>	<b>(12,252)</b>				<b>11,090</b>
4001 Salaries & Wages	1,391	14,557	17,960	3,403		3,403	81.0%	
4008 Training, Courses, Meetings	0	0	500	500		500	0.0%	
4009 Travel & Subsistence	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	317	1,300	983		983	24.4%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4025 Subscriptions and membership	0	0	250	250		250	0.0%	
4033 Advertising/Press Releases	0	792	1,800	1,008		1,008	44.0%	84
4042 Equipt Running Costs/Rental	11,000	11,000	11,300	300		300	97.3%	
4044 IT Support/Software Mtce	0	0	480	480		480	0.0%	
4048 New equipment/furniture	0	17,841	4,100	(13,741)		(13,741)	435.2%	17,174
4052 Bank & Cardnet Charges	0	6	0	(6)		(6)	0.0%	
4055 TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105 Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110 Staff Welfare	0	1	50	49		49	3.0%	
4900 Assets Capitalised	0	17,201	0	(17,201)		(17,201)	0.0%	17,201
<b>Town Economy :- Indirect Expenditure</b>	<b>12,391</b>	<b>61,716</b>	<b>41,240</b>	<b>(20,476)</b>	<b>0</b>	<b>(20,476)</b>	<b>149.7%</b>	<b>34,459</b>
<b>Net Income over Expenditure</b>	<b>(12,391)</b>	<b>(49,464)</b>	<b>(41,240)</b>	<b>8,224</b>				
6000 plus Transfer from EMR	0	34,459	0	(34,459)				
6001 less Transfer to EMR	0	11,090	0	(11,090)				
<b>Movement to/(from) Gen Reserve</b>	<b>(12,391)</b>	<b>(26,096)</b>	<b>(41,240)</b>	<b>(15,144)</b>				
<u>211 Town Hall Building</u>								
1000 Letting Income	130	6,460	15,000	8,540			43.1%	
1016 Rent from Registrar	0	12,543	12,500	(43)			100.3%	
<b>Town Hall Building :- Income</b>	<b>130</b>	<b>19,003</b>	<b>27,500</b>	<b>8,497</b>			<b>69.1%</b>	<b>0</b>
4001 Salaries & Wages	170	5,238	13,700	8,462		8,462	38.2%	
4004 Cleaners & Casual payroll costs	1,222	13,755	15,000	1,245		1,245	91.7%	
4007 Workwear and Footwear	0	127	100	(27)		(27)	126.8%	
4008 Training, Courses, Meetings	58	58	500	442		442	11.6%	
4011 Rates	1,507	14,274	11,260	(3,014)		(3,014)	126.8%	
4012 Water	798	1,146	630	(516)		(516)	182.0%	
4013 Gas	0	62	7,500	7,438		7,438	0.8%	
4014 Electricity	0	8,043	15,000	6,957		6,957	53.6%	
4017 Cleaning & Consumables	12	434	1,200	766		766	36.2%	
4020 Miscellaneous Expenses	0	0	250	250		250	0.0%	
4025 Subscriptions and membership	0	671	0	(671)		(671)	0.0%	
4031 Recruitment Advertising	379	379	0	(379)		(379)	0.0%	
4040 Property Repairs & Mtce	25	6,964	31,300	24,336		24,336	22.2%	1,188
4041 Equipt Repairs & Mtce	735	72,038	13,900	(58,138)		(58,138)	518.3%	64,917
4042 Equipt Running Costs/Rental	0	941	1,160	219		219	81.2%	
4043 Equipt/Small Tools Purchase	59	1,153	500	(653)		(653)	230.7%	
4048 New equipment/furniture	16	891	0	(891)		(891)	0.0%	891
4063 Audit and Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4110 Staff Welfare	0	1	100	99		99	1.5%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4987 Loan Repayment - Capital	0	2,024	3,570	1,546		1,546	56.7%	
4988 PWLB Interest 494354	0	7,051	14,590	7,539		7,539	48.3%	
Town Hall Building :- Indirect Expenditure	<b>4,980</b>	<b>135,250</b>	<b>131,260</b>	<b>(3,990)</b>	<b>0</b>	<b>(3,990)</b>	<b>103.0%</b>	<b>66,995</b>
<b>Net Income over Expenditure</b>	<b>(4,850)</b>	<b>(116,247)</b>	<b>(103,760)</b>	<b>12,487</b>				
6000 plus Transfer from EMR	16	66,995	0	(66,995)				
<b>Movement to/(from) Gen Reserve</b>	<b>(4,835)</b>	<b>(49,252)</b>	<b>(103,760)</b>	<b>(54,508)</b>				
