SUDBURY TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL ON TUESDAY 3RD NOVEMBER 2026 AT 6.30PM

Committee members present: Mr N Bennett - Chair
Mrs M Barrett
Mr S Hall
Mr J Jeagar
Miss A Owen
Mr T Regester

Officers in attendance: Mr C Griffin – Town Clerk

1. SUBSTITUTES AND APOLOGIES

Apologies were received from Councillor Mr N Younger.

2. DECLARATIONS OF INTEREST

Councillors Mr T Regester and Miss A Owen declared that they were Babergh District Councillors.

3. DECLARATIONS OF GIFTS AND HOSPITALITY

There were no declarations of gifts or hospitality.

4. REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

5. MINUTES

RESOLVED
That the minutes of the meeting of the Finance Committee held on 6th October 2026 be confirmed and signed as an accurate record.

6. ACTIONS FROM PREVIOUS MINUTES

The Town Clerk confirmed that there were no actions from the previous meeting.

RESOLVED
To note the update.

DRAFT

7. TO APPROVE THE BANK PAYMENTS FOR SEPTEMBER 2026

The list of payments in excess of £500 and direct debit payments for September 2026 were presented to members for their approval. A copy list is shown at minute pages 1042 to 1044.

RESOLVED
To approve all listed payments over £500 and all direct debit payments for September 2026.

8. TO REVIEW THE INCOME AND EXPENDITURE REPORTS FOR SEPTEMBER 2026

Members had read the income and expenditure report for September 2026 which had been discussed at the meeting on 6th October 2026 and circulated with the agenda. The report is shown at minute pages 1045 to 1052.

RESOLVED
To note the income and expenditure report for September 2026

9. TO REVIEW THE FINANCIAL SITUATION AT THE END OF OCTOBER 2026

The Town Clerk produced the income and expenditure report of the financial situation at the end of October 2026, and this was scrutinised by the committee. A copy is shown at minute pages 1053 to 1064.

RESOLVED
To note the financial situation at the end of October 2026.

10. TO NOTE THE QUARTERLY COUNCILLOR INTERNAL REVIEW

The Town Clerk produced the quarterly councillor internal review. A copy is shown at minute pages 1065 to 1066. Members accepted Cllr Mr T Regester's kind offer to conduct the next quarterly review.

RESOLVED
To note the quarterly councillor internal review.

11. TO REVIEW THE COMMUNITY INFRASTRUCTURE LEVY (CIL) ACCOUNT AND SPENDING

The Town Clerk produced the community infrastructure levy (CIL) spreadsheet. A copy is shown at minute page 1067.

RESOLVED
To note the spending from the community infrastructure levy (CIL), the funds committed but not yet spent, and the funds remaining uncommitted in the account.

12. TO REVIEW THE DRAFT OF THE BUDGET FOR FY2027-28

The Town Clerk presented the third draft of the FY 2027-28 budget for the Committee to consider. Members noted that the annual rate of inflation, measured by the Office for National Statistics (ONS) using the CPIH measure was 3.6% for September 2026. As this figure was commonly used to adjust budgets for inflation, member agreed to increase the precept for FY 2027-28 by 3.6%.

The Town Clerk informed members that Babergh District Council had just confirmed that they would pay their full contribution to the costs of cleaning the public toilets and streets for the current financial year. The full cost of cleaning the streets and public toilets was £75,070 and Babergh currently contributed only £32,230 (43%). The Head of Public Realm at Babergh had asked for a discussion to review their contribution for FY 2027/28 and beyond and it was likely that Babergh would be looking to reduce their funding in future years. The Town Clerk aimed to engage with officers at Babergh to confirm their plans before the next review of the draft budget.

The Town Clerk described a new spreadsheet, which the finance officer had recently constructed, that would help monitor the commitment of funds in near real-time and give a more accurate forecast of outturn (FOO). Any underspend in the FOO for the current financial year could then be used to help close the deficit in the draft budget for FY 2027-28. As it was difficult to complete all planned projects in any year, it would be reasonable to take a risk in funding of about 10% of the budget from the general reserve, which might never be required to be spent. Therefore, members were content to leave the draft budget with a working deficit of approximately £170,000 at this stage. The FOO would be re-examined at the December meeting of the Finance Committee and any necessary adjustments made.

RESOLVED
To note the third draft of the budget for FY2027-28

13. TO RECEIVE AN UPDATE FROM THE TOWN CLERK ON FINANCIAL MATTERS

The Town Clerk briefed members of the bank accounts at the close of business on 31st October 2026.

Lloyds Current Account	£ 245,586.83	
Lloyds 32-day Account	£ 104,526.54	Reduced to 1.65% interest from 8 October 2026
NatWest 95-day Account	£1,027,933.72	Currently 2.5% interest
Cambridge and Counties	£ 400,000.00	One-year fixed 4.20% for £350k and 4.15% for £50k.
Total	**£1,778.047.09**	

RESOLVED
To note the briefing from the Town Clerk.

The business of the meeting concluded at 7.45pm.

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Chairman

List of Payments made between 01/09/2026 and 30/09/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/09/2026	Lex Autolease Limited	DD	1,277.22		Lease costs - vans
01/09/2026	Lex Autolease Limited	DD	48.00		Road Tax recharge BN74 RNA
01/09/2026	sumup	FPO	29.99		sumup correction Felix x1
03/09/2026	Matthew James Painting Ser. &	087	99.47		Down pipe Repair Flint lodge
04/09/2026	Amazon GB	DEB	46.51		Amazon GB
04/09/2026	toolstation	DEB	5.49		Lock for AV Box
04/09/2026	RYOBI Power Tools	DEB	172.76		SWEEPER BRUSHES
04/09/2026	Essex Industrial Doors Ltd	FPO	182.40		Service of doors
04/09/2026	Truespeed communications Ltd	DD	54.60		Broadband
04/09/2026	Newsteam	DD-1	28.50		papers
07/09/2026	Norton Electrical - Lee WIllia	FPO	324.00		2 X SOCKETS MARKET HILL
07/09/2026	Blue Star Human Resources Ltd	FPO,,	360.00		HR monthly retainer
07/09/2026	Homes & Hills LLP	FPO	2,184.20		Flint lodge - professional fee
07/09/2026	JRB Enterprise Ltd	FPO/3	2,312.16		Dog waste bags
07/09/2026	Sudbury Office Supplies	FPO-4	21.60		COPIER PAPER
07/09/2026	Aquam Water Services ltd	FPO-5	67.90		Standpipe
07/09/2026	Cloud 9 Roadshow	FPO-6	1,035.00		SFF roadshow
07/09/2026	Agroco Trailers	FPO-7	192.00		Trailer Hire
07/09/2026	Miss Rebecca J Griffiths	FPO=8	1,065.00		SFF stilt walkwers
07/09/2026	Ernest Doe & Sons Ltd	FPO-9	92.45		Sleeves and Gloves
07/09/2026	Waitrose Ltd	DEB	34.75		Coffee
08/09/2026	Ernest Doe & Sons Ltd	FPO	6.29		SLEEVES
08/09/2026	Norton Electrical - Lee WIllia	FPO	492.00		32 amp socket market hill
08/09/2026	Younger Smith Ltd	FP0-1	1,950.00		reference QT01130
08/09/2026	Younger Smith Ltd	FPO-2	1,026.00		reference QT01088
08/09/2026	Turner Tool Hire Ltd	FPO-3	327.60		CHIPPER HIRE
08/09/2026	Environment Management Service	FPO-4	372.00		ASBESTOS SURVEY
08/09/2026	3IT Ltd	FPO-5	456.75		3IT Monthly Support SEPT
08/09/2026	Sudbury Office Supplies	FPO-6	4,955.90		New office furniture
08/09/2026	Total Accountancy Training LTD	fPO-1	1,248.00		AAT level 4 JB
08/09/2026	Perninsula	dd-1	417.71		HR services September
09/09/2026	MORRISONS	BACS	1.85		pcash - milk
11/09/2026	Matthew James Painting Ser. &	FPO	5,098.98		P/Ledger Electronic Payment
11/09/2026	Homes & Hills LLP	FPO-2	7,000.00		P/Ledger Electronic Payment
11/09/2026	eventbright	DEB	399.00		IOSH training
14/09/2026	HERMEQ UK LTD	TRANS	330.13	PO 2263 - CG	CH8 BARRIERS
14/09/2026	CASANOVAS	TRANS	300.90	PO2258 - CG	mental health course
14/09/2026	Sudbury Common Lands Charity	FPO	4,000.00		Ranger services and land manag
14/09/2026	Radius Telematics Limited	DD	32.40		Trackers x 2 Vans
14/09/2026	Amazon GB	DEB	38.31	CG	Amazon GB
15/09/2026	British Gas	DD-1	42.69		Elec Shed (Aug 26)
15/09/2026	British Gas	DD-2	999.04		Elec T.Hall (Aug)
15/09/2026	British Gas	DD-3	149.55		Elec Market (may - Aug)
15/09/2026	British Gas	DD-4	54.04		16092753/10064/British Gas
15/09/2026	British Gas	DD-5	35.08		Elec Cemetery (August)
15/09/2026	British Gas	DD-6	25.47		Elec Market (May - Aug)
15/09/2026	British Gas	DD--6	30.04		Gas Bill (period August)

