

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING  
HELD IN THE TOWN HALL ON 1<sup>ST</sup> JULY 2024 COMMENCING AT 6:30 PM**

Committee members present: Mr N Bennett - in the chair.  
Ms J Carter  
Mr S Hall  
Mr A Osborne  
Mr A Stohr  
Mr N Younger

Officers in attendance: Mr C Griffin – Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

Apologies had been received from Councillor Miss A Owen.

2. **DECLARATIONS OF INTEREST**

Councillors Ms J Carter and Mr A Osborne declared that they were Babergh District Councillors.

Councillor Ms J Carter declared that she was a Suffolk County Councillor.

Councillor Mr N Bennett declared that he lived in the neighbourhood of 118 Queens Road, the site of planning application DC/24/02838.

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

There were no declarations of gifts or hospitality.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

**RESOLVED**

**That the minutes of the previous meeting held on the 17<sup>th</sup> June 2024 be confirmed as an accurate record and signed by the Chairman.**

6. **ACTIONS FROM PREVIOUS MINUTES**

The Town Clerk confirmed that there were no actions from the previous meeting and that reports of issues with the highways would be considered under item 9.

**7. PLANNING APPLICATIONS**

DC/24/02643      **Proposal:** Planning Application. External alterations to create 2no new window and entrance openings at first floor level and 2no external steel stairs to rear elevation.  
**Location:** 1 Gaol Lane, Sudbury, Suffolk, CO10 1JL

**RESOLVED – To recommend approval.**

DC/24/02640      **Proposal:** Application to determine if Prior approval is required for a Proposed; Change of Use from Commercial, Business and Service (Use Class E) or Betting Office or Pay Day Loan shop to mixed use including 2no flats (Use Class c3) Town and County Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part3, Class G.  
**Location:** 1 Gaol Lane Sudbury Suffolk, Co10 1JL

**RESOLVED – To recommend refusal on the grounds specified by Suffolk Highways in their holding objection. If these issues could be resolved to the satisfaction of Suffolk Highways, the Town Council would recommend approval.**

DC/24/02720      **Proposal:** Notification of Works to Trees in a Conservation Area – Reduce 4 No. Sycamore to previous pruning points and remove deadwood, Reduce 1 No. Sycamore by approx. 3.5m in rear garden.  
**Location:** 4 Alan Philips Way, Sudbury, Suffolk, CO10 1QA

**RESOLVED – To recommend refusal until the ownership of the land where trees are growing is confirmed. It appeared from the drawings and the photographs that the two trees in question were growing out of the bank between the applicant's garden fence and the river. This calls into question the applicant's right to carry out work on these trees. If the trees were growing in the applicant's land, the committee would recommend approval of the pruning back to previous points, but refusal of the reduction of 3.5m. All work should be done outside the nesting season.**

DC/24/02807      **Proposal:** Application for works to a tree in a Conversation Area – Cut back overhanging branches of 1No Sycamore tree located in the rear garden of 33 Friars Street.  
**Location:** 33 Friars Street, Sudbury, Suffolk, CO10 2AG

**RESOLVED – To recommend approval. All work should be done outside the nesting season.**

DC24/02838      **Proposal:** Application for works to trees protected by Tree Preservation Order WS183 – Pollard 1No Lime Tree (T1) back to old points. Reduce 1No Walnut Tree (T2) by up to 5m due to crown decay.  
**Location:** 1 The Mount, 118 Queens Road, Sudbury, CO10 1PQ

**RESOLVED – To recommend approval of the pollarding of the lime tree back to old points, but would wish to see the tree officer visit the site to examine the walnut tree and make an independent recommendation on how much, if any, work was required. All work should be done outside the nesting season.**

DC/24/02836      **Proposal:** Application for advertisement consent/construction and display of replacement external signage.

**Location:** The Horse and Groom, 35 East Street, Sudbury, Suffolk, CO10 2TU

**RESOLVED – To recommend approval.**

**DEVELOPMENT**

**8.      TO DISCUSS BABERGH AND MID SUFFOLK DISTRICT COUNCILS – NORWICH TO TILBURY NSIP**

Members discussed the draft response to the Norwich to Tilbury NSIP from Babergh District Council.

**RESOLVED**

**To note the draft response by Babergh District Council.**

**HIGHWAYS**

**9.      TO DISCUSS THE HIGHWAYS LIST**

No new items had been added to the highways list prior to the meeting but a members raised the following points;

- Blocked Drain on East Street, opposite the Horse and Groom, on the far side of the road. This drain was blocked with silt causing significant flooding when there was heavy rain as the surrounding roads drained down to this point. The Town Clerk reported this on the Suffolk Highways reporting tools as reference 479368.
- Blocked Drains at the lowest end of Acton Lane where the curb runs across the road. These two drains either side of the lower end of Acton Lane are blocked with silt and the covers are overgrown with weeds so that they are hardly visible. This causes serious flooding when there is heavy rain as Acton Lane drains down to this point. The Town Clerk reported this on the Suffolk Highways reporting tools as reference 479370.
- Blocked Drain outside the Citizen's Advice Bureau marked as Keyse House on the map. This drain is blocked with silt and even when it has been cleared in the past, the silt is left higher up on the road and washes back down to re-block this drain. The Town Clerk reported this on the Suffolk Highways reporting tools as reference 479371.
- Members asked about progress with new signage for the lorry route turning into East Street from Girling Street. These signs had been funded and allocated and were just waiting for Suffolk Highway to schedule the work.

The meeting closed at 7:30pm

Signed .....  
Chairman