<b>212 Public Clocks</b>								
4041 Equipt Repairs & Mtce	0	1,861	2,500	639		639	74.4%	
Public Clocks :- Indirect Expenditure	<b>0</b>	<b>1,861</b>	<b>2,500</b>	<b>639</b>	<b>0</b>	<b>639</b>	<b>74.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(1,861)</b>	<b>(2,500)</b>	<b>(639)</b>				
<b>214 Street Cleaning</b>								
1091 Service Costs Income - Babergh	0	18,697	18,700	3			100.0%	
Street Cleaning :- Income	<b>0</b>	<b>18,697</b>	<b>18,700</b>	<b>3</b>			<b>100.0%</b>	<b>0</b>
4001 Salaries & Wages	2,878	22,905	25,290	2,385		2,385	90.6%	
4007 Workwear and Footwear	0	62	180	118		118	34.6%	
4017 Cleaning & Consumables	158	482	900	418		418	53.5%	
4020 Miscellaneous Expenses	0	0	60	60		60	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	526	400	(126)		(126)	131.6%	
4110 Staff Welfare	0	2	80	78		78	2.1%	
Street Cleaning :- Indirect Expenditure	<b>3,035</b>	<b>23,977</b>	<b>27,160</b>	<b>3,183</b>	<b>0</b>	<b>3,183</b>	<b>88.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(3,035)</b>	<b>(5,280)</b>	<b>(8,460)</b>	<b>(3,180)</b>				
<b>215 Public Toliets</b>								
1091 Service Costs Income - Babergh	0	12,465	12,470	5			100.0%	
Public Toliets :- Income	<b>0</b>	<b>12,465</b>	<b>12,470</b>	<b>5</b>			<b>100.0%</b>	<b>0</b>
4001 Salaries & Wages	2,082	17,728	18,040	312		312	98.3%	
4007 Workwear and Footwear	0	91	120	29		29	75.4%	
4017 Cleaning & Consumables	29	855	600	(255)		(255)	142.5%	
4020 Miscellaneous Expenses	0	6	40	34		34	14.0%	
4042 Equipt Running Costs/Rental	0	1,752	1,790	38		38	97.8%	
4110 Staff Welfare	0	0	80	80		80	0.0%	
Public Toliets :- Indirect Expenditure	<b>2,111</b>	<b>20,431</b>	<b>20,670</b>	<b>239</b>	<b>0</b>	<b>239</b>	<b>98.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,111)</b>	<b>(7,966)</b>	<b>(8,200)</b>	<b>(234)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>221 Allotments</b>								
1010 Rent Receivable	0	2,522	2,730	208			92.4%	
Allotments :- Income	<b>0</b>	<b>2,522</b>	<b>2,730</b>	<b>208</b>			<b>92.4%</b>	<b>0</b>
4001 Salaries & Wages	260	2,505	2,780	275		275	90.1%	
4012 Water	0	761	250	(511)		(511)	304.4%	
4020 Miscellaneous Expenses	0	562	350	(212)		(212)	160.6%	
4022 Postage	0	0	70	70		70	0.0%	
4041 Equipt Repairs & Mtce	7	7	300	293		293	2.4%	
Allotments :- Indirect Expenditure	<b>267</b>	<b>3,835</b>	<b>3,750</b>	<b>(85)</b>	<b>0</b>	<b>(85)</b>	<b>102.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(267)</b>	<b>(1,313)</b>	<b>(1,020)</b>	<b>293</b>				
<b>239 Open Spaces&amp;Closed Churchyards</b>								
1040 Grants Receivable	0	2,103	1,000	(1,103)			210.3%	2,103
Open Spaces&Closed Churchyards :- Income	<b>0</b>	<b>2,103</b>	<b>1,000</b>	<b>(1,103)</b>			<b>210.3%</b>	<b>2,103</b>
4001 Salaries & Wages	641	5,150	5,020	(130)		(130)	102.6%	
4014 Electricity	0	577	912	335		335	63.3%	
4028 Refuse/Doggy Bag Supplies	35	2,021	1,250	(771)		(771)	161.6%	1,986
4040 Property Repairs & Mtce	0	418	800	382		382	52.3%	
4045 Grounds Maintenance	0	2,091	2,500	409		409	83.7%	
4052 Bank & Cardnet Charges	6	10	0	(10)		(10)	0.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4065 Closed Churchyards maintenance	0	0	9,800	9,800		9,800	0.0%	
4066 The Croft maintenance	0	3,671	5,230	1,559		1,559	70.2%	
4068 Valley Walk	0	2,817	4,790	1,973		1,973	58.8%	495