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List of Payments made between 01/09/2026 and 30/09/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
15/09/2026	Babergh Business Rates	Std Ord	3,113.00		Business Rates
15/09/2026	Allstar Business Solutions Lim	FPO	94.90		Fuel for YS24 CVD
15/09/2026	Matthew James Painting Ser. &	FPI	308.00		Cellar Floor repair
15/09/2026	Matthew James Painting Ser. &	dd	58.00		fascia board repair
15/09/2026	Ernest Doe & Sons Ltd	FPO	115.00		pruner head replacement
15/09/2026	M.T.M. Plant & Sales Ltd.	FPO-1	153.60		digger hire
15/09/2026	Younger Smith Ltd	DD	102.00		fix ball valve in gents
15/09/2026	Environment Management Service	fpo-2	552.00		ABESTOS SURVEY TOWN HALL
15/09/2026	BOOTS	DEB	21.95	CG 11/09/26	bOOTS
15/09/2026	Suffolk County Council	DEB	300.00	CG	XMAS ROAD CLOSURE APPLICATION
15/09/2026	SCREWFIX	DEB	27.99	CG PO2270	PAINT
17/09/2026	TOOLSTATION	DEB	39.48	CM	PPE FACE MASKS
17/09/2026	Amazon GB	DEB	55.95		amazon
18/09/2026	Newsteam	DD	28.50		PAPERS
18/09/2026	HMRC Accounts	BACS	11,507.36		PAYE AND TAX AUGUST 26
18/09/2026	Suffolk CC Pension	BACS	11,136.82	FINANCE 03/02/26	PENSION CONTRIBUTIONS SEPT
18/09/2026	DISCOUNT DISPLAYS	DEB	158.28	CG	A2 SIGN
21/09/2026	RAPID ONLINE	DEB	36.28	CG	EINHELL FLOOR NOZZLE
21/09/2026	TIC Banking Control Account	Tic Income	7.30		posted to wrong account
22/09/2026	Eastern Arboriculture & Traini	FPO	2,790.00		TREE FELLING TRAINING
23/09/2026	The Bulmer Brick & Tile Co Ltd	FPI	110.00		Brickmakers Tale books
23/09/2026	Blue Star Human Resources Ltd	FPO	360.00		HR retainer Aug 26
23/09/2026	Guide East Tour Guides for Gro	FPO-1	49.00		legends Tour Suff Bld Soc 7/09
23/09/2026	Indigoross Design & Print Ltd	FPO-2	241.20		PVC banners A2 board, Heritage
23/09/2026	Mini Waste Skip Hire	FPO-3	672.00		SKIP HIRE
23/09/2026	Miss Rebecca J Griffiths	FPO-5	1,495.00		Xmas Fayre Stilit walkers
23/09/2026	EE Limited	FPO	45.60		MOBILE PHONES
23/09/2026	boots	DEB	65.85	CG	flu jabs
23/09/2026	Allstar Business Solutions Lim	DD	231.28		E2022614328/10091/Allstar Busi
23/09/2026	TTI UK	DEB	172.76	CG	SWEEPER BRUSHES
24/09/2026	Amazon GB	DEB	8.97		cable ties
24/09/2026	Amazon GB	DEB	15.00	CG	sign holder
25/09/2026	Matthew James Painting Ser. &	FPO-1	5,000.00		part payment for making window
25/09/2026	STC Staff Payroll	FPO	37,187.84		payroll sept
25/09/2026	M keogh	BACS	45.00		Flint Lodge meeting
25/09/2026	Vanitorials Limited	FPO	709.23		cleaning materials
25/09/2026	Lloyds TSB Bank Plc	PAY	37.58		charges 10/07-09/08
28/09/2026	Uk Debt Management Office	DD	9,074.95		Loan repayment
28/09/2026	Homes & Hills LLP	FPo	9,061.87		Professional fees Flint Lodge
28/09/2026	Aquam Water Services ltd	FP0-1	9.70		Standpipe 26/08 22/09
28/09/2026	Babergh District Council	FPO	166.00		event bins SFF 30/08/26
28/09/2026	Mrs C E Bridge	fpo-3	70.00		Heritage Tour 19/09/26
28/09/2026	Cobblers & Keys Ltd	fpo-4	181.00		Trophies- Allotments
28/09/2026	Guide East Tour Guides for Gro	fpo-5	70.00		Heritage Tour 19/09/26
28/09/2026	J G Tours - Mrs Janet Gardner	fpo-6	70.00		Heritage Tour 19/09/26
28/09/2026	Mr J A Davies	fpo-7	70.00		Heritage Tour 19/09/26

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List of Payments made between 01/09/2026 and 30/09/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
28/09/2026	P Tuckwell Ltd	FPO	224.78		Wheel Gauge
28/09/2026	Mr Stephen G Moody	FPO-1	140.00		Heritage Tour
28/09/2026	Suffolk County Council	fpo-3	10,994.29		Prohibition of motor vehicles
28/09/2026	Amazon GB	DEB	58.81	CG	TOASTER
29/09/2026	Waitrose Ltd	DEB	54.15	CG	Waitrose Ltd
30/09/2026	Flint Lodge	FPI	800.00		Posting correction
30/09/2026	stripe	BACS	81.18		stripe payments correction
30/09/2026	Allstar Business Solutions Lim	FPO	33.30		DIESEL
		Total Payments	147,636.48		

