

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL
ON TUESDAY 4TH JULY 2023 AT 6.30PM**

PRESENT: Mr N Bennett – in the Chair

Mrs M Barrett
Ms P Berry-Kilby
Mr S Hall
Miss A Owen
Mr T Register
Mr N Younger

Mr C Griffin - Town Clerk
Ms A Walker - RFO

1. **SUBSTITUTES AND APOLOGIES**

Apologies for absence were received from Councillor Ms E Murphy.

2. **DECLARATIONS OF INTEREST**

Miss Owen and Mr T Register declared that they were a Babergh District Councillors.

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

No gifts or hospitality were declared.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the meeting of the Finance Committee held on 6th June 2023 be confirmed as an accurate record and signed by the Chairman.

6. **ACTIONS FROM PREVIOUS MINUTES**

- Recipients of Grant Aid had all been contacted. The only organisation that had not yet responded was The Bridge Project – they had been asked to advise when they were likely to hear the results of their applications for funding from other sources, as the Grant Aid was dependent upon other monies being raised.
- The Internal Audit report had been received and noted by the Full Council.
- The RFO had started preparatory work towards adding fixed assets to the accounts software. The aim was to bring a list of write-offs, and also possibly some additions, to the next Finance Committee meeting in September.

- The work on restructuring the reserves had been actioned.
- The Annual Governance and Accountability Return (AGAR) had been published.
- Some of the new bins had already been delivered.

7. TO APPOINT A MEMBER TO CONDUCT THE FIRST QUARTER OF INTERNAL CONTROL CHECKS

RESOLVED

That Cllr A Owen be appointed to conduct the first quarter 2023-2024 control checks, and that Cllrs P Berry-Kilby, N Younger and M Barrett would conduct the checks for the remaining three quarters of the financial year.

8. TO REVIEW THE COUNCIL'S INVESTMENT PLANS IN THE LIGHT OF HIGHER INTEREST RATES.

The Town Clerk advised that, due to the changeover of RFOs, the new NatWest savings account had not yet been opened as agreed at the February 2023 meeting of the Finance Committee. As interest rates had increased in the meantime, he believed that better rates could be obtained by reviewing the deals currently on offer.

RESOLVED

That the Town Clerk and RFO be given the discretion to review the savings options available and invest the £200,000 agreed in February in the best savings account with up to 95 days' notice and similar standing to the NatWest account originally agreed.

9. TO APPROVE THE PAYMENT OF AN INVOICE FOR £790.68 FROM ESSEX PYROTECHNICS FOR LATE PAYMENT INTEREST CHARGES FOR THE 2018 FIREWORKS DISPLAY

Councillor S Hall requested that item 9 be discussed in the PRIVATE AND CONFIDENTIAL section at the end of the meeting. This would be after item 11 on the agenda.

10. APPROVAL OF BANK PAYMENTS FOR MAY 2023

The list of payments in excess of £500 and direct debit payments for May 2023 were presented to members for their approval (copy of the reports shown at minute page 423).

RESOLVED

That members noted and approved all payments listed for May 2023

11. REVIEW OF INCOME AND EXPENDITURE REPORTS FOR MAY 2023

Members reviewed and discussed the income and expenditure reports for the period 1st to 31st May 2023, as shown at minute page 426.

RESOLVED

TDR

That the Income and Expenditure reports for May 2023 be noted.

EXCLUSION OF PUBLIC (WHICH TERM INCLUDES THE PRESS)

RESOLVED

That pursuant to the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public be excluded from the meeting for the business specified in items 9 and 12 as the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9. TO APPROVE THE PAYMENT OF AN INVOICE FOR £790.68 FROM ESSEX PYROTECHNICS FOR LATE PAYMENT INTEREST CHARGES FOR THE 2018 FIREWORKS DISPLAY

See CONFIDENTIAL Annex A at page 430.

12. UPDATE ON FINANCIAL MATTERS BY THE TOWN CLERK AND RFO

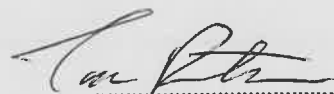
See CONFIDENTIAL Annex A at page 430.