4109 Dog/Litter Bin emptying	0	9,213	9,720	507		507	94.8%	
Open Spaces&Closed Churchyards :- Indirect Expenditure	<b>682</b>	<b>25,968</b>	<b>45,022</b>	<b>19,054</b>	<b>0</b>	<b>19,054</b>	<b>57.7%</b>	<b>2,481</b>
<b>Net Income over Expenditure</b>	<b>(682)</b>	<b>(23,865)</b>	<b>(44,022)</b>	<b>(20,157)</b>				
6000 plus Transfer from EMR	0	2,481	0	(2,481)				
6001 less Transfer to EMR	0	2,103	0	(2,103)				
<b>Movement to/(from) Gen Reserve</b>	<b>(682)</b>	<b>(23,487)</b>	<b>(44,022)</b>	<b>(20,535)</b>				
<b>241 Cemetery</b>								
1000 Letting Income	800	8,000	0	(8,000)			0.0%	
1060 Cemetery Fees & Charges	7,630	40,695	48,000	7,305			84.8%	
Cemetery :- Income	<b>8,430</b>	<b>48,695</b>	<b>48,000</b>	<b>(695)</b>			<b>101.4%</b>	<b>0</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	5,476	57,489	81,180	23,691		23,691	70.8%	
4005 Grave Digging Costs	1,080	6,538	14,400	7,862		7,862	45.4%	
4007 Workwear and Footwear	0	29	400	371		371	7.3%	
4008 Training, Courses, Meetings	0	1,633	700	(933)		(933)	233.2%	
4011 Rates	551	5,510	6,950	1,440		1,440	79.3%	
4012 Water	0	0	350	350		350	0.0%	
4014 Electricity	0	232	600	368		368	38.7%	
4016 Refuse Disposal	0	761	620	(141)		(141)	122.7%	
4018 Vehicle Rental/Repairs/Exps	160	455	1,000	545		545	45.5%	
4019 Diesel	67	622	1,100	478		478	56.5%	
4021 Mobile Telephones & Broadband	5	76	180	104		104	42.0%	
4023 Printing & Stationery	0	3,505	1,550	(1,955)		(1,955)	226.1%	
4025 Subscriptions and membership	0	105	110	5		5	95.5%	
4040 Property Repairs & Mtce	229	625	13,980	13,355		13,355	4.5%	
4041 Equipt Repairs & Mtce	236	499	500	1		1	99.9%	
4043 Equipt/Small Tools Purchase	448	1,117	1,400	283		283	79.8%	
4044 IT Support/Software Mtce	0	53	100	48		48	52.5%	
4045 Grounds Maintenance	333	1,261	3,000	1,739		1,739	42.0%	
4058 Tree Surgery/Works	0	0	5,000	5,000		5,000	0.0%	
4064 Other Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4078 New Cemetery	0	0	18,500	18,500		18,500	0.0%	
4080 Flint Lodge Repairs & Maint	290	14,871	3,120	(11,751)		(11,751)	476.6%	
4110 Staff Welfare	0	0	50	50		50	0.0%	
<b>Cemetery :- Indirect Expenditure</b>	<b>8,874</b>	<b>95,380</b>	<b>156,790</b>	<b>61,410</b>	<b>0</b>	<b>61,410</b>	<b>60.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(444)</b>	<b>(46,685)</b>	<b>(108,790)</b>	<b>(62,105)</b>				
<u>243 War Memorial, Aelfhun &amp; Gains</u>								
4040 Property Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
<b>War Memorial, Aelfhun &amp; Gains :- Indirect Expenditure</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(2,500)</b>	<b>(2,500)</b>				
<u>250 Information Centre</u>								
1018 Books,Maps,publications/Income	0	773	750	(23)			103.1%	
1019 TIC Agency commission received	0	621	1,000	379			62.1%	
1022 Gift Sales Income	7	407	800	393			50.9%	
1025 TIC Sundry Sales	3	119	200	81			59.7%	
1031 Foodstuff Sales	0	0	250	250			0.0%	
1032 Doggy Bag Income	118	1,129	1,680	551			67.2%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1098 Miscellaneous Income	14	92	50	(42)			184.7%	
Information Centre :- Income	<b>141</b>	<b>3,142</b>	<b>4,730</b>	<b>1,588</b>			<b>66.4%</b>	<b>0</b>
4001 Salaries & Wages	3,990	38,964	46,530	7,566		7,566	83.7%	
4008 Training, Courses, Meetings	0	0	300	300		300	0.0%	
4020 Miscellaneous Expenses	0	0	180	180		180	0.0%	