Sudbury Town Council Current Year

Detailed Income & Expenditure by Budget Heading 29/10/2026

Month No: 6 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	Corporate Management								
1045	Neighbourhood CIL	0	4,318	0	(4,318)			0.0%	4,318
1176	Precept	454,700	909,400	909,400	0			100.0%	
102	Democratic Represent'n & Mgmt								
4008	Training, Courses, Meetings	0	0	(1,600)	1,600		1,600	0.0%	
4020	Miscellaneous Expenses	0	0	(100)	100		100	0.0%	
4023	Printing & Stationery	0	0	(100)	100		100	0.0%	
4100	Election Expenses	0	0	(6,200)	6,200		6,200	0.0%	(6,200)
103	Grants								
4303	Grants Power General	(9,162)	(9,162)	(50,000)	40,838		40,838	18.3%	(9,162)
109	Central Services/Admin								
1050	Donations Received	0	20	0	(20)			0.0%	20
1098	Miscellaneous Income	0	12	10	(2)			115.0%	
1190	Bank Interest Receivable	460	12,404	39,060	26,656			31.8%	
4001	Salaries & Wages	(22,870)	(112,226)	(225,280)	113,054		113,054	49.8%	
4007	Workwear and Footwear	0	(60)	0	(60)		(60)	0.0%	
4008	Training, Courses, Meetings	(650)	(2,681)	(4,500)	1,819		1,819	59.6%	
4009	Travel & Subsistence	0	0	(500)	500		500	0.0%	
4010	Misc Staff Costs	(97)	(289)	(390)	101		101	74.0%	
4016	Refuse Disposal	0	0	(2,112)	2,112		2,112	0.0%	
4017	Cleaning & Consumables	5	0	0	0		0	0.0%	
4020	Miscellaneous Expenses	144	(358)	(420)	63		63	85.1%	
4021	Mobile Telephones & Broadband	(46)	(319)	(660)	342		342	48.3%	
4022	Postage	0	(68)	(340)	272		272	20.1%	
4023	Printing & Stationery	0	(685)	(2,600)	1,915		1,915	26.3%	
4025	Subscriptions and membership	0	(2,259)	(2,640)	381		381	85.6%	
4026	Insurance	0	(10,245)	(9,540)	(705)		(705)	107.4%	
4033	Advertising/Press Releases	0	(347)	(600)	253		253	57.8%	
4041	Equipt Repairs & Mtce	(190)	(414)	(500)	86		86	82.7%	
4042	Equipt Running Costs/Rental	0	(758)	(3,130)	2,372		2,372	24.2%	
4043	Equipt/Small Tools Purchase	(292)	(340)	(6,300)	5,960		5,960	5.4%	(6,100)
4044	IT Support/Software Mtce	(413)	(10,568)	(12,110)	1,542		1,542	87.3%	
4048	New equipment/furniture	0	(4,130)	0	(4,130)		(4,130)	0.0%	4,130
4052	Bank & Cardnet Charges	(168)	(391)	(700)	309		309	55.9%	
4060	Audit Fees - External	0	0	(2,190)	2,190		2,190	0.0%	
4061	Audit Fees - Internal	0	(732)	(980)	248		248	74.7%	
4064	Other Professional Fees	(749)	(9,186)	(33,050)	23,864		23,864	27.8%	
4110	Staff Welfare	(187)	(236)	(250)	14		14	94.4%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
201	Market - Charter Street								
1020	Market Rent & Tolls	6,892	40,844	78,000	37,156			52.4%	
1021	Market Electricity Recovered	308	1,942	4,200	2,258			46.2%	
1050	Donations Received	180	180	0	(180)			0.0%	180
1079	Licence income	0	0	40	40			0.0%	
4001	Salaries & Wages	(5,342)	(27,462)	(67,880)	40,418		40,418	40.5%	
4007	Workwear and Footwear	0	(125)	(250)	125		125	50.1%	
4008	Training, Courses, Meetings	0	0	(500)	500		500	0.0%	
4009	Travel & Subsistence	15	0	0	0		0	0.0%	
4011	Rates	(514)	(3,085)	(5,580)	2,495		2,495	55.3%	
4012	Water	0	(29)	(200)	171		171	14.5%	
4014	Electricity	(303)	(767)	(2,000)	1,233		1,233	38.4%	
4016	Refuse Disposal	0	(5,742)	(13,480)	7,738		7,738	42.6%	
4017	Cleaning & Consumables	0	0	(100)	100		100	0.0%	
4018	Vehicle Rental/Repairs/Exps	0	0	(500)	500		500	0.0%	
4020	Miscellaneous Expenses	0	0	(100)	100		100	0.0%	
4021	Mobile Telephones & Broadband	(10)	(34)	(300)	266		266	11.2%	
4023	Printing & Stationery	0	0	(100)	100		100	0.0%	
4025	Subscriptions and membership	0	(434)	(450)	16		16	96.4%	
4033	Advertising/Press Releases	0	(147)	(2,000)	1,853		1,853	7.4%	
4041	Equipt Repairs & Mtce	(410)	(1,127)	(1,290)	163		163	87.3%	
4043	Equipt/Small Tools Purchase	(275)	(904)	(2,000)	1,096		1,096	45.2%	
4052	Bank & Cardnet Charges	131	0	0	0		0	0.0%	
4069	Licences	0	(70)	(250)	180		180	28.0%	
4110	Staff Welfare	0	0	(50)	50		50	0.0%	
202	Farmers' Market DELETE								
4135	Other Council Events	4	0	0	0		0	0.0%	
205	Council Public Events								
1030	Function Income	1,105	2,345	3,100	755			75.6%	
1050	Donations Received	120	120	1,800	1,680			6.7%	120
1055	Sponsorships Received	0	300	1,000	700			30.0%	
1068	Party in the Park Income	0	1,835	2,500	665			73.4%	
4001	Salaries & Wages	(1,580)	(15,027)	(39,360)	24,333		24,333	38.2%	
4008	Training, Courses, Meetings	0	0	(150)	150		150	0.0%	
4020	Miscellaneous Expenses	0	(150)	(300)	150		150	50.0%	
4023	Printing & Stationery	0	(198)	(50)	(148)		(148)	396.5%	
4052	Bank & Cardnet Charges	0	(64)	(80)	16		16	80.4%	
4102	Fair Expenses	(1,795)	(1,795)	(6,300)	4,505		4,505	28.5%	
4128	Party in the Park Expenses	0	(6,766)	(10,680)	3,914		3,914	63.4%	
4135	Other Council Events	(166)	(2,476)	(12,800)	10,324		10,324	19.3%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
206	Town Economy								
1030	Function Income	0	540	800	260			67.5%	
4001	Salaries & Wages	(837)	(4,325)	(17,610)	13,285		13,285	24.6%	
4008	Training, Courses, Meetings	0	0	(500)	500		500	0.0%	
4009	Travel & Subsistence	(15)	(15)	(300)	285		285	5.0%	
4020	Miscellaneous Expenses	(420)	(6,799)	(1,480)	(5,319)		(5,319)	459.4%	
4025	Subscriptions and membership	0	0	(250)	250		250	0.0%	
4033	Advertising/Press Releases	(201)	(428)	(2,100)	1,672		1,672	20.4%	
4041	Equipt Repairs & Mtce	0	0	(600)	600		600	0.0%	
4042	Equipt Running Costs/Rental	0	0	(11,300)	11,300		11,300	0.0%	
4044	IT Support/Software Mtce	0	0	(470)	470		470	0.0%	
4048	New equipment/furniture	0	(175)	(3,100)	2,925		2,925	5.6%	(2,100)
4052	Bank & Cardnet Charges	0	(9)	(10)	1		1	90.5%	
4055	TICBooks/Guides/Maps forResale	0	0	(1,200)	1,200		1,200	0.0%	
4105	Town Centre Events	0	0	(2,000)	2,000		2,000	0.0%	
4110	Staff Welfare	0	0	(50)	50		50	0.0%	
4135	Other Council Events	(4)	(4)	0	(4)	(1)	(5)	0.0%	
211	Town Hall Building								
1000	Letting Income	827	1,048	5,000	3,952			21.0%	
1016	Rent from Registrar	0	0	12,500	12,500			0.0%	
4001	Salaries & Wages	(3,951)	(9,519)	(38,240)	28,721		28,721	24.9%	
4004	Cleaners &Casual payroll costs	0	(8,269)	0	(8,269)		(8,269)	0.0%	
4007	Workwear and Footwear	(222)	(222)	(100)	(122)		(122)	221.6%	
4008	Training, Courses, Meetings	0	0	(500)	500		500	0.0%	
4011	Rates	(2,037)	(12,221)	(18,820)	6,599		6,599	64.9%	
4012	Water	(8)	(3,785)	(630)	(3,155)		(3,155)	600.7%	
4013	Gas	(21)	(3,530)	(7,500)	3,970		3,970	47.1%	
4014	Electricity	(917)	(5,286)	(10,000)	4,714		4,714	52.9%	
4017	Cleaning & Consumables	(344)	(344)	(1,200)	856		856	28.7%	
4020	Miscellaneous Expenses	0	(92)	(250)	158		158	36.8%	
4025	Subscriptions and membership	0	(845)	(700)	(145)		(145)	120.7%	
4040	Property Repairs & Mtce	(971)	(5,116)	(31,300)	26,184		26,184	16.3%	(30,800)
4041	Equipt Repairs & Mtce	(895)	(5,474)	(16,050)	10,576		10,576	34.1%	
4042	Equipt Running Costs/Rental	0	(1,012)	(1,160)	148		148	87.2%	
4043	Equipt/Small Tools Purchase	(305)	(1,240)	(5,000)	3,760		3,760	24.8%	
4063	Audit and Legal Fees	0	0	(1,000)	1,000		1,000	0.0%	
4110	Staff Welfare	0	0	(100)	100		100	0.0%	
4987	Loan Repayment - Capital	(2,120)	(2,120)	(3,570)	1,450		1,450	59.4%	
4988	PWLB Interest 494354	(6,955)	(6,955)	(14,590)	7,635		7,635	47.7%	