RESOLVED

To recommend that, if the full Council approve the structural review, the expenditure of up to £14,000 excluding VAT comes from the General Reserve.

The RFO briefly displayed some graphs showing projected income and expenditure for the year, compared with the previous year. The intention was that, once the format was approved, that these would be distributed to the Members in advance so they could ask questions and plan accordingly.

The business of the meeting concluded at 7.42pm.



Chairman

Date: 21/06/2023

Sudbury Town Council 2023/2024

Page 1

Time: 10:00

Bank Current Account

List of Payments made between 01/05/2023 and 31/05/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
02/05/2023	NEST IT000000933597	DD	97.84		NEST IT000000933597-02/05
02/05/2023	Robertson Bell Ltd	BP	1,080.00		Robertson Bell RFO-19/04-21/04
02/05/2023	Supply Line Solutions	BP.	125.86		P Carter - Uniform - 2022/23
02/05/2023	T & P Fire Ltd	BP .	91.99		Monthly Flash Test-19/04/23
02/05/2023	Reveal Media Ltd	BP .	374.40		BodyCamera Care-01/04-14/03/24
02/05/2023	Sudbury Office Supplies	BP *	466.32		Various Stationery-18/04/23
02/05/2023	SumUp Payments Ltd	FPI-02/05	10.54		Purchase Ledger Payment
02/05/2023	ONLINE JOB ADS IND CD 4432	DEB	17.51		Indeed Job Advert C.W-30/04
02/05/2023	AMZNMktplace CD 4416	DEB	96.95		Fire Door Retainer-28/04/23
02/05/2023	AMZNMktplace CD 4416	DEB	49.95		Alcosense Mouthpieces-02/05
02/05/2023	Hevey Building Supplies Ltd	BP.	215.64		30X Fastset Post Fix-24/04/23
03/05/2023	Verizon Connect UK Limited	FPO	28.80		Trackers X 2 - 03/04/2023
03/05/2023	Indigoross Design & Print Ltd	FPO.	155.00		Coronation Leaflets-May23
03/05/2023	Anglian Water	FPO .	12.26		A.Water 07/01-06/04/23
03/05/2023	SumUp Payments Ltd	FPI-03/05	2.89		Purchase Ledger Payment
03/05/2023	ICELAND CD 4424	DEB	1.55		Milk - 03/05/2023
03/05/2023	Canva* 03772-13526 CD 4416	DEB	22.62		Additional Members Fee-01/05
04/05/2023	SGW Payroll Ltd	DD	133.08		YrEnd Payroll Processing-Mar23
04/05/2023	Suffolk County Council	BP .	4,596.00		2x Street Lights 678&680-2019
04/05/2023	Garden Nursery	BP -	4,344.50		Winter22/Spring23 Planing
04/05/2023	Supply Line Solutions	BP .	4,980.00		Water Bowser - 27/04/2023
04/05/2023	A Fairytale Fantasia - Princes	BP *	350.00		Princess's Picnic in Pk-07/05
04/05/2023	Mr Paul Pleasants	BP /	325.00		Punch & Judy-07/05/23
04/05/2023	Auto Innovations	BP -	91.08		Frances Rd X33 Permits-23/24
04/05/2023	M.T.M. Plant & Sales Ltd.	BP /	99.17		Digger for Posts - 30/04/23
04/05/2023	Garden Nursery	BP	11.00		Winter22/Spring23 Planing
04/05/2023	SumUp Payments Ltd	FPI-04/05	2.43		Purchase Ledger Payment
04/05/2023	ARLO CD 4416	DEB	13.99		Arlo Subscription-02/05-01/06
04/05/2023	The Accidentals	BP .	250.00		The Accidentals - 07/05/2023
04/05/2023	3IT Ltd	BP .	390.98		3IT Monthly Support-01/05/23
04/05/2023	Mr L & Mrs P Seddon	BP -	72.94		Cleaning T.Cloths C.Ser.23/04
05/05/2023	Supply Line Solutions	FPO -	378.44		8X Pairs of Gloves-05/04/23
05/05/2023	SumUp Payments Ltd	FPI-05/05	3.15		Purchase Ledger Payment
05/05/2023	BABERGH D.C	BP	180.00		P. Licence BPL0486-10/06-09/06
05/05/2023	BRADLEY SMITH	FPO	13.00		B Smith-DBS Subs - 05/05
05/05/2023	BEN MASON	FPO	13.00		B Mason-DBS Subs-05/05
05/05/2023	Robertson Bell Ltd	BP-	1,080.00		RFO - 26/04-28/04/2023
09/05/2023	SumUp Payments Ltd	FPI-09/05	4.99		Purchase Ledger Payment
09/05/2023	Inital Washroom Hygiene	DD	78.64		4 X Hand Dryers-01/05-31/07/23
10/05/2023	SGW Payroll Ltd	DD *	149.22		Payroll Re-Run - Apr23
10/05/2023	SumUp Payments Ltd	FPI-10/05	1.44		Purchase Ledger Payment
10/05/2023	ICELAND CD 4432	DEB	1.55		Milk - 09/05/2023
10/05/2023	TESCO STORE 3234 CD 4424	DEB	144.34		Food Pickup Dropoff-09/05/23
10/05/2023	McColls Store 0913 - Sudbury	FPO	43.50		Newspapers - 29/04-06/05/23
11/05/2023	SumUp Payments Ltd	FPI-11/05	0.39		Purchase Ledger Payment
11/05/2023	AMZNMktplace CD 4432	DEB	14.93		Air Con. Remote - 10/05/23
11/05/2023	Robertson Bell Ltd	BP -	1,080.00		RFO - 03/05-05/05/2023