4022 Postage	0	4	150	146		146	2.9%	
4023 Printing & Stationery	29	144	2,360	2,216		2,216	6.1%	
4028 Refuse/Doggy Bag Supplies	0	683	1,400	717		717	48.8%	
4040 Property Repairs & Mtce	0	2,405	0	(2,405)		(2,405)	0.0%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	0	445	100	(345)		(345)	444.9%	
4049 TIC food purchases for resale	0	0	250	250		250	0.0%	
4052 Bank & Cardnet Charges	4	231	300	69		69	76.9%	
4054 TIC Gift Purchases for Resale	0	1,151	500	(651)		(651)	230.1%	
4055 TICBooks/Guides/Maps forResale	42	207	300	93		93	68.9%	
4110 Staff Welfare	0	0	150	150		150	0.0%	
4900 Assets Capitalised	0	2,595	0	(2,595)		(2,595)	0.0%	
Information Centre :- Indirect Expenditure	<b>4,065</b>	<b>46,828</b>	<b>52,620</b>	<b>5,792</b>	<b>0</b>	<b>5,792</b>	<b>89.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(3,924)</b>	<b>(43,686)</b>	<b>(47,890)</b>	<b>(4,204)</b>				
<u>252 Christmas Lights</u>								
4001 Salaries & Wages	0	1,473	15,350	13,877		13,877	9.6%	
4008 Training, Courses, Meetings	0	0	600	600		600	0.0%	
4041 Equipt Repairs & Mtce	348	348	0	(348)		(348)	0.0%	
4101 Christmas Lights	29,062	29,255	7,220	(22,035)		(22,035)	405.2%	
4104 Christmas Trees	0	3,160	3,500	340		340	90.3%	
Christmas Lights :- Indirect Expenditure	<b>29,410</b>	<b>34,235</b>	<b>26,670</b>	<b>(7,565)</b>	<b>0</b>	<b>(7,565)</b>	<b>128.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(29,410)</b>	<b>(34,235)</b>	<b>(26,670)</b>	<b>7,565</b>				
<u>261 Museum</u>								
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041 Equipt Repairs & Mtce	0	255	800	545		545	31.9%	
Museum :- Indirect Expenditure	<b>0</b>	<b>255</b>	<b>850</b>	<b>595</b>	<b>0</b>	<b>595</b>	<b>30.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(255)</b>	<b>(850)</b>	<b>(595)</b>				
<u>301 Street Lighting</u>								
4014 Electricity	0	0	3,500	3,500		3,500	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4040 Property Repairs & Mtce	0	0	3,375	3,375		3,375	0.0%	
4041 Equipt Repairs & Mtce	0	0	1,625	1,625		1,625	0.0%	
Street Lighting :- Indirect Expenditure	0	0	8,500	8,500	0	8,500	0.0%	0
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(8,500)</b>	<b>(8,500)</b>				
<b>302 Street Furniture &amp; Equipment</b>								
1098 Miscellaneous Income	0	31	0	(31)			0.0%	
Street Furniture & Equipment :- Income	0	31	0	(31)				0
4020 Miscellaneous Expenses	0	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	0	371	750	379		379	49.5%	
4043 Equipt/Small Tools Purchase	0	0	550	550		550	0.0%	
Street Furniture & Equipment :- Indirect Expenditure	0	377	1,350	973	0	973	27.9%	0
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(346)</b>	<b>(1,350)</b>	<b>(1,004)</b>				
<b>311 Highways</b>								
1041 Parking Permits Francis Road	0	2,063	2,250	188			91.7%	
Highways :- Income	0	2,063	2,250	188			91.7%	0
4020 Miscellaneous Expenses	0	77	100	23		23	77.0%	
4044 IT Support/Software Mtce	0	358	450	93		93	79.4%	
Highways :- Indirect Expenditure	0	435	550	116	0	116	79.0%	0
<b>Net Income over Expenditure</b>	<b>0</b>	<b>1,628</b>	<b>1,700</b>	<b>72</b>				
<b>312 Footpaths</b>								
4014 Electricity	0	0	800	800		800	0.0%	
4040 Property Repairs & Mtce	0	0	1,350	1,350		1,350	0.0%	
4041 Equipt Repairs & Mtce	0	0	750	750		750	0.0%	
4045 Grounds Maintenance	0	0	100	100		100	0.0%	