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
212	Public Clocks								
1040	Grants Receivable	0	2,400	0	(2,400)			0.0%	2,400
4041	Equipt Repairs & Mtce	0	0	(2,500)	2,500		2,500	0.0%	
214	Street Cleaning								
1091	Service Costs Income - Babergh	0	0	19,340	19,340			0.0%	
4001	Salaries & Wages	(3,733)	(18,507)	(39,430)	20,923		20,923	46.9%	
4007	Workwear and Footwear	100	(163)	(180)	17		17	90.6%	
4017	Cleaning & Consumables	0	(1,032)	(900)	(132)		(132)	114.6%	
4020	Miscellaneous Expenses	0	0	(60)	60		60	0.0%	
4021	Mobile Telephones & Broadband	0	0	(300)	300		300	0.0%	
4041	Equipt Repairs & Mtce	0	0	(250)	250		250	0.0%	
4042	Equipt Running Costs/Rental	0	0	(400)	400		400	0.0%	
4043	Equipt/Small Tools Purchase	0	(262)	(500)	238		238	52.5%	
4110	Staff Welfare	0	0	(150)	150		150	0.0%	
215	Public Toliets								
1091	Service Costs Income - Babergh	0	0	12,890	12,890			0.0%	
4001	Salaries & Wages	(2,504)	(12,845)	(28,820)	15,975		15,975	44.6%	
4007	Workwear and Footwear	0	(107)	(500)	394		394	21.3%	
4017	Cleaning & Consumables	(308)	(1,107)	(1,200)	93		93	92.3%	
4020	Miscellaneous Expenses	0	0	(40)	40		40	0.0%	
4042	Equipt Running Costs/Rental	0	(2,106)	(1,690)	(416)		(416)	124.6%	
4043	Equipt/Small Tools Purchase	0	(12)	(500)	488		488	2.5%	
4110	Staff Welfare	0	0	(150)	150		150	0.0%	
221	Allotments								
1010	Rent Receivable	1,038	1,163	2,730	1,567			42.6%	
4001	Salaries & Wages	(565)	(1,588)	(3,820)	2,232		2,232	41.6%	
4011	Rates	256	0	0	0		0	0.0%	
4012	Water	0	(97)	(450)	353		353	21.5%	
4020	Miscellaneous Expenses	0	(1,721)	(600)	(1,121)		(1,121)	286.9%	1,121
4022	Postage	0	0	(70)	70		70	0.0%	
4041	Equipt Repairs & Mtce	0	0	(300)	300		300	0.0%	(300)
239	Open Spaces&Closed Churchyards								
1040	Grants Receivable	0	8,734	1,000	(7,734)			873.4%	8,344
1098	Miscellaneous Income	0	0	100	100			0.0%	
4001	Salaries & Wages	(769)	(3,932)	(8,700)	4,768		4,768	45.2%	
4014	Electricity	(39)	(421)	(840)	419		419	50.1%	
4020	Miscellaneous Expenses	0	0	(100)	100		100	0.0%	
4028	Refuse/Doggy Bag Supplies	0	(1,927)	(1,250)	(677)		(677)	154.1%	
4040	Property Repairs & Mtce	0	(21)	(2,800)	2,779		2,779	0.8%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4045	Grounds Maintenance	0	(763)	(2,500)	1,737		1,737	30.5%	
4058	Tree Surgery/Works	0	(939)	(5,000)	4,061		4,061	18.8%	
4065	Closed Churchyards maintenance	0	0	(10,000)	10,000		10,000	0.0%	(9,500)
4066	The Croft maintenance	(2,000)	(2,000)	(9,500)	7,500		7,500	21.1%	
4067	Mill Acre maintenance	0	0	(3,000)	3,000		3,000	0.0%	
4068	Valley Walk	(2,000)	(2,000)	(9,000)	7,000		7,000	22.2%	
4109	Dog/Litter Bin emptying	0	(11,988)	(12,490)	502		502	96.0%	
241	Cemetery								
1000	Letting Income	(800)	0	0	0			0.0%	
1060	Cemetery Fees & Charges	8,480	29,163	48,000	18,837			60.8%	
4001	Salaries & Wages	(7,223)	(34,043)	(85,300)	51,257		51,257	39.9%	
4005	Grave Digging Costs	0	(6,200)	(14,400)	8,200		8,200	43.1%	
4007	Workwear and Footwear	(100)	(128)	(400)	272		272	32.0%	
4008	Training, Courses, Meetings	0	0	(700)	700		700	0.0%	
4011	Rates	(562)	(3,369)	(6,880)	3,512		3,512	49.0%	
4012	Water	0	0	(350)	350		350	0.0%	
4014	Electricity	(33)	(219)	(600)	381		381	36.5%	
4016	Refuse Disposal	0	(796)	(1,100)	304		304	72.4%	
4018	Vehicle Rental/Repairs/Exps	0	0	(1,650)	1,650		1,650	0.0%	
4019	Diesel	0	(144)	(1,100)	956		956	13.1%	
4021	Mobile Telephones & Broadband	(10)	(34)	(180)	146		146	18.7%	
4023	Printing & Stationery	0	0	(1,520)	1,520		1,520	0.0%	
4025	Subscriptions and membership	0	(110)	(110)	0		0	100.0%	
4040	Property Repairs & Mtce	(708)	(1,910)	(13,980)	12,070		12,070	13.7%	(8,980)
4041	Equipt Repairs & Mtce	0	(393)	(1,000)	607		607	39.3%	
4043	Equipt/Small Tools Purchase	0	(2,033)	(1,400)	(633)		(633)	145.2%	
4044	IT Support/Software Mtce	0	0	(100)	100		100	0.0%	
4045	Grounds Maintenance	(273)	(1,363)	(3,000)	1,637		1,637	45.4%	
4058	Tree Surgery/Works	(2,325)	(4,025)	(5,000)	975		975	80.5%	
4064	Other Professional Fees	0	0	(2,000)	2,000		2,000	0.0%	
4078	New Cemetery	0	0	(18,500)	18,500		18,500	0.0%	(13,500)
4080	Flint Lodge Repairs & Maint	0	0	(2,120)	2,120		2,120	0.0%	(2,120)
4110	Staff Welfare	0	0	(50)	50		50	0.0%	
242	Flint Lodge								
1000	Letting Income	800	4,800	9,600	4,800			50.0%	
4001	Salaries & Wages	(3,128)	(15,284)	(27,230)	11,946		11,946	56.1%	
4007	Workwear and Footwear	0	0	(100)	100		100	0.0%	
4008	Training, Courses, Meetings	0	0	(500)	500		500	0.0%	
4040	Property Repairs & Mtce	(10,018)	(37,680)	(40,000)	2,320		2,320	94.2%	
4041	Equipt Repairs & Mtce	0	0	(10,000)	10,000		10,000	0.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4043	Equipt/Small Tools Purchase	0	0	(2,000)	2,000		2,000	0.0%	
4045	Grounds Maintenance	0	0	(3,000)	3,000		3,000	0.0%	
4058	Tree Surgery/Works	0	(1,125)	(5,000)	3,875		3,875	22.5%	
4064	Other Professional Fees	(13,430)	(33,488)	(40,000)	6,512		6,512	83.7%	
243	War Memorial, Aelfhun & Gains								
4040	Property Repairs & Mtce	0	0	(2,500)	2,500		2,500	0.0%	(2,000)
250	Information Centre								
1018	Books,Maps,publications/Income	35	321	1,200	880			26.7%	
1019	TIC Agency commission received	0	597	1,000	403			59.7%	
1022	Gift Sales Income	129	643	500	(143)			128.6%	
1025	TIC Sundry Sales	26	154	200	46			76.8%	
1032	Doggy Bag Income	91	679	1,680	1,001			40.4%	
1098	Miscellaneous Income	23	97	50	(47)			193.2%	
4001	Salaries & Wages	(3,776)	(19,387)	(47,340)	27,953		27,953	41.0%	
4008	Training, Courses, Meetings	0	0	(300)	300		300	0.0%	
4010	Misc Staff Costs	0	0	(350)	350		350	0.0%	
4020	Miscellaneous Expenses	0	(10)	(180)	170		170	5.4%	
4022	Postage	0	(2)	(150)	148		148	1.6%	
4023	Printing & Stationery	0	(735)	(2,360)	1,625		1,625	31.1%	
4028	Refuse/Doggy Bag Supplies	0	(643)	(1,400)	758		758	45.9%	
4041	Equipt Repairs & Mtce	0	0	(100)	100		100	0.0%	
4043	Equipt/Small Tools Purchase	0	(112)	(500)	388		388	22.4%	
4049	TIC food purchases for resale	0	0	(250)	250		250	0.0%	
4052	Bank & Cardnet Charges	(10)	(148)	(300)	152		152	49.3%	
4054	TIC Gift Purchases for Resale	0	(801)	(500)	(301)		(301)	160.1%	
4055	TICBooks/Guides/Maps forResale	(110)	(229)	(300)	72		72	76.2%	
4110	Staff Welfare	0	0	(150)	150		150	0.0%	
252	Christmas Lights								
4043	Equipt/Small Tools Purchase	0	0	(200)	200		200	0.0%	
4101	Christmas Lights	0	0	(30,520)	30,520		30,520	0.0%	
4104	Christmas Trees	0	0	(3,850)	3,850		3,850	0.0%	
261	Museum								
4020	Miscellaneous Expenses	0	0	(50)	50		50	0.0%	
4041	Equipt Repairs & Mtce	(300)	(775)	(800)	25		25	96.8%	
301	Street Lighting								
4014	Electricity	0	0	(750)	750		750	0.0%	
4040	Property Repairs & Mtce	0	0	(3,000)	3,000		3,000	0.0%	(3,000)
4041	Equipt Repairs & Mtce	0	0	(750)	750		750	0.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
302	Street Furniture & Equipment								
4020	Miscellaneous Expenses	0	0	(50)	50		50	0.0%	
4041	Equipt Repairs & Mtce	0	(124)	(750)	626		626	16.6%	
4043	Equipt/Small Tools Purchase	0	0	(550)	550		550	0.0%	(300)
311	Highways								
1041	Parking Permits Francis Road	0	1,867	2,250	383			83.0%	
4020	Miscellaneous Expenses	0	(82)	(100)	18		18	82.3%	
4044	IT Support/Software Mtce	0	0	(450)	450		450	0.0%	
312	Footpaths								
4014	Electricity	0	0	(275)	275		275	0.0%	
4040	Property Repairs & Mtce	0	0	(1,125)	1,125		1,125	0.0%	(1,100)
4041	Equipt Repairs & Mtce	0	(450)	(250)	(200)		(200)	180.0%	200
4045	Grounds Maintenance	0	0	(300)	300		300	0.0%	
321	Floral Displays & Bedding Mtce								
4001	Salaries & Wages	(613)	(3,150)	(3,790)	640		640	83.1%	
4012	Water	0	(13)	(100)	87		87	13.5%	
4020	Miscellaneous Expenses	0	0	(100)	100		100	0.0%	
4042	Equipt Running Costs/Rental	0	(1,282)	(1,500)	219		219	85.4%	
4043	Equipt/Small Tools Purchase	0	0	(100)	100		100	0.0%	
4045	Grounds Maintenance	0	(14,910)	(23,500)	8,590		8,590	63.4%	
341	Community Wardens								
1075	Community Warden services	0	1,503	9,780	8,277			15.4%	
4001	Salaries & Wages	(4,140)	(16,683)	(41,700)	25,017		25,017	40.0%	
4006	Health & Safety Equipment	(38)	(130)	(400)	270		270	32.5%	
4007	Workwear and Footwear	0	(705)	(1,000)	295		295	70.5%	
4008	Training, Courses, Meetings	0	0	(2,500)	2,500		2,500	0.0%	
4017	Cleaning & Consumables	0	0	(100)	100		100	0.0%	
4018	Vehicle Rental/Repairs/Exps	(1,121)	(9,024)	(16,960)	7,936		7,936	53.2%	
4019	Diesel	(407)	(1,581)	(2,000)	419		419	79.1%	
4020	Miscellaneous Expenses	0	0	(100)	100		100	0.0%	
4021	Mobile Telephones & Broadband	(19)	(164)	(600)	436		436	27.3%	
4026	Insurance	0	(1,594)	(2,450)	856		856	65.1%	
4041	Equipt Repairs & Mtce	(187)	(187)	(6,000)	5,813		5,813	3.1%	
4043	Equipt/Small Tools Purchase	(109)	(140)	(800)	660		660	17.5%	
4045	Grounds Maintenance	0	(295)	0	(295)		(295)	0.0%	
4052	Bank & Cardnet Charges	0	(22)	0	(22)		(22)	0.0%	
4110	Staff Welfare	0	0	(300)	300		300	0.0%	(5,500)
901	Civic Activities								
1050	Donations Received	0	3,038	0	(3,038)			0.0%	2,080

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Sudbury Town Council Current Year

Detailed Income & Expenditure by Budget Heading 29/10/2026

Month No: 6 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001	Salaries & Wages	(1,123)	(5,795)	(18,990)	13,195		13,195	30.5%	
4008	Training, Courses, Meetings	0	0	(100)	100		100	0.0%	
4017	Cleaning & Consumables	1,479	1,445	(900)	2,345		2,345	(160.6%)	
4110	Staff Welfare	0	0	(50)	50		50	0.0%	
4129	Mayors Expenses	(151)	(1,007)	(3,500)	2,493		2,493	28.8%	
4131	Town Twinning Council event	0	0	(500)	500		500	0.0%	
4132	Civic & Ceremonial	(54)	(71)	(6,890)	6,819		6,819	1.0%	(1,400)
4133	Tributes - Floral etc	0	(40)	(260)	220		220	15.4%	
4135	Other Council Events	0	(5)	(500)	495		495	1.0%	
4202	Mayors Charity Expenses	0	(1,220)	0	(1,220)		(1,220)	0.0%	1,220
4203	Mayors Charity-GrantsDonations	0	(3,035)	0	(3,035)		(3,035)	0.0%	
912	Mayors Charity								
1082	Mayors Charity Income	0	60	0	(60)			0.0%	60
	Grand Totals:- Income	**474,415**	**1,030,525**	**1,167,730**	**137,205**			**88.3%**	
	Expenditure	**125,189**	**598,625**	**1,398,622**	**799,997**	**1**	**799,996**	**42.8%**	
	Net Income over Expenditure	**349,226**	**431,899**	**(230,892)**	**(662,791)**				
	plus Transfer from EMR	**(9,162)**	**(95,391)**	0	95,391				
	less Transfer to EMR	**300**	**17,522**	0	(17,522)				
	Movement to/(from) Gen Reserve	**339,764**	**318,986**	**(230,892)**	**(549,878)**				