423

Continued on Page 2

DR

Date: 21/06/2023

Sudbury Town Council 2023/2024

Page 2

Time: 10:00

Bank Current Account

List of Payments made between 01/05/2023 and 31/05/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
11/05/2023	East Anglia Medical Care Ltd	BP -	280.00		1st Aiders X 2-08/05/23
11/05/2023	Verizon Connect UK Limited	BP =	28.80		2X Trackers for Vans- May23
11/05/2023	Auto Innovations	BP *	132.00		A4 No Mo Signs x 5-05/05/23
11/05/2023	3IT Ltd	BP /	318.60		365Basic Annual & Backup-09/05
11/05/2023	County Broadband Ltd	DD	54.60		CBB Fibre Bus.-03/05-02/06/23
12/05/2023	ICCM	FPO *	95.00		ICCM Corp Subs 2023/24
12/05/2023	Branch Management Tree Service	FPO /	6,450.00		Tree Works T351 - Apr23
12/05/2023	SumUp Payments Ltd	FPI-12/05	0.37		Purchase Ledger Payment
12/05/2023	R & R Garden Machinery	BP -	467.00		Ser. & Repair to Tractor-09/05
12/05/2023	T.D. & A.M. Bugg Ltd	BP *	1,008.00		Bugg Skips X 8 - Apr23
15/05/2023	SumUp Payments Ltd	FPI-15/05	1.49		Purchase Ledger Payment
15/05/2023	BABERGH DC CTAX BU	DD	551.00		BDC Bus Rates - May 2023
15/05/2023	BABERGH DC CTAX BU	DD	447.00		BDC Bus Rates - May 2023
15/05/2023	BABERGH DC CTAX BU	DD	459.00		BDC Bus Rates Gnd Flr.May23
15/05/2023	BABERGH DC CTAX BU	DD	320.00		BDC Bus Rates 1st Flr.-May23
15/05/2023	Fuelgenie Business Account	DD	325.10		Diesel/Unleaded Apr23
15/05/2023	Otium Fire Ltd	BP	522.00		Fire Extinguisher Yr Ser-04/05
15/05/2023	Hevey Building Supplies Ltd	BP .	14.38		Post Fix X2 - 10/05/2023
16/05/2023	SumUp Payments Ltd	FPI-16/05	2.63		Purchase Ledger Payment
16/05/2023	SUFFOLK COUNTY COUNCIL	DEB	50.00		SCC-Road Closure - 16/07/23
16/05/2023	TESCO STORE 3234 CD 4432	DEB	112.43		Food Pickup & Dropoff-15/05
16/05/2023	ARVAL BNP PARIBAS GROUP	DD .	738.00		ARVAL Van X 2 Leases-02/05/23
17/05/2023	Ernest Doe & Sons Ltd	BP =	816.59		Plug for Trailer - 04/04/2023
17/05/2023	SumUp Payments Ltd	FPI-17/05	2.94		Purchase Ledger Payment
17/05/2023	TOOLSTATION UK CD 4432	DEB	165.28		Screws/Nails/Bitumen-16/05
17/05/2023	Anglian Water	BP .	47.41		A.Water - 04/02-03/05/23
18/05/2023	SumUp Payments Ltd	FPI-18/05	0.35		Purchase Ledger Payment
18/05/2023	SOLUFEEDLTD CD 4432	DEB	155.34		Soluable Fertilisers-17/05/23
18/05/2023	Sudbury Common Lands Charity	FPO	1,840.93		Ranger Service-01/01-31/03/23
19/05/2023	HMRC - ACCOUNTS OF	BP	7,974.91		HMRC PAYE/NI 06/04-05/05/23
19/05/2023	SumUp Payments Ltd	FPI-19/05	0.03		Purchase Ledger Payment
19/05/2023	MAJESTIC WINE CD 4432	DEB	275.76		Drinks for M.Making-25/05/23
19/05/2023	Bates Wells & Braithwaite Soli	FPO .	1,633.00		Registrar Lease Work 12/4-30/3
19/05/2023	Robertson Bell Ltd	BP/	1,080.00		RFO - 10/05-12/05/2023
19/05/2023	LBS HORTICULTURE L CD 4432	DEB	157.40		Watering Lance - 17/05/23
19/05/2023	LAC Cleaning Contractors Ltd.	BP	153.00		Window Cleaning-21/04/23
19/05/2023	Felix of Long Melford	FPO	1,348.74		Felix Ticket Sales -April 2023
22/05/2023	SumUp Payments Ltd	FPI-22/05	0.07		Purchase Ledger Payment
22/05/2023	SSE Energy Supply Limited	DD .	985.50		SSE Gas 01/04-30/04/2023
22/05/2023	Rialtas Business Solutions Lim	BP .	940.34		Support & Maint.02/06-31/03/24
22/05/2023	3IT Ltd	BP -	378.00		Draytek Router & Setup-16/05
22/05/2023	Southern Electric	DD .	219.17		SSE Electric - 02/04-01/05/23
23/05/2023	SumUp Payments Ltd	FPI-23/05	0.49		Purchase Ledger Payment
23/05/2023	TESCO STORE 3234 CD 4432	DEB	106.87		Tesco -Pickup & Drop off-22/05
23/05/2023	EE Limited	DD	65.86		EE Mobile Phones-15/05/2023
24/05/2023	SumUp Payments Ltd	FPI-24/05	0.20		Purchase Ledger Payment
25/05/2023	STC STAFF PAYROLL MAY23	BP	28,143.20		STC STAFF PAYROLL MAY23