Footpaths :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(3,000)</b>	<b>(3,000)</b>				
<b>321 Floral Displays &amp; Bedding Mtce</b>								
4001 Salaries & Wages	278	2,253	2,180	(73)		(73)	103.3%	
4004 Cleaners & Casual payroll costs	0	(0)	0	0		0	0.0%	
4012 Water	0	0	100	100		100	0.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042 Equipt Running Costs/Rental	0	266	1,500	1,234		1,234	17.8%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4043 Equip/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	21,287	23,500	2,213		2,213	90.6%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	<b>278</b>	<b>23,806</b>	<b>27,480</b>	<b>3,674</b>	<b>0</b>	<b>3,674</b>	<b>86.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(278)</b>	<b>(23,806)</b>	<b>(27,480)</b>	<b>(3,674)</b>				
<b>341 Community Wardens</b>								
1040 Grants Receivable	0	500	0	(500)			0.0%	
1075 Community Warden services	4,226	7,076	9,420	2,344			75.1%	
Community Wardens :- Income	<b>4,226</b>	<b>7,576</b>	<b>9,420</b>	<b>1,844</b>			<b>80.4%</b>	<b>0</b>
4001 Salaries & Wages	1,809	25,998	69,240	43,242		43,242	37.5%	
4006 Health & Safety Equipment	0	1,031	400	(631)		(631)	257.9%	
4007 Workwear and Footwear	0	946	1,200	254		254	78.9%	
4008 Training, Courses, Meetings	0	3,667	2,500	(1,167)		(1,167)	146.7%	
4017 Cleaning & Consumables	0	49	100	51		51	49.2%	
4018 Vehicle Rental/Repairs/Exps	1,098	11,067	16,960	5,893		5,893	65.3%	
4019 Diesel	119	1,629	2,000	371		371	81.5%	
4020 Miscellaneous Expenses	0	36	100	64		64	36.3%	
4021 Mobile Telephones & Broadband	29	539	1,020	481		481	52.8%	
4026 Insurance	0	2,334	2,436	102		102	95.8%	
4041 Equip Repairs & Mtce	0	538	6,000	5,462		5,462	9.0%	
4043 Equip/Small Tools Purchase	0	493	500	7		7	98.5%	
4045 Grounds Maintenance	12	30	0	(30)		(30)	0.0%	
4052 Bank & Cardnet Charges	0	48	0	(48)		(48)	0.0%	
4110 Staff Welfare	0	8	900	892		892	0.9%	
4863 Purchases for re-sale	0	48	0	(48)		(48)	0.0%	
Community Wardens :- Indirect Expenditure	<b>3,067</b>	<b>48,461</b>	<b>103,356</b>	<b>54,895</b>	<b>0</b>	<b>54,895</b>	<b>46.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>1,159</b>	<b>(40,886)</b>	<b>(93,936)</b>	<b>(53,050)</b>				
<b>901 Civic Activities</b>								
1050 Donations Received	0	2,777	0	(2,777)			0.0%	
Civic Activities :- Income	<b>0</b>	<b>2,777</b>	<b>0</b>	<b>(2,777)</b>				<b>0</b>
4001 Salaries & Wages	1,060	12,541	21,170	8,629		8,629	59.2%	
4008 Training, Courses, Meetings	0	0	100	100		100	0.0%	
4010 Misc Staff Costs	0	(29)	0	29		29	0.0%	
4017 Cleaning & Consumables	0	936	820	(116)		(116)	114.2%	
4023 Printing & Stationery	0	2	0	(2)		(2)	0.0%	
4041 Equip Repairs & Mtce	510	510	0	(510)		(510)	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2026

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4110 Staff Welfare	0	0	50	50		50	0.0%	
4129 Mayors Allowance	48	1,866	3,500	1,634		1,634	53.3%	
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
4132 Civic & Ceremonial	0	2,839	3,140	301		301	90.4%	
4133 Tributes - Floral etc	0	202	260	58		58	77.8%	
4135 Other Council Events	0	943	50	(893)		(893)	1886.0%	
4317 Mayor's Events	0	1,050	0	(1,050)		(1,050)	0.0%	
<b>Civic Activities :- Indirect Expenditure</b>	<b>1,618</b>	<b>20,860</b>	<b>29,590</b>	<b>8,730</b>	<b>0</b>	<b>8,730</b>	<b>70.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,618)</b>	<b>(18,083)</b>	<b>(29,590)</b>	<b>(11,507)</b>				