Detailed Income & Expenditure by Budget Heading 31/10/2026

Month No: 7 | Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	Corporate Management								
1045	Neighbourhood CIL	7,387	11,705	0	(11,705)			0.0%	4,318
1176	Precept	0	909,400	909,400	0			100.0%	
	Corporate Management :- Income	**7,387**	**921,105**	**909,400**	**(11,705)**			**101.3%**	**4,318**
	Net Income	**7,387**	**921,105**	**909,400**	**(11,705)**				
6001	less Transfer to EMR	0	4,318	0	(4,318)				
	Movement to/(from) Gen Reserve	**7,387**	**916,787**	**909,400**	**(7,387)**				
102	Democratic Represent'n & Mgmt								
4008	Training, Courses, Meetings	0	0	1,600	1,600		1,600	0.0%	
4020	Miscellaneous Expenses	0	0	100	100		100	0.0%	
4023	Printing & Stationery	0	0	100	100		100	0.0%	
4100	Election Expenses	0	0	6,200	6,200		6,200	0.0%	(6,200)
	Democratic Represent'n & Mgmt :- Indirect Expenditure	**0**	**0**	**8,000**	**8,000**	**0**	**8,000**	**0.0%**	**(6,200)**
	Net Expenditure	**0**	**0**	**(8,000)**	**(8,000)**				
6000	plus Transfer from EMR	0	(6,200)	0	6,200				
	Movement to/(from) Gen Reserve	**0**	**(6,200)**	**(8,000)**	**(1,800)**				
103	Grants								
4303	Grants Power General	37,527	46,689	50,000	3,311		3,311	93.4%	(9,162)
	Grants :- Indirect Expenditure	**37,527**	**46,689**	**50,000**	**3,311**	**0**	**3,311**	**93.4%**	**(9,162)**
	Net Expenditure	**(37,527)**	**(46,689)**	**(50,000)**	**(3,311)**				
6000	plus Transfer from EMR	0	(9,162)	0	9,162				
	Movement to/(from) Gen Reserve	**(37,527)**	**(55,851)**	**(50,000)**	**5,851**				
109	Central Services/Admin								
1050	Donations Received	0	20	0	(20)			0.0%	20
1098	Miscellaneous Income	0	12	10	(2)			115.0%	
1190	Bank Interest Receivable	4,229	16,633	39,060	22,427			42.6%	
	Central Services/Admin :- Income	**4,229**	**16,664**	**39,070**	**22,406**			**42.7%**	**20**
4001	Salaries & Wages	18,343	130,569	225,280	94,711		94,711	58.0%	
4008	Training, Courses, Meetings	0	2,681	4,500	1,819		1,819	59.6%	
4009	Travel & Subsistence	0	0	500	500		500	0.0%	
4010	Misc Staff Costs	14	303	390	87		87	77.7%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4016	Refuse Disposal	0	0	2,112	2,112		2,112	0.0%	
4020	Miscellaneous Expenses	58	415	420	5		5	98.8%	
4021	Mobile Telephones & Broadband	46	364	660	296		296	55.2%	
4022	Postage	8	76	340	264		264	22.4%	
4023	Printing & Stationery	717	1,402	2,600	1,198		1,198	53.9%	
4025	Subscriptions and membership	0	2,259	2,640	381		381	85.6%	
4026	Insurance	0	10,245	9,540	(705)		(705)	107.4%	
4033	Advertising/Press Releases	0	347	600	253		253	57.8%	
4041	Equipt Repairs & Mtce	80	494	500	6		6	98.7%	
4042	Equipt Running Costs/Rental	379	1,137	3,130	1,993		1,993	36.3%	
4043	Equipt/Small Tools Purchase	61	401	6,300	5,899		5,899	6.4%	(6,100)
4044	IT Support/Software Mtce	376	10,945	12,110	1,165		1,165	90.4%	
4048	New equipment/furniture	0	4,130	0	(4,130)		(4,130)	0.0%	4,130
4052	Bank & Cardnet Charges	139	530	700	170		170	75.7%	
4060	Audit Fees - External	0	0	2,190	2,190		2,190	0.0%	
4061	Audit Fees - Internal	0	732	980	248		248	74.7%	
4064	Other Professional Fees	1,349	10,535	33,050	22,515		22,515	31.9%	
4110	Staff Welfare	0	236	250	14		14	94.4%	
	Central Services/Admin :- Indirect Expenditure	**21,569**	**177,800**	**308,792**	**130,992**	**0**	**130,992**	**57.6%**	**(1,970)**
	Net Income over Expenditure	**(17,341)**	**(161,136)**	**(269,722)**	**(108,586)**				
6000	plus Transfer from EMR	0	(1,970)	0	1,970				
6001	less Transfer to EMR	0	20	0	(20)				
	Movement to/(from) Gen Reserve	**(17,341)**	**(163,126)**	**(269,722)**	**(106,596)**				
201	Market - Charter Street								
1020	Market Rent & Tolls	7,192	48,036	78,000	29,964			61.6%	
1021	Market Electricity Recovered	396	2,338	4,200	1,862			55.7%	
1050	Donations Received	(180)	0	0	0			0.0%	180
1079	Licence income	0	0	40	40			0.0%	
	Market - Charter Street :- Income	**7,408**	**50,374**	**82,240**	**31,866**			**61.3%**	**180**
4001	Salaries & Wages	4,502	31,965	67,880	35,915		35,915	47.1%	
4007	Workwear and Footwear	0	125	250	125		125	50.1%	
4008	Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011	Rates	514	3,599	5,580	1,981		1,981	64.5%	
4012	Water	77	106	200	94		94	52.9%	
4014	Electricity	250	1,017	2,000	983		983	50.8%	
4016	Refuse Disposal	0	5,742	13,480	7,738		7,738	42.6%	
4017	Cleaning & Consumables	0	0	100	100		100	0.0%	
4018	Vehicle Rental/Repairs/Exps	0	0	500	500		500	0.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4020	Miscellaneous Expenses	0	0	100	100		100	0.0%	
4021	Mobile Telephones & Broadband	0	34	300	266		266	11.2%	
4023	Printing & Stationery	0	0	100	100		100	0.0%	
4025	Subscriptions and membership	0	434	450	16		16	96.4%	
4033	Advertising/Press Releases	0	147	2,000	1,853		1,853	7.4%	
4041	Equipt Repairs & Mtce	0	1,127	1,290	163		163	87.3%	
4043	Equipt/Small Tools Purchase	194	1,098	2,000	902		902	54.9%	
4069	Licences	0	70	250	180		180	28.0%	
4110	Staff Welfare	0	0	50	50		50	0.0%	
	Market - Charter Street :- Indirect Expenditure	**5,537**	**45,463**	**97,030**	**51,567**	**0**	**51,567**	**46.9%**	**0**
	Net Income over Expenditure	**1,871**	**4,911**	**(14,790)**	**(19,701)**				
6001	less Transfer to EMR	0	180	0	(180)				
	Movement to/(from) Gen Reserve	**1,871**	**4,731**	**(14,790)**	**(19,521)**				
205	Council Public Events								
1030	Function Income	2,663	5,008	3,100	(1,908)			161.5%	
1050	Donations Received	90	210	1,800	1,590			11.7%	210
1055	Sponsorships Received	0	300	1,000	700			30.0%	
1068	Party in the Park Income	0	1,835	2,500	665			73.4%	
	Council Public Events :- Income	**2,753**	**7,353**	**8,400**	**1,048**			**87.5%**	**210**
4001	Salaries & Wages	2,387	17,414	39,360	21,946		21,946	44.2%	
4008	Training, Courses, Meetings	0	0	150	150		150	0.0%	
4020	Miscellaneous Expenses	0	150	300	150		150	50.0%	
4023	Printing & Stationery	0	198	50	(148)		(148)	396.5%	
4052	Bank & Cardnet Charges	0	64	80	16		16	80.4%	
4102	Fair Expenses	622	2,417	6,300	3,883		3,883	38.4%	
4128	Party in the Park Expenses	0	6,766	10,680	3,914		3,914	63.4%	
4135	Other Council Events	0	2,476	12,800	10,324		10,324	19.3%	
	Council Public Events :- Indirect Expenditure	**3,009**	**29,486**	**69,720**	**40,234**	**0**	**40,234**	**42.3%**	**0**
	Net Income over Expenditure	**(257)**	**(22,133)**	**(61,320)**	**(39,187)**				
6001	less Transfer to EMR	90	210	0	(210)				
	Movement to/(from) Gen Reserve	**(347)**	**(22,343)**	**(61,320)**	**(38,977)**				
206	Town Economy								
1030	Function Income	0	540	800	260			67.5%	
	Town Economy :- Income	**0**	**540**	**800**	**260**			**67.5%**	**0**