424

Continued on Page 3

TDR

Date: 21/06/2023

Sudbury Town Council 2023/2024

Page 3

Time: 10:00

Bank Current Account

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/05/2023	SUFFOLK CC PENSION	BP	6,340.90		Suffolk CC Pension - May23
25/05/2023	SumUp Payments Ltd	FPI-25/05	1.19		Purchase Ledger Payment
25/05/2023	AMZNMktplace CD 4432	DEB	29.09		Mini Tripod/2xUSB Cable-23/05
25/05/2023	AMZNMktplace CD 4432	DEB	71.98		Water Boiler Urn-24/05/23
26/05/2023	SERVICE CHARGES REF :	PAY	73.36		Lloyds Ser Chg.10/03-09/04/23
26/05/2023	WAITROSE.COM CD 4432	DEB	461.18		Buffet Food M.Recept.-25/05
30/05/2023	SumUp Payments Ltd	FPI-30/05	0.23		Purchase Ledger Payment
30/05/2023	POST OFFICE COUNTE CD 4432	DEB	4.95		Postage to Ukraine-30/05
31/05/2023	SumUp Payments Ltd	FPI-31/05	0.03		Purchase Ledger Payment
31/05/2023	TESCO STORE 3234 CD 4432	DEB	118.88		Food - Pickup & Dropoff-23/05
31/05/2023	ICELAND CD 4432	DEB	1.55		Milk - 31/05/2023
31/05/2023	POST OFFICE COUNTE CD 4432	DEB	1.85		TIC POSTAGE - 31/05/2023
31/05/2023	WH Smith Sudbury CD 4432	DEB	19.19		4 Port Hub - T Elford-31/05
Total Payments			87,690.04		

TDR

21/06/2023

Sudbury Town Council 2023/2024

Page 1

16:25

Summary Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
101	Corporate Management							
	Income	0	395,779	785,000	389,221			50.4%
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	3,279					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>392,500</u>					
102	Democratic Represent'n & Mgmt							
	Expenditure	0	0	6,000	6,000		6,000	0.0%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
103	Grants							
	Expenditure	556	556	45,000	44,444		44,444	1.2%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(556)</u>	<u>(556)</u>					
109	Central Services/Admin							
	Income	838	1,790	16,530	14,740			10.8%
	Expenditure	20,196	52,816	275,024	222,208		222,208	19.2%
	Net Income over Expenditure	<u>(19,358)</u>	<u>(51,026)</u>	<u>(258,494)</u>	<u>(207,468)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(19,358)</u>	<u>(51,026)</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
201	Market - Charter Street							
	Income	7,302	14,905	75,000	60,095			19.9%
	Expenditure	4,049	7,927	58,339	50,412		50,412	13.6%
	Net Income over Expenditure	<u>3,253</u>	<u>6,978</u>	<u>16,661</u>	<u>9,683</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>3,253</u>	<u>6,978</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
204	Street Fairs							
	Income	0	0	2,600	2,600			0.0%
	Expenditure	0	0	4,154	4,154		4,154	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