<b>Grand Totals:- Income</b>	<b>21,735</b>	<b>1,105,828</b>	<b>1,114,960</b>	<b>9,132</b>			<b>99.2%</b>	
<b>Expenditure</b>	<b>97,833</b>	<b>912,840</b>	<b>1,168,028</b>	<b>255,188</b>	<b>0</b>	<b>255,188</b>	<b>78.2%</b>	
<b>Net Income over Expenditure</b>	<b>(76,097)</b>	<b>192,988</b>	<b>(53,068)</b>	<b>(246,056)</b>				
plus Transfer from EMR	16	104,685	0	(104,685)				
less Transfer to EMR	0	21,309	0	(21,309)				
<b>Movement to/(from) Gen Reserve</b>	<b>(76,082)</b>	<b>276,364</b>	<b>(53,068)</b>	<b>(329,432)</b>				

## Sudbury Town Council

2026

List of authorised payments which arise on a regular basis as the result of continuing contracts, statutory duties or obligations as specified in Financial Regulation 6.6

Supplier name	Purpose	Payment Method
3IT Ltd	IT and Phone Support	Monthly
All Star fuel (vans)	Fuel for vans and tractor	Monthly D/D
Anglian Water - Wave	Water for allotments	Quarterly
Anglian Water - Wave	Water for the market	Quarterly
Anglian Water - Wave	Water for Town Hall	Quarterly
Anglian Water - Aquam	Standpipe lease	Annually & Monthly
Babergh District Council	Business Rates - Town Hall Ground Floor	Monthly D/D
Babergh District Council	Business Rates - Town Hall First Floor	Monthly D/D
Babergh District Council	Business Rates - Land behind the Town Hall	Monthly D/D
Babergh District Council	Business Rates - Market Stallage and Tolls	Monthly D/D
Babergh District Council	Business Rates - Cemetery	Monthly D/D
Babergh District Council	CCTV Support	Annually
Babergh District Council	Market Waste Removal	Quarterly
Babergh District Council	Cemetery Waste Removal	Annually
Babergh District Council	Litter and Dog Bin Emptying	Annually
Baldwin Alarms	Town Hall security	Annually
Binder	Cemetery chapel septic tank	Annually
Blue Star	HR Support	Monthly D/D
BNP Paribas	Photocopier lease	Monthly D/D
British Gas	Gas supply	Quarterly D/D
British Gas	Gas supply	Quarterly D/D
British Gas	Electricity supply - Town Hall 3460	Quarterly D/D
British Gas	Electricity supply - Town Hall 1677	Quarterly D/D
British Gas	Electricity supply - Market 1888	Quarterly D/D
British Gas	Electricity supply - Market Traders 8343	Quarterly D/D
British Gas	Electricity supply - Chapel 0293	Quarterly D/D
British Gas	Electricity supply - St Peter's Church Lights 2138	Quarterly D/D
CANVA	Events promotion tool	Annual card
Clear Councils Insurance	General insurance	Annually
Common Lands Charity (Sudbury)	Valley Walk and Mill Acre clearing and cleaning	Quarterly invoice
County Broadband	Full Fibre Broadband	Monthly D/D
D	None	None
Eastern Lift Services Ltd	Servicing the lift	Annually
EE Limited	Mobile phones	Monthly D/D
Elite Washroom Services Ltd	Emptying sanitary bins, yellow bin & Air Freshener (Public Toilets)	Annually
Elite Washroom Services Ltd	Emptying sanitary bins (Staff Toilets)	Annually
Evolve Business Solutions	Supporting and servicing the photocopier	Quarterly
Felix of Long Melford	Commission on ticket sales	As & When
Garden Nursery	Floral Supply and Maintenance	Quarterly
Gary Smith Gardening Services	Grave Digging	Monthly
Occupational Health & Wellbeing	EAP retained contract - 1 year	As & When
HM Land Registry	Property searches	Not Known D/D