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001	Salaries & Wages	721	5,046	17,610	12,564		12,564	28.7%	
4008	Training, Courses, Meetings	0	0	500	500		500	0.0%	
4009	Travel & Subsistence	0	15	300	285		285	5.0%	
4020	Miscellaneous Expenses	0	6,799	1,480	(5,319)		(5,319)	459.4%	
4025	Subscriptions and membership	0	0	250	250		250	0.0%	
4033	Advertising/Press Releases	59	487	2,100	1,613		1,613	23.2%	
4041	Equipt Repairs & Mtce	0	0	600	600		600	0.0%	
4042	Equipt Running Costs/Rental	11,000	11,000	11,300	300		300	97.3%	
4044	IT Support/Software Mtce	0	0	470	470		470	0.0%	
4048	New equipment/furniture	327	502	3,100	2,598		2,598	16.2%	(2,100)
4052	Bank & Cardnet Charges	0	9	10	1		1	90.5%	
4055	TICBooks/Guides/Maps forResale	0	0	1,200	1,200		1,200	0.0%	
4105	Town Centre Events	0	0	2,000	2,000		2,000	0.0%	
4110	Staff Welfare	0	0	50	50		50	0.0%	
4135	Other Council Events	0	4	0	(4)	1	(5)	0.0%	
	Town Economy :- Indirect Expenditure	**12,107**	**23,862**	**40,970**	**17,108**	**1**	**17,107**	**58.2%**	**(2,100)**
	Net Income over Expenditure	**(12,107)**	**(23,322)**	**(40,170)**	**(16,848)**				
6000	plus Transfer from EMR	0	(2,100)	0	2,100				
	Movement to/(from) Gen Reserve	**(12,107)**	**(25,422)**	**(40,170)**	**(14,748)**				
211	Town Hall Building								
1000	Letting Income	120	1,168	5,000	3,832			23.4%	
1016	Rent from Registrar	0	0	12,500	12,500			0.0%	
	Town Hall Building :- Income	**120**	**1,168**	**17,500**	**16,332**			**6.7%**	**0**
4001	Salaries & Wages	12,246	21,765	38,240	16,475		16,475	56.9%	
4004	Cleaners &Casual payroll costs	(8,269)	0	0	(0)		(0)	0.0%	
4007	Workwear and Footwear	0	222	100	(122)		(122)	221.6%	
4008	Training, Courses, Meetings	0	0	500	500		500	0.0%	
4011	Rates	2,037	14,258	18,820	4,562		4,562	75.8%	
4012	Water	975	4,760	630	(4,130)		(4,130)	755.5%	
4013	Gas	100	3,630	7,500	3,870		3,870	48.4%	
4014	Electricity	1,447	6,734	10,000	3,266		3,266	67.3%	
4017	Cleaning & Consumables	164	509	1,200	691		691	42.4%	
4020	Miscellaneous Expenses	89	181	250	69		69	72.4%	
4025	Subscriptions and membership	0	845	700	(145)		(145)	120.7%	
4040	Property Repairs & Mtce	1,848	6,964	31,300	24,336		24,336	22.2%	(30,800)
4041	Equipt Repairs & Mtce	396	5,870	16,050	10,180		10,180	36.6%	
4042	Equipt Running Costs/Rental	60	1,072	1,160	88		88	92.4%	
4043	Equipt/Small Tools Purchase	392	1,632	5,000	3,368		3,368	32.6%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4063	Audit and Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4110	Staff Welfare	0	0	100	100		100	0.0%	
4987	Loan Repayment - Capital	0	2,120	3,570	1,450		1,450	59.4%	
4988	PWLB Interest 494354	0	6,955	14,590	7,635		7,635	47.7%	
	Town Hall Building :- Indirect Expenditure	**11,487**	**77,515**	**150,710**	**73,195**	**0**	**73,195**	**51.4%**	**(30,800)**
	Net Income over Expenditure	**(11,367)**	**(76,347)**	**(133,210)**	**(56,863)**				
6000	plus Transfer from EMR	0	(30,800)	0	30,800				
	Movement to/(from) Gen Reserve	**(11,367)**	**(107,147)**	**(133,210)**	**(26,063)**				
212	Public Clocks								
1040	Grants Receivable	0	2,400	0	(2,400)			0.0%	2,400
	Public Clocks :- Income	**0**	**2,400**	**0**	**(2,400)**				**2,400**
4041	Equipt Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	
	Public Clocks :- Indirect Expenditure	**0**	**0**	**2,500**	**2,500**	**0**	**2,500**		**0**
	Net Income over Expenditure	**0**	**2,400**	**(2,500)**	**(4,900)**				
6001	less Transfer to EMR	0	2,400	0	(2,400)				
	Movement to/(from) Gen Reserve	**0**	**0**	**(2,500)**	**(2,500)**				
214	Street Cleaning								
1091	Service Costs Income - Babergh	0	0	19,340	19,340			0.0%	
	Street Cleaning :- Income	**0**	**0**	**19,340**	**19,340**				**0**
4001	Salaries & Wages	2,950	21,456	39,430	17,974		17,974	54.4%	
4007	Workwear and Footwear	0	163	180	17		17	90.6%	
4017	Cleaning & Consumables	0	1,032	900	(132)		(132)	114.6%	
4020	Miscellaneous Expenses	0	0	60	60		60	0.0%	
4021	Mobile Telephones & Broadband	10	10	300	291		291	3.2%	
4041	Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042	Equipt Running Costs/Rental	0	0	400	400		400	0.0%	
4043	Equipt/Small Tools Purchase	0	262	500	238		238	52.5%	
4110	Staff Welfare	0	0	150	150		150	0.0%	
	Street Cleaning :- Indirect Expenditure	**2,959**	**22,923**	**42,170**	**19,247**	**0**	**19,247**	**54.4%**	**0**
	Net Income over Expenditure	**(2,959)**	**(22,923)**	**(22,830)**	**93**				
215	Public Toliets								
1091	Service Costs Income - Babergh	0	0	12,890	12,890			0.0%	
	Public Toliets :- Income	**0**	**0**	**12,890**	**12,890**			**0.0%**	**0**

