

SUDBURY TOWN COUNCIL

TOWN HALL, SUDBURY, SUFFOLK, CO10 1TL

You are hereby **summoned** to attend the monthly meeting of the Council of the said Town to be held in Sudbury Town Hall on **TUESDAY 13TH FEBRUARY 2024** at **7pm** to transact the following business:-

AGENDA

1. Apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (must be received in writing).
5. To confirm that the minutes of the Council meeting held on 9th January 2024 are an accurate record.
6. To review the actions from previous full council meetings.
7. To receive reports and take questions from the public;
 - a) County Councillors' reports
 - b) District Councillor's report. (Cllr L Smith)
 - c) Police Report
 - d) Mayor's announcements.
 - e) Questions from members of the public (15 minutes maximum)
8. To note the minutes of the following committees:-
Chairman of each committee to give a brief report

Planning, Development & Highways – 15th January 2024
Planning, Development & Highways – 29th January 2024
Leisure and Environment – 30th January 2024
Finance – 6th February 2024
HR – 19th January 2024
HR – 2nd February 2024
9. To change the council's policy on closing Market Hill to traffic and parking for the whole summer, as decided in June 2022, and instead retain the current traffic flow and parking system throughout the year. This change is required as the economic viability of the town is being threatened by Babergh District Council's proposals on reducing the free parking period in their car parks. In their original consideration of the plan to pedestrianize the Market Hill Sudbury Town Cllrs were hoping that impact on closing parking bays would be mitigated by the availability of free parking nearby. That cannot now be assured. No economic impact assessment has been conducted in the summer period although this was agreed. This closure cannot take place without a thorough and timely impact assessment that provides comparative data to allow proper evaluation to take place at the end of the temp closure.

10. To approve the recommendation from the Leisure and Environment Committee that £10,230.21 excluding VAT be spent for scoping, design and artwork for the new town centre signs.
11. To approve the recommendation from the Leisure and Environment Committee that £7,250 excluding VAT be spent for illustration, artwork and design drawings for the new boundary signs.
12. To approve the recommendation from the Leisure and Environment Committee that up to £7,750 excluding VAT be spent for Babergh District Council to empty the dog and litter bins in the Financial Year 2024 - 2025.
13. To approve the recommendation from the Leisure and Environment Committee that £6,500 excluding VAT be spent on a replacement Town Hall CCTV system.
14. To approve the recommendation from the Leisure and Environment Committee that £11,500 excluding VAT be spent on a new market waste disposal contract.
15. To approve the expenditure of £11,000 excluding VAT per annum for a new 3-year service level agreement with Babergh District Council for the town centre CCTV.
16. To approve the expenditure of £4,240 excluding VAT for the annual Microsoft software licences for the Town Council.
17. To approve the revised Standing Orders.
18. To approve the revised Finance Regulations.
19. To authorise the execution of the new lease for the Suffolk Registrars use of the Town Hall.
20. To agree the response to the BDC parking survey.
21. To appoint members to a working group to consider options for Party in the Park.
22. To appoint members to a working group to consider options for the Christmas fair and lights.
23. To appoint members to a working group to consider options for Mill Acre.
24. To receive an update from the Belle Vue WG (confidential).
24. To receive an update from the HR Committee on the new staff structure (confidential).

C Griffin

8th February 2024

C Griffin
TOWN CLERK

TO: The Mayor and Members of Sudbury Town Council; District Councillor L Smith, County Councillor PJ Faircloth-Mutton; Sudbury Police Locality Inspector; the Press

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.

**ALL MEMBERS OF PUBLIC ARE INVITED TO ATTEND IN PERSON IN THE
TOWN HALL
ANYONE CAN WATCH ON-LINE
PLEASE VISIT OUR WEBSITE FOR FURTHER DETAILS**