Initial Washroom Hygiene (Rentokil)	Hand dryers in the Town Hall staff toilets	Biannually D/D
J	None	None
K	None	None
LCN	Domain lease for sudburytowncouncil.co.uk	Deb Card - 10 Years

Lex Auto Lease	3 year van lease hire for the Community Wardens	Monthly D/D
M		0 0
NEST Pensions	Staff pensions	Monthly D/D
News Team (taken over from Morrisons)	Newspapers	Fortnightly D/D
Openstrike	Domain hosting service	Every 5 years
Partner GuideEast Tour Guides for Groups	Tour guides	As and When
Peninsula	H&S contractor	Monthly D/D
Public Works Loan Board	Repayments and interest	Biannually D/D
Q	None	None
Radius Telematics	Vehicle trackers	Monthly D/D
Reveal Media Ltd	Body cameras for operations team	Annually
Rialtas Business Solutions Limited	Omega software for finance	Annually
Suffolk Association of Local Councils	Support and advice	As and When
Savills Client Anglian Water Services	Peppercorn rent for the land that the bus shelters are on	Annually
SGW Payroll Ltd	Monthly payroll services	Monthly D/D
SSE - Electricity	Electricity supply	Quarterly & Monthly DD
Salaries, PAYE and National Insurance	Salaries, PAYE and National Insurance	Monthly
Suffolk Highways lighting charges	Street lights, electricy points, footpath lights charges	Annually
Suffolk Pension	Staff pension payments	Monthly
Sum Up	Debit and credit card handling services	As and When
TIC Sale or Return Items	Holding stock in the TIC	As and When
T & P Fire Ltd	Fire emergency lighting tests	Monthly D/D
U	None	None
V	None	None
Wix	build the website and payments	Annual Card
X	None	None
Y	None	None
Z	None	None

NAB

## Direct Debits List 2026

Recipient	Reason	Frequency	Amount	Notes
3it	IT support	Monthly	550.00	new DD for approval
ALLSTAR	Fuel		89.35	
ANGLIAN WATER BUSI	Water for allotments		-	
ANGLIAN WATER BUSI	Water for market		-	
ANGLIAN WATER BUSI	Water for Town Hall		800.00	
BABERGH DC CTAX BU	Bus Rates market	Monthly	447.00	
BABERGH DC CTAX BU	Bus Rates cemetery	Monthly	551.00	
BABERGH DC CTAX BU	Bus Rates ground floor	Monthly	803.00	
BABERGH DC CTAX BU	Bus Rates first floor	Monthly	561.00	
BABERGH DC CTAX BU	Bus Rates land behind TH	Monthly	143.00	
BLUE STAR	HR services	Monthly	360.00	new DD for approval
BNP PARIBAS LEASIN	Copier Lease	Quarterly	455.00	
BRITISH GAS	Gas Supply	Monthly	400.00	
BRITISH GAS	New Contract for Electricity	Monthly	-	to start April 2026
BRITISH GAS	New Contract for Electricity	Monthly	-	to start April 2026
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BRITISH GAS	New Contract for Electricity	Monthly	-	to start April 2026
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BRITISH GAS	New Contract for Electricity	Monthly	-	to start April 2026
CANVA	online tool	Annual	130.00	new DD for approval
COUNTY BROADBAND	Broadband	Monthly	54.60	
EE LIMITED	Phones	Monthly	46.18	
ICO	Data Protection	Annual	73.00	
LEX AUTOLEASE	Van lease	Monthly	1,277.22	
NEST	Pension	Monthly	137.71	
NEWSPAPER DELIVERY	Newspapers	Monthly	48.80	
PENINSULA BUSINESS	Health & Safety	Monthly	390.38	
PUBLIC WORKS LOANS	Land behind Town Hall	Half Yearly	9,074.95	
RADIUS TELEMATICS	Trackers	Monthly	30.60	
RENTOKIL INITIAL	Handryers	Half Yearly	92.17	
SGW PAYROLL	Payroll	Monthly	107.34	
SSE ENERGY SUPPLY	Electricity	Quarterly	4,597.84	
TP FIRE	Emergency lighting	Monthly	95.00	new DD for approval