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001	Salaries & Wages	2,136	14,981	28,820	13,839		13,839	52.0%	
4007	Workwear and Footwear	0	107	500	394		394	21.3%	
4017	Cleaning & Consumables	0	1,107	1,200	93		93	92.3%	
4020	Miscellaneous Expenses	0	0	40	40		40	0.0%	
4042	Equipt Running Costs/Rental	0	2,106	1,690	(416)		(416)	124.6%	
4043	Equipt/Small Tools Purchase	16	28	500	472		472	5.7%	
4110	Staff Welfare	0	0	150	150		150	0.0%	
	Public Toliets :- Indirect Expenditure	**2,152**	**18,329**	**32,900**	**14,571**	**0**	**14,571**	**55.7%**	**0**
	Net Income over Expenditure	**(2,152)**	**(18,329)**	**(20,010)**	**(1,681)**				
221	Allotments								
1010	Rent Receivable	1,312	2,475	2,730	255			90.7%	
	Allotments :- Income	**1,312**	**2,475**	**2,730**	**255**			**90.7%**	**0**
4001	Salaries & Wages	264	1,852	3,820	1,968		1,968	48.5%	
4012	Water	5	102	450	348		348	22.6%	
4020	Miscellaneous Expenses	27	1,748	600	(1,148)		(1,148)	291.4%	1,121
4022	Postage	0	0	70	70		70	0.0%	
4041	Equipt Repairs & Mtce	0	0	300	300		300	0.0%	(300)
	Allotments :- Indirect Expenditure	**296**	**3,702**	**5,240**	**1,538**	**0**	**1,538**	**70.7%**	**821**
	Net Income over Expenditure	**1,016**	**(1,227)**	**(2,510)**	**(1,283)**				
6000	plus Transfer from EMR	0	821	0	(821)				
	Movement to/(from) Gen Reserve	**1,016**	**(406)**	**(2,510)**	**(2,104)**				
239	Open Spaces&Closed Churchyards								
1040	Grants Receivable	0	8,734	1,000	(7,734)			873.4%	8,344
1098	Miscellaneous Income	50	50	100	50			50.0%	
	Open Spaces&Closed Churchyards :- Income	**50**	**8,784**	**1,100**	**(7,684)**			**798.5%**	**8,344**
4001	Salaries & Wages	654	4,586	8,700	4,114		4,114	52.7%	
4014	Electricity	0	421	840	419		419	50.1%	
4020	Miscellaneous Expenses	0	0	100	100		100	0.0%	
4028	Refuse/Doggy Bag Supplies	0	1,927	1,250	(677)		(677)	154.1%	
4040	Property Repairs & Mtce	390	411	2,800	2,389		2,389	14.7%	
4045	Grounds Maintenance	0	763	2,500	1,737		1,737	30.5%	
4058	Tree Surgery/Works	0	939	5,000	4,061		4,061	18.8%	
4065	Closed Churchyards maintenance	0	0	10,000	10,000		10,000	0.0%	(9,500)
4066	The Croft maintenance	0	2,000	9,500	7,500		7,500	21.1%	
4067	Mill Acre maintenance	0	0	3,000	3,000		3,000	0.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4068	Valley Walk	0	2,000	9,000	7,000		7,000	22.2%	
4109	Dog/Litter Bin emptying	83	12,071	12,490	419		419	96.6%	
	Open Spaces&Closed Churchyards :- Indirect Expenditure	**1,127**	**25,117**	**65,180**	**40,063**	**0**	**40,063**	**38.5%**	**(9,500)**
	Net Income over Expenditure	**(1,077)**	**(16,333)**	**(64,080)**	**(47,747)**				
6000	plus Transfer from EMR	0	(9,500)	0	9,500				
6001	less Transfer to EMR	0	8,344	0	(8,344)				
	Movement to/(from) Gen Reserve	**(1,077)**	**(34,177)**	**(64,080)**	**(29,903)**				
241	Cemetery								
1060	Cemetery Fees & Charges	9,925	39,088	48,000	8,912			81.4%	
	Cemetery :- Income	**9,925**	**39,088**	**48,000**	**8,912**			**81.4%**	**0**
4001	Salaries & Wages	6,274	40,318	85,300	44,982		44,982	47.3%	
4005	Grave Digging Costs	2,780	8,980	14,400	5,420		5,420	62.4%	
4007	Workwear and Footwear	100	228	400	172		172	57.0%	
4008	Training, Courses, Meetings	0	0	700	700		700	0.0%	
4011	Rates	562	3,931	6,880	2,950		2,950	57.1%	
4012	Water	0	0	350	350		350	0.0%	
4014	Electricity	0	219	600	381		381	36.5%	
4016	Refuse Disposal	0	796	1,100	304		304	72.4%	
4018	Vehicle Rental/Repairs/Exps	0	0	1,650	1,650		1,650	0.0%	
4019	Diesel	52	196	1,100	904		904	17.8%	
4021	Mobile Telephones & Broadband	5	38	180	142		142	21.3%	
4023	Printing & Stationery	0	0	1,520	1,520		1,520	0.0%	
4025	Subscriptions and membership	0	110	110	0		0	100.0%	
4040	Property Repairs & Mtce	8,673	10,583	13,980	3,397		3,397	75.7%	(881)
4041	Equipt Repairs & Mtce	0	393	1,000	607		607	39.3%	
4043	Equipt/Small Tools Purchase	0	2,033	1,400	(633)		(633)	145.2%	
4044	IT Support/Software Mtce	0	0	100	100		100	0.0%	
4045	Grounds Maintenance	366	1,729	3,000	1,271		1,271	57.6%	
4058	Tree Surgery/Works	0	4,025	5,000	975		975	80.5%	
4064	Other Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4078	New Cemetery	0	0	18,500	18,500		18,500	0.0%	(13,500)
4080	Flint Lodge Repairs & Maint	0	0	2,120	2,120		2,120	0.0%	(2,120)
4110	Staff Welfare	0	0	50	50		50	0.0%	
	Cemetery :- Indirect Expenditure	**18,812**	**73,580**	**161,440**	**87,860**	**0**	**87,860**	**45.6%**	**(16,501)**
	Net Income over Expenditure	**(8,887)**	**(34,492)**	**(113,440)**	**(78,948)**				
6000	plus Transfer from EMR	8,099	(16,501)	0	16,501				
	Movement to/(from) Gen Reserve	**(788)**	**(50,993)**	**(113,440)**	**(62,447)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
242	Flint Lodge								
1000	Letting Income	800	5,600	9,600	4,000			58.3%	
	Flint Lodge :- Income	**800**	**5,600**	**9,600**	**4,000**			**58.3%**	**0**
4001	Salaries & Wages	2,742	18,025	27,230	9,205		9,205	66.2%	
4007	Workwear and Footwear	0	60	100	40		40	60.0%	
4008	Training, Courses, Meetings	0	0	500	500		500	0.0%	
4040	Property Repairs & Mtce	8,493	46,173	40,000	(6,173)		(6,173)	115.4%	
4041	Equipt Repairs & Mtce	0	0	10,000	10,000		10,000	0.0%	
4043	Equipt/Small Tools Purchase	0	0	2,000	2,000		2,000	0.0%	
4045	Grounds Maintenance	0	0	3,000	3,000		3,000	0.0%	
4058	Tree Surgery/Works	0	1,125	5,000	3,875		3,875	22.5%	
4064	Other Professional Fees	10,888	44,375	40,000	(4,375)		(4,375)	110.9%	
	Flint Lodge :- Indirect Expenditure	**22,122**	**109,759**	**127,830**	**18,071**	**0**	**18,071**	**85.9%**	**0**
	Net Income over Expenditure	**(21,322)**	**(104,159)**	**(118,230)**	**(14,071)**				
243	War Memorial, Aelfhun & Gains								
4040	Property Repairs & Mtce	0	0	2,500	2,500		2,500	0.0%	(2,000)
	War Memorial, Aelfhun & Gains :- Indirect Expenditure	**0**	**0**	**2,500**	**2,500**	**0**	**2,500**	**0.0%**	**(2,000)**
	Net Expenditure	**0**	**0**	**(2,500)**	**(2,500)**				
6000	plus Transfer from EMR	0	(2,000)	0	2,000				
	Movement to/(from) Gen Reserve	**0**	**(2,000)**	**(2,500)**	**(500)**				
250	Information Centre								
1018	Books,Maps,publications/Income	44	364	1,200	836			30.3%	
1019	TIC Agency commission received	91	688	1,000	312			68.8%	
1022	Gift Sales Income	141	784	500	(284)			156.7%	
1025	TIC Sundry Sales	12	166	200	34			82.8%	
1032	Doggy Bag Income	138	816	1,680	864			48.6%	
1098	Miscellaneous Income	4	100	50	(50)			200.7%	
	Information Centre :- Income	**428**	**2,918**	**4,630**	**1,712**			**63.0%**	**0**
4001	Salaries & Wages	3,218	22,605	47,340	24,735		24,735	47.8%	
4008	Training, Courses, Meetings	0	0	300	300		300	0.0%	
4010	Misc Staff Costs	0	0	350	350		350	0.0%	
4020	Miscellaneous Expenses	0	10	180	170		170	5.4%	
4022	Postage	0	2	150	148		148	1.6%	
4023	Printing & Stationery	0	735	2,360	1,625		1,625	31.1%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4028	Refuse/Doggy Bag Supplies	0	643	1,400	758		758	45.9%	
4041	Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043	Equipt/Small Tools Purchase	41	153	500	347		347	30.7%	
4049	TIC food purchases for resale	0	0	250	250		250	0.0%	
4052	Bank & Cardnet Charges	0	148	300	152		152	49.3%	
4054	TIC Gift Purchases for Resale	65	865	500	(365)		(365)	173.0%	
4055	TICBooks/Guides/Maps forResale	40	269	300	31		31	89.6%	
4110	Staff Welfare	0	0	150	150		150	0.0%	
	Information Centre :- Indirect Expenditure	**3,364**	**25,430**	**54,180**	**28,750**	**0**	**28,750**	**46.9%**	**0**
	Net Income over Expenditure	**(2,936)**	**(22,512)**	**(49,550)**	**(27,038)**				
252	Christmas Lights								
4043	Equipt/Small Tools Purchase	0	0	200	200		200	0.0%	
4101	Christmas Lights	0	0	30,520	30,520		30,520	0.0%	
4104	Christmas Trees	0	0	3,850	3,850		3,850	0.0%	
	Christmas Lights :- Indirect Expenditure	**0**	**0**	**34,570**	**34,570**	**0**	**34,570**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(34,570)**	**(34,570)**				
261	Museum								
4020	Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041	Equipt Repairs & Mtce	0	775	800	25		25	96.8%	
	Museum :- Indirect Expenditure	**0**	**775**	**850**	**75**	**0**	**75**	**91.1%**	**0**
	Net Expenditure	**0**	**(775)**	**(850)**	**(75)**				
301	Street Lighting								
4014	Electricity	0	0	750	750		750	0.0%	
4040	Property Repairs & Mtce	0	0	3,000	3,000		3,000	0.0%	(3,000)
4041	Equipt Repairs & Mtce	0	0	750	750		750	0.0%	
	Street Lighting :- Indirect Expenditure	**0**	**0**	**4,500**	**4,500**	**0**	**4,500**	**0.0%**	**(3,000)**
	Net Expenditure	**0**	**0**	**(4,500)**	**(4,500)**				
6000	plus Transfer from EMR	0	(3,000)	0	3,000				
	Movement to/(from) Gen Reserve	**0**	**(3,000)**	**(4,500)**	**(1,500)**				
302	Street Furniture & Equipment								
4020	Miscellaneous Expenses	0	0	50	50		50	0.0%	
4041	Equipt Repairs & Mtce	0	124	750	626		626	16.6%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4043	Equipt/Small Tools Purchase	0	0	550	550		550	0.0%	(300)
Street Furniture & Equipment :- Indirect Expenditure		**0**	**124**	**1,350**	**1,226**	**0**	**1,226**	**9.2%**	**(300)**
	Net Expenditure	**0**	**(124)**	**(1,350)**	**(1,226)**				
6000	plus Transfer from EMR	0	(300)	0	300				
	Movement to/(from) Gen Reserve	**0**	**(424)**	**(1,350)**	**(926)**				
311	Highways								
1041	Parking Permits Francis Road	0	1,867	2,250	383			83.0%	
	Highways :- Income	**0**	**1,867**	**2,250**	**383**			**83.0%**	**0**
4020	Miscellaneous Expenses	0	82	100	18		18	82.3%	
4044	IT Support/Software Mtce	0	0	450	450		450	0.0%	
	Highways :- Indirect Expenditure	**0**	**82**	**550**	**468**	**0**	**468**	**15.0%**	**0**
	Net Income over Expenditure	**0**	**1,784**	**1,700**	**(84)**				
312	Footpaths								
4014	Electricity	0	0	275	275		275	0.0%	
4040	Property Repairs & Mtce	0	0	1,125	1,125		1,125	0.0%	(1,100)
4041	Equipt Repairs & Mtce	0	450	250	(200)		(200)	180.0%	200
4045	Grounds Maintenance	0	0	300	300		300	0.0%	
	Footpaths :- Indirect Expenditure	**0**	**450**	**1,950**	**1,500**	**0**	**1,500**	**23.1%**	**(900)**
	Net Expenditure	**0**	**(450)**	**(1,950)**	**(1,500)**				
6000	plus Transfer from EMR	0	(900)	0	900				
	Movement to/(from) Gen Reserve	**0**	**(1,350)**	**(1,950)**	**(600)**				
321	Floral Displays & Bedding Mtce								
4001	Salaries & Wages	524	3,675	3,790	115		115	97.0%	
4012	Water	0	13	100	87		87	13.5%	
4020	Miscellaneous Expenses	0	0	100	100		100	0.0%	
4042	Equipt Running Costs/Rental	0	1,282	1,500	219		219	85.4%	
4043	Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045	Grounds Maintenance	0	14,910	23,500	8,590		8,590	63.4%	
	Floral Displays & Bedding Mtce :- Indirect Expenditure	**524**	**19,880**	**29,090**	**9,210**	**0**	**9,210**	**68.3%**	**0**
	Net Expenditure	**(524)**	**(19,880)**	**(29,090)**	**(9,210)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
341	Community Wardens								
1075	Community Warden services	1,552	3,055	9,780	6,725			31.2%	
	Community Wardens :- Income	**1,552**	**3,055**	**9,780**	**6,725**			**31.2%**	**0**
4001	Salaries & Wages	3,690	20,373	41,700	21,328		21,328	48.9%	
4006	Health & Safety Equipment	0	130	400	270		270	32.5%	
4007	Workwear and Footwear	0	705	1,000	295		295	70.5%	
4008	Training, Courses, Meetings	0	0	2,500	2,500		2,500	0.0%	
4017	Cleaning & Consumables	0	0	100	100		100	0.0%	
4018	Vehicle Rental/Repairs/Exps	1,102	10,126	16,960	6,834		6,834	59.7%	
4019	Diesel	183	1,764	2,000	236		236	88.2%	
4020	Miscellaneous Expenses	0	0	100	100		100	0.0%	
4021	Mobile Telephones & Broadband	19	183	600	417		417	30.4%	
4026	Insurance	0	1,594	2,450	856		856	65.1%	
4041	Equipt Repairs & Mtce	0	187	6,000	5,813		5,813	3.1%	
4043	Equipt/Small Tools Purchase	2,172	2,312	800	(1,512)		(1,512)	289.0%	1,955
4045	Grounds Maintenance	12	307	0	(307)		(307)	0.0%	
4052	Bank & Cardnet Charges	2	24	0	(24)		(24)	0.0%	
4110	Staff Welfare	44	44	300	256		256	14.6%	(5,500)
	Community Wardens :- Indirect Expenditure	**7,223**	**37,748**	**74,910**	**37,162**	**0**	**37,162**	**50.4%**	**(3,545)**
	Net Income over Expenditure	**(5,671)**	**(34,693)**	**(65,130)**	**(30,437)**				
6000	plus Transfer from EMR	1,955	(3,545)	0	3,545				
	Movement to/(from) Gen Reserve	**(3,716)**	**(38,238)**	**(65,130)**	**(26,892)**				
901	Civic Activities								
1050	Donations Received	(3,038)	0	0	0			0.0%	2,674
	Civic Activities :- Income	**(3,038)**	**0**	**0**	**0**				**2,674**
4001	Salaries & Wages	948	6,743	18,990	12,247		12,247	35.5%	
4008	Training, Courses, Meetings	0	0	100	100		100	0.0%	
4017	Cleaning & Consumables	58	(1,387)	900	2,287		2,287	(154.2%)	
4110	Staff Welfare	0	0	50	50		50	0.0%	
4129	Mayors Expenses	5	1,012	3,500	2,488		2,488	28.9%	
4131	Town Twinning Council event	0	0	500	500		500	0.0%	
4132	Civic & Ceremonial	131	202	6,890	6,688		6,688	2.9%	(1,400)
4133	Tributes - Floral etc	0	40	260	220		220	15.4%	
4135	Other Council Events	(5)	0	500	500		500	0.0%	500
4202	Mayors Charity Expenses	(1,220)	0	0	0		0	0.0%	1,220
4203	Mayors Charity-GrantsDonations	0	3,035	0	(3,035)		(3,035)	0.0%	
	Civic Activities :- Indirect Expenditure	**(83)**	**9,645**	**31,690**	**22,045**	**0**	**22,045**	**30.4%**	**320**
	Net Income over Expenditure	**(2,956)**	**(9,645)**	**(31,690)**	**(22,045)**				
6000	plus Transfer from EMR	500	320	0	(320)				
6001	less Transfer to EMR	594	2,674	0	(2,674)				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
	Movement to/(from) Gen Reserve	**(3,050)**	**(11,999)**	**(31,690)**	**(19,691)**				
912	Mayors Charity								
1082	Mayors Charity Income	3,893	3,953	0	(3,953)			0.0%	60
	Mayors Charity :- Income	**3,893**	**3,953**	**0**	**(3,953)**				**60**
4135	Other Council Events	505	505	0	(505)		(505)	0.0%	
4202	Mayors Charity Expenses	1,220	1,220	0	(1,220)		(1,220)	0.0%	
	Mayors Charity :- Indirect Expenditure	**1,725**	**1,725**	**0**	**(1,725)**	**0**	**(1,725)**		**0**
	Net Income over Expenditure	**2,168**	**2,228**	**0**	**(2,228)**				
6001	less Transfer to EMR	0	60	0	(60)				
	Movement to/(from) Gen Reserve	**2,168**	**2,168**	**0**	**(2,168)**				
	Grand Totals:- Income	**36,819**	**1,067,343**	**1,167,730**	**100,387**			**91.4%**	
	Expenditure	**151,458**	**750,084**	**1,398,622**	**648,538**	**1**	**648,537**	**53.6%**	
	Net Income over Expenditure	**(114,640)**	**317,260**	**(230,892)**	**(548,152)**				
	plus Transfer from EMR	**10,554**	**(84,837)**	0	84,837				
	less Transfer to EMR	**684**	**18,206**	0	(18,206)				
	Movement to/(from) Gen Reserve	**(104,770)**	**214,217**	**(230,892)**	**(445,109)**				