205	Council Public Events							
	Income	195	3,002	700	(2,302)			428.9%
	Expenditure	2,141	4,355	17,309	12,954		12,954	25.2%
	Net Income over Expenditure	<u>(1,946)</u>	<u>(1,353)</u>	<u>(16,609)</u>	<u>(15,256)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(1,946)</u>	<u>(1,353)</u>					

TDR

21/06/2023

Sudbury Town Council 2023/2024

Page 2

16:25

Summary Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
206	Town Economy							
	Income	(35)	12,512	0	(12,512)			0.0%
	Expenditure	5,844	10,676	69,598	58,922		58,922	15.3%
	Net Income over Expenditure	<u>(5,879)</u>	<u>1,837</u>	<u>(69,598)</u>	<u>(71,435)</u>			
	plus Transfer from EMR	369	589					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(5,510)</u>	<u>2,426</u>					
211	Town Hall Building							
	Income	1,385	2,146	16,250	14,104			13.2%
	Expenditure	5,201	11,653	120,038	108,385		108,385	9.7%
	Net Income over Expenditure	<u>(3,815)</u>	<u>(9,507)</u>	<u>(103,788)</u>	<u>(94,281)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(3,815)</u>	<u>(9,507)</u>					
212	Public Clocks							
	Expenditure	0	0	2,500	2,500		2,500	0.0%
213	Street Wardens							
	Income	28,411	28,411	28,410	(1)			100.0%
	Expenditure	3,595	6,246	31,750	25,504		25,504	19.7%
	Net Income over Expenditure	<u>24,816</u>	<u>22,165</u>	<u>(3,340)</u>	<u>(25,505)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>24,816</u>	<u>22,165</u>					
221	Allotments							
	Income	25	50	2,428	2,378			2.1%
	Expenditure	148	222	2,428	2,206		2,206	9.1%
	Movement to/(from) Gen Reserve	<u>(123)</u>	<u>(172)</u>					
239	Open Spaces&Closed Churchyards							
	Income	0	0	100	100			0.0%
	Expenditure	62	3,369	34,604	31,235		31,235	9.7%
	Net Income over Expenditure	<u>(62)</u>	<u>(3,369)</u>	<u>(34,504)</u>	<u>(31,135)</u>			
	plus Transfer from EMR	0	4,412					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(62)</u>	<u>1,044</u>					
241	Cemetery							
	Income	4,095	9,608	50,400	40,792			19.1%
	Expenditure	4,156	15,943	120,226	104,284		104,284	13.3%
	Net Income over Expenditure	<u>(61)</u>	<u>(6,335)</u>	<u>(69,826)</u>	<u>(63,492)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(61)</u>	<u>(6,334)</u>					
243	War Memorial, Aelfhun & Gains							
	Expenditure	0	0	1,817	1,817		1,817	0.0%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
250	Information Centre							
	Income	619	1,078	4,655	3,577			23.2%
	Expenditure	2,695	5,098	42,220	37,122		37,122	12.1%
	Net Income over Expenditure	<u>(2,076)</u>	<u>(4,020)</u>	<u>(37,565)</u>	<u>(33,545)</u>			
	plus Transfer from EMR	0	0					