SUDBURY
TOWN COUNCIL

Quarterly Councillor Internal Control Review

The Accounts & Audit (England) Regulations 2015 aims to strengthen governance and accountability through requirements related to internal control and internal audit.

Whilst the Parish Council has reviewed the effectiveness of the internal audit (independence, competence, proportionate and scope), it has a requirement levied on it to ensure that its financial management is adequate and effective and that it has a sound system of internal control:

'The regulations require active participation by members in providing positive assurance to the electors of their stewardship of public money. The framework of accountability is risk-based i.e. level of control and management must be appropriate to the risk involved. The Council must determine the most appropriate method of internal control... care should be taken to ensure that internal control tests are proportionate and relevant and that they are neither seen as, nor intended as, undue interference in the RFO's day to day management of financial affairs.'

As part of its internal control procedures, Sudbury Town Council has appointed a Councillor who is not an authorised signatory to carry out a review of the internal control system. This review should be done once a quarter using the following checks.

A written report of any findings must be submitted to the Council and formally recorded in the minutes.

CONTROL TEST	TEST DONE Yes/ No	COMMENTS (Check documents and initial)
Regular bank reconciliation, independently reviewed	YES.	Have been shown examples and well organised.
Regular scrutiny of financial records and proper arrangements for the approval of expenditure	YES.	Looking at ways to improve even more on the current process.
Recording in the minutes or appendices of the minutes the precise powers under which expenditure is being approved	YES.	Example shown
Payments supported by invoices, are authorised and minuted	YES	Example shown, ie. purchase of litter bins.
Regular scrutiny of income records to ensure income is correctly received, recorded and banked	YES.	Item of Finance every month.

Scrutiny to ensure precept recorded in the cashbook agrees to District Council notification	YES.	Evidence seen.
Scrutiny of the online banking system requiring dual authorisation by council officers	YES.	" "
VAT correctly accounted for VAT payments identified, recorded and reclaimed in the cashbook	YES.	VAT reports every month.
Regular financial reporting to Town Council	YES.	Monthly to Finance and. F.C.
Regular budget monitoring statements as reported to Town Council	YES.	Detailed report to Finance monthly
Compliance with DCLG Guide *Open & Accountable Local Government* 2014, Part 4: Officer Decision Reports	YES.	Complete transparency.
Compliance with Local Transparency Code Of 2015: Items of expenditure incurred over £500	YES.	Agenda item on monthly Finance Meeting as well QTly expenses over £5000. to Finance & F.C.
Documentation required to be uploaded on to the website by law.	YES.	Excellent website & maintence.

Date of review of system of Internal Controls: 7/10/26.

Review of system of Internal Controls carried out by:

Councillor: Cllr. Jan Osborne.

Signature: J.F.Os

Date report submitted to Council: Finance Committee 3rd November 2026

Minute Reference: Item 10

Next review of system of Internal Controls due: December 2026

Additional comments by reviewer: _____

CIL EMR **369** RFO

Income	Year	First Half Income	Second Half Income	Annual Income	Annual Spending	Items	Remaining CIL Funds
CIL payment	2017 to 2018			£ 6,918	£ -		£ 6,917.86
	2018 to 2019			£ 11,024	£ -		£ 17,942.06
	2019 to 2020	£ 11,294	£ -	£ 11,294	£ 14,661	Boating Pond and Brunel litter bins	£ 14,574.81
	2020 to 2021	£ 1,902	£ 3,511	£ 5,412	£ 2,330	Brunel litter bins	£ 17,657.20
	2021 to 2022	£ 3,511	£ 4,267	£ 7,778	£ 1,395	Bus station refurbishment	£ 24,040.74
	2022 to 2023	£ 17,189	£ 7,781	£ 24,970	£ 23,207	Benches and bins for the Croft	£ 25,804.15
	2023 to 2024	£ 3,279	£ 4,561	£ 7,840	£ 19,826	Perennial planting £8,000, Water bowser £4,150, Bins £7,086, etc	£ 13,818.52
	2024 to 2025	£ 2,593	£ 6,213	£ 8,807	£ 1,375	Picnic tables x 10	£ 21,250.09
	2025 to 2026	£ 2,564	£ -	£ 2,564	£ -		£ 23,814.14
	2026 to 2027	£ 4,318	£ 7,387	£ 11,705	£ 20,333	Noticeboards x 3, Bins x 55	£ 15,185.72
Totals				**£ 98,312**	**£ 83,126**		**£ 15,185.72**