TDR

21/06/2023

Sudbury Town Council 2023/2024

Page 3

16:25

Summary Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	<u>(2,076)</u>	<u>(4,020)</u>					
252	Christmas Lights							
	Income	0	0	300	300			0.0%
	Expenditure	0	0	18,705	18,705		18,705	0.0%
	Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>(18,405)</u>	<u>(18,405)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
261	Museum							
	Expenditure	0	0	700	700		700	0.0%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
301	Street Lighting							
	Expenditure	0	0	11,962	11,962		11,962	0.0%
302	Street Furniture & Equipment							
	Expenditure	0	0	1,790	1,790		1,790	0.0%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
311	Highways							
	Income	992	1,050	1,950	900			53.8%
	Expenditure	0	397	400	3		3	99.2%
	Movement to/(from) Gen Reserve	<u>992</u>	<u>653</u>					
312	Footpaths							
	Expenditure	0	0	3,769	3,769		3,769	0.0%
321	Floral Displays & Bedding Mtce							
	Expenditure	261	12,869	22,406	9,537		9,537	57.4%
	plus Transfer from EMR	0	8,000					
	Movement to/(from) Gen Reserve	<u>(261)</u>	<u>(4,869)</u>					
341	Community Wardens							
	Income	556	3,157	32,106	28,949			9.8%
	Expenditure	10,557	21,561	131,595	110,034		110,034	16.4%
	Net Income over Expenditure	<u>(10,001)</u>	<u>(18,403)</u>	<u>(99,489)</u>	<u>(81,086)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(10,001)</u>	<u>(18,403)</u>					
499	Bingo&Raffle							
	Income	286	(403)	1,260	1,663			(32.0%)
	Expenditure	171	194	1,248	1,054		1,054	15.6%
	Net Income over Expenditure	<u>115</u>	<u>(597)</u>	<u>12</u>	<u>609</u>			
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>115</u>	<u>(597)</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
901	Civic Activities							
	Expenditure	2,405	4,168	27,291	23,123		23,123	15.3%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(2,405)</u>	<u>(4,168)</u>					

428

TDR

Continued over page

21/06/2023

Sudbury Town Council 2023/2024

Page 4

16:25

Summary Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
Grand Totals:- Income	44,670	473,085	1,017,689	544,604			46.5%
Expenditure	62,037	158,049	1,050,873	892,824	0	892,824	15.0%
Net Income over Expenditure	<u>(17,367)</u>	<u>315,036</u>	<u>(33,184)</u>	<u>(348,220)</u>			
plus Transfer from EMR	369	13,002					
less Transfer to EMR	0	3,279					
Movement to/(from) Gen Reserve	<u>(16,998)</u>	<u>324,759</u>					

TDR

PRIVATE AND CONFIDENTIAL ANNEX A TO FINANCE COMMITTEE MINUTES FOR 4TH JULY 2023

